

TOWN OF ERVING

2022 ANNUAL TOWN REPORT



***"Hybrid Heron" Sculpture
by Jon Bander
Installed in Riverfront Park, 2022.***

MANY THANKS TO

**ALL WHO SUBMITTED DEPARTMENTAL
AND
REGIONAL REPORTS**

Thank you to Mariah Kurtz, Town Planner
for providing the cover photo

**TOWN OF ERVING
MASSACHUSETTS**



**FOR THE YEAR ENDING
DECEMBER 31, 2022**

2022 ERVING ANNUAL REPORT INDEX

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DEDICATION

*We dedicate our 2022 Annual Town Report to
David Brule*



*The Town of Erving is proud to dedicate the
2022 Annual Town Report to
David Brule*

David Brule was born in Turners Falls and grew up there, graduating in 1964 from Turners Falls High School. At one time, David taught English in France, where he'd also studied after serving in the Peace Corps in Morocco. He returned to the area after his grandfather's death in 1973 to live in his home in Ervingside, where he still resides with his wife Monique, and son Kevin. David retired from the Amherst Regional High School as a French teacher.

David has served the Town of Erving on several boards and committees. The longest run has been with the Conservation Commission for Forty (41) years; from 1982 to present! That's an amazing run that continues today!

David has also served Erving in the following capacities:

- **1981-2009:** Millers Falls Watershed Council Advisory Board Representative
- **1990-1994:** Planning Board
- **1990-1992:** Open Space Planning Committee
- **1990-1991 and 1993:** Franklin County Planning Board Representative
- **2000:** Master Plan Committee
- **2013 to Present:** Historical Commission
- **2017 to Present:** Archaeological Preservation Officer
- **2018 to Present:** Golden Cane Committee

In 2017, David worked with former Conservation and Historical Commission member, Bruce "Cyd" Scott to create an Archaeological Preservation policy and became the first Archaeological Preservation Officers of the Town. David presently still holds this position.

David not only serves the Town of Erving, but he also serves the greater Franklin County area as well. He is on the Board of Directors for the Millers River Watershed Council and has been since 2011. He and nine (9) other local individuals continue to "Promote stewardship and recreation in the Millers River Watershed".

David is a strong advocate on behalf of the Native Americans/American Indians of New England. He is President of the Nolumbeka Project based out of Greenfield and has worked with federal, state, tribal and local leaders to research and identify the sites associated with the Native Peskeompskut-Wissatinnewag community and King Phillip's War. David's work includes community education and speaking events throughout the region at local libraries and the Great Falls Discovery Center.

2022 ERVING ANNUAL REPORT DEDICATION

David is a founding board member at a local news publication called the Montague Reporter. The Reporter was founded by Montague Community Cable, Inc. (the nonprofit that runs MCTV) during the period of 2002 to 2005 when the Montague cable-access contract went to GCTV. They won the contract back, and the newspaper spun off as its own organization. David has been on the board for over 17 years, frequently as President. In addition to that, he is a regular columnist as well as a stalwart distribution volunteer.

Not only has David been a resident of Erving for many years, but he's also proven to be an active and valuable member of Erving's community! He's provided a wealth of knowledge, experience, and leadership; and those who've worked with David hold him in high regard and are grateful for all he has, and continues, to offer. We don't see David slowing down anytime soon!

Before ending this dedication there is some 'worth mentioning' information we'd like to share. There is a fascinating family history in the home where David and his family reside in Erving. David wrote a book about his genealogy and about his Great-grandfather [Judah Smith], who previously resided in David's home, long ago. The book is called 'Looking for Judah'. It's a very interesting read, and one can find the book located at the Erving Public Library.

*It is an honor to dedicate this year's Annual Town Report to you,
David, for 41 years of service and your
past, present, and future commitment to the
Town of Erving!*

We thank you!

TOWN CLERK REPORTS

ELECTED TOWN OFFICIALS

SELECT BOARD

William A. Bembury	Term Expires 2023
Jacob A. Smith (Chair)	Term Expires 2024
Scott M. Bastarache	Term Expires 2025

BOARD OF ASSESSORS

Jeffrey A. Rollins (Resigned 7/26/2022)	Term Expires 2023
Erik J. Eichorn (Appointed 10/3/2022)	Term Expires 2023
Daniel B. Hammock	Term Expires 2024
Mark D. Burnett	Term Expires 2025

TOWN CLERK

Richard W. Newton	Term Expires 2024
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TOWN TREASURER

Jennifer L. Eichorn	Term Expires 2023
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TAX COLLECTOR

Michele M. Turner	Term Expires 2025
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LIBRARY TRUSTEE

Mackensey L. Bailey	Term Expires 2023
Daniel B. Hammock	Term Expires 2024
Patricia S. Semb	Term Expires 2025

MODERATOR

Richard K. Peabody	Term Expires 2023
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ERVING SCHOOL COMMITTEE

Erik R. Semb	Term Expires 2023
Katelyn G. Mailloux-Little	Term Expires 2023
David L. Chagnon, Jr.	Term Expires 2024
Catherine M. McLaughlin (Resigned 8/23/2022)	Term Expires 2024
Mackensey L. Bailey (Appointed 10/3/22)	Term Expires 2024
Jennifer L. Eichorn	Term Expires 2025

TREE WARDEN

Michael J. Gordon	Term Expires 2023
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CONSTABLES

Arthur A. Kaczinski	Term Expires 2023
Daniel B. Hammock	Term Expires 2024
Richard W. Newton	Term Expires 2025

REPORTS OF BOARDS AND DEPARTMENTS

PLANNING BOARD

Debra L. Smith	Term Expires 2023
Melanie Burnett	Term Expires 2023
Son Hui May (Resigned 6/16/2022)	Term Expires 2024
Janice E. Vega-Liros	Term Expires 2025
Jacquelyn M. Boyden	Term Expires 2025

RECREATION COMMISSION

Renee A. Tela (Chair)	Term Expires 2023
Erik J. Eichorn	Term Expires 2023
Alison L. Rollins (Resigned 7/31/2022)	Term Expires 2024
Opening	Term Expires 2025
Jeffrey A. Rollins (Resigned 7/26/2022)	Term Expires 2025
Jacquelyn Boyden (Appointed 11/14/2022)	Term Expires 2025

BOARD OF HEALTH

Jay R. Niedbala	Term Expires 2023
Jeffrey P. McAndrews	Term Expires 2024
Leo J. Parent, Jr.	Term Expires 2025

APPOINTMENTS BY THE BOARD OF ASSESSORS

Jacquelyn Boyden, Principal Assessor

APPOINTMENTS BY THE ERVING ELEMENTARY SCHOOL COMMITTEE

SCHOOL UNION 28 REPRESENTATIVES

Erik Semb, Vice Chair - ESC	Catherine McLaughlin
David Chagnon, Jr.	Katelyn Mailloux-Little
Jennifer L. Eichorn (Erving School Committee Chair)	

JOINT SUPERVISORY COMMITTEE

<u>Voting Members:</u>	<u>Alternate Members:</u>
Erik Semb, Vice Chair JSC	Catherine McLaughlin
David Chagnon, Jr.	Katelyn Mailloux-Little
Jennifer Eichorn	

ERVING ELEMENTARY SCHOOL COUNCIL

Lisa Candito, Principal
Beth Flaherty, Teacher
Brittanie Mimitz, EES Paraprofessional and PIEE Member

COMMITTEES OR REPRESENTATIVES APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Debra Smith, Chair	Term Expires 2023
Daniel Hammock	Term Expires 2023
Benjamin Fellows	Term Expires 2024
Arthur Johnson	Term Expires 2025
Charles Zilinski	Term Expires 2025

REPORTS OF BOARDS AND DEPARTMENTS

GILL-MONTAGUE REGIONAL SCHOOL COMMITTEE REPRESENTATIVES

Caroline Guidaboni
2 Vacancies

Term Expires 2023

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT REPRESENTATIVES

Jacquelyn M. Boyden

Term Expires 2023

ERVING PUBLIC LIBRARY STAFF – APPOINTED BY THE LIBRARY TRUSTEES

Abigail Baines, Library Director

Jean Daley, Assistant Director

Andrea Deluliis, Youth Services Librarian

TOWN OFFICIALS APPOINTED BY THE SELECT BOARD

ADMINISTRATIVE

Bryan Smith

Town Administrator

Elizabeth Sicard

Administrative Assistant

Deborah Mero

Accountant

Jacob Smith

IT Support

Jacquelyn Boyden

IT Coordinator

Donna MacNicol

Town Counsel

Mariah Kurtz

Town Planner

ANIMAL CONTROL and ANIMAL INSPECTOR

Arthur Johnson

Term Expires 2023

ARCHAEOLOGICAL PRESERVATION OFFICER

David Brule

Term Expires 2023

BOARD OF REGISTRARS

Warren Boyden

Theresa Dodge

Richard Newton

CABLE ADVISORY COMMITTEE

3 Vacancies

CAPITAL PLANNING COMMITTEE

Deb Smith

Term Expires 2023

Peter Mallet

Term Expires 2023

Benjamin Fellows

Term Expires 2024

Jacob Smith

Term Expires 2025

Linda Downs-Bembury

Term Expires 2025

CONSERVATION COMMISSION

David Brule

Term Expires 2023

Carolyn Berg

Term Expires 2023

C. Mark Blatchley

Term Expires 2024

Morning Star Chenven

Term Expires 2025

Michele Turner (Appointed 9/14/2022)

Term Expires 2025

REPORTS OF BOARDS AND DEPARTMENTS

COUNCIL ON AGING

Sarah Meuse	Term Expires 2023
Gary Betters	Term Expires 2023
Joseph Bucci	Term Expires 2023
Denise Maynard	Term Expires 2024

CULTURAL COUNCIL

Michele Turner, Chair	Term Expires 2023
Leslie Brown	Term Expires 2023
Elizabeth Flis (Appointed 9/14/2022)	Term Expires 2024
Jon Flis (Appointed 9/14/2022)	Term Expires 2024
Kathleen Sadler (Appointed 8/1/2022)	Term Expires 2025
Sarah Vega-Liros	Term Expires 2025

E911 PLANNING COMMITTEE

Richard Newton	Term Expires 2023
Philip Wonkka	Term Expires 2023

ELECTION INSPECTION & TELLERS

Pamela Bouthillier	Term Expires 2023
Rebecca Miller	Term Expires 2023
Joyce Newton, Alternate	Term Expires 2023

ELECTION WORKERS

Leslie Brown, Warden	Term Expires 2023
Nancy Kruzlic, Clerk	Term Expires 2023

EMERGENCY MANAGEMENT

Philip Wonkka, Director

FIRE DEPARTMENT – FULL TIME FIREFIGHTERS

Philip Wonkka, Chief	Term Expires 2023
Ryan Betters, Captain	
Brandon R. Breault, EMT, FFII	

CALL FORCE FIREFIGHTERS

Tim Cronin	Todd Czernich
Phillip Dupell	Peter McDonough
Justin Fellows	Cody Pease
Spencer Harris	Joseph Reed, Jr.
Jeremy Klepadlo	Carolyn Warger-Czernich
Jacob Smith	Daniel Burke

FRANKLIN REGIONAL PLANNING BOARD

Mariah Kurtz	Term Expires 2023
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REPORTS OF BOARDS AND DEPARTMENTS

FRANKLIN COUNTY COOPERATIVE INSPECTION PROGRAM

Jacquelyn Boyden

Term Expires 2023

FRANKLIN COUNTY SOLID WASTE MANAGEMENT PROGRAM

Bryan Smith

Term Expires 2023

FRCOG REPRESENTATIVE

William Bembury

Term Expires 2023

Bryan Smith, Alternate

Term Expires 2023

FRANKLIN REGIONAL TRANSIT AUTHORITY

William Bembury

Term Expires 2023

GOLDEN CANE COMMITTEE

David Brule

Term Expires 2023

HIGHWAY DEPARTMENT

Glenn McCrory

Superintendent

Michael Gordon

Equipment Operator/Laborer

David Lambert

Bldg & Grnds Maint / Sr Ctr & Library

Cody Pease

Bldg & Grnds Maint. Laborer

Rebecca Walsh

Senior Custodian

Thomas Duffy

Equipment Operator/

Building Maint. Laborer

HISTORICAL COMMISSION

David Brule

Term Expires 2023

Philip Johnson

Term Expires 2024

Sara Campbell

Term Expires 2025

MEMORIAL DAY COMMITTEE

Vacancy

OPEN SPACE COMMITTEE

Jacquelyn Boyden, Planning Board Rep.

Term Expires 2023

Joseph Bucci, COA Rep.

Term Expires 2023

AMBULANCE ADVISORY COMMITTEE

Philip Wonkka

Term Expires 2023

POLICE DEPARTMENT

Robert Holst, Chief

Adam Paicos, Sergeant

Brandon Bryan, Patrol Officer

William Kimball, Patrol Officer

Laura Gordon, Patrol Officer

Matthew Ziomek, Patrol Officer

REPORTS OF BOARDS AND DEPARTMENTS

PUBLIC WORKS FEASIBILITY COMMITTEE

Glenn McCrory
Mariah Kurtz
Michael Gordon

Peter Mallet
Peter Sanders

RECREATION COMMISSION

Breta Yvars-Petraccia, Assistant

SENIOR/COMMUNITY CENTER

Paula Betters, Director
Peter LaFrance, Van Driver

Term Expires 2023

SENIOR HOUSING COMMITTEE

William Bembury
Gary Betters

Jacquelyn Boyden
Paula Betters

TAX/WATER COLLECTOR'S OFFICE

Ann Petrain, Assistant

TOWN CLERK'S OFFICE

Elizabeth Sicard, Assistant Town Clerk

TREASURER'S OFFICE

Jean Fountain, Assistant Treasurer

VETERANS COMMITTEE

Daniel Hammock
Gary Betters
Armand Bouthillier

Term Expires 2023

Term Expires 2023

Term Expires 2023

WASTEWATER TREATMENT

Peter Sanders, Chief Operator
Darby Chagnon, Asst. Chief Operator
Pamela McNamara, Wastewater Treatment Maintenance

Peter Walsh, Treatment Operator

WATER DEPARTMENT

Peter Sanders, Superintendent
Darby Chagnon

Michael Brown, Water Operator
Peter Walsh

ZONING BOARD OF APPEALS

Daniel Hammock
Arthur Johnson

Term Expires 2023

Term Expires 2025

VITAL STATISTICS FOR 2022

BIRTHS

A total of 8 births were recorded in the Town of Erving for this year.

MARRIAGES

A total of 3 marriages were recorded in the Town of Erving for this year.

DEATHS

A total of 15 deaths were recorded in the Town of Erving for this year.

REPORTS OF BOARDS AND DEPARTMENTS

- Select Board
- Town Administrator
- Town Planner
- Fire Department
- Highway Department
- Police Department
- Wastewater/Water Departments
- Public Library
- Council on Aging
- Recreation Commission
- Conservation Commission
- Board of Health

REPORTS OF BOARDS AND DEPARTMENTS

SELECT BOARD REPORT

We wish to thank the community for allowing us the opportunity to serve you as your elected officials. The Board is proud to serve a community that works together and supports each other. This was a year that allowed us to regain momentum that had stalled since the start of the Covid-19 Pandemic. Through the combined efforts of staff, elected officials, volunteers and the community at large, we are consistently reminded that the Town of Erving is truly a “Great Place to Live.”

The Board of Selectmen have had the opportunity to work with many departments, boards, commissions, and citizens on several projects in 2022.

- The Massachusetts Department of Transportation (MA DOT) began work on the highly anticipated safety improvements of the French King Bridge. The work began in August of 2022, and is anticipated to continue through summer of 2023. The group effort given by so many from the town as well as community members throughout the state is appreciated and shows how difficult projects of this scale can be to accomplish.
- The Board has been working diligently to revise the antiquated personnel bylaws and the personnel manual, along with creating and revising many outdated policies of the town. A project of this size takes many people to accomplish. This has been a collaborative effort with a working policy group as well as many department heads and other employees.
- The replacement of the Church Street bridge progressed throughout 2022. The Town has a final design and a funding source approved. We spent a considerable amount of time researching various alternative funding sources from the state and federal governments to reduce the amount of borrowing that the Town would need to incur. The board is hoping to see this project move toward completion in 2023.
- The town has identified a need for a new Highway Department building. This has been a multiyear process with a lot of progress this year. Town Planner, Mariah Kurtz, has taken the lead on the project and assisted with members of the Selectboard, Finance Committee, Capital Improvement Committee, Highway Department, Water Department, and various town employees taking tours of various new buildings throughout the county to find what are the best practices when completing a project of this size. We all look forward to seeing this project move along in 2023.
- The sale of the former graded school at 18 Pleasant Street as well as the former library at 17 Moore Street was completed. O’Bear Construction of Millers Falls purchased both properties through an extensive Request for Proposal (RFP) process. The plans for redevelopment of these properties will see some beautiful residences become available soon as well as returning them to the tax roll.
- The board has begun the process to reinstate the use of a town operated Recycling Center. After learning in November of 2022 that our current location was not able to continue functioning without an up-to-date license from the state, the town took steps to gain that license to reinstate the services offered with minimal disruptions. This process should be completed in early 2023.

REPORTS OF BOARDS AND DEPARTMENTS

There are far too many ongoing projects, both big and small, happening in the Town of Erving. We look forward to continuing to work on these projects in 2023 to further our Town and improve the services we provide our community.

Respectfully submitted,

Jacob A. Smith, Chair

William A. Bembury

Scott Bastarache

ERVING SELECT BOARD

TOWN ADMINISTRATOR REPORT

In calendar years 2020 and 2021 the Town contended with the impacts of the COVID-19 pandemic, the impacts on the supply chain, infrastructure projects that were planned but impacted by external factors beyond the Town's control, and the significant flooding event from July 2021. Calendar year 2022 allowed us to make progress on those significant challenges, to complete initiatives and begin to address new special initiatives, while continuing to provide critical services to community members. Below is a summary of the opportunities, challenges, projects, and initiatives that occurred in 2022 and that will set the stage for work in 2023.

Financial: In the calendar year 2022, the Town completed the FY2020 and the FY2021 financial audits with Scanlon & Associates. Both audits demonstrate that the Town has continued to maintain a balanced operating budget, healthy reserve funds to support both the government and business activities of the Town, and minimal long-term debts. In summary, the financial health of the Town of Erving remains strong. The Town will work to incorporate recommendations from the management letter into existing practices.

Special Projects: The Town continued to make progress on several special projects throughout 2022, much of which began with planning efforts in 2020 and 2021.

- **French King Bridge Safety Barrier Project:** In July 2022, the Massachusetts Department of Transportation (MassDOT) and Northern Construction began work on the safety barrier project. This project has been many years in the making, and representatives from the Towns of Erving and Gill have committed to working with MassDOT, first responders, and families that have been impacted to see this project through to completion. By the end of the calendar year the sidewalks and bridge decking on the northern side of the bridge had been prepared to receive the new 9' tall railings. Installation of the railings is anticipated by the end of the winter months. The project is expected to be finished in the calendar year 2023.
- **Sale of former Graded School Building & former Public Library:** during the summer of 2021 the Select Board worked on a request for proposals (RFP) procurement to sell the former Graded School property at 18 Pleasant Street and the former Public Library property at 17 Moore Street, with the goal of identifying the most advantageous redevelopment proposal. There was an advertising issue with the RFP so the Select Board cancelled the procurement and reissued it in April 2022. The Select Board focused on identifying redevelopment that is complementary to the existing residential neighborhood. The Select Board awarded the procurement to Obear Construction for a residential re-use of both properties. The final sale and closing were completed in December 2022.
- **Sale & Redevelopment of the Former International Papermill:** In March 2022 the Select Board released the RFP for the redevelopment of the former IP mill site. The RFP format was used to allow interested parties to submit proposals that would be ranked using comparative criteria. The Select Board was consistent in being open to a mixed-re-use development with a focus on job creation and putting the property back on the tax rolls. Prior to the RFP process, the Town conducted a request for potential developers to express their interest and the Town heard from two (2) firms interested in creating affordable housing. This interest sparked debate at Town meetings where

REPORTS OF BOARDS AND DEPARTMENTS

concerns against housing were expressed by members of the public. Upon the deadline for responses to the RFP in May 2022 the Town did not receive a proposal, but instead received communications that the developers interested in housing had declined to respond because of a perceived lack of support for housing by the community. The Town continues to explore redevelopment opportunities and as of the fall 2022, a request for demolition funding has been submitted to the Capital Planning Committee for review as the property has fallen into disrepair.

- **Town Website & Library Subsite Redesign:** The Town administration and the Library staff, worked with the Town's website vendor to redesign the website and departmental site to improve navigation, organization of information, and to improve accessibility to community members. The Town website redesign was completed in June 2022, while the Library's departmental site was completed by August 2022.
- **Mountain Road Drainage & Center Cemetery Erosion Project:** The Highway Department completed an improvement project along Mountain Road along the Center Cemetery property. The funding for this project was appropriated by the voters at the 2021 Annual Town Meeting as part of the FY2022 budget process. The work included new stormwater management and erosion control. The Office supported the work of the Highway Department with the procurement of the paving contractors.
- **Papermill Road Pump Station & Force Sewer Main Replacement Project:** In 2021 the Town secured \$500,000 in MassWorks grant funding to construct an appropriately sized pump station and force sewer main to support the former IP mill property that is slated for redevelopment. The project is also supported with Federal American Recovery Plan Act funding. Tighe & Bond engineered the project, and the Select Board awarded the construction of the project Baltazar Construction Company. The force sewer main was installed in the fall of 2021 and due to supply chain issues, the pump station installation was delayed until spring 2022 by the end of the calendar year the station was constructed, paved and enclosed with a new electric service to interconnect with Eversource. There is a final punch list of work to be completed in the Spring of 2023 that will allow this project to close. This is one of the final steps to making it possible to redevelop the former IP mill property.
- **Arch Street Force Sewer Replacement:** In June 2021 the Town awarded the construction contract to Aqua Line Utility, Inc. The sewer line replacement was designed by engineers from Tighe & Bond, replacing the sewer main from the Arch Street pump station, under the railroad tracks, under Route 2 until it reaches the Erving Center Wastewater Treatment Plant (POTW#2). The majority of the project was completed in the fall of 2021 and the few remaining items were completed in the summer of 2022. Final payment to the contractor was made in November 2022. This project was previously authorized by the voters for a borrowing authority of \$1,570,000 and permanent financing was completed during the summer of 2022.
- **Replacement of Church Street Bridge:** In March 2021 the voters appropriated \$195,000 to allow the Town to engage engineers from Weston & Sampson on the redesign and replacement of the Church Street Bridge. After a series of community meetings with residents, a preferred bridge design was identified in the fall of 2021. At the Annual Town Meeting in May 2022, the voters approved a \$1.6 million borrowing authority to allow the Town to proceed with construction. At approximately

REPORTS OF BOARDS AND DEPARTMENTS

the same time, the Town became aware of an opportunity to seek funding through the State to construct the Bridge. The Town and the engineers from Weston & Sampson have been working with our regional and State colleagues to advocate for this funding. MassDOT has accepted the project into their formal review process. While this process has delayed the project's construction timeline, it has the potential to save the Town from borrowing and committing to a long-term debt that would impact the annual operating budget.

- **Replacement of Swamp Road Bridge and the Retaining Wall on North Street:** In July 2021 the Town experienced a significant flooding event that led to extensive damage to road infrastructure throughout town, including the loss of the Swamp Road Bridge. The Town appealed for support from the Federal Emergency Management Agency (FEMA) but because the State of Massachusetts as a whole did not sustain significant enough damage during the event, the Town was not provided support from FEMA. Alternatively, Senators Comerford and Hinds sponsored legislation that provided Erving with \$871,645 to use towards the cost of the damage. The funding was received in April 2022. Some of the funding was used to address the approved deficit spending for the emergency. The remaining \$735,000 may be used towards the engineering and construction costs for the Bridge. The Town has engaged Weston & Sampson to engineer the project. The layouts of North Street and Swamp Road were laid out by the County Commissioners and relocated in the 1930's. There are some legal layout issues to correct, and the Town may petition the Executive Council of the Franklin Regional Council of Governments (FRCOG) to take ownership of the layouts. Preliminary engineering work and public meetings with community members are expected in the summer of 2023.
- **Public Road Layout Adoptions:** In the calendar year 2022, the Town updated several public way layouts. At the Special Town Meeting in March 2022, the voters unanimously voted to amend the layout of Care Drive as well as to relocate the layout of Pleasant Street and Highland Avenue. The voters also voted unanimously to accept Public Works Boulevard as a public way. Prior to this act, Public Works Boulevard was a driveway on Town owned property. Further, at the Annual Town Meeting in May 2022 the voters voted unanimously to accept Poplar Mountain Road as a Town owned public way. Prior to this action, Poplar Mountain Road was a county road.
- **Elementary School Walk-in Freezer/Refrigerator Replacement:** The Town administration partnered with the School Department to issue an invitation for bid (IFB) for the removal of the existing walk-in freezer and refrigerator at the Elementary School and to replace the equipment to meet current needs. The project was funded at the Annual Town Meeting in 2021 with an appropriation of \$45,000 and with a budget amendment at the Special Town Meeting in September 2022 of \$22,000. The contract was awarded to Jamrog HVAC, Inc. and due to concerns about impacting the operation of the school, installation is scheduled for the summer of 2023.
- **Solid Waste and the Trash Sticker Program:** On August 6, 2021, the Select Board launched a freemium Trash Sticker Program for residential trash disposal to address the significant increase in trash tonnage experienced in FY 2021. After the first 5 months of the program, the Town observed an approximate 30% decrease in trash disposal tonnage. This observation has continued throughout the calendar year 2022, which has improved the relationship with the collection vendor. In November 2022,

REPORTS OF BOARDS AND DEPARTMENTS

the Town learned that the transfer station function that occurred at the Public Works facility was not properly permitted and needed approximately \$100,000 in upgrades to meet current regulatory requirements. The Town is exploring the ability to continue the recycling center portion of the facility with the new requirements. The matter will be considered by the Select Board in public meetings in 2023.

- **Poplar Mountain Conservation Area:** at the Annual Town Meeting in May 2022 the voters appropriated \$40,000 for the construction of a new parking area for the Poplar Mountain Conservation area on Old State Road. Working with the Conservation Commission and the Highway Department, the Town was able to procure a contractor to prepare the site and conduct the final grading work. The Town Planner worked with the Conservation Commission and our colleagues at FRCOG to design updated hiking maps of the property. The parking area was designed to support the public's use of the conservation area and to provide space for a kiosk and posting board and was completed in December 2022.

Personnel: The Town has continued to work to address personnel needs and hire staff for several key positions within the organization:

- **Police Department:** The Police Department actively recruited in the calendar year 2022 thanks to the efforts of Chief Holst. In 2022, the Department experienced the departures of Patrol Officers Amanda Flower and Gregory Moretti. In March 2022, the Town welcomed Patrol Officers Joshua Barber and Brian Tennyson, Jr. to the Department. In June 2022, the Town welcomed Patrol Officers Laura Gordon and William Kimball. In September 2022, the Department was joined by Patrol Officer Matthew Ziomek. Additionally, in May 2022, the Select Board and the New England Police Benevolent Association Local 121, ratified the first collective bargain agreement that will be in place through June 30, 2024.
- **Public Library:** With a vacancy in the Library Director position, Jean Daley kindly served as interim Director. In April 2022 the Board of Library Trustees named Abigail Baines as the next Director of the Library. Abigail began her work with the Department in May 2022. In November 2022, the Board of Library Trustees approved the position of Assistant Director, and appointed Jean Daley, and the position of Youth Services Librarian, and appointed Andrea DeIuliis.
- **Community Planning:** In October 2022, the Select Board approved the position of Town Planner to recognize the increase in professional planning, project management and grant management that is being performed and is expected by the Town. The Select Board further appointed Mariah Kurtz to the position.
- **Public Works:** In October 2022, the Select Board approved the position of Senior Custodian to recognize the increase in professional sanitation, regulatory compliance for OSHA, and inventory maintenance that is being performed and is expected by the Town. The Select Board further appointed Rebecca Walsh to the position.
- **Health Department:** In December the Board of Health worked with the Select Board and the towns of Shutesbury and Northfield to establish an intermunicipal agreement that would migrate the shared public health agent services that had been offered through the Eastern Franklin County Health District into the Town of Erving to

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provide better support to the Health Agent. in December the Erving Board of Health appointed Claudia Sarti as the Town's Health Agent, with an effective date of January 2, 2023.

The Town also continued its work to update and revise personnel policies with department heads, staff, legal counsel and the Select Board. Throughout the calendar year, the Select Board worked to approve sixteen (16) stand-alone policies with two (2) more in the review process to be adopted in the beginning of 2023. The Town has also drafted a personnel bylaw that would move the sections of the Town's existing personnel manual that are foundational for the administration of personnel in the Town to a bylaw that would be revised by the voters in the future. It is anticipated that the proposed draft bylaw will be considered for presentation at a Town Meeting in 2023. The remaining personnel policies such as leaves, and similar benefits have been revised after multiple feedback sessions with staff and the Select Board members have begun their review. It is anticipated that the revised personnel manual will be finalized in 2023.

In summary, this report represents merely the highlights of the many efforts that are in the works within the Town of Erving. Significant work has been done to plan for major infrastructure improvements in the coming year, meeting with citizens regarding concerns and trying to work towards solutions. The people who work, volunteer, and live in Erving make this a great community! I am extremely appreciative of our team of employees and community members that work to make the progress that we have made, and I am looking forward to seeing what will be accomplished in 2023.

Respectfully,

Bryan Smith
Town Administrator

Department of Community Planning

The Department of Community Planning was created in fall 2022 to further define the work I was previously completing through the Select Board's office. I was promoted from Assistant Town Planner to Town Planner, with my former position remaining unfilled. Stepping out from beneath the protective wing of the Select Board comes with new responsibilities such as creating a budget from scratch and managing my own project contracts and expenses. My big-picture goal remains the same, however: keep Erving a great place to live.

Bridges & Culverts

- The conceptual design for Church Street bridge was finished and much of the latter half of 2022 was spent advocating that MassDOT use their funding to pay for the replacement of the bridge. As of the end of the calendar year it is still unclear if that will happen, but I will continue the pursuit.
- Swamp Road bridge feasibility study is in progress, expected to wrap up in the late spring or early summer.
- A grant was received through the Rural & Small Towns program to pay for the replacement of two culverts on Wheelock Street. The design and permitting work for them was completed in 2021 through a Municipal Vulnerability Program grant.

Technology

The website was redesigned to improve accessibility features, streamline information for residents, and give the general public a more accurate idea of Erving as a whole. You will also find a link to our YouTube page where you can find live streams and recordings of many Select Board meetings, through our partnership with Bernardston-Northfield Community Television.

Public Art

Upon receiving a grant from FirstLight in 2021, the Hybrid Heron sculpture by Jon Bander of NotoriousWeld was installed in Riverfront Park. His proposal fit the themes of nature, beauty, and resiliency along with being crafted from found objects including metal pieces from the hydroelectric facility itself. The Erving Highway Department assisted with installation and landscaping. A well-attended celebration of its arrival was held in August in collaboration with the Recreation Department's concert on the great lawn, funded in part, by a grant from the Erving Cultural Council.

Citizen's Legislative Seminar

In November, I attended the Citizen's Legislative Seminar which is a program held by the Senate Office of Education and Civic Engagement in collaboration with the Senate President's Office. It consisted of two days of learning how the legislative process works and practicing mock Senate Sessions. My cohorts consisted of residents from all over the Commonwealth, selected by their district's senator. It was incredible to meet folks from all different backgrounds with a variety of reasons for being there. Senator Comerford's staff invited me to lunch to discuss the needs of our district and how they are best able to support us – they work tirelessly to advocate for the needs of our district and it shows.

Zoning

In March, a Special Town Meeting was scheduled to vote on amending the zoning bylaws by adding a Planned Unit Development overlay district, a change I had been working on with the Planning Board for many months. The amendment was voted down, and through discussion among the

REPORTS OF BOARDS AND DEPARTMENTS

community and at Town Meeting it became clear that there was a lot of concern and confusion around the future of housing in Erving. It was identified as a topic that needs more discussion and information provided for in the future. Starting in June, the Planning Board has been working on updating the Zoning Bylaws more comprehensively through a grant administered through my office.

Banners & Snowflakes

In an effort to solidify an identity for our Town, “A Great Place to ____” banners were designed and installed in Erving Center and at some municipal buildings. The banner plays on our motto of “A Great Place to Live” but we all know that Erving is more than just a place to live – it’s a place to play, climb, hike, paddle, learn, and work. The Select Board’s office began a program to recognize our local veterans with banners. The first batch was hung this fall and more will be added over time. While I would love to be able to install banners in Ervingside as well, the poles along Route 63 are owned by Eversource and we need permission to hang anything on them, which comes with some complications. I’m working to resolve the issue in the future so more neighborhoods can have banners, too.

Former IP Mill Site Development

The sewer pump station was installed at the former IP Mill site and mostly completed, with the exception of one small electrical part which was caught up in supply chain issues. The project will be fully completed by February 2023. A Request for Proposals – the process we go through to identify a developer – was launched in the spring but was unsuccessful as there were no proposals submitted. In August, a public input session about the IP Mill was held and great conversation was had. Many people in attendance talked about how demolition appeared necessary to move forward. Grant funding previously awarded from MassDevelopment can be put towards partial or full demolition, an option I will explore in 2023.

Advocacy & Feasibility

Before a project physically starts there is often months or years of behind the scenes work. This year included:

- MassDOT finally starting construction on the safety barriers on the French King Bridge after many years of advocacy and support from our state legislators.
- Working with MassDOT to identify safety concerns in Farley and beginning conversations about future changes to Route 2 in Farley and Erving Center
- Researching and beginning advocacy for a shared-use path along the south side of the Millers River in Wendell which would serve Erving residents.
- Touring Erving with Senator Comerford’s district director to discuss upcoming projects.
- Researching the feasibility of creating a public water supply in Erving Center

There is so much that I do that doesn’t fit here – writing grant applications, assisting residents and committee members, community engagement, and more – but I hope that this summary offers you insight into the work I do. I always enjoy talking through ongoing projects or answering questions, so please feel free to reach out any time.

Respectfully submitted,

Mariah Kurtz
Town Planner



Boiler Room of the International Paper Mill



Heron Sculpture - Close Up West

REPORTS OF BOARDS AND DEPARTMENTS

FIRE DEPARTMENT REPORT

In opening the report of the Fire Department for the year 2022, I would like to thank the residents of the Town for their continued support of the Fire Department throughout the year. 2022 saw many difficult times with supply chain shortages for equipment and general supplies. The department continued to strive to provide the best response and care to the residents and visitors of the Town of Erving.

Investment in the Department:

The Department continued efforts to secure grant funding to aid in the purchase of needed equipment, alleviating the burden to the Taxpayers of the Town. The department secured a Grant from the Executive Office of Public Safety and Security for the Purchase of a new External Automatic Defibrillator. This equipment was placed into service and matches the AED's the town already operates in all the emergency service vehicles to ensure ease of deployment. The Department has been at the forefront of advocating for coverage gap remedies in the new statewide interoperable radio system to ensure full coverage will be seen in the entire town.

Staff Development:

COVID-19 continues to make it very difficult to ensure skills are kept up. The Department continues to work hard with the other Departments in Town to ensure seamless response during emergencies. The Department continues to train with Mutual Aid partners in the area to ensure a well-coordinated response during emergencies. The continued partnership with Northfield EMS has been well received and ensures no requests for service went unanswered at times having both ambulances in town to assist with needed requests. Medical field training has been enhanced through this partnership, seeing an increase in trainings combining fire and EMS personnel from various organizations attending.

Community Education:

As the number of COVID cases fluctuated throughout the year in the county we have still presented public education to the public through the school and senior center. The department conducted education classes in the school during Fire Safety Awareness week in conjunction with Northfield EMS to ensure the children of the community would be familiar with EMS providers in the event they were needed.

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Department Calls:

Below is a breakdown of all calls received by the Department throughout the year.

<u>Total Reported Incidents</u>	<u>2021</u>	<u>2022</u>
Total Calls for service	345	329
Medical Emergency/MVC	193	199
Fire Related	28	30
Hazardous Condition (No Fire)	16	15
Calls for Service	73	51
Good intent Call	10	7
False Alarms	19	23
Severe Weather	4	3
Special Incident	2	1
Mutual Aid Requests	40	25

In closing I would like to say thank you for supporting the Fire Department throughout the year. Remember to check your smoke alarms monthly to ensure they are working properly.

Respectfully,

Philip Wonkka
Fire Chief

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HIGHWAY DEPARTMENT REPORT

Summer of 2022, we completed a large drainage project along Mountain Road and Gary Street. New catch basins and larger diameter culvert pipe was installed. Old collapsed structures and rotten metal corrugated drainpipe was removed for the replacements. With this project brought a great opportunity for the repair of the eroding slope that was happening along the side of the cemetery. We determined a new grade of the slope that would maintain grass growth and keep soil in place. A new asphalt curb was installed, and patch paving provided by a contractor. Phase 2 along Gary Street is being planned out. This was an overdue project that was delayed by supply issues.

Welcome David Lambert to our team. David was hired on 1/10/2022 as the Building/Grounds Maintenance/Custodian for the Senior/Community Center and public Library. David has proven to be a great fit and asset in the team.

As we all know this year has been a challenge for all Departments. I would like to personally thank our Custodial and Building Maintenance Staff Rebecca Walsh and David Lambert for not backing down from the challenge. They always made sure we had the proper cleaning and disinfectant supplies. Inventory levels have been kept up from multiple suppliers.

Repairs continue to be made on many swales along Poplar Mt Road, North Street and Mountain Road to prevent ice buildup in the road during the winter months. Swale and drainage work will continue for the next couple years as weather permits. New catch basins have been added on Mountain Road and North Street in troubled areas. Multiple direct inlet drainage structures have been rebuilt along North Street and Mountain Road with more on the list for 2023.

Culvert replacement project will be scheduled for this summer on Wheelock Street. Bridge Street retaining wall replacement, drainage and paving has been designed and engineered for summer of 2023 along with milling and paving of Maple AVE if funded.

Many roads had tree trimming done to help visibility. We will continue with the tree trimming in troubled areas. Tree removal will continue in the areas that are raising the sidewalks. We will remove or grind stumps and roots, so the sidewalks can be repaired.

We continue to use the brush chipper to keep intersections and other bad areas clear and more visible without having to make many trips back to the yard. D.E.P. no longer allows Highway Departments to burn those piles.

All Highway, Building Grounds and Custodial Staff continue their education for OSHA Safety and License requirements for performing their job.

With all these projects that happened we still had our seasonal duties that were completed also. Catch basin cleaning, roadside mowing, line painting, street sweeping, town building and park maintenance, setting up tents for the summer program and fall festival, picking up Christmas trees, the fall leaf collection, streetlight repair, plowing and treating the roads. We would especially like to thank the residents for reading the Around Town notice on not including other yard waste in the leaf piles this year.

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The Highway Department would like to thank everyone for their support, and we look forward to helping and working with all departments again in the upcoming year.

Respectfully Submitted,

Glenn McCrory,
Highway Superintendent

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POLICE DEPARTMENT REPORT

We would like to thank the residents of Erving for their continued support for the Police Department. In 2022 the police department was faced with a lot of adversity, challenges, and some wonderful moments. The department continued to provide quality service to the town and its residents with professionalism and appreciation.

The department responded to over **6,300 calls for service**. These calls include but are not limited to alarms, medical emergencies, disturbances, vehicle complaints, and general complaints. In addition to these calls the Department investigated **54 motor vehicle crashes, 878 traffic stop / citations**. The officers filed **196 incident reports** and processed **111 arrests / criminal complaints**. The department issued over **50 new or renewed license to carry permits** and responded to over **75 public records requests**.

The department was awarded a one-hundred and seventy-eight thousand dollars grant to bring on a mental health clinician. The Department took the lead in procuring this grant and managing the oversight of the program. We partnered with the Towns of Leverett, Gill, Northfield, Bernardston, and Warwick along with Clinical Support Options (CSO) in Greenfield to bring this individual on staff where she works 5 days a week alongside officers. She can provide on-scene mental health resources which has resulted in over 87% successful diversion from jail and hospitalizations to those in our community that are actively suffering with issues like depression, suicidality, substance use or other behavioral health conditions. In addition, she provides after-action follow-up with these individuals. Since implementing this program, we have seen a huge impact in our community with the work that she has done.

This year the department purchased the first in the County all-electric police cruiser. This vehicle has been assigned as an administration vehicle. We will monitor the reliability and practicality of this vehicle with an open mind of adding additional electric vehicles to our fleet in the future. The current fleet consists of 2022 electric Mach-E admin vehicle, 2022 Ford Hybrid Utility patrol vehicle, 2020 Ford Hybrid Utility patrol vehicle, 2021 Ford Hybrid Utility canine officer vehicle and 2017 Ford Utility patrol vehicle.

The department staff has changed tremendously over the past year and created very challenging times for the staff. However, despite this we are at full staff by the end of 2022, with six full-time officers and reimplemented the part-time officer position with two part-time officers. We were approved through policy writing and approval by the Select Board to create a new position called Cadet Officer. It is the goal with this position to address the need to be able to hire an individual that does not have the certifications and requirements to begin working as an officer, open our hiring pool to more candidates and be more prepared when we face short staffing issues. We were able to bring back the canine program and hired Canine Officer Ziva to our staff. Ziva will be an asset to not only our community but the surrounding community as she will provide the ability to track lost individuals, criminals and provide comfort to those individuals in distress.

In addition to the many changes the department has gone through this year the department has recommitted its efforts for community outreach and partnership. As stated already we have a partnership with CSO in Greenfield; in addition, we have partnered with the Quabbin House in Orange and the Opioid Task Force / Connect Team. With these partnerships we hope to be able to provide an even better quality of service to our community. We have a renewed partnership with the local library, senior / community center, and school, where the department is involved in programs like Erving Sunday Playtime, Cops and Coffee, Summer Reading Program, Scam Alert Presentation and seek to inform the community through regular articles in the Around Town newsletter. The Sergeant and Patrol Officer positions finalized their union contract with NEPBA. In 2022 the Officer's Union conducted "operation Dinosaur" for the family that lost their home in a horrific fire and raised six-hundred dollars for St. Jude Children's Hospital through a month-long charity event. In addition, they created a social media footprint on FaceBook.

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In closing, the Erving Police Department looks forward to the challenges and opportunities that 2023 will bring. We look forward to continuing to serve our great community and building positive relationships with our residents and surrounding communities.

Sincerely,

Your Erving Police Officers



*L to R: Chief Robert Holst; Patrol Officer, Joshua Barber;
Patrol Officer, Brandon Bryant; Patrol Officer, Matthew Ziomek;
Patrol Officer/K-9 Handler, Laura Gordon with K-9 Ziva;
Sergeant, Adam Paicos*



ERVING POLICE DEPARTMENT CRUISER FLEET

REPORTS OF BOARDS AND DEPARTMENTS

WASTEWATER / WATER DEPARTMENT REPORT

Hello Erving residents, this was a busy year for both departments.

POTW#1,2 &3 had **NO** Compliance issues with DEP and EPA in 2022. POTW#1&3 are staffed by Peter Sanders (Chief Operator/Water Superintendent), Darby Chagnon (Assistant Chief Operator), Peter Walsh (Operator) and Pamela McNamara Labor/Maintenance.

The Arch St. force sewer main project was completed and is performing nicely. The pump station at Arch St. has had the pumps refurbished, and new floats installed. The Papermill Hill Road Pump Station is complete, and we are waiting to do the start which is scheduled for the end of January 2023. River St. Pump Station has had new floats and level transducer installed. All Pump Stations are performing well.

We are in the process of doing an asset management plan which will cover the 3 POTW's, Pump Station's and the collection system (sewers). This will continue into the next year. We are also meeting new Nitrogen limits in our permits. Both POTW#1&3 are meeting new permit limits and still average 97-99% removal in their effluent waters.

The Erving Water Department also has had **NO** Compliance issues with DEP and EPA. The Department is staffed by Peter Sanders (Water Superintendent), Mike Brown (Assistant Water Operator), Darby Chagnon and Peter Walsh Operators.

The Department did PFA's Testing and with no detects we are now on a reduced testing schedule for PFA's. We started and will complete Hydrant painting/maintenance this spring. The Department continues to meet all standards set by DEP and EPA. As always, we will provide the best water possible to our residents.

Be Safe.

Peter Sanders
Water Superintendent / Chief Operator.

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PUBLIC LIBRARY REPORT

Introduction

Erving Public Library (EPL) has had an exciting year in 2022! The library was open for all 52 weeks for the first time since the new construction was finished, we hosted the first in-person summer reading program since the pandemic, piloted new hours and completed a \$10,000 Dig-In grant from the Massachusetts Board of Library Commissioners (MBLC) and Library Services Technology Act (LSTA). Programming was the library's area of excellence this year; we hosted many events thanks to the grant, the Friends of the Erving Public Library and skilled area professionals.

As a reminder, friendly librarians are available at EPL thirty hours a week, Sunday-Thursday to help you find books, media, hobby information, craft guidance and materials, navigate technology, research topics of interest, and discover even more! Read on to learn about EPL's adventures in 2022.

Services

The library resumed normal services in the 2022 calendar year. Patrons came to the library to borrow books, DVDs, audio, and a wide variety of items from the "Library of Things" collection including cake pans, numerous different garden tools (provided by the Dig-In grant), portable DVD players, wifi hotspots, puzzles, board games and more. The library also offered meeting rooms, free internet, desktop computers, free printing/copying (5 pages/day), magazines, newspapers, and a community posting board for local events and services. Free COVID-19 rapid home tests have been available at the library. The library also has a fish tank that many people of all ages enjoy visiting. The Friends of the Library maintain the library's potted plant collection which can be appreciated all year round.

The LSTA Dig-In grant was managed by Jean Daley starting in late 2021 and ending in September of 2022. This grant focused on growing gardens and hosting garden-related programming at the library. Thanks to the hard work of staff, volunteers, and vegetable starts donated by Dan's Veggies in Erving, MA, a raised-bed vegetable and herb garden was established. Patrons have enjoyed picking produce, getting new recipes, borrowing from our garden tool library, learning about pollinators, and attending hands-on workshops. Program topics included composting, attracting pollinators, planting and transplanting, weeding, soil testing, soil preparation, and how to use the produce. The pollinator garden attracted Monarch butterfly caterpillars and other pollinators. The vegetable garden produced lots of peppers, cucumbers, tomatoes, kale, radishes, lettuce, and herbs. Not only did people learn how to grow at home, but they told us they'd stop by and get some produce to add to their meals. Partners included the Western Massachusetts Master Gardener Association (WMMGA) led by Lari Cochran, the Friends of the Erving Public Library, Erving Public Library Garden Club, and members of the library's young adult community.

The library offers three different rooms for meetings and events. Erving groups that held meetings, trainings, or events in these spaces include the Conservation Commission, Historical Commission, Recreation Commission, Board of Selectmen, Board of Library Trustees, Friends of the Library, Zoning Board, and Police Department. To book a space, contact the library!

This year the library launched a new website (erving-ma.gov/library); which prominently features hours, event calendar and links to free online resources. Search the catalog with *Find it Fast!* to locate and request items, subscribe to the *Wowbrary* newsletter to see newly added items at the library every week, and select *Freegal*, *Hoopla*, or *Libby* to access free streaming media online.

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Gallery shows at the library this year featured local artists: Elisa Faille, Holly Smith, Kenneth E. Zilisch, and Sally Delaney.

Programs

Almost 60 programs were hosted by the library in 2022! Programs for all ages included: Spice of the Month, Bake for Good, Green River Ukulele Players, Stolen Moments concert, Summer Reading Program, Morris dancers, Pollinator Workshop, Harmonica Lessons, etc. Programs for youths included: Paws to Read, Storytime, Mother Goose on the Loose, Travelin' Shoes, visits from the Erving Elementary School, visits from the summer camps, and more. Programs for adults and teens featured: crafts with the Friends, hands on garden creations with Teresa Foster and Dry Brook Garden, workshops with WMMGA, natural dyes scarf workshop, henna tattoos, and tarot card reading, among others.

Staffing

This year library leadership was held by Interim Director Jean Daley through April, and in May the library welcomed new Director Abigail Baines. Abigail spent the last ten years working in the Five College Library consortium with a background in technical and public services and most recently helped to launch the new Neilson library facility at Smith College. Everyone in the library community was grateful to Jean for stepping up to steward the new building between directors. A staffing review of the library's two Library Assistant positions was conducted in the later part of the year which resulted in new titles for Jean Daley, now Assistant Director and Andrea DeLuliis, now Youth Services Librarian. Jean and Andrea were the primary staff in the early part of 2022 and kept the library running until a new director was hired. Substitute staff were critical during this time including Ella DB, Barry Dietz, Deb Kern, Dulcie McAndrews, and Julie Rosier.

Statistics

Building traffic:

- 6,226 Patrons visited the library in 2022.
- Librarians answered over 525 reference questions.
- Meeting rooms were used by over 589 people.

Circulation:

- 844 patrons have an Erving Library card which can also be used at other CW Mars libraries across the state.
- 18,711 items borrowed from EPL, of which over 11,000 were from the adult collection and over 7,000 from the youth collections, which is 2,000 more items total than last year.
- Popular items include wifi hotspots, garden tools, jigsaw puzzles, museum passes for Mass MoCA and Mike's Maze, DVDs such as: *Death in Paradise*, *Dune*, *The Brokenwood Mysteries*, *PAW Patrol Dino Rescue*, and books such as: *22 Seconds*, *Wish You Were Here*, *The Maid*, *Heartstopper*, and *Where the Crawdads Sing*.
- The library issued 70 new patron cards this year, which is 20 more than last year!

Grant & state funding received in 2022:

- \$10,000 Dig-In grant from the Massachusetts Board of Library Commissioners, Library Services and Technologies Act completed in 2022.
- \$1,500 from New Salem Academy for Robot & Coding Camp to happen in 2023.
- \$5,000 from New Salem Academy for Computer Classes programming in 2023.

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- \$3,734.16 received in State Aid from the Massachusetts Board of Library Commissioners in 2022 for meeting the Municipal Appropriation Requirement and meeting Minimum Standards of Free Public Library Service.

Thank You

The library would not be able to operate or be tremendously successful without the help of many. This year we would like to express our thanks to the following people: We would like to recognize all of the Friends of the Library, specifically the members who regularly support the library in so many ways: Rebecca Hubbard (President), Dulcie McAndrews (Vice President), Arlene Wonsey (Treasurer), Linda Bowden (Secretary), Eileen Deveney, Ann Lucas, and Kathy McAndrews. The Friends host an annual plant and book sale, Summer Reading Program raffle, Halloween activities, winter raffle, craft days, puzzles swaps, concerts, and other activities throughout the year that raise money for and awareness of EPL. Thank you to our dedicated volunteers: Ann Lucas (14 years!), Julia Butler, Freida Guillette, Tierney and Nyla Stoddard, the Paws to Read staff Barb King and Corlene Porter, and teen volunteer Elliot Cook. Thank you to CNC and Gillian Budine for partnering with us around children's programs. Thank you to our amazing custodian and everything-else-handy-person Dave Lambert – he keeps the building clean, the grounds trimmed, and helps us with too many things to mention. We would also like to give a shout out to the staff at Town Hall, in particular Bryan Smith, Bets Sicard, Jacquie Boyden, Jennifer Eichorn, Jean Fountain, and Deb Mero whose extra support for the Interim Director and new Director was appreciated. Lastly, building photos in this report are credited to Will Ragano from Johnson Roberts Associates.

The Trustees and library staff (and future generations will also) sincerely thank you for your investment in this new library. Our statistics show us that almost half the population of Erving now has an Erving library card! From the increase in use here at the new building it is easy to see that your investment in Erving's future is already paying dividends and will continue to for many years to come. If YOU have not yet stopped in to see your new library, please come on in! We look forward to seeing you in the new year!

This report was prepared by Abigail Baines, Library Director.

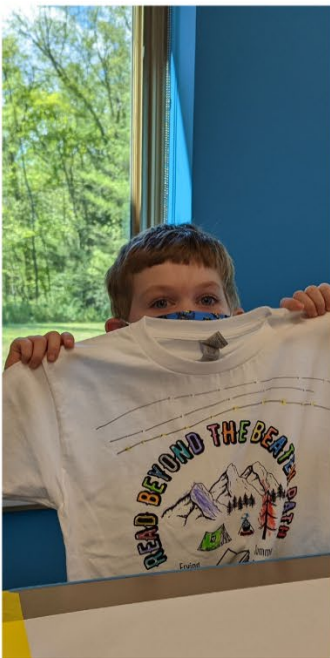
Respectfully submitted by the Board of Library Trustees,

Daniel Hammock (Chairperson), Mackensy Bailey, Patricia Semb

REPORTS OF BOARDS AND DEPARTMENTS



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COUNCIL ON AGING REPORT



2022 We have been busier than before we closed for COVID

As the Director I wanted to evaluate all aspects of the center. What worked and what needed updating. One factor that became obvious were the hours we were open. Mornings and early afternoon were busiest. For that reason, the new hours have changed to: 8:30 to 3:00 daily. If there are programs or events that go beyond that time frame, we are happy to facilitate them. An interesting factor became very apparent in 2022. It is the emerging senior now attending and participating at the center. Many newly retired young seniors that want to stay active and involved. This has brought lots of new energy to the center. It is very exciting to watch what happens in 2023.

Wellness Facilitated Programs: “Ask the nurse” & blood pressure clinic is available first Tuesday of each month. Lisa White & Meg Ryan were also available for COVID as well as flu shots when vaccines were available on Tuesday or other days, they attended the center. A Flu/COVID clinic was offered and over 250 people attended. Emma Marscher, a licensed Massage Therapist held massage appointments throughout the year. Health Technology students trained here providing the seniors with manicures. Monthly nail clipping service provided with Erving Board of Health subsidizing the cost of the service. Veterans Services 1st Wednesday of each month.

Educational/Information Programs: “Coffee with Cops”, a meet and greet as well as Q&A. LifePath presented “Know the 10 Signs of Dementia”. The District Attorney office supplies weekly and monthly scam and protection alerts. LifePath provides healthy workshop options. Information on fuel assistance, electric assistance, housing rehab information was posted on our information board and Facebook. I launched a survey to make Erving an Age Friendly Community. Data from the survey will provide for future programs and activities. Phone Tech training class was provided. Food programs and many other health and wellness services were made available. We are here to provide services to help you apply or understand what is available. Outreach and wellness checks are done regularly to homebound seniors.

Fitness Programs & Workout Equipment: Offering 8 exercise classes a week: 5 workouts 2 Chair exercise and 1 Line Dancing class. Fitness room: 4 Treadmills, 4 Recumbent Bikes, 1 Elliptical. No sign-up or appointment needed. Instruction required for first time training on the fitness equipment.

Other Activities: Quilter’s open sew, card making/stamping, quilling, blanket making, knitting, and other needle work projects. Daily pitch card games, weekly bingo, left right center dice game, billiard table, library of books, puzzles, movies & word game books.

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Food Service: We offered eight homemade lunches all themed with an activity or entertainment that was happening that day. (Volunteer Gary Betters cooked with the help of a few volunteers). Brown Bag, a well-received service, provided by the Foodbank of WMA. Volunteers prepare the bags, and our van delivers to seniors that are unable to pick up at the center.

Farm to Home Food program will end March 2023. Other food programs we can assist with such as SNAP (receiving a EBT card). This also qualifies you for HIP (Healthy Eating Incentive Program). Once a year we offer Farmers Market Coupons for qualified recipients. TRIAD delivers miscellaneous food items Tuesday and Thursdays at no charge to seniors.

SHINE: The Sheriff's Department Senior Outreach Officer is Becky Paciorek. She is a trained and certified SHINE counselor. She is here Monday through Thursday to help with Medicare questions and open enrollment when turning 65. Becky is also knowledgeable and can help with food benefits, MA Health applications, MA saving programs, SNAP applications, fuel assistance and other health care programs. She can be reached at Erving Senior Center 413-423-3649.

Bus Trip & Other Excursions: We had two successful Wilson bus trips: Rhode Island to a dinner comedy theater, and the New England Christmas Festival at Mohegan Sun. A van trip to Hatfield Pavilion for a TRIAD appreciation picnic.

Friends of Erving Senior Center: The annual **Holiday Bazaar** was a great success. Over 450 people attended. We had some wonderful accolades from many who attended.

Van Services: We started back the services May 2022. The van will pick up take you to your destination and deliver you back home. Wheelchair accessible. 24 hr. notice needed.

Handyman Service: Available to Erving residents over 55 that need a small home repair. Homeowner pays for materials, labor is free. Supported by a Church Street Funded Grant.

Staff: Director: Paula D Betters, Sheriff's Department Senior Outreach Officer: Becky Paciorek, Maintenance and Custodial: David Lambert, Van Driver: Peter LaFrance
Volunteer: Gary Betters



REPORTS OF BOARDS AND DEPARTMENTS

RECREATION COMMISSION REPORT

2022 marked a year of changes for the Recreation Commission in all areas of our operation, the most notable of which is the untimely passing of long-time Commission member and friend Jillian Betters in March 2022. Jeff and Alison Rollins stepped down from the Commission due to a move out of state in June, resulting in a partial Commission working at limited capacity. We were able to reinstate some programs and continue to offer others from previous years. In particular, the Summer Parks Program was revived with new vigor. In accordance with Year 3 of our 5-Year Strategic Plan, we continued to review our services and programs for reach, quality, and relevance, and formalized internal responsibilities among Commission members with the establishment of several focused sub-committees. Throughout all planning and project implementation, we continue to be dedicated to ensuring our programs remain interesting, relevant, and accessible for all constituents across our community.

Commission Members, New and Old:

Erik Eichorn continued successfully as Chairman. Renee Tela headed up team sports and added the role of contact person for the Summer Parks Program. Breta Petraccia remains as Assistant, managing the day-to-day administration and functions of the department. In October 2022, we welcomed two new members to the Recreation Commission: returning member Jacquelyn Boyden and new member Kathleen Sadler. With these two new members, the Commission has been re-energized to focus on a fuller spectrum of programming and services. Jacque brings an in-depth institutional understanding of Town policies and procedures as well as experience with local business owners and adult programs, and Katie contributes her knowledge of the larger parent community through the grass-roots group, Erving Moms and Dads, and her experience with event logistics and planning. One seat remains unfilled on the Recreation Commission.

Location:

In 2022, the Recreation Commission moved its administrative office to Town Hall, providing increased access for work with other Town departments housed at 12 East Main Street. Commission members also made use of the Community Room at the Erving Public Library, where the Commission continues to hold monthly meetings.

Winter:

January marked the return of our competitive Eagles Basketball season with games with teams from nearby towns in MA, VT and NH. Instructional practice-built skills and confidence in 12 K-Grade 2 players, while our Grades 3-4 and 5-6 teams played intramural games. Our Grade 5-6 team remained undefeated at 7-0 for the season. In February, our sold-out 6th annual snowtubing event at Berkshire East was thwarted by a winter storm, a standard New England risk. We will continue to offer this popular event next year as a safe, fun, outdoor family event to our residents during the long days of winter.

Spring:

In March and April, we saw yet another year of under-enrollment for baseball and softball, perhaps reflecting lower numbers of children in elementary grades. Thanks in a large part to the generous donation of time by Erving residents Scott and Ian Bastarache, we were able to offer Instructional Drills and Skills to an energetic crew of our youngest ball players in grades K-2 at Zilinski Field. On April 4, our Annual Egg Hunt returned to Riverfront Park after taking 2-years off due to the pandemic. The event attracted more than 50 attendees – children, parents, and grandparents – who met the Easter Bunny and searched out candy-filled eggs on the Great Lawn. Spring also saw more work at Park Street Park, with the installation of benches, waste receptacles and ADA compliant walkways, and the planting of new shade trees and flowering shrubs. The Commission gives its

REPORTS OF BOARDS AND DEPARTMENTS

deep appreciation to the Highway Department and the Tree Warden for their hard work in making these projects happen.

Summer:

With the hiring of a new Parks Program Director, Michelle Fisher, and a full staff of counselors, Summer Parks Program returned after a two-year hiatus. Held on the grounds of the Erving Elementary School, the program served a weekly average of 35 children, entering grades K-6, with healthy, fun, and developmentally appropriate programming for five weeks in July and August. The Parks Program focused on local activities and resources, hosting trips to Laurel Lake, the Erving Public Library, and French King Bowl, as well as welcoming visiting performers and educators from Mad Science, Rainforest Reptiles, and local resident/science educator Ed Popielarczyk. Recreation Commission member Renee Tela offered a popular sports-sampler week, introducing children to field hockey, basketball, baseball, soccer, and volleyball. It was a delight to bring back this popular and valuable program for Erving's young residents and their families!

Fall:

Our Fall Festival was held on the final week of September, with mixed success due to a foreboding weather forecast and an afternoon storm. While we were able to host several area crafters and local businesses, and offer a climbing wall, trampolines, a bounce house and a corn maze to Erving families for the morning, several vendors decided not to risk the weather. The event ended an hour earlier than planned when the storm blew in earlier than expected. Attendance hovered around 75-100.

Many of our 2021 soccer players aged out of our program, and our Fall soccer program was not able to enroll enough players for a team this year. Erving resident Jill Kolodziej coached an energetic and enthusiastic instructional program at Zilinski Field.

The Rag-Shag Parade remained popular, and several new Town Departments joined the Trunk or Treat, co-hosted with the social group, Erving Moms and Dads, including the Treasurer's Office, Town Planning, the Highway Department, and the Fire Department. Recreation, the Erving Police/Public Safety, and the Friends of the Library returned for their second year of Trunk or Treating in the parking lot of the Community/Senior Center. Together, we welcomed approximately 200 trick-or-treaters of all ages, who then paraded down Route 63 to Fire Station 2 where candy, donuts and cider awaited them.

2023 has already started off strongly, with registration for the 2022-23 basketball season at near capacity for all age levels. The Commission has been working on several new or expanded programs and has begun a collaboration with the Public Safety Department to offer fun and informative programs and events. With two new members, the Commission recognized the opportunity to review our 2020-2024 strategic plan and revise the annual goals. We are dedicated to meeting the new realities of our community's recreational needs as our community emerges from the past few years of living and managing through a pandemic. As we take stock of our needs and resources, the Commission is actively working to complete several smaller-but-important tasks in our parks, strengthening several of our current programs, and developing a more effective communication strategy to promote our programs and resources among Erving residents and neighbors.

Respectfully submitted by the Erving Recreation Commission:

Erik Eichorn (Chair), Jacquelyn Boyden, Kathleen Sadler, Renee Tela

Remembering Jillian Betters

On the go, on the move, on to the next... Jill Betters was never one to sit still. A mother of three boys – maybe that had something to do with her being so active! – she was passionately involved in working in her community to improve it in any way she could.

A native of Turners Falls, Jill moved to Erving in 2005, expanding her family in her adopted community with her husband Ryan, an Erving firefighter. When her oldest son began school at Erving Elementary, so too began Jill's entrance into volunteering. She began spending many hours in the preschool classroom, from starting her annual tie-dye t-shirt making day she started to helping in class, to going on field trips.

A pharmacist by trade, Dr. Betters – a salutation she never used – wielded the donation program her employer had created that gave money to schools for hours parents volunteered there, like a powerful ax, obtaining thousands of dollars for Erving Elementary over the many years she volunteered. As well, she encouraged and guided teachers on how to connect with her employer to receive donations they could use for classroom materials or field trips.

Parallel to her work at EES helping kids, Jill also began a lengthy term working for the Erving Recreation Commission. Some of the program highlights that she brought to Erving were: soccer summer camps, led by instructors from England that were attended by youth from around the county; collaborating with the school on creating the 100 Mile Club, a walking and running program; and the annual snow tubing days at Berkshire East for students during their February vacation, a program that continues today. She was the Recreation Commission's liaison to the town's Capital Improvement Committee. Jill looked forward to Erving's annual Fall Festival that the Recreation Commission held, bringing in varied vendors and entertainment, doing double duty as both an event organizer and working a table for another volunteer passion of hers, Relay-For-Life.

Finally, Jill continued binding her professional career as pharmacy manager to her volunteer work in town, as she was instrumental in starting the flu clinics at the Erving Senior/Community Center, connecting the compassion and care she had for her patients to our town.

Packing a lifetime into her 43 years, Jillian Betters was a true daughter of Erving, giving much of her time to make her community a better place. We are grateful for her.

Written and submitted by Jill's Sister, and Brother-in-law, Melanie, and Mark Burnett

The Town of Erving wishes to thank Mel and Mark for writing this tribute to Jill for our 2022 Annual Town Report.

It is an honor to remember Jill for all she's done and for being the driven and special soul that inspired others, more than she ever probably knew. And, in her untimely passing she is missed not only by her family and friends, but by the entire Erving community as well.

Gone, but NEVER forgotten! "KFG"

REPORTS OF BOARDS AND DEPARTMENTS

CONSERVATION COMMISSION REPORT

There are several main focuses of the Conservation Commission. Much of our time is spent reviewing, setting conditions, and approving Requests for Determination submissions for work within land as defined by the Massachusetts Wetlands Protection Act. In addition to reviewing applications, the commission conducts site visits and at times consults with a professional Wetlands Engineer; and finally, approval of work completed.

The commission also supports educational and conservation programs proposed and conducted by other organizations around town including the Erving Elementary School and Erving Public Library. New ideas are always welcome. Other similar tasks involved yearly certification of private land set aside as conservation land.



Finally, the commission maintains and promotes Poplar Mountain, the town Conservation Area. The Commission sponsored two workdays: one focused on road cleanup and another on trail work. A growing collection of volunteers also respond to storm damage and special occasional needs on the property. This year Poplar Mountain has received a new parking area, a kiosk and more up to date maps.

Plans are underway to conduct Naturalist led hikes, and to bring in environmental speakers to town.

We also want to recognize our chairperson of many, many years, David Brule. While he will continue to serve us with his wisdom and experience as a commissioner; he is giving up the Chair position.

Respectfully submitted,

Erving Conservation Commission

David Brule, Michele Turner, Mark Blatchley, Morning Star Chenven, Carolyn Berg

REPORTS OF BOARDS AND DEPARTMENTS

BOARD OF HEALTH REPORT

The Erving Board of Health issued the following permit types in 2022:

- 6 Active Septage Hauler Permits
- 13 Active Food Establishment Permits
- 1 Active Semi-Public Pool Permit
- 2 Outdoor Wood Burning Boiler Permits

Septage Hauler permits allow septic hauling companies to dispose of waste at the Erving Center Treatment Plant and/or at the Erving side Wastewater Facility. The waste from residents' septic systems can be disposed of without charge at the Erving side Plant. The septage hauler must call the facility in advance at 413-423-3354.

With the 'winding down' of the COVID-19 pandemic, monthly in-person meetings with our Health Agents and Health Nurses provided guidance on the ever-changing rules regarding masking, social distancing, and reporting. Eventually the reporting came to an end and masking and social distancing requirements ceased as well; life gradually went back to a new "normal". This gave way for the Board of Health to focus, once again, on other tasks and move forward as a newly reconfigured Board with two new members.

Our Eastern Franklin County Health District Agents, Claudia Sarti and assistant, Charlie Kaniecki continued to be busy with annual inspections of our food establishments, public pools, and addressing housing issues and complaints. Plans are in the works to hire Claudia Sarti as a Town Employee, effective January 1, 2023 as 'Health Agent', and allow Charlie Kaniecki a well-deserved opportunity to retire. Thank you both for all you've done this year!

We want to thank our FRCOG Health Nurses, Lisa White and Meg Ryan, for keeping us up to date on communicable disease reporting, working in conjunction with Paula Betters for the health needs of our Seniors and doing a superb job of keeping Erving apprised of all information regarding Influenza and COVID-19 vaccination clinics. The Board has also had meetings with FRCOG's Community Health Educator, Epidemiologist, Maureen O'Reilly, to arrange for future First-Aid and CPR classes for our residents. Dates and registration opportunities to be announced in 2023. Maureen has also, throughout the year, shared the CPHS Public Health Newsletters addressing heart health, the needs of our aging population, flyers with information regarding clinics, and much more. Thank you, Maureen.

The Board of Health is always open to any questions, concerns, or complaints regarding health issues in our town. Office hours are M-Th, 10:00am – 5:00pm or Fridays by appointment. Please reach us at 413-422-2800 ext. 1711, email the Board of Health Clerk, Betsy Sicard, at elizabeth.sicard@erving-ma.gov or contact our local Board of Health members at health@erving-ma.gov.

Respectfully submitted,

Erving Board of Health

Leo Parent, Jr., Chair

Jeffrey McAndrews, Co-Chair

Jay Niedbala

EDUCATION

- Erving Elementary School
- Gill-Montague Regional School
- Franklin County Technical School

ERVING ELEMENTARY SCHOOL REPORT

2022 Annual Report from the Erving Elementary School

It gives me great pleasure to submit this report on behalf of Erving Elementary School. FY 22 has been a year where it started to feel “normal” despite the lingering effects of the pandemic. We are fortunate to have our doors open without any restrictions and have been able to bring back some of the traditions that make Erving Elementary School so special. All our staff, from teachers to office staff, kitchen staff and custodians are committed to excellence at EES. Our classroom teaching teams, and student support staff are committed to providing high quality education for our students, teaching them to be kind, caring individuals who are productive members of the school and wider community. Erving Elementary School will make all students feel fully welcome and a part of our school, regardless of race, social class, gender, culture, language, religion, sexuality, academic success, or physical abilities.

Enrollment and Staffing

The total enrollment of the school is 126 students in grades preschool through grade 6. I am thrilled to introduce several new staff members to the team at Erving Elementary School:

Leah Grace – Occupational Therapist
Jourdan Miller – School Psychologist
Jillian Buck – Adjustment Counselor
Vanessa Bergmann – Part-time math teacher
Bill Fiske – Assistant Custodian
Mary Lynne Brown – Part-time cafeteria Staff
Brittanie Mimitiz - Paraeducator
Michael Vear - Paraeducator
Jennifer Wallace – Part-time Paraeducator

RETIREEES

The following EES team members retired during 2022:

Mary Gilman – 9-years of service
Polly Wagner – 8-years of service
Gary Porlier – 6-years of service
Rinky Black – 50-years of service

School Council

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with a membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, plan a school environment which unites all members of the school community in a sense of belonging, commitment and growth as well as formulating a School Improvement Plan (SIP). The EES School Council meets monthly.

Members:

Beth Flaherty
Brittanie Mimitz
Lisa Candito

Preschool

Erving Elementary School offers an outstanding early childhood program which meets the required curriculum outlined by the MA Department of Elementary and Secondary Education, with an emphasis on nature, creativity, and hands-on learning. The Erving Elementary School Community believes that opportunities for early childhood education are essential components of a good education system. Early

EDUCATION

experiences in an environment rich in hands-on materials and activities provide children varied opportunities to grow emotionally, physically, socially, and cognitively.

The first- and second-year programs at Erving Elementary School follow a developmental approach to learning. This approach acknowledges that there are universal, predictable sequences of growth and change that occur in children during the beginning stages of their school career. At the same time, we recognize that each child is an individual and that the timing of this growth, a child's learning style, personality and family background all affect who they are. The early childhood environment must be responsive to each child's individual differences. Experiences in the early childhood program are designed to match each child's developing abilities, while their understanding.

Preschool payment

The tuition for the Erving Elementary School preschool program is \$10/day, and we request that tuition be paid one month in advance. following payment schedule indicates the dates in which tuition should be paid:

August 1, 2022
September 1, 2022
October 1, 2022
November 1, 2022
December 1, 2022
January 1, 2023
February 1, 2023
March 1, 2023
April 1, 2023
May 1, 2023

EES Food Service Program

It was wonderful to open the cafeteria and return the cafeteria to pre-pandemic lunches and breakfast. From Jan. 2022 - Dec. 2022 the EES kitchen staff have served 15,438 breakfast meals and 11,380 lunch meals. The reimbursement from the government totaled \$94,404.59 from Jan. 2022 - Dec. 2022. These reimbursements help to cover the rising costs of food, milk and produce for the school year. It also supplements salaries in the department.

Donna LaClaire and Tom Smith were able to certify the school for CEP for a 4-year duration which means all students eat free breakfast and lunch regardless of income status. Massachusetts has extended their universal free lunch and breakfast for this school year, however there are no guarantees if this trend will continue. CEP certification ensures that the school will be able to continue to provide free breakfast and lunch to all of our students regardless of income. Many thanks to Donna and Tom for all of their hard work to help the school to obtain the CEP status. The school hopes that families continue to take advantage of free breakfast and lunch

Technology

Several new technology purchases were made to support staff and students as they return to school after the pandemic. All of the materials purchased support learning for all of our students.

1. Apple Volume Purchase Program for Education credit for iPadOS Apps - \$200
2. Jamf School Multi-Device Management (MDM) for macOS & iPadOS - 35 Licenses - \$612.50
3. Staff Laptop 16.2-inch MacBook Pro - \$2299.00
4. Comcast 1.0Gbps Fiber Internet - \$14,100.60

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Of which ERATE Category 1 Reimbursed \$12,690.54. EES was responsible for \$1410.06, but because EES now qualifies for CEP, this also qualifies us for 90% ERATE Category 1 reimbursement.

5. Aruba Networks: Aruba Central AP Cloud Management 1-year subscription - \$1012.50 of which ERATE Category 2 Reimbursed \$860.63. EES was responsible for \$151.87 but because EES now qualifies for CEP, this also qualifies us for 85% ERATE Category 2 reimbursement.

Erving Elementary School Community Events

EES community events are returning as the entire school community revisits what life was like prior to the pandemic which started on March 13, 2020. Staff, students and family members were fortunate to participate in the following in person all school events:

6th Grade Field Trip to Morris Hill
Grade 6 Visit to Great Falls Middle School
Turners Falls High School Senior Walk Through
Birds of Prey Assembly prek-6th grade
Field Day PreK – 6th grade
Gr. 5 Science Fair
Gr. 3 Walking Field Trip to Library
Gr. 3 & 4 Field Trip to the Ecotarium in Worcester
Gr. 2 & 3 Walking Field Trip to the French King Bowling Center
All School Art Show
Poetry Book
Gr. 6 Graduation
Gr. 6 Field Trip to the CT Science Center
Kindergarten Open House 2022-2023 school year
PK and K Field Trip to Pine Hill Orchard - Fall 2022
Open House - Fall 2022-2023 school year
Parent Teacher Conferences
Monthly All School Sings
Lock Down Drills - Fall 2022
CNC Playgroup returns to EES on Sunday mornings
Preschool Gingerbread House Making – Families Welcome - Fall 2022
Winter Concert – Families Welcome - Fall 2022

Community Collaboration

1. Collaboration with Erving PD in assisting Officer Gordon and her canine partner Ziva with on-the-job training.
2. Walking field trips to Town Library, Senior Center and Fire Station
3. Grade 1 and 2 participated in Monte's March raising money for Western MA Food Bank
4. Arbor Day presentation and tree planting ceremony

Partners In Education at Erving (P.I.E.E)

The EES PTO made an official name change to Partners in Education at Erving (P.I.E.E). The small but mighty group of dedicated parents had a successful year as they continued to support EES. They continued the mum's sale in October, selling potted mums to members of Erving and surrounding towns. P.I.E.E. also managed to continue the tradition of The Original Works fundraiser, offering students and their families an opportunity to participate in an art-based activity as well as raise funds for EES. They added the Hillside pizza fundraiser during 2022, where students successfully sold premade pizzas and cookie dough to friends and family members. As always, P.I.E.E., made sure to spoil our staff during Teacher Appreciation Week in May. Many thanks to this dedicated group of parents that support our school community.

P.I.E.E Fundraisers in 2022:

Hillside Pizza fundraiser

Mums fundraiser

Celebrating staff during Teacher Appreciation Week

EES Eagles Spirit wear fundraiser

Summer Program

Erving Elementary school welcomed the Recreation Department's Summer Park program to the school during July and August 2022. In addition to Summer Park, EES offered two early childhood enrichment programs during the month of July. Many thanks to Aris Touloumtzis, Brittanie Mimitz, Julie Wheeler, Terri Drisdelle and Lorie Flaherty for running these programs. The school also provided Special Education Summer Services to select students in addition to these other programs.

On behalf of the students attending Erving Elementary School, thank you to Superintendent Jennifer Culkeen, Central Office staff, Erving School Committee, P.I.E.E, School Council, Town Highway Department staff, Erving Town Officers, faculty and staff, families and community members. Your leadership, management, vision, and support are all necessary to maintain the quality of education that our school provides for our children. It is imperative that we continue to provide our children with a safe, innovative, and challenging environment to learn and grow as students and as people.

Thank you for providing our students with a safe, supportive and well cared for environment, where they can learn and grow. Our students deserve the best!

Respectfully Submitted

Lisa Candito

Principal

GILL-MONTAGUE REGIONAL SCHOOL REPORT

GILL-MONTAGUE REGIONAL SCHOOL DISTRICT FISCAL YEAR 2021-2022

Superintendent's Report

The Gill-Montague Regional School District's vision is to be ***"A community that empowers every student for continuous learning, active citizenship, and personal fulfillment"***. Examining instructional data from across all schools, consulting with district staff, students, and families, as we are examining research related to pandemic learning loss, the District Administrative Team developed a 3-year long-term strategic plan. The research foundation for our approach to post-pandemic improvement strategy has been the Massachusetts Department of Elementary and Secondary Education's *Acceleration Roadmap*, which can be found through the following link: <https://www.doe.mass.edu/covid19/on-desktop/roadmap/> . We are continuing the second year of implementation. In order for our students to recover from lost learning opportunities, we are committing to the following priorities in the development and implementation of the district and school-based annual strategic plans: foster a sense of belonging and partnership among students and families; continuously monitor students' understanding; ensure strong grade-appropriate instruction, with scaffolding to provide access to new content and skills. What follows are the long-term strategic goals.

Strategic Plan Goals:

FAMILY ENGAGEMENT- Our schools will welcome and engage families as active partners to support the academic and social-emotional development of students.

STUDENT ENGAGEMENT- Staff will welcome and engage students as active partners in their learning, who take pride in their efforts, and make positive contributions to the school.

GROWTH & ACHIEVEMENT- Educators will regularly monitor the impact of instruction on student learning and will make adjustments to maximize student growth and achievement.

GRADE-APPROPRIATE INSTRUCTION- Educators will deliver grade-appropriate instruction with high expectations for all students and provide scaffolding to ensure access to learning.

INCLUSION & EQUITY- Educators commit to creating an inclusive and equitable school environment that provides relevant and accessible educational opportunities, embodies social justice practices, and affirms all students' cultures and identities.

Student Enrollment:

Total student enrollment has gone from 951 in 2016 to 863 in 2022. The distribution of student enrollment across the district in the fall of 2021 was as follows:

Gill Elementary (Grades K-6)	105
Hillcrest Elementary (Grades Pre K-1)	146
Sheffield Elementary (Grades 2-5)	211
Great Falls Middle School (Grades 6-8)	207
Turners Falls High School (Grades 9-12)	194

EDUCATION

Finances:

In May, 2022, the citizens of Montague, and in June, 2022, the citizens of Gill, showed their support for the district with their approval of a FY23 Budget that reflected a 3.29% increase in local assessments from the prior year. The general fund budget for FY23 was \$ 22,985,805, a 6.4% increase from the FY22 budget of \$21,597,185.

Gill-Montague Regional School District – General Fund
Statement of Revenues & Other Sources, & Expenditures & Other Uses – Budget & Actual
For the Year Ended June 30, 2022 (Unaudited)

FY22	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Positive/(Negative)
Revenues and Other Sources:				
Assessments to member towns	12,675,489	12,675,489	12,675,489	-
Tuition	1,150,000	1,150,000	976,812	(173,188)
Intergovernmental	7,561,696	7,561,696	7,813,389	251,693
Investment Income	7,000	7,000	6,886	(114)
Miscellaneous	-	-	46,241	46,241
Other Sources	203,000	203,000	212,020	9,020
		-		
Total Revenues and Other Sources	\$21,597,185	\$21,597,185	\$21,730,837	\$ 133,652
			\$ 133,652	
Expenditures and Other Uses:				
Administration	660,087	683,321	676,788	6,533
Instruction	9,813,941	9,809,410	9,519,230	290,180
Other School Services	1,353,716	1,354,716	1,327,663	27,053
Operation and maintenance	1,929,520	1,940,270	1,887,813	52,457
Fixed charges benefits	4,759,542	4,712,389	4,593,788	118,601
Community Services	26,082	26,082	24,822	1,260
Capital Equipment	-	16,700	-	16,700
Debt Service	190,368	190,368	190,368	-
Special education tuitions	120,298	120,298	66,016	54,282
School choice/charter	2,743,631	2,743,631	2,880,156	(136,525)
Total Expenditures and Other Uses	\$21,597,185	\$21,597,185	\$21,166,645	\$ 430,540
Excess (deficiency) of revenues and other sources over expenditure and other uses				\$ 564,192

The surplus in funds at the end of FY22 are a continued reflection of the pandemic. Between the struggle to fill vacant positions and the short-term funds made available since the pandemic, we have a surplus in the instructional and benefits accounts. We were also able to keep a couple of Special Education Out of District Students In-District, resulting in a savings in the Special Education tuitions line.

Gill Elementary School 2021-2022

We are pleased to present you with the School Annual Report, which provides key information about the 2021-2022 school year for Gill Elementary School.

Student Data

Statistics describing the student population served by Gill Elementary School during the 2021-2022 school year may be found below:

- Gill Elementary School served grades K-6 with a single class for each grade level.
- There were 115 students enrolled during the school year.
- 37.1% of the students were economically disadvantaged.
- English Language Learners made up 1.6% of our student population.
- 26.7% of our students had educational disabilities.

Overview of School Improvement Goals 2021-2022

Goal 1: Growth & Achievement

Educators will regularly monitor the impact of instruction on student learning, provide scaffolding to ensure access to learning, and make adjustments to maximize student growth and achievement.

- **Initiative A:** Literacy data meetings were held throughout the year to review student literacy data, develop tiered instructional groupings, and plan instructional approaches.
- **Initiative B:** Educators met in grade level teams to review implementation of Wit & Wisdom curriculum, making adjustments to ensure access for all students, and monitor student progress on Wit & Wisdom assessments.
- **Initiative C:** Educators utilized a variety of resources to focus on social-emotional learning and development.

Goal 2: Inclusion & Equity

Educators commit to creating an inclusive and equitable school environment that provides relevant and accessible educational opportunities, embodies social justice practices, and affirms all students' cultures and identities.

- **Initiative A:** GMRSD provided professional development workshops for elementary staff during Early Release days.
- **Initiative B:** Gill staff organized and utilized a Diverse Books Collection for use in all classrooms. Titles focused on a range of topics to promote social justice and social-emotional growth.
- **Initiative C:** The school developed and administered a school climate survey for school staff and families.

Goal 3: Student Engagement

Staff will welcome and engage students as active partners in their learning, who take pride in their efforts, and make positive contributions to the school community.

- **Initiative A:** Student work and projects were showcased on bulletin boards and display cases throughout the school.

- **Initiative B:** Staff implemented the “100 Mile Club” challenge for all grade levels with over 70% of the students participating.
- **Initiative C:** Students were encouraged to contribute to the school newsletter and to present at Whole School Meets whenever possible.

Goal 4: Family Engagement

The district will welcome and engage families as active partners to support the academic and social-emotional development of all students.

- **Initiative A:** Staff created slideshows to introduce families to classroom expectations, curriculum, programs, and how to help at home.
- **Initiative B:** Staff planned and held 2 Whole School Meets for families and community members.
- **Initiative C:** Members of the staff created a Story Walk featuring a book that supported social-emotional learning. The story walk was set up on the campus at Gill Elementary School for the community to see.
- **Initiative D:** Staff contributed on a rotating basis to the weekly school newsletter.

Hillcrest Elementary School 2021-2022

We are pleased to present you with the School Annual Report, which provides key information about the 2021-2022 progress at Hillcrest Elementary School.

Student Data

Statistics describing the student population served by Hillcrest Elementary School during the 2021- 2022 school year may be found below:

- Hillcrest Elementary School served grades PK, K & 1 with 3 preschool classes, 3 kindergarten classes, 3 first grade classes, a Therapeutic Special Education Classroom and a Special Education Classroom serving students with Autism Spectrum Disorder.
- There were 142 students enrolled during the school year.
- Our student population included the following racial/ethnic groups:
 - African American 2.1%
 - Asian 0.7%
 - Hispanic 21.1%
 - Native American 0%
 - White 69%
 - Native Hawaiian/Pacific Islander 0%
 - Multi-Race/Non-Hispanic 7%
- 52.3% of the students were categorized as Low Income
- English Language Learners made up 12.3 % of our student population
- 33.6% of our students were Students with Disabilities
- 69.9% of our students were categorized as High Needs

Overview of School Improvement Goals 2021-2022

Goal 1: Engagement

We will welcome and engage families as active partners to support the academic and social-emotional development of all students.

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- **Initiative A:** Preschool and Kindergarten Families will be invited to individualized Orientation Sessions with their child's classroom teacher.
- **Initiative B:** Teaching staff will create Open House slide shows to introduce families to classroom expectations, curriculum programs and strategies to support learning at home.
- **Initiative C:** We will create a Story Walk featuring a book that supports social-emotional learning. This Story Walk will be set up on campus at Hillcrest Elementary School.

Goal 2: Growth & Achievement

Educators will regularly monitor the impact of instruction on student learning and will make adjustments to maximize student growth and achievement.

- **Initiative A:** Literacy data meetings will be held three times a year to review student literacy data, develop tier one and tier two instructional groupings, and plan instructional approaches.
- **Initiative B:** Kindergarten and First Grade educators will meet in grade level teams to review implementation of Wit & Wisdom curriculum and monitor student progress on Wit & Wisdom assessments.
- **Initiative C:** Preschool Educators will meet in grade level teams to plan units of study and to monitor student progress.

Goal 3: Grade Appropriate Instruction

Educators will deliver grade-appropriate instruction with high expectations for all students and provide scaffolding to ensure access to learning.

- **Initiative A:** Kindergarten and First Grade educators will implement Wit & Wisdom and Geodes as outlined in the GMRSD Literacy Plan.
- **Initiative B:** Preschool educators will collaborate with the principal and Director of Teaching & Learning to develop a working draft of a Literacy Plan for Preschool.
- **Initiative C:** Preschool educators will collaborate with the Occupational Therapist and Physical Therapist to implement the *Ready Bodies, Learning Minds* program on a daily basis.

Goal 4: Inclusion & Equity

Educators commit to creating an inclusive and equitable school environment that provides relevant and accessible educational opportunities, embodies social justice practices, and affirms all students' cultures and identities.

- **Initiative A:** GMRSD will provide three professional development workshops: Brave Elementary Educators Talk about Race for elementary staff during Early Release days on October 20, December 8 and March 9.
- **Initiative B:** Additional titles will be added to the Hillcrest Diverse Books Collection for use in all classrooms.
- **Initiative C:** Develop and administer a school climate survey for school staff and families.

Sheffield Elementary School 2021-2022

We are pleased to present you with the School Annual Report, which provides key information about the 2021-2022 progress at Sheffield Elementary School.

Student Data

Statistics describing the student population served by Sheffield Elementary School during the 2021-2022 school year may be found below:

- Sheffield Elementary School served grades 2-5 with 3-2nd grade classrooms, 3-3rd grade classrooms, 3-4th grade classrooms, 3-5th grade classrooms, 1-Therapeutic Special Education Classroom and 1-Special Education Classroom serving students with Developmental Disabilities and Autism Spectrum Disorder.
- There were 211 students enrolled during the school year.
- Our student population included the following racial/ethnic groups:
 - African American 3.3%
 - Asian 0.5%
 - Hispanic 19.4%
 - Native American 0%
 - White 72%
 - Native Hawaiian/Pacific Islander 0%
 - Multi-Race/Non-Hispanic 4.7%
- 63.5% of the students were Economically Disadvantaged
- 9.5% of the students were English Language Learners
- 28.9% of our students had Educational Disabilities

Overview of School Improvement Goals 2021-2022

Goal 1:

We will welcome and engage families as active partners to support the academic and social-emotional development of all students.

- **Initiative:** Teaching staff will create a slideshow to introduce classroom expectations, curriculum programs and strategies to support at home for a virtual Open House.
- **Initiative:** Host a Story Walk that supports Social Emotional Learning on school grounds.

Goal 2:

We will welcome and engage students as active partners in their learning, who take pride in their efforts, and make positive contributions to the school community.

- **Initiative:** Each grade level will partner with a local organization to promote a common community project/goal.
- **Initiative:** School wide bi-monthly enrichment activities that engage students in hands-on learning heterogeneously.

Goal 3: Educators will regularly monitor the impact of instruction on student learning and will make adjustments to maximize student growth and achievement.

EDUCATION

- **Initiative:** Literacy data meetings will be held three times a year to review student literacy data, develop tier one and tier two instructional groupings, and plan instructional approaches.
- **Initiative:** Educators will meet in grade level teams to plan implementation of Wit & Wisdom curriculum.

Goal 4:

Educators will deliver grade-appropriate instruction with high expectations for all students and provide scaffolding to ensure access to learning.

- **Initiative:** Educators will implement with fidelity the Wit and Wisdom curriculum.
- **Initiative:** Utilize staff meetings to define and share scaffolding strategies and techniques.

Goal 5:

We will commit to creating an inclusive and equitable school environment that provides relevant and accessible educational opportunities, embodies social justice practices, and affirms all students' cultures and identities.

- **Initiative:** Educators will participate in three professional development workshops: Brave Elementary Educators Talk about Race during Early Release days on October 20, December 8 and March 9.
- **Initiative:** Counselors and staff will utilize diverse literature consistently throughout the year to explore and discuss topics that impact students and incorporate Teaching Tolerance Standards.
- **Initiative:** Staff will continue year two of RULER professional development.

Great Falls Middle School 2021-2022

At Great Falls Middle School, we provide a welcoming, nurturing, and academically challenging learning environment for our enrollment of over 200 students in grades six through eight. The philosophy that guides our educators is to empower and inspire our early adolescent learners by guiding them in their development as they recognize their strengths and interests, and begin to find their value and place in the local and global community. Through our middle school programming model, we deliver a structured, supportive, and intentionally designed transition to secondary school in the Gill Montague District. The grade level team structure offers a cohesive group of educators who collaborate on a daily basis to organize curriculum, programming, and to respond to student needs. Within this structure, the teachers on each grade level are provided with common planning time and the ability to flex the schedule according to student and program needs. This meeting time also provides the opportunity for reflection on our practices, so that we may respond with improvements to our instruction and programmatic design.

Our middle school incorporates Developmental Design (DD), which is a program model for middle grades education. The philosophy and practice of DD includes dedicated time for teachers to lead small groups in the Circle of Power and Respect (CPR) as they develop supportive relationships, a positive culture, and attend to social-emotional teaching and learning. The CPR's meet on a daily basis, and in addition to this, Great Falls Middle School also utilizes an all-school, morning meeting twice a week to build community. Like Turners Falls

EDUCATION

High School, our aim is to increase our implementation of Restorative Practices, and thereby, teach our students to understand how their behavior impacts the people around them.

We know that when students are involved in school activities, they have a greater degree of success. To this end, Great Falls Middle School offers and encourages students to become involved in the great variety of extra-curricular activities that we offer as a means of becoming invested in the school, and exploring interests beyond the classroom. Great Falls Middle School offers concert band, chorus, yearbook, as well as Student Council and the Gender Sexuality Alliance. In addition, many students participate in our theatrical performances and our interscholastic athletics program which includes soccer, cheer, volleyball, golf, basketball, swimming, baseball, softball, tennis, and track. Some of the events that we held for Great Falls Middle School include: new family orientations, parent conference nights, the annual “Great Falls Challenge” field day, middle school dances, the 7th grade trip to a ropes course, and other activities hosted on Friday afternoons in the spring to increase motivation and performance.

As we opened school in the fall of 2022, we prioritized our work through the goals set forth in the School Improvement Plan; they are listed below in the TFHS report.

Turners Falls High School 2021-2022

Turners Falls High School is a four-year, comprehensive high school with a wide array of offerings, and during the 2021-2022 school year, we enrolled approximately 200 students. Although we are a small school, at TFHS we are proud of the amazing array of academics, programs, and activities that we offer. In addition to typical core content classes in English, mathematics, science, and social studies, TFHS provides a diverse set of elective courses, including three world languages (Latin, Spanish, and French), business and technology education (including graphic arts, digital filmmaking, television studio production, Maker Lab with 3D printing, and CNC machining), health education, physical education, art, and band and chorus. During the 2021-2022 school year, TFHS became an Innovation Pathways school recognized by DESE. Healthcare and Social Assistance was the first pathway we implemented, and we added Manufacturing as a second pathway in the Fall of 2022. Our Band, Chorus, and Theater programs continue to grow dramatically and improve in their levels of performance. The strength of these programs has become a draw for students to stay at our school or to Choose in. We also offer ten Advanced Placement courses through which students may simultaneously earn college credit and meet TFHS graduation requirements. To enhance our students’ learning, we partner with Greenfield Community College to provide dual enrollment opportunities.

At Turners Falls High School, we pride ourselves on knowing all of our students. This empowers our dedication to promoting a caring atmosphere, building a strong sense of community, and to student learning and experiences. Our students participate in a great variety of leadership opportunities including Student Council, National Honor Society, MIAA Student Ambassadors, and Student Government. Each Tuesday, the entire TFHS community gathers for morning meeting to deliver news, to celebrate students, and to acknowledge accomplishments. On Thursdays, students participate in an Advisory that includes team building, upstander/anti-bullying curriculum, and academic check-ins. The Advisory group and their Advisor stay together for four years in order to meet our goal of having long-lasting relationships with teachers in our school.

EDUCATION

The curriculum for our Advisory Block is teacher driven with a focus on the academic and social-emotional well-being of our students.

Our school hosts many events throughout the year, of which, a few notable ones include; the Senior Sunrise Breakfast, Spirit Week, a Pep Rally and Homecoming, Prom, Unity Day, and both a play and a musical. Additionally, in order to promote our school as a great place with exciting things happening, in March of 2022, we hosted the first annual TFHS Extravaganza. We had an amazing turnout and a large group of students who matriculated to the high school as our Freshman class.

End of Year Athletics Report 2021-2022, and Fall of 2022

During the 2021-2022 School Year, we were able to offer:

- Golf - 7 team members, Joey Mosca qualified for WMASS and finished 16/68.
- Field Hockey - qualified for the WMASS, Paige Sulda Named All-League
- Volleyball - Won league, went to WMASS and State Tournaments
- Football - 1 Player on the Greenfield team, made it to the State Tournament
- Girls Soccer - Co-op with Franklin Tech, Anne Kolodziej named Captain as a Sophomore
- Boys Soccer - Co-op with Franklin Tech, went to WMASS and State Tournaments
- Swim - Co-op with Franklin Tech and Frontier
- HS Boys Basketball - Players had fun and competed hard in every game
- HS Girls Basketball - League Champs, went to WMASS and State Tournaments
- Cheer - Co-op with Franklin Tech, went to 4 competitions, winning one competition
- Boys Tennis - Co-op with Franklin Tech
- Girls Tennis - Co-op with Franklin Tech
- Girls Track - Co-op with Franklin Tech, 2 WMASS qualifiers
- Boys Track - Guest school of Franklin Tech, 1 WMASS qualifier
- HS Baseball - went to WMASS and State Tournaments
- HS Softball - went to WMASS and State Tournaments

Great Falls Middle School

Soccer

Basketball

Baseball

Softball

Overall Participation Numbers

Fall- 100

Winter- 125

Spring 115

During the Fall of 2022:

Golf- Competed in the WMASS Championships

Football: Co-op with Greenfield

Field Hockey- Lost in WMASS Semifinals

Volleyball: WMASS and State Tournaments

Girls Soccer: Co-op with Franklin Tech – qualified for State Tournament

Boys Soccer: Co-op with Franklin Tech – qualified for State Tournament

MS Soccer

Other notable accomplishments and news in extracurricular activities:

- The Theatre Program has added a fall play, along with the spring musical
- The 6-12 Music Program has grown from 18 students to more than 100, in 3 years

EDUCATION

- Over 90% of student/athletes made the Honor Roll
- Continued with the Athletic Leadership Council (ALC) and Helping Hands as clubs
- ALC provided 24 Thanksgiving Baskets and 30 “everyday food baskets” in December
- Added an Auxiliary Scoreboard to our Gymnasium
- Purchased NFHS cameras, installed March 2023 to our gym, baseball, and softball fields
- Reconditioned our Tennis Courts
- Added Red Ball Field Clay mix to all of our baseball and softball fields
- New Lighting in the Pool
- New Record Board in the Pool

At Turners Falls High School, we have a great appreciation of the community’s support of our many activities, athletic events, fundraisers, concerts, and field trips, as well as the help of the many volunteers who assist our school.

Overall, our priorities are built upon our mission and philosophy, which are then transformed into goals for our School Improvement Plan. These goals for both schools are listed here.

Welcome and engage students in support of their academic and social-emotional development.

- School Counselors will use data from social-emotional health diagnostics to initiate counseling groups and more efficiently target students with similar concerns.
- TFHS teaching staff will deliver an Advisory curriculum to support social-emotional learning. The GFMS teaching staff will deliver a Circle of Power and Respect (CPR) curriculum to build community and to support social-emotional learning.

Engage students and families as active partners in the learning process, who take pride in student efforts, and make positive contributions to the school community.

- A minimum of four parent/guardian/student surveys will be conducted to gain feedback from community members on how we might improve our welcoming, programming, and engagement of students as active partners in their learning.
- We will host the second annual TFHS Extravaganza to highlight our great programming and to engage GFMS and TFHS students and families in the opportunities that we offer.
- We will redesign and promote the TFHS Open House for the 2nd Semester in effort to build more excitement around it and have greater family participation.

Monitor the impact of instruction on student learning and make adjustments to maximize student growth and achievement.

- Teachers will deliver writing prompts at least two times per quarter and evaluate them using department designed rubrics. Data will inform instruction to improve writing.
- Educators will dedicate their in-service time to developing and reviewing writing rubrics, prompts, and exemplars.

Deliver grade-appropriate instruction with high expectations for all students and provide scaffolding to ensure access to learning

EDUCATION

- Educators will utilize norm-referenced assessments in ELA and Mathematics to determine student performance levels and then target improved student performance.
- Teachers will collaborate during faculty meetings and professional development time to share Tier 1 & 2 academic supports and strategies.

Creating an inclusive and equitable school that provides relevant opportunities, embodies social justice practices, and affirms all students' cultures and identities.

- TFHS teachers have designed Social Justice Lessons for Advisory that will be delivered throughout the year.
- Teachers will deliver the MEFA Pathway to help students plan for academic success. They will also deliver DESE's MyCAP to engage students in postsecondary planning.

Franklin County Technical School Annual Report to Towns

We submit this annual report for 2022-23 school year on behalf of the Franklin County Technical School District and its administration, faculty, staff and students. As a reminder, the FY24 budget represents October 1, 2022 count, which is always a year behind the state budget process. FCTS has an enrollment submission of 559 students with town breakouts as follows:

Bernardston	25	Erving	28	Montague	93	Sunderland	9
Buckland	17	Gill	15	New Salem	11	Warwick	6
Colrain	21	Greenfield	117	Northfield	40	Wendell	9
Conway	9	Heath	8	Orange	94	Whately	22
Deerfield	25	Leyden	1	Shelburne	9		

Franklin County Technical School awarded 113 diplomas to our seniors in June of 2022. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The state has adjusted their measures for evaluating district/school accountability and FCTS maintained the equivalent of a Level 2 accountability status out of a 5-point scale with 1 being the highest and 5 the lowest. Additionally, the district is meeting targets set by the Department of Education for passing rates of students of high risk with disabilities.

FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing and landscaping to provide maintenance and repairs to our school grounds and facility saving member towns tens of thousands of dollars annually. These shop programs also saved member towns an estimated \$100,000 with the bond authorization projects.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). In 2019 FCTS had approximately 50% of our seniors involved in paid Coop jobs related to their vocational field of study. FCTS offers excellent academic offerings with increased courses in Advanced Placement, Honors, Foreign Language, credit recovery, and special education to provide all students with the opportunity to be prepared for college and career readiness.

Franklin County Technical School continues to experience increased enrollment and popularity within Franklin County, which has translated to new vocational technical programs in the fields of Veterinary Animal Science, Medical Assisting, and a future new Aviation Technician program. These new vibrant programs are the first new vocational programs at FCTS in more than 40 years and bring the total number of Chapter 74 vocational-technical programs to 14 and soon to be 15. Unlike other school districts which may offer a 45-minute course in a trade, FCTS students must follow strict Chapter 74 guidelines where students are in their vocational shop program for 6.5 hours per day for a full week to meet industry standard competency guidelines and in academics the next week.

FCTS is in the final process of completing a new 4800 sq. ft. Veterinary Science Learning Center and Clinic. The new building is located on Industrial Blvd next to FCTS. The facility is planning

EDUCATION

to open in the fall of 2023 and will be used for our relatively new FCTS Veterinary program and provide students with real world experiences in the veterinary field.

The new Aviation program is slated to start during the 2024-25 school year. This program will provide students with Federal Aviation Administration (FAA) credentials to be certified as an Aviation Maintenance Technician (AMT). FCTS was fortunate to receive a 4.1-million-dollar grant to build a new 12,000 sq. ft. aviation hangar, which will include airplanes, equipment, engine simulators, and tools and materials required by the FAA to start a new program. FCTS is planning to become one of the few high schools in the United States to offer a credentialed FAA program.

FCTS is nearly 50 years old and is one of the few remaining regional vocational schools in Massachusetts without a Massachusetts School Building Authority (MSBA) funded facility. FCTS has been invited into the eligibility stage of the process during the 2022-23 school year and then will move into the Design Phase followed by a Feasibility Study during the next several years. FCTS anticipates going out to towns for a district wide vote for a core building project as part of a Feasibility Study in the next several years.

Franklin County Technical School's technical programs continue to improve and evolve through the use of competitive Skills Capital Grants. FCTS has received more than 6.2 million dollars in grants over the last 6 years without using tax dollars from member communities. These funds have significantly enhanced our Welding, Medical Assisting, Veterinary Science, Machine Technology and Aviation vocational technical programs. FCTS also partners with the Franklin Hampshire Regional Employment Board and Greenfield Community College to offer an evening program for underemployed and displaced workers to obtain a certification in Advanced Precision Machining using our 21st Century modernized CNC machines. Through the highly competitive skills grant FCTS also received \$500,000 to build a mobile welding simulator lab to be used to develop technical skills towards certification. FCTS reached out to the Franklin County House of Corrections to utilize the new mobile welding simulator lab as an opportunity to help inmates acquire advanced technical skills which can lead to employment upon release. The welding mobile simulator lab should be ready by the Spring of 2023.

In addition, FCTS applied and received a \$660,000 grant to start adult evening training programs through the Commonwealth's Career Technical Initiative (CTI). During the Fall of 2022, FCTS initiated two adult training courses in Welding and Auto Technology through the CTI grant and plans to add two more programs for the Spring of 2023. FCTS also started its own Electrical adult program and plans to add more in the near future. To accomplish these goals to meet community needs, FCTS hired a full-time adult coordinator.

Franklin County Tech's Carpentry, Electrical, Plumbing, and Landscaping programs established a foundation in collaboration with the Greenfield Savings Bank to build a new home for the community on an annual basis. FCTS has finished its second new home in Erving and is beginning a new home building project in Greenfield.

FCTS vocational programs consistently reach out to support community needs to save tax payer dollars. Plumbing and Electrical students continues to work on the House Project and recently completed the Conway D.P.W. Electrical students support camera hookups, computer and telecommunication cables, rewiring switches, outlets, changing halogen lighting to LED, laying conduit and pipe for outside service, and retrofitting offices at the Heath Town Hall. Cosmetology is open to the public and provide outreach to the Athol, Poet Seat, Linda Manor Nursing Homes and provide service to the Bernardston Senior Center. Welding students built a water wheel to power a home, building a steel gate for Highland Cemetery, and building steel carts for Judd Wire.

EDUCATION

Culinary Arts is open to the public for lunch, provide special luncheons for the Western MA. SROs, Franklin County Supt. Award Banquet, and Montague Housing Authority. The Health Technology/Medical Assistant students organized a hygiene drive to donate to the needy and homeless, have public blood pressure clinics and nail care for the Erving Senior Center and volunteer at the Arbors and Regal Care in Greenfield. Landscaping did fall cleanup for the Hill Cemetery in Shelburne, Source to Sea River cleanup in Turners, and the Franklin County Fairgrounds tree planting and fence installation in Greenfield. Landscaping students also provide maintenance to FCTS grounds care, installation of sprinkler system, and provide plants and flowers for events and for the community.

Franklin County Tech is forward thinking as it continues to review labor demand and market analysis to add new programs and skills to support students to obtain competencies and training to make them competitive in the workplace, college, and career.

Our partnerships with our communities are important for our programs, and we thank those which allow our students the opportunity to practice their trades out in the field.

Respectfully,

Mr. Richard J. Kuklewicz
School Committee Chairman

Mr. Richard J. Martin
Superintendent-Director

TOWN ELECTIONS AND MEETINGS

- March 5, 2022 Special Town Meeting
- May 2, 2022 Annual Town Election
- May 11, 2022 Annual Town Meeting
- September 6, 2022 State Primary
- September 14, 2022 Special Town Meeting
- November 8, 2022 State Election

TOWN ELECTIONS AND MEETINGS

SATURDAY, MARCH 5, 2022 SPECIAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN
SPECIAL TOWN MEETING
March 5, 2022

COMMONWEALTH OF MASSACHUSETTS

Franklin, ss.

Town of Erving Constables: In the name of the Commonwealth, you are hereby directed to notify and warn the said inhabitants qualified to vote in Town affairs to meet on the grounds of the **Erving Elementary School** located at **28 Northfield Road, Erving, Massachusetts 01344** on

Saturday, March 05, 2022 at 10:00 AM

Qualified inhabitants will meet then and there to vote on the following articles in the Warrant:

ACCOUNTS PAYABLE OF A PRIOR YEAR: FY2021

ARTICLE 1: APPROPRIATION FOR FY2021 EXPENSES

To see if the Town will vote to appropriate the sum of One Thousand Nine Hundred Eighty-three Dollars and Thirty-six Cents (\$1,983.36) from Free Cash for the purpose of paying Fiscal Year 2021 invoices as listed below or take any other action relative thereto.

Line Item	Department/ Agency	Vendor	Amount
1	Personnel	Cooley Dickinson Practice Associates	\$140.00
2	Police	Axon Enterprises, Inc.	\$477.96
3	School	Lower Pioneer Valley Educational Collab	\$94.80
4	School	Supreme Systems Inc.	\$1,200.00
5	Wastewater	Home Depot Credit Services	\$70.60
Grand Total			\$1,983.36

SUBMITTED BY: Town Administrator

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (0)]

Article Information: In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2022 and after the books for FY2021 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval for expenditures in a previous fiscal year requires a 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.

FY2022 FINANCIAL ARTICLES

ARTICLE 2: AMENDED FY2022 GENERAL OPERATING BUDGET

To see if the Town will appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Free Cash to amend the FY2022 General Operating Budget, approved at the Annual Town

TOWN ELECTIONS AND MEETINGS

Meeting on May 12, 2021 in Article 5, by the following itemized amounts, for the purpose of Public Works operating expenses, or take any other relative action thereto.

Line	Divisions	Amount	Proposed Amendment	New Total
1	General Government	\$ 1,136,728.00	\$0.00	\$1,136,728.00
2	Public Safety	\$ 951,891.00	\$0.00	\$ 951,891.00
3	Public Works	\$ 659,732.00	\$10,000.00	\$ 669,732.00
4	Health & Human Services	\$ 243,195.00	\$0.00	\$ 243,195.00
5	Culture & Recreation	\$ 317,830.00	\$0.00	\$ 317,830.00
6	Benefits	\$ 1,760,600.00	\$0.00	\$1,760,600.00
	Grand Total	\$ 5,069,976.00	\$10,000.00	\$5,079,976.00

SUBMITTED BY: Select Board

SELECT BOARD RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

***Article Information:** Approval of this article would appropriate the sum of \$10,000 from Free Cash to support current fiscal year operating expenses in the Cemetery Department. The Town would like to conduct gravestone restoration work this year and acquire a new cemetery management software for burials and deed tracking. These two (2) projects would exceed the current appropriation for operating expenses in the departmental budget. The need for the software was not known during the FY2021 budget planning process. Approval of this article requires a majority vote.*

ARTICLE 3: APPROPRIATION FOR ASSESSING SOFTWARE UPGRADES

To see if the Town will appropriate the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) from Free Cash for the purpose of replacing or upgrading the assessing software and related hardware, or take any other relative action thereto.

SUBMITTED BY: Board of Assessors

SELECT BOARD RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (4), Nay (0), Absent (1)]

CAPITAL PLANNING COMMITTEE: Approval [Vote: Aye (5), Nay (0), Absent (0)]

***Article Information:** Approval of this article would appropriate the sum of \$25,000 from Free Cash to support the upgrade or replacement of the Assessing Office's software and hardware during Fiscal Year 2022. The Assessors' CAMA software is becoming obsolete. It was last replaced in 2003 and as the Town upgrades our computers and software, the existing software is becoming incompatible. Approval of this article requires a majority vote.*

STABILIZATION FUND ARTICLES

ARTICLE 4: APPROPRIATION FOR THE GENERAL STABILIZATION FUND

To see if the Town will vote to appropriate the sum of Five Hundred Forty-four Thousand Thirty Dollars and No Cents (\$544,030.00) into the General Stabilization Account, by transferring Five Hundred Forty-four Thousand Thirty Dollars and No Cents (\$544,030.00) from the Library Construction Project fund, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

***Article Information:** Approval of this article would transfer the stated funds from the Library Construction Project fund and deposit the same amount into the General Stabilization Fund. The Town received a grant payment from the Massachusetts Board of Library Commissioners in June 2021 of the same amount. This article is meant to replenish funds used from the General Stabilization Fund for the construction of the Erving Public Library. Approval of this article requires a majority vote.*

ARTICLE 5: APPROPRIATION FOR THE GENERAL STABILIZATION FUND

To see if the Town will vote to close the Public Library Photovoltaic Solar Array special article fund (35-610-000-89055) and transfer the sum of One Hundred Seventy Thousand Nine Hundred Thirty-three Dollars and Forty-nine Cents (\$170,933.49) into the General Stabilization Account, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

***Article Information:** Approval of this article would transfer the stated funds from the Library Solar Array Special article fund and deposit the same amount into the General Stabilization Fund. The installation of the solar array has been completed, the system is interconnected with the electrical grid and is generating power. The available funds remain after the closeout of the construction and commissioning contracts. This article is meant to replenish funds used from the General Stabilization Fund for the construction of the Erving Public Library. Approval of this article requires a majority vote.*

PUBLIC WAYS

ARTICLE 6: ACCEPTANCE OF THE EXTENSION OF CARE DRIVE

To see if the Town will vote to accept the extension of CARE DRIVE as a public way by the following description:

Care Drive, Erving, MA

Beginning at a concrete bound at the northeast corner of Care Drive as laid out by the selectmen on April 3 2017 and accepted by the town on June 20, 2017, thence N16°39'39"W, along land of the Town of Erving, a distance of 420.46 feet to a concrete bound.

Thence on a curve to the left with a radius of 60.00 feet, along land of the Town of Erving, a curve distance of 325.42 feet to a concrete bound.

Thence S16°39'39"E, along land of the Town of Erving, a distance of 420.46 feet to an iron pin.

Thence N72°39'16"E, along land of the Town of Erving, a distance of 10.00 feet to an iron pin.

Thence N73°30'36"E, along the north line of Care Drive, a distance of 40.00 feet to a concrete bound at the point of beginning.

Being more particularly shown on a plan entitled "Layout Plan of Care Drive Ext. Prepared for The Town of Erving" dated July 26, 2021 by Edward C. Muszynski, PLS and filed in the office of the Town Clerk, or take any other action relative thereto.

SUBMITTED BY: Select Board

***Article Information:** This article provides for the official acceptance of the extension of Care Drive as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.*

ARTICLE 7: ACCEPTANCE OF THE PUBLIC WORKS BOULEVARD LAYOUT

To see if the Town will vote to accept the layout of PUBLIC WORKS BOULEVARD as a public way by the following description:

Public Works Boulevard, Erving, MA

Beginning at a concrete bound, said concrete bound being S41°01'10"W and 176.00 feet from an iron pin on the south line of French King Highway (Route 2), thence N83°34'50"W, along land of the Town of Erving, a distance of 130.66 feet to a concrete bound.

Thence on a curve to the left having a radius of 98.21 feet, along land of the Town of Erving, curve distance of 76.40 feet to a concrete bound.

Thence S52°06'19"W, along land now or formerly of Jesse J. Taylor and Jenna L. Taylor, a distance of 148.90 feet to a concrete bound.

TOWN ELECTIONS AND MEETINGS

Thence continuing S52°06'19"W, along land now or formerly of said Taylor and land now or formerly of Tyler J. Young, a distance of 147.82 feet to a point.

Thence S67°04'04"W, along land now or formerly of said Young and land now or formerly of Simon P. and Anna Goly, and land of the Town of Erving, N88° a distance of 232.30 feet to a point.

Thence N88°25'44"W, along land of the Town of Erving, a distance of 150.99 feet to a point.

Thence S63°08'06"W, along land of the Town of Erving, a distance of 282.26 feet to a PK nail in the pavement.

Thence S33°33'35"W, along land of the Town of Erving, a distance of 36.54 feet to a PK nail in the pavement.

Thence N56°14'11"W, along land of the Town of Erving, a distance of 298.23 feet to a point.

Thence on a curve to the left having a radius of 15.00 feet, along land of the Town of Erving, a curve distance of 24.72 feet to a point.

Thence S38°11'32"W, along land of the Town of Erving, a distance of 93.41 feet to a point.

Thence N51°48'28"W, along land of the Town of Erving, a distance of 40.00 feet to a concrete bound.

Thence N38°11'32"E along land of the Town of Erving, a distance of 145.43 feet to a concrete bound.

Thence S56°14'11"E, along land of the Town of Erving, a distance of 306.17 feet to a concrete bound.

Thence N63°08'06"E, along land of the Town of Erving, a distance of 310.94 feet to a concrete bound.

Thence S88°25'44"E, along land of the Town of Erving, a distance of 152.44 feet to a concrete bound.

Thence N67°04'04"E, along land of the Town of Erving, a distance of 218.36 feet to a concrete bound.

Thence N52°06'19"E, along land of the Town of Erving, a distance of 347.92 feet to a concrete bound.

Thence S83°34'50"E, along land of the Town of Erving, a distance of 214.56 feet to a point on the west line of River Road.

Thence S41°01'10"W, along the west line of River Road a distance of 48.32 feet to the concrete bound at the place of beginning.

Being more particularly shown on a plan entitled "Layout Plan of Public Works Boulevard. Prepared for The Town of Erving" dated August 06, 2021 by Edward C. Muszynski, PLS and filed in the office of the Town Clerk, or take any other action relative thereto.

SUBMITTED BY: Select Board

***Article Information:** This article provides for the official acceptance of the extension of Public Works Boulevard as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.*

ARTICLE 8: ACCEPTANCE OF THE RELOCATION OF THE HIGHLAND AVENUE LAYOUT

To see if the Town will vote to accept the relocation of Highland Avenue as a public way by the following description:

Highland Avenue, Erving, MA

Beginning at a point on the east line of Church St., said point being located 33.26 feet northerly from a granite bound at an angle point in Church St., thence N22°47'43"E a distance of 1.17 feet to a concrete bound.

Thence N22°47'43"E, a distance of 107.60 feet to a concrete bound.

Thence N32°47'43"E, a distance of 94.30 feet to a concrete bound.

Thence N19°50'43"E, a distance of 82.40 feet to a granite bound.

Thence N8°04'43"E, a distance of 162.34 feet to a granite bound.

Thence N8°04'43"E, a distance of 15.00 feet to a concrete bound.

Thence S81°55'17"E, a distance of 16.50 feet to a point.

Thence S08°04'43"W, a distance of 15.00 feet to a point.

Thence S8°04'43"W, a distance of 164.04 feet to a point.

Thence S19°50'43"W, a distance of 85.97 feet to a point.

Thence S32°47'48"W, a distance of 94.73 feet to a point.

Thence S22°47'43"W, a distance of 109.01 feet to a point.

Thence S42°22'43"W, a distance of 18.29 feet to a point on the east line of Church St.

Thence N5°56'11"W, along the east line of Church St., a distance of 21.57 feet to the place of beginning.

TOWN ELECTIONS AND MEETINGS

Being more particularly shown on a plan entitled "Layout Plan of Highland Avenue Surveyed For The Town of Erving MA" dated July 26, 2021 by Edward C. Muszynski, PLS. and filed in the office of the Town Clerk.

And to authorize the taking of an easement of 247 square feet of land, identified as "Parcel A" on the plan, owned now or formally by Brian D. and Sally C. Pollard, for no additional consideration, or take any other action relative thereto.

SUBMITTED BY: Select Board

***Article Information:** This article provides for the official acceptance of the relocation of Highland Avenue as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A 2/3 vote is required to approve this article.*

ARTICLE 9: ACCEPTANCE OF THE RELOCATION OF THE PLEASANT STREET LAYOUT

To see if the Town will vote to accept the relocation of Pleasant Street as a public way by the following description:

Pleasant Street, Erving, MA

East Side

Beginning at a stone bound, said stone bound being on the south line of Pleasant St. formerly North St, and on the east line of Pleasant St. thence S19°53'51"W a distance of 495.84 feet to a concrete bound at the northeast corner of Union St.

Thence S19°53'51"W, a distance of 49.50 feet across Union St. to a concrete bound at the southeast corner of Union St.

Thence S19°53'51"W, a distance of 294.03 feet to a concrete bound at the northeast corner of Central St.

Thence S18°05'37"W, a distance of 58.74 feet across Central St. to a concrete bound at the southwest corner of Central St.

Thence S50°20'22"W, a distance of 296.79 feet to an iron pin at the northeast corner of Prospect St.

West Side

Beginning at a stone bound, said stone bound being on the south line of Pleasant St. formerly North St. and on the west line of Pleasant St. thence S19°53'51"W, a distance of 496.01 feet to a point on the northwest corner of Union St.

Thence S19°53'51"W, across Union St a distance of 49.50 feet to a point at the southwest corner of Union St.

TOWN ELECTIONS AND MEETINGS

Thence S19°53'51"W, a distance of 296.29 feet to a point at the northwest corner of Central St.

Thence S11°54'42"W, across Central St. to a point at the southwest corner of Central St.

Thence S50°20'22"W, a distance of 297.08 feet to an iron pin at northwest corner of Prospect St.

Laid out 49.50 feet wide and being more particularly shown on a plan entitled "Layout Plan in Erving MA For Pleasant St. Surveyed For Town of Erving MA" dated November 22, 2021 by Edward C. Muszynski, PLS. and filed in the office of the Town Clerk, or take any other action relative thereto.

SUBMITTED BY: Select Board

Article Information: *This article provides for the official acceptance of the relocation of Pleasant Street as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.*

MOSQUITO CONTROL DISTRICT

ARTICLE 10: JOINING THE PIONEER VALLEY MOSQUITO CONTROL DISTRICT

To see if the Town will vote to become a member in the Pioneer Valley Mosquito Control District pursuant to Massachusetts General Laws Chapter 252, §5A and other applicable sections of said law; and to meet this obligation, raise and appropriate by transfer from Free Cash, or otherwise provide a sum of Five Thousand (\$5,000.00) to fund the first annual membership fee, or take any action relative thereto

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: *This article provides the necessary authorization for the Town of Erving to formally join as a member of the Pioneer Valley Mosquito Control District. The PVMCD was established by the State Reclamation and Mosquito Control Board ("SRB") on October 18, 2017, in accordance with M.G.L. c. 252, and provides mosquito control services to member municipalities in Franklin, Hampshire, and Hampden counties. This is being recommended in response to resident concerns about the potential for mosquito spraying by the State. A majority vote is required to approve this article.*

REAL PROPERTY TRANSACTIONS

ARTICLE 11: TO AUTHORIZE DISPOSITION OF 17 MOORE STREET

To see if the Town will vote to transfer from the board or officer currently having control for current purpose for which the property is held to the Select Board, for the purpose of disposition by lease, sale, or otherwise, the care, custody, management and control of the property and structures thereon known as the former Erving Public Library, located on 17 Moore Street and shown on the Assessors' Maps as Map __ Block __ Lot ____; and to authorize the Select Board to rent, convey, or otherwise dispose of all or a portion of said property pursuant to the provisions of Massachusetts General Law Chapter 30B, Section 16 upon such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article; or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

***Article Information:** Approval of this article would authorize the Select Board to rent, convey, or otherwise dispose of all or a portion of said property pursuant to the provisions of Massachusetts General Law Chapter and upon such terms and conditions as the Select Board deems to be in the best interest of the Town. Approval of this article requires a majority vote.*

ARTICLE 12: TO AUTHORIZE ACQUISITION OF A PRATT STREET EASEMENT

To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, deed, eminent domain, or otherwise, on such terms and conditions as the Select Board shall determine, permanent and/or temporary easements on the parcel of land at 2 Pratt Street, Assessors Map 0 Block 5, Lot 30, for purposes including, but not limited to, construction, alteration, maintenance, improvement, repair and replacement of a traffic safety signal device; and further to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein; or take any action relative thereto

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

***Article Information:** Approval of this article would authorize the Select Board to acquire a permanent easement, for the installation and ongoing maintenance of a traffic safety signal device, on said property pursuant to the provisions of Massachusetts General Law Chapter and upon such terms and conditions as the Select Board deems to be in the best interest of the Town. Approval of this article requires a 2/3 vote.*

ZONING BYLAW

ARTICLE 13: TO ADD SECTION 8.3 OF THE ZONING BYLAW

To see if the Town will vote to amend the Town of Erving Zoning Bylaws, by adding Section 8.3 Planned Unit Development, as presented at the November 18, 2021 Planning Board public hearing pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

8.3 *Planned Unit Development*

8.3.1 *Purpose*

To allow for “Planned Unit Developments” in designated areas of Town, whereby through a comprehensive site plan, a unified development containing a mixture of land uses and buildings is developed as a single entity. It is the intent of this provision to ensure sound planning and zoning practices while allowing certain desirable departures from the requirements of specific zoning provisions. The goals of the Planned Unit Development (PUD) are:

- A. Encourage flexibility in the design of development through a carefully controlled review process of detailed plans within the Planned Unit Development Overlay District.*
- B. Promote the reuse of historic structures and the use of multiple-story buildings in a campus-like clustering of buildings to maximize the amount of available open space.*
- C. Encourage a less sprawling form of development which makes more efficient use of land, requires shorter networks of streets and utilities and which fosters more economical development and less consumption of developable land.*
- D. Provide an efficient procedure which will ensure appropriate high-quality design and site planning.*
- E. Promote high-quality coordinated building and site design which buffers adjacent residential uses and protects both scenic and natural features.*
- F. Maximize pedestrian circulation within the project and connection to surrounding compatible land uses, both through the design of circulation systems and through the design and layout of land uses.*

8.3.2 *Applicability*

A Planned Unit Development is a development of land as a single entity under the direction of a comprehensive site plan, in which a mixture of land uses, a variety of building types and designs, and open space are provided for in a coherent manner. A Planned Unit Development may occur in the Planned Unit Development Overlay District as shown on

the Official Zoning Map of the Town of Erving if a Special Permit is granted by the Planning Board.

8.3.3 Dimensional Requirements

To be eligible for a Planned Unit Development, the parcel must have at least 400 feet of frontage and have a minimum lot area of 80,000 square feet. The maximum building height for new structures must meet the dimensional requirements in the Section 5.2 Dimensional Schedule with the exception that existing historic mill buildings being reused as part of a PUD may have a building height that equals the height of the existing historic structure.

Accessory structures related to heating, cooling or other principal building functions may have a height greater than those allowed in the dimensional schedule if a waiver is granted by the Planning Board under the Special Permit. The dimensional requirements for frontage and minimum lot area under the Special Permit granted by the Planning Board may be modified or waived for compelling reasons of public safety, aesthetics, or sustainable site design which serve the purpose of this section. All buildings in a PUD must comply with FAA requirements, if applicable, related to height or lighting.

8.3.4 Use Regulations

- A. The uses allowed in a Planned Unit Development are any uses allowed either by right or special permit within the underlying zoning district.*
- B. Uses in a Planned Unit Development shall comply with all other applicable sections of this Zoning Bylaw, including but not limited to 4.5 Parking and Loading Requirements and 4.6 Sign Regulations, in addition to the required provisions of this section.*
- C. More than one principal building and use is permitted on a lot.*
- D. One or more separate but contiguous parcels may be assembled to create a Planned Unit Development. Proposed Planned Unit Developments may include preexisting uses and buildings provided they are integrated into the development plan. Planned Unit Developments may consist of land in more than single ownership and may consist of separate parcels provided all current and future owners and lots are: (i) bound by the restrictive covenant(s) or conditions of the approved Planned Unit Development according to the Special Permit approval; and (ii) commit to maintain the project as a single Planned Unit Development.*
- E. Subdivision of lots within a Planned Unit Development after final approval of the Site Plan or Special Permit shall be considered an amendment to the Special Permit and will require approval by the Planning Board.*

8.3.5 Access Requirements

- A. Entrances to Planned Unit Developments shall be limited to one access point onto a public way. The Planning Board may grant additional access points to improve*

traffic circulation for public safety or emergency services purposes if deemed necessary.

- B. Common driveways and parallel service drives may be required in the Planned Unit Development to minimize driveway openings.*
- C. Provision for safe and convenient pedestrian and bicycle access shall be incorporated into the Planned Unit Development. Walkways or bicycle paths shall be provided throughout the site, and shall connect to existing off-site pedestrian and bicycle paths.*
- D. Where public transit could serve the Planned Unit Development, access shall be facilitated by bus pullout areas, bus shelters, lighting, and/or other passenger amenities in coordination with the regional transit authority.*

8.3.6 Design Requirements

- A. Developments shall have an integrated design with respect to building placement, proportion, color, rooflines, and other architectural details.*
- B. Developments must incorporate human scale features such as landscaping, pedestrian plazas and other public spaces, first floor windows, pedestrian level lighting, benches, awnings and architectural details.*
- C. Each building's main entrance shall be clearly defined with architectural details such as raised parapets, peaked roofs, arches, canopies, and overhangs.*
- D. Rear or side facades visible from other uses, parking areas, or streets must be of finished quality and should be landscaped.*
- E. Parking areas shall be located to the side or rear of buildings to the maximum extent feasible.*
- F. All mechanical equipment including dish antennae, outdoor storage, and waste disposal areas shall be screened from public view.*
- G. Wall signs in multi-tenanted buildings must be placed within the same sign band.*

8.3.7. Design Guidelines

- A. New buildings shall relate harmoniously to existing buildings on the site and to the surrounding neighborhood.*
- B. Boxy buildings should be softened with architectural details and landscaping. Pitched rooflines are encouraged.*
- C. Long unbroken facades must be avoided. The use of facade offsets, recesses, angular forms, and landscaping rather than ornamentation is encouraged to break up the mass of large or continuous walls.*

- D. The use of exterior building materials such as masonry, stone, wood, and brick is preferred.*
- E. Facade details and building elements shall be proportionate to the scale of the building.*
- F. Lighting fixtures should complement the architectural design of the Planned Unit Development.*
- G. The placement of wall signs on individual buildings should complement the architectural design of the Planned Unit Development.*
- H. Large expanses of parking should be broken up with internal landscaping and dedicated pedestrian walkways.*
- I. All utility lines shall be placed underground where physically feasible.*

8.3.8 Phasing Requirements

All applications for Planned Unit Developments shall include sufficient information to evaluate total build-out of the site. The Planning Board may permit a phased schedule in accordance with an approved "Master Site Plan" for the Planned Unit Development.

- A. The initial construction phase shall provide sufficient on-site and off-site improvements to adequately serve the constructed portion independent of future phases, encourage completion of the build-out design, and minimize disruptions during future construction phases. Improvements shall include but are not limited to driveways, walkways or bicycle paths, parking, sewer, water, stormwater systems, lighting, and landscaping. The Planning Board may permit phased construction of improvements if deemed appropriate.*
- B. The applicant shall provide the Town with a performance guarantee to cover the costs of construction of the on-site and off-site improvements, subject to approval from the Planning Board, in the form of a performance bond, letter of credit, or cash escrow.*
- C. Any changes in use or amendments to subsequent development phases shall require approval by the Planning Board. Modifications or extensions to an approved phasing timetable shall not be considered substantive amendments.*

8.3.9 Procedural Requirements

All Planned Unit Developments require a Special Permit and Site Plan Review. The Planning Board shall be the Site Plan Approval Authority and the Special Permit Granting Authority for all Planned Unit Developments. A Special Permit may be granted by the Planning Board for multiple uses allowed by right or by special permit if the Planning Board finds that the proposed uses will not have adverse effects which overbalance the

beneficial effects according to the requirements and criteria of Section 6.1 Special Permits and 6.2 Site Plan Review. In addition to the Special Permit application requirements of Section 6.1 and the Site Plan Review submittal requirements in Section 6.2 and of this Bylaw, site plans shall include:

- A. Color renderings of facade elevations of all sides of all proposed new construction and renovations including proposed mature landscaping.*
- B. Color photographs showing the proposed building site and adjacent properties and buildings.*
- C. Drawings/cut sheets of all proposed lighting, signs, and pedestrian amenities as they are to be located on the property.*
- D. A landscaping plan that includes all existing and proposed vegetation with elevation views and a description of all plantings (include common names), size (upon planting and upon maturity), spacing, and numbers of plants.*
- E. Description of how the project will impact traffic conditions on streets and intersections likely to be affected by the project including the level of service, traffic flow, turning movements, sight distances, traffic controls, pedestrian and bicycle movement and public transportation. Provide information on the average daily and peak hour traffic projections and directional distribution of site-generated traffic.*
- F. A description of the proposed uses and associated square footage.*

Or take any action relative thereto

SUBMITTED BY: Planning Board

SELECT BOARD RECOMMENDS: Approval

Article Information: *Approval of this article will amend the official Zoning Bylaw for the Town of Erving by adding a Planned Unit Development (PUD) overlay district. Approval of this article requires a 2/3 vote.*

ARTICLE 14: TO AMEND THE OFFICIAL ZONING MAP

To see if the Town will vote to amend the official Town of Erving Zoning Map adopted on June 27, 2005 with the proposed Zoning Map dated November 2, 2021 on file at Town Hall and presented at the November 18, 2021 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A, or take any action relative thereto.

SUBMITTED BY: Planning Board

SELECT BOARD RECOMMENDS: Approval


Article Information: *Approval of this article would amend the official Zoning Map for the Town of Erving. Approval of this article requires a 2/3 vote.*

TOWN ELECTIONS AND MEETINGS

Constables... In addition, you are hereby directed to serve the above warrant and to post attested copies as directed by vote of the Town at least fourteen (14) days before said meeting. Fail not and make do return of this warrant with your doings thereon to the Town Clerk for the day of said meeting.

Given under our hands this 7th day of **February 2022**.


Jacob A. Smith, Chairman


William A. Bembury


Scott Bastarache

Erving Select Board

POSTING REQUIREMENT CERTIFICATION

FRANKLIN SS TOWN OF ERVING

I have served the above warrant by posting up attested copies, as directed by vote of the Town, at least fourteen (14) days before time of holding said meeting.

2/10/2022
Date


Erving Constable

TOWN ELECTIONS AND MEETINGS

SATURDAY, MARCH 5, 2022 SPECIAL TOWN MEETING RESULTS

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF FRANKLIN

SPECIAL TOWN MEETING

SATURDAY MARCH 5, 2022

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met at the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Saturday March 5, 2022, at 10:00 a.m. The Town conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 10:08 a.m. and noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ACCOUNTS PAYABLE OF A PRIOR YEAR: FY2021

ARTICLE 1: APPROPRIATION FOR FY2021 EXPENSES

The Town voted by a declared 9/10 majority to appropriate the sum of One Thousand Nine Hundred Eighty-three Dollars and Thirty-six Cents (\$1,983.36) from Free Cash for the purpose of paying Fiscal Year 2021 invoices as listed below.

Line Item	Department/ Agency	Vendor	Amount
1	Personnel	Cooley Dickinson Practice Associates	\$140.00
2	Police	Axon Enterprises, Inc.	\$477.96
3	School	Lower Pioneer Valley Educational Collab	\$94.80
4	School	Supreme Systems Inc.	\$1,200.00
5	Wastewater	Home Depot Credit Services	\$70.60
Grand Total			\$1,983.36

SUBMITTED BY: Town Administrator

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (0)]

Article Information: In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2022 and after the books for FY2021 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval for expenditures in a previous fiscal year requires a 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.

FY2022 FINANCIAL ARTICLES

ARTICLE 2: AMENDED FY2022 GENERAL OPERATING BUDGET

The Town voted unanimously to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Free Cash to amend the FY2022 General Operating Budget, approved at the Annual Town Meeting on May 12, 2021 in Article 5, by the following itemized amounts, for the purpose of Public Works operating expenses.

Line	Divisions	Amount	Proposed Amendment	New Total
1	General Government	\$ 1,136,728.00	\$0.00	\$1,136,728.00
2	Public Safety	\$ 951,891.00	\$0.00	\$ 951,891.00
3	Public Works	\$ 659,732.00	\$10,000.00	\$ 669,732.00
4	Health & Human Services	\$ 243,195.00	\$0.00	\$ 243,195.00

TOWN ELECTIONS AND MEETINGS

5	Culture & Recreation	\$ 317,830.00	\$0.00	\$ 317,830.00
6	Benefits	\$ 1,760,600.00	\$0.00	\$1,760,600.00
	Grand Total	\$ 5,069,976.00	\$10,000.00	\$5,079,976.00

SUBMITTED BY: Select Board

SELECT BOARD RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: Approval of this article would appropriate the sum of \$10,000 from Free Cash to support current fiscal year operating expenses in the Cemetery Department. The Town would like to conduct gravestone restoration work this year and acquire a new cemetery management software for burials and deed tracking. These two (2) projects would exceed the current appropriation for operating expenses in the departmental budget. The need for the software was not known during the FY2021 budget planning process. Approval of this article requires a majority vote.

ARTICLE 3: APPROPRIATION FOR ASSESSING SOFTWARE UPGRADES

The Town voted unanimously to appropriate the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) from Free Cash for the purpose of replacing or upgrading the assessing software and related hardware.

SUBMITTED BY: Board of Assessors

SELECT BOARD RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (4), Nay (0), Absent (1)]

CAPITAL PLANNING COMMITTEE: Approval [Vote: Aye (5), Nay (0), Absent (0)]

Article Information: Approval of this article would appropriate the sum of \$25,000 from Free Cash to support the upgrade or replacement of the Assessing Office's software and hardware during Fiscal Year 2022. The Assessors' CAMA software is becoming obsolete. It was last replaced in 2003 and as the Town upgrades our computers and software, the existing software is becoming incompatible. Approval of this article requires a majority vote.

STABILIZATION FUND ARTICLES

ARTICLE 4: APPROPRIATION FOR THE GENERAL STABILIZATION FUND

The Town voted unanimously to appropriate the sum of Five Hundred Forty-four Thousand Thirty Dollars and No Cents (\$544,030.00) into the General Stabilization Account, by transferring Five Hundred Forty-four Thousand Thirty Dollars and No Cents (\$544,030.00) from the Library Construction Project fund.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: Approval of this article would transfer the stated funds from the Library Construction Project fund and deposit the same amount into the General Stabilization Fund. The Town received a grant payment from the Massachusetts Board of Library Commissioners in June 2021 of the same amount. This article is meant to replenish funds used from the General Stabilization Fund for the construction of the Erving Public Library. Approval of this article requires a majority vote.

ARTICLE 5: APPROPRIATION FOR THE GENERAL STABILIZATION FUND

The Town voted unanimously to close the Public Library Photovoltaic Solar Array special article fund (35-610-000-89055) and transfer the sum of One Hundred Seventy Thousand Nine Hundred Thirty-three Dollars and Forty-nine Cents (\$170,933.49) into the General Stabilization Account.

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: Approval of this article would transfer the stated funds from the Library Solar Array Special article fund and deposit the same amount into the General Stabilization Fund. The installation of the solar array has been completed, the system is interconnected with the electrical grid and is generating power. The available funds remain after the closeout of the construction and commissioning contracts. This article is meant to replenish funds used from the General Stabilization Fund for the construction of the Erving Public Library. Approval of this article requires a majority vote.

PUBLIC WAYS

ARTICLE 6: ACCEPTANCE OF THE EXTENSION OF CARE DRIVE

The Town voted unanimously to accept the extension of CARE DRIVE as a public way by the following description:

Care Drive, Erving, MA

Beginning at a concrete bound at the northeast corner of Care Drive as laid out by the selectmen on April 3 2017 and accepted by the town on June 20, 2017, thence N16°39'39"W, along land of the Town of Erving, a distance of 420.46 feet to a concrete bound.

Thence on a curve to the left with a radius of 60.00 feet, along land of the Town of Erving, a curve distance of 325.42 feet to a concrete bound.

Thence S16°39'39"E, along land of the Town of Erving, a distance of 420.46 feet to an iron pin.

Thence N72°39'16"E, along land of the Town of Erving, a distance of 10.00 feet to an iron pin.

Thence N73°30'36"E, along the north line of Care Drive, a distance of 40.00 feet to a concrete bound at the point of beginning.

Being more particularly shown on a plan entitled "Layout Plan of Care Drive Ext. Prepared for The Town of Erving" dated July 26, 2021 by Edward C. Muszynski, PLS and filed in the office of the Town Clerk.

SUBMITTED BY: Select Board

Article Information: This article provides for the official acceptance of the extension of Care Drive as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.

ARTICLE 7: ACCEPTANCE OF THE PUBLIC WORKS BOULEVARD LAYOUT

The Town voted unanimously to accept the layout of PUBLIC WORKS BOULEVARD as a public way by the following description:

Public Works Boulevard, Erving, MA

Beginning at a concrete bound, said concrete bound being S41°01'10"W and 176.00 feet from an iron pin on the south line of French King Highway (Route 2), thence N83°34'50"W, along land of the Town of Erving, a distance of 130.66 feet to a concrete bound.

Thence on a curve to the left having a radius of 98.21 feet, along land of the Town of Erving, curve distance of 76.40 feet to a concrete bound.

Thence S52°06'19"W, along land now or formerly of Jesse J. Taylor and Jenna L. Taylor, a distance of 148.90 feet to a concrete bound.

Thence continuing S52°06'19"W, along land now or formerly of said Taylor and land now or formerly of Tyler J. Young, a distance of 147.82 feet to a point.

TOWN ELECTIONS AND MEETINGS

Thence S67°04'04"W, along land now or formerly of said Young and land now or formerly of Simon P. and Anna Goly, and land of the Town of Erving, N88° a distance of 232.30 feet to a point.

Thence N88°25'44"W, along land of the Town of Erving, a distance of 150.99 feet to a point.

Thence S63°08'06"W, along land of the Town of Erving, a distance of 282.26 feet to a PK nail in the pavement.

Thence S33°33'35"W, along land of the Town of Erving, a distance of 36.54 feet to a PK nail in the pavement.

Thence N56°14'11"W, along land of the Town of Erving, a distance of 298.23 feet to a point.

Thence on a curve to the left having a radius of 15.00 feet, along land of the Town of Erving, a curve distance of 24.72 feet to a point.

Thence S38°11'32"W, along land of the Town of Erving, a distance of 93.41 feet to a point.

Thence N51°48'28"W, along land of the Town of Erving, a distance of 40.00 feet to a concrete bound.

Thence N38°11'32"E along land of the Town of Erving, a distance of 145.43 feet to a concrete bound.

Thence S56°14'11"E, along land of the Town of Erving, a distance of 306.17 feet to a concrete bound.

Thence N63°08'06"E, along land of the Town of Erving, a distance of 310.94 feet to a concrete bound.

Thence S88°25'44"E, along land of the Town of Erving, a distance of 152.44 feet to a concrete bound.

Thence N67°04'04"E, along land of the Town of Erving, a distance of 218.36 feet to a concrete bound.

Thence N52°06'19"E, along land of the Town of Erving, a distance of 347.92 feet to a concrete bound.

Thence S83°34'50"E, along land of the Town of Erving, a distance of 214.56 feet to a point on the west line of River Road.

Thence S41°01'10"W, along the west line of River Road a distance of 48.32 feet to the concrete bound at the place of beginning.

Being more particularly shown on a plan entitled "Layout Plan of Public Works Boulevard. Prepared for The Town of Erving" dated August 06, 2021 by Edward C. Muszynski, PLS and filed in the office of the Town Clerk.

SUBMITTED BY: Select Board

Article Information: This article provides for the official acceptance of the extension of Public Works Boulevard as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.

ARTICLE 8: ACCEPTANCE OF THE RELOCATION OF THE HIGHLAND AVENUE LAYOUT

The Town voted unanimously to accept the relocation of Highland Avenue as a public way by the following description:

Highland Avenue, Erving, MA

Beginning at a point on the east line of Church St., said point being located 33.26 feet northerly from a granite bound at an angle point in Church St., thence N22°47'43"E a distance of 1.17 feet to a concrete bound.

Thence N22°47'43"E, a distance of 107.60 feet to a concrete bound.

Thence N32°47'43"E, a distance of 94.30 feet to a concrete bound.

TOWN ELECTIONS AND MEETINGS

Thence N19°50'43"E, a distance of 82.40 feet to a granite bound.

Thence N8°04'43"E, a distance of 162.34 feet to a granite bound.

Thence N8°04'43"E, a distance of 15.00 feet to a concrete bound.

Thence S81°55'17"E, a distance of 16.50 feet to a point.

Thence S08°04'43"W, a distance of 15.00 feet to a point.

Thence S8°04'43"W, a distance of 164.04 feet to a point.

Thence S19°50'43"W, a distance of 85.97 feet to a point.

Thence S32°47'48"W, a distance of 94.73 feet to a point.

Thence S22°47'43"W, a distance of 109.01 feet to a point.

Thence S42°22'43"W, a distance of 18.29 feet to a point on the east line of Church St.

Thence N5°56'11"W, along the east line of Church St., a distance of 21.57 feet to the place of beginning. Being more particularly shown on a plan entitled "Layout Plan of Highland Avenue Surveyed For The Town of Erving MA" dated July 26, 2021 by Edward C. Muszynski, PLS. and filed in the office of the Town Clerk.

And to authorize the taking of an easement of 247 square feet of land, identified as "Parcel A" on the plan, owned now or formally by Brian D. and Sally C. Pollard, for no additional consideration.

SUBMITTED BY: Select Board

Article Information: This article provides for the official acceptance of the relocation of Highland Avenue as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A 2/3 vote is required to approve this article.

ARTICLE 9: ACCEPTANCE OF THE RELOCATION OF THE PLEASANT STREET LAYOUT

The Town voted unanimously to accept the relocation of Pleasant Street as a public way by the following description:

Pleasant Street, Erving, MA

East Side

Beginning at a stone bound, said stone bound being on the south line of Pleasant St. formerly North St. and on the east line of Pleasant St. thence S19°53'51"W a distance of 495.84 feet to a concrete bound at the northeast corner of Union St.

Thence S19°53'51"W, a distance of 49.50 feet across Union St. to a concrete bound at the southeast corner of Union St.

Thence S19°53'51"W, a distance of 294.03 feet to a concrete bound at the northeast corner of Central St.

Thence S18°05'37"W, a distance of 58.74 feet across Central St. to a concrete bound at the southwest corner of Central St.

Thence S50°20'22"W, a distance of 296.79 feet to an iron pin at the northeast corner of Prospect St.

West Side

TOWN ELECTIONS AND MEETINGS

Beginning at a stone bound, said stone bound being on the south line of Pleasant St. formerly North St. and on the west line of Pleasant St. thence S19°53'51"W, a distance of 496.01 feet to a point on the northwest corner of Union St.

Thence S19°53'51"W, across Union St a distance of 49.50 feet to a point at the southwest corner of Union St.

Thence S19°53'51"W, a distance of 296.29 feet to a point at the northwest corner of Central St.

Thence S11°54'42"W, across Central St. to a point at the southwest corner of Central St.

Thence S50°20'22"W, a distance of 297.08 feet to an iron pin at northwest corner of Prospect St.

Laid out 49.50 feet wide and being more particularly shown on a plan entitled "Layout Plan in Erving MA For Pleasant St. Surveyed For Town of Erving MA" dated November 22, 2021 by Edward C. Muszynski, PLS. and filed in the office of the Town Clerk.

SUBMITTED BY: Select Board

Article Information: This article provides for the official acceptance of the relocation of Pleasant Street as a public way in the Town of Erving. The Planning Board and the Select Board have already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.

MOSQUITO CONTROL DISTRICT

ARTICLE 10: JOINING THE PIONEER VALLEY MOSQUITO CONTROL DISTRICT

The Town voted by majority to become a member in the Pioneer Valley Mosquito Control District pursuant to Massachusetts General Laws Chapter 252, §5A and other applicable sections of said law; and to meet this obligation, raise and appropriate by transfer from Free Cash, or otherwise provide a sum of Five Thousand (\$5,000.00) to fund the first annual membership fee.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: This article provides the necessary authorization for the Town of Erving to formally join as a member of the Pioneer Valley Mosquito Control District. The PVMCD was established by the State Reclamation and Mosquito Control Board ("SRB") on October 18, 2017, in accordance with M.G.L. c. 252, and provides mosquito control services to member municipalities in Franklin, Hampshire, and Hampden counties. This is being recommended in response to resident concerns about the potential for mosquito spraying by the State. A majority vote is required to approve this article.

REAL PROPERTY TRANSACTIONS

ARTICLE 11: TO AUTHORIZE DISPOSITION OF 17 MOORE STREET

The Town voted unanimously to transfer from the board or officer currently having control for current purpose for which the property is held to the Select Board, for the purpose of disposition by lease, sale, or otherwise, the care, custody, management and control of the property and structures thereon known as the former Erving Public Library, located on 17 Moore Street and shown on the Assessors' Maps as Map 4 Block 5 Lot 16; and to authorize the Select Board to rent, convey, or otherwise dispose of all or a portion of said property pursuant to the provisions of Massachusetts General Law Chapter 30B, Section 16 upon such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article.

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: Approval of this article would authorize the Select Board to rent, convey, or otherwise dispose of all or a portion of said property pursuant to the provisions of Massachusetts General Law Chapter and upon such terms and conditions as the Select Board deems to be in the best interest of the Town. Approval of this article requires a majority vote.

ARTICLE 12: TO AUTHORIZE ACQUISITION OF A PRATT STREET EASEMENT

The Town voted unanimously to authorize the Select Board to acquire by purchase, gift, deed, eminent domain, or otherwise, on such terms and conditions as the Select Board shall determine, permanent and/or temporary easements on the parcel of land at 2 Pratt Street, Assessors Map 0 Block 5, Lot 30, for purposes including, but not limited to, construction, alteration, maintenance, improvement, repair and replacement of a traffic safety signal device; and further to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (3), Nay (0), Absent (2)]

Article Information: Approval of this article would authorize the Select Board to acquire a permanent easement, for the installation and ongoing maintenance of a traffic safety signal device, on said property pursuant to the provisions of Massachusetts General Law Chapter and upon such terms and conditions as the Select Board deems to be in the best interest of the Town. Approval of this article requires a 2/3 vote.

ZONING BYLAW

ARTICLE 13: ADD SECTION 8.3 OF THE ZONING BYLAW – ORIGINAL ARTICLE

To see if the Town will vote to amend the Town of Erving Zoning Bylaws, by adding Section 8.3 Planned Unit Development, as presented at the November 18, 2021 Planning Board public hearing pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

8.3 *Planned Unit Development*

8.3.1 *Purpose*

To allow for “Planned Unit Developments” in designated areas of Town, whereby through a comprehensive site plan, a unified development containing a mixture of land uses and buildings is developed as a single entity. It is the intent of this provision to ensure sound planning and zoning practices while allowing certain desirable departures from the requirements of specific zoning provisions. The goals of the Planned Unit Development (PUD) are:

A. Encourage flexibility in the design of development through a carefully controlled review process of detailed plans within the Planned Unit Development Overlay District.

B. Promote the reuse of historic structures and the use of multiple-story buildings in a campus-like clustering of buildings to maximize the amount of available open space.

C. Encourage a less sprawling form of development which makes more efficient use of land, requires shorter networks of streets and utilities and which fosters more economical development and less consumption of developable land.

D. Provide an efficient procedure which will ensure appropriate high-quality design and site planning.

TOWN ELECTIONS AND MEETINGS

E. Promote high-quality coordinated building and site design which buffers adjacent residential uses and protects both scenic and natural features.

F. Maximize pedestrian circulation within the project and connection to surrounding compatible land uses, both through the design of circulation systems and through the design and layout of land uses.

8.3.2 Applicability

A Planned Unit Development is a development of land as a single entity under the direction of a comprehensive site plan, in which a mixture of land uses, a variety of building types and designs, and open space are provided for in a coherent manner. A Planned Unit Development may occur in the Planned Unit Development Overlay District as shown on the Official Zoning Map of the Town of Erving if a Special Permit is granted by the Planning Board.

8.3.3 Dimensional Requirements

To be eligible for a Planned Unit Development, the parcel must have at least 400 feet of frontage and have a minimum lot area of 80,000 square feet. The maximum building height for new structures must meet the dimensional requirements in the Section 5.2 Dimensional Schedule with the exception that existing historic mill buildings being reused as part of a PUD may have a building height that equals the height of the existing historic structure.

Accessory structures related to heating, cooling or other principal building functions may have a height greater than those allowed in the dimensional schedule if a waiver is granted by the Planning Board under the Special Permit. The dimensional requirements for frontage and minimum lot area under the Special Permit granted by the Planning Board may be modified or waived for compelling reasons of public safety, aesthetics, or sustainable site design which serve the purpose of this section. All buildings in a PUD must comply with FAA requirements, if applicable, related to height or lighting.

8.3.4 Use Regulations

A. The uses allowed in a Planned Unit Development are any uses allowed either by right or special permit within the underlying zoning district.

B. Uses in a Planned Unit Development shall comply with all other applicable sections of this Zoning Bylaw, including but not limited to 4.5 Parking and Loading Requirements and 4.6 Sign Regulations, in addition to the required provisions of this section.

C. More than one principal building and use is permitted on a lot.

D. One or more separate but contiguous parcels may be assembled to create a Planned Unit Development. Proposed Planned Unit Developments may include preexisting uses and buildings provided they are integrated into the development plan. Planned Unit Developments may consist of land in more than single ownership and may consist of separate parcels provided all current and future owners and lots are: (i) bound by the restrictive covenant(s) or conditions of the approved Planned Unit Development according to the Special Permit approval; and (ii) commit to maintain the project as a single Planned Unit Development.

E. Subdivision of lots within a Planned Unit Development after final approval of the Site Plan or Special Permit shall be considered an amendment to the Special Permit and will require approval by the Planning Board.

8.3.5 Access Requirements

A. Entrances to Planned Unit Developments shall be limited to one access point onto a public way. The Planning Board may grant additional access points to improve traffic circulation for public safety or emergency services purposes if deemed necessary.

B. Common driveways and parallel service drives may be required in the Planned Unit Development to minimize driveway openings.

TOWN ELECTIONS AND MEETINGS

C. Provision for safe and convenient pedestrian and bicycle access shall be incorporated into the Planned Unit Development. Walkways or bicycle paths shall be provided throughout the site, and shall connect to existing off-site pedestrian and bicycle paths.

D. Where public transit could serve the Planned Unit Development, access shall be facilitated by bus pullout areas, bus shelters, lighting, and/or other passenger amenities in coordination with the regional transit authority.

8.3.6 Design Requirements

A. Developments shall have an integrated design with respect to building placement, proportion, color, rooflines, and other architectural details.

B. Developments must incorporate human scale features such as landscaping, pedestrian plazas and other public spaces, first floor windows, pedestrian level lighting, benches, awnings and architectural details.

C. Each building's main entrance shall be clearly defined with architectural details such as raised parapets, peaked roofs, arches, canopies, and overhangs.

D. Rear or side facades visible from other uses, parking areas, or streets must be of finished quality and should be landscaped.

E. Parking areas shall be located to the side or rear of buildings to the maximum extent feasible.

F. All mechanical equipment including dish antennae, outdoor storage, and waste disposal areas shall be screened from public view.

G. Wall signs in multi-tenanted buildings must be placed within the same sign band.

8.3.7 Design Guidelines

A. New buildings shall relate harmoniously to existing buildings on the site and to the surrounding neighborhood.

B. Boxy buildings should be softened with architectural details and landscaping. Pitched rooflines are encouraged.

C. Long unbroken facades must be avoided. The use of facade offsets, recesses, angular forms, and landscaping rather than ornamentation is encouraged to break up the mass of large or continuous walls.

D. The use of exterior building materials such as masonry, stone, wood, and brick is preferred.

E. Facade details and building elements shall be proportionate to the scale of the building.

F. Lighting fixtures should complement the architectural design of the Planned Unit Development.

G. The placement of wall signs on individual buildings should complement the architectural design of the Planned Unit Development.

H. Large expanses of parking should be broken up with internal landscaping and dedicated pedestrian walkways.

I. All utility lines shall be placed underground where physically feasible.

8.3.8 Phasing Requirements

All applications for Planned Unit Developments shall include sufficient information to evaluate total build-out of the site. The Planning Board may permit a phased schedule in accordance with an approved "Master Site Plan" for the Planned Unit Development.

A. The initial construction phase shall provide sufficient on-site and off-site improvements to adequately serve the constructed portion independent of future phases, encourage completion of the build-out design,

TOWN ELECTIONS AND MEETINGS

and minimize disruptions during future construction phases. Improvements shall include but are not limited to driveways, walkways or bicycle paths, parking, sewer, water, stormwater systems, lighting, and landscaping. The Planning Board may permit phased construction of improvements if deemed appropriate.

B. The applicant shall provide the Town with a performance guarantee to cover the costs of construction of the on-site and off-site improvements, subject to approval from the Planning Board, in the form of a performance bond, letter of credit, or cash escrow.

C. Any changes in use or amendments to subsequent development phases shall require approval by the Planning Board. Modifications or extensions to an approved phasing timetable shall not be considered substantive amendments.

8.3.9 Procedural Requirements

All Planned Unit Developments require a Special Permit and Site Plan Review. The Planning Board shall be the Site Plan Approval Authority and the Special Permit Granting Authority for all Planned Unit Developments. A Special Permit may be granted by the Planning Board for multiple uses allowed by right or by special permit if the Planning Board finds that the proposed uses will not have adverse effects which overbalance the beneficial effects according to the requirements and criteria of Section 6.1 Special Permits and 6.2 Site Plan Review. In addition to the Special Permit application requirements of Section 6.1 and the Site Plan Review submittal requirements in Section 6.2 and of this Bylaw, site plans shall include:

A. Color renderings of facade elevations of all sides of all proposed new construction and renovations including proposed mature landscaping.

B. Color photographs showing the proposed building site and adjacent properties and buildings.

C. Drawings/cut sheets of all proposed lighting, signs, and pedestrian amenities as they are to be located on the property.

D. A landscaping plan that includes all existing and proposed vegetation with elevation views and a description of all plantings (include common names), size (upon planting and upon maturity), spacing, and numbers of plants.

E. Description of how the project will impact traffic conditions on streets and intersections likely to be affected by the project including the level of service, traffic flow, turning movements, sight distances, traffic controls, pedestrian and bicycle movement and public transportation. Provide information on the average daily and peak hour traffic projections and directional distribution of site-generated traffic.

F. A description of the proposed uses and associated square footage.

Or take any action relative thereto

SUBMITTED BY: Planning Board

SELECT BOARD RECOMMENDS: Approval

Article Information: Approval of this article will amend the official Zoning Bylaw for the Town of Erving by adding a Planned Unit Development (PUD) overlay district. Approval of this article requires a 2/3 vote.

Article 13 failed by a hand count of 37 YES to 20 NO thereby not meeting the 2/3 majority which would have been at least 38 yes votes for 57 total voters.

ARTICLE 14: TO AMEND THE OFFICIAL ZONING MAP – ORIGINAL ARTICLE

To see if the Town will vote to amend the official Town of Erving Zoning Map adopted on June 27, 2005 with the proposed Zoning Map dated November 2, 2021 on file at Town Hall and presented at the November 18, 2021 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A, or take any action relative thereto.

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Planning Board

SELECT BOARD RECOMMENDS: Approval

Article Information: Approval of this article would amend the official Zoning Map for the Town of Erving. Approval of this article requires a 2/3 vote.

AMENDMENT: It was moved and seconded to insert the words “with the exception of the Planned Unit Development (PUD) overlay map sections” after “November 2, 2021”. The amendment passed unanimously.

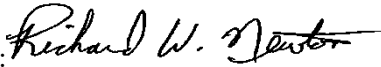
ARTICLE 14 passed unanimously as amended.

71 registered voters attended this meeting. The meeting was dissolved at 12:51 p.m.

A true copy, ATTEST:

Richard W. Newton

Erving Town Clerk



TOWN ELECTIONS AND MEETINGS

MAY 2, 2022 ANNUAL TOWN ELECTION WARRANT AND RESULTS

COMMONWEALTH OF MASSACHUSETTS

Franklin, ss.

ANNUAL TOWN ELECTIONS

Monday, May 02, 2022

To either of the Constables, Town Clerk or Administrative Assistant of the Town of Erving:

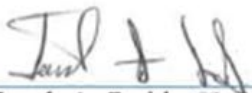
Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Erving, qualified to vote in town affairs to meet in the meeting room at the **Town Hall**, 12 East Main Street in Erving Center on **Monday, May 02, 2022, at 10:00 AM** then and there to bring their votes for the following town offices and ballot questions:

- One (1) Select Board Member for three (3) years
- One (1) Assessor for three (3) years
- One (1) Tax Collector for three (3) years
- One (1) Library Trustee for three (3) years
- One (1) Moderator for one (1) year
- One (1) School Committee members for three (3) years
- One (1) Tree Warden for one (1) year
- One (1) Constable for three (3) years
- Two (2) Planning Board members for three (3) years
- One (1) Planning Board member for one (1) year
- Two (2) Recreation Commission members for three (3) years
- One (1) Board of Health member for three (3) years
- One (1) Board of Health member for two (2) years
- One (1) Board of Health member for one (1) year

The polls will close at 8:00 PM.

In addition, you are hereby directed to serve the above warrant and to post attested copies as directed by vote of the Town at least seven (7) days before said meeting. Fail not and make due return of this warrant with your doings thereon to the Town Clerk for the day of said meeting.

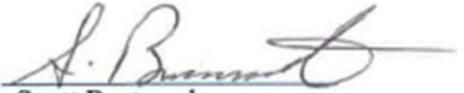
Given under our hands this **11th** day of April 2022.



Jacob A. Smith, Chairman



William A. Bembury



Scott Bastarache

Erving Select Board

TOWN ELECTIONS AND MEETINGS

2022 TOWN ELECTION RESULTS

OFFICE	VOTES
Selectman – 3 Years – Vote For One	
Scott M. Bastarache	27
Blanks	1
TOTAL	28
Assessor – 3 Years – Vote For One	
Mark D. Burnett	25
Blanks	3
TOTAL	28
Tax Collector - 3 Years - Vote For One	
Michele M. Turner	26
Blanks	2
TOTAL	28
Library Trustee– 3 Years – Vote For One	
Patricia S. Semb	26
Blanks	2
TOTAL	28
Moderator– 1 Year – Vote For One	
Richard K. Peabody	27
Blanks	1
TOTAL	25
School Committee – 3 Years – Vote For One	
Jennifer L. Eichorn	25
Blanks	3
TOTAL	28
Tree Warden – 1 Year – Vote For One	
Michael J. Gordon	25
Blanks	3
TOTAL	28
Constable – 3 Years – Vote For One	
Richard W. Newton	28
TOTAL	28

TOWN ELECTIONS AND MEETINGS

Planning Board – 3 Years – Vote For Two

Janice E. Vega-Liros	23
Jacquelyn M. Boyden	25
Blanks	8
TOTAL	56

Planning Board – 1 Year – Vote For One

Melanie J. Burnett	27
Blanks	1
TOTAL	28

Recreation Commission – 3 Years – Vote For Two

Jeffrey A. Rollins	20
Aubrey Kocjan	1
Liz Donald	2
Blanks	33
TOTAL	56

Board of Health – 3 Years – Vote For One

Leo J. Parent, Jr.	27
Blanks	1
TOTAL	28

Board of Health – 2 Years – Vote For One

Jeffrey P. McAndrews	27
Blanks	1
TOTAL	28

Board of Health – 1 Years – Vote For One

Jay R. Niedbala	27
Blanks	1
TOTAL	28

TOWN ELECTIONS AND MEETINGS

MAY 11, 2022 ANNUAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS

Franklin, ss.

Town of Erving Constables, Town Clerk, and Administrative Assistant: In the name of the Commonwealth, you are directed to notify and warn the said inhabitants qualified to vote in Town affairs to meet in the **Erving Elementary School** located at **28 Northfield Road, Erving, MA** on

Wednesday, May 11, 2022 at 7:00 PM,

then and there to vote on the following articles in the Warrant:

GENERAL ARTICLES

ARTICLE 1: ACCEPTANCE OF THE 2021 TOWN REPORT

To see if the Town will vote to accept the reports of the Town Officers for calendar year 2021 or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will accept the calendar year 2021 Town Report as presented. Approval of this article requires a majority vote.

ARTICLE 2: AUTHORIZATION TO APPLY FOR FEDERAL OR STATE GRANTS

To see if the Town will vote to authorize the Select Board to apply for Federal or State grants and to expend any monies received and in anticipation of being received, as set forth by the appropriate grant application, and to follow the appropriate procedures, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will allow the Select Board to apply for, receive, and take actions to comply with the requirements of grants throughout the year. Approval of this article requires a majority vote.

ARTICLE 3: AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY

To see if the Town will vote to authorize the Town to dispose of any Town property that is declared surplus by the Select Board or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

TOWN ELECTIONS AND MEETINGS

Article Information: Approval of this article will allow the Select Board to dispose of Town owned property that is determined to be surplus in accordance with the Town's surplus property policy. Approval of this article requires a majority vote.

ARTICLE 4: AUTHORIZATION TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

To see if the Town will vote to authorize the Treasurer and Collector to enter into compensating balance agreements for Fiscal Year 2023 as permitted by Massachusetts General Law Chapter 44 Section 53F, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will allow the Treasurer and Collector to enter into compensating balance agreements with Massachusetts banking institutions. Approval of this article requires a majority vote.

FISCAL YEAR 2023 OPERATING BUDGET

ARTICLE 5: FY2023 GENERAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate the sum of Five Million, Four Hundred Sixteen Thousand, Five Hundred Sixty-seven Dollars and No Cents (\$5,416,567.00) in the following itemized amounts, all for municipal purposes, or take any other action relative thereto:

Line	Divisions	Amount
1	General Government	\$ 1,233,688.00
2	Public Safety	\$ 1,052,050.00
3	Public Works	\$ 690,938.00
4	Health & Human Services	\$ 259,872.00
5	Culture & Recreation	\$ 343,619.00
6	Benefits	\$ 1,836,400.00
	Grand Total	\$ 5,416,567.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: detailed budget information for each department, that comprises each line-item above, is available in the Fiscal Year 2023 Town of Erving Proposed Operating and Capital Improvement Budget. A copy of the document is available on the municipal website (www.erving-ma.gov), can be picked up at Town Hall, and was mailed via direct mail through the United States Post Office to mail recipients in Erving. Approval of this article will establish the FY2023 operating budget in the categories identified above. Approval of this article requires a majority vote.

TOWN ELECTIONS AND MEETINGS

ARTICLE 6: FY2023 ELECTED OFFICIAL COMPENSATION

To see if the Town will vote to fix the sum of One Hundred Sixty-one Thousand, Three Hundred Eighty-three Dollars and Twenty-eight Cents (\$161,383.28) for Elected Officials' salaries for fiscal year 2023, and vote that the following salary and compensation be paid from this sum to the following Elected Officials of the Town, as provided by Section 108, Chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947, or take any other action relative thereto:

	Detail	Wage Total	Wage per Member	Chair Stipend
Assessor (3)		\$ 11,718.00*	\$ 3,881.00ea	\$75.00
Board of Health (3)		\$ 3,075.00*	\$ 1,000.00ea	\$75.00
Library Trustees (3)		\$ 3,075.00*	\$ 1,000.00ea	\$75.00
Moderator (1)		\$ 350.00*		
Planning Board (5)		\$ 5,075.00*	\$ 1,000.00ea	\$75.00
Recreation Commission (5)		\$ 5,075.00*	\$ 1,000.00ea	\$75.00
School Committee (5)		\$ 7,090.00***	\$ 1,403.00ea	\$75.00
Select Board/Water Commissioners (3)	\$ 12,451.00*			\$250.00
	from Water Department	\$ 879.00**		
	Total Salary	\$ 13,330.00	\$ 4,360.00ea	
Tax Collector (1)	\$ 16,963.54*			
	Certification Award	\$ 1,000.00*		
	From Water Department	\$ 1,985.94**		
	Total Salary	\$ 19,949.48		
Town Clerk (1)	\$25,445.31*			
	From Census Work	\$ 1,000.00*		
	Total Salary	\$ 26,445.31		
Treasurer (1)	\$ 60,825.95*			
	Certification Award	\$ 1,000.00*		
	From Water Department	\$ 1,838.04**		
	Total Salary	\$ 63,663.99		
Tree Warden (1)		\$ 2,536.50		
Total Elected Official Salary		\$161,383.28		

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: This article outlines the compensation amounts for elected officials. Approval of this article requires a majority vote.

**funding for this compensation is raised & appropriated in the omnibus budget in article 5.*

***funding for this compensation is raised & appropriated in the Water Enterprise Fund article.*

**** funding for this compensation is raised & appropriated in Article 7.*

TOWN ELECTIONS AND MEETINGS

ARTICLE 7: FY 2023 ERVING ELEMENTARY SCHOOL FUNDING

To see if the Town will vote to raise and appropriate the sum of Three Million, Three Hundred Thirty-one Thousand, One Hundred Eighty-six Dollars and No Cents (\$3,331,186.00) for the expense and operation of the Erving Elementary School for fiscal year 2023, beginning July 1, 2022, or take any other action relative thereto.

Line	Account #	Description	Amount
1	01-300-100-51000	School Committee Salary	\$7,090.00
2	01-301-200-57800	Erving Elementary School Expense	\$3,324,096.00
Grand Total			\$3,331,186.00

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: This article provides funding for the Erving Elementary School. Approval of this article requires a majority vote.

ARTICLE 8: FY 2023 SECONDARY EDUCATION FUNDING

To see if the Town will vote to raise and appropriate the sum of One Million, Four Hundred Seventy-seven Thousand Four Hundred and Five Dollars and No Cents (\$1,477,405.00) for secondary education and expenses for fiscal year 2023, beginning July 1, 2022, or take any other action relative thereto.

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: This article provides funding for Erving's secondary education costs of sending students in grades 7 through 12 to other districts, excluding the Technical School. The development of this budget is a best estimation of the number of Erving students who may attend the Gill-Montague District for the coming school year. Actual decisions about a student's education aren't known until the start of the school year and as a result this budget may require a supplemental funding request in the future. Approval of this article requires a majority vote.

ARTICLE 9: FY 2023 FRANKLIN COUNTY TECHNICAL SCHOOL FUNDING

To see if the Town will vote to raise and appropriate the sum of Five Hundred Thirty Thousand, Eight Hundred Seventy-five Dollars and No Cents (\$530,875.00) for secondary education and expenses at the Franklin County Technical School for fiscal year 2023 as itemized below, beginning July 1, 2023, or take any other action relative thereto.

Line	Account #	Description	Amount
1	01-320-100-51000	Tech School Committee Salary	\$1,403.00
2	01-321-200-57800	F.C. Tech School Assessment	\$514,437.00
3	01-322-200-57800	F.C. Tech School Capital Assessment	\$15,035.00
Grand Total			\$530,875.00

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article provides funding for Erving's assessment to the Technical School and establishes the salary for Erving's representative to the Technical School Committee. Approval of this article requires a majority vote.*

ARTICLE 10: FY 2023 WATER DEPARTMENT ENTERPRISE FUND

To see if the Town will vote to appropriate the sum of Ninety-eight Thousand, Four Hundred Seventeen Dollars and No Cents (\$98,417.00) to the Water Enterprise Fund for fiscal year 2023 Water operations. Said money to be raised from receipts, revenues, and funds from any source derived from the activities of the Erving Water Department or take any other action relative thereto.

SUBMITTED BY: Water Commissioners

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article approves the operating budget for the water department and will allow the department to raise the necessary funds through water receipts and other activities. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund. Approval of this article requires a majority vote.*

ARTICLE 11: FY 2023 WASTEWATER DEPARTMENT ENTERPRISE FUND

To see if the Town will vote to raise and appropriate the sum of Nine Hundred Seventy-four Thousand, Two Hundred Seventy-seven Dollars and No Cents (\$974,277.00) to the Wastewater Enterprise Fund for fiscal year 2023 Wastewater operations or take any other action relative thereto.

The \$974,277.00 is to be raised as follows:

Town of Montague and other receipts	\$ 230,470.00
Town of Erving (raise & appropriate)	\$ 743,807.00
Total Wastewater Fund	\$ 974,277.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article approves the operating budget for the wastewater department and will allow the Town to raise the necessary funds through means stated. The significant increase in the FY2023 Wastewater budget is related to the debt service, previously authorized by the voters, for the replacement of the Arch Street force sewer main. FY2023 will be the beginning of the repayment schedule. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund. Approval of this article requires a majority vote.*

TOWN ELECTIONS AND MEETINGS

FISCAL YEAR 2023 CONTINUING ANNUAL APPROPRIATIONS & SPECIAL ARTICLES

ARTICLE 12: RAISE & APPROPRIATE FOR CONTINUING ANNUAL APPROPRIATIONS

To see if the Town will vote to raise and appropriate the sum of Four Hundred Seventeen Thousand, Five Hundred Dollars and No Cents (\$417,500.00) for the continuing annual appropriations and special articles itemized below for the purposes stated, or take any other action relative thereto.

Line	Dept.	Account #	Description	Amount
1	Assessors	01-141-902-57800	Assessments Defense	\$25,000
2	Assessors	01-142-901-53000	Assessors Revaluation	\$35,000
3	IT & Support	01-155-906-57800	Restore Permanent Records	\$20,000
4	Town Buildings	01-192-903-57800	Town Building Maintenance	\$30,000
5	Miscellaneous	01-199-901-57800	Purchase Space in Around Town	\$7,500
6	Benefits	01-996-901-59661	Transfer to Other Post Employment Benefit Trust Fund	\$300,000
Grand Total				\$417,500

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** The FY2023 continuing appropriation & special article plan outlined above is a continuation of the sound financial planning that the Town has engaged in over the past few years. The amounts requested are consistent with previous appropriations and allows the Town to meet the service obligations for the stated purposes. Approval of this article requires a majority vote.*

FISCAL YEAR 2023 CAPITAL IMPROVEMENT BUDGET

ARTICLE 13: RAISE & APPROPRIATE FOR CAPITAL IMPROVEMENTS

To see if the Town will vote to appropriate the sum of Six Hundred Thirty-seven Thousand Dollars and No Cents (\$637,000.00) for the capital improvement projects itemized below and related expenses, by raising Five Hundred Ten Thousand Two Hundred Dollars and No Cents (\$510,200.00) and by transferring One Hundred Twenty-six Thousand Eight Hundred Dollars and No Cents (\$126,800.00) from Free Cash, subject to Select Board approval, or take any other action relative thereto.

Line	Account #	Description	Amount
1	01-491-902-57800	Preparation for New Cemetery	\$50,000
2	<i>New account</i>	Poplar Mountain Conservation Parking Area	\$40,000
3	01-291-901-57800	Emergency Communications Expansion & Upgrades	\$30,000
4	<i>New account</i>	Bridge Street Reconstruction	\$250,000

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5	New account	Trench Box & Trench Shield	\$25,000
6	New account	Tractor Replacement	\$30,000
7	01-429-904-57800	Ford F550 Truck w/ Plow	\$125,000
8	01-210-904-57800	Police Cruiser & Body Cameras	\$27,000
9	01-210-901-57800	Police Cruiser Replacement	\$60,000
Grand Total			\$637,000

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: The FY2023 capital improvement plan presented above is the result of the work of the Capital Planning Committee after reviewing requests made by departments. Some requests are "recurring requests" that appear annually to maintain a consistent investment while other capital requests are one-time requests. Details about all proposed capital improvement projects, funding sources, and explanations are available for review in the FY2023 proposed Operating & Capital Improvement Budget book. Approval of this article requires a majority vote.

ARTICLE 14: TO APPROPRIATE FOR WASTEWATER CAPITAL PROJECTS

To see if the Town will vote to appropriate from the Wastewater Enterprise Fund Retained Earnings the sum of Sixty-six Thousand Four Hundred Dollars and No Cents (\$66,400.00) for the capital improvement projects itemized below, and related expenses, subject to Select Board approval, or take any other action relative thereto

Line	Account #	Description	Amount
1	New account	Asset Management Plan & Inventory Project	\$33,400
2	New account	Ford Transit Connect Van	\$33,000
Grand Total			\$66,400

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would appropriate \$66,400 for the Wastewater Department to purchase a utility van for maintenance activities and to reduce reliance on personal vehicles. The article also provides matching funds for the Department to conduct an asset management inventory and planning process that is being required by the Massachusetts Department of Environmental Protection (MassDEP). The entire asset management plan & inventory is expected to cost \$142,500. The Town successfully applied for a matching grant through MassDEP that is covering \$85,500 (60%) of the project costs with the balance of the project paid for with \$33,400 in matching funds and approximately \$23,600 of in-kind staff services and support. Approval of this article requires a majority vote.

ARTICLE 15: BORROWING AUTHORIZATION FOR CHURCH STREET BRIDGE

To see if the Town will appropriate the sum of One Million, Six Hundred Thousand Dollars and No Cents (\$1,600,000.00) for the purpose of planning, permitting and constructing a replacement

TOWN ELECTIONS AND MEETINGS

structure for the Church Street Bridge (E-10-011), located at the intersection of Church Street and North Streets, and to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

CAPITAL PLANNING COMMITTEE RECOMMENDS:

Article Information: This article would authorize the town to borrow the necessary funding to replace the Church Street Bridge. The Town has completed a conceptual planning phase and the Select Board is recommending a preferred replacement option. This appropriation would allow the project to proceed with construction documents, bidding, and ultimately construction. The Town is actively pursuing grants and other funding that could reduce the final amount actually borrowed for the project. In accordance with MGL Chapter 44 Section 7, approval of this article requires a 2/3 vote at Town Meeting.

DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMITS

ARTICLE 16: REVOLVING ACCOUNT SPENDING LIMITS

To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2023 beginning on July 1, 2022 for the revolving funds established in Town bylaws for certain departments, boards, committees, agencies, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

Revolving Fund	Department/Board/Committee/ Agency or Officer	FY2023 Spending Limit
Food Service	Council on Aging	\$10,000
Facility Use	Council on Aging	\$10,000
Library Use and Fees	Board of Library Trustees	\$3,000
Electric Vehicle Charging Stations	Select Board	\$15,000

or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would establish the FY2023 spending limits in the above referenced revolving funds in accordance with Town bylaw and with MGL Chapter 44, Section 53E ½. Approval of this article requires majority vote.

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STABILIZATION FUND ARTICLES

ARTICLE 17: APPROPRIATION FOR THE CAPITAL STABILIZATION ACCOUNT

To see if the Town will vote to appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) from Free Cash into the Capital Stabilization Account, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would transfer the stated funds from certified free cash into the capital stabilization account for use on future capital projects that will require Town Meeting approval. Approval of this article requires a majority vote.

ARTICLE 18: APPROPRIATION FOR THE GENERAL STABILIZATION ACCOUNT

To see if the Town will vote to appropriate the sum of Two Hundred Seventy-three Thousand Dollars and No Cents (\$273,000.00) into the General Stabilization Account by transferring from Free Cash, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would transfer the stated funds from certified free cash and raise the stated funds and deposit the aggregated amount into the general stabilization account. This article is meant to replenish funds used from the general stabilization account for the construction of the Erving Public Library. This is the third of five (5) planned deposits into general stabilization related to the project. Approval of this article requires a majority vote.

COMMUNITY ACCESS TELEVISION

ARTICLE 19: TO APPROPRIATE FOR COMMUNITY ACCESS TELEVISION

To see if the Town will vote to appropriate the Twenty Thousand Dollars and No Cents (\$20,000.00) from the PEG Access Cable Revenue account for the purpose of operating the Town's local cable access channel as itemized below, beginning July 1, 2023, or take any other action relative thereto.

Line	Account #	Description	Amount
1	24-155-200-57800	Local Access Channel Operations	\$16,000.00
2	TBD	Local Access Insurance	\$1,000.00
3	TBD	Equipment	\$3,000.00
Grand Total			\$20,000.00

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SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would appropriate \$20,000 from the PEG Access Cable Revenue account for the Select Board to use to operate the Town's community access television channel. Revenue in this account is received quarterly from Comcast from user fees in accordance with the Cable franchise agreement. Approval of this article requires a majority vote.

PUBLIC WAYS

ARTICLE 20: ACCEPTANCE OF THE POPLAR MOUNTAIN ROAD LAYOUT

To see if the Town will vote to accept the layout of Poplar Mountain Road as a public way by the following description:

Poplar Mountain Road, Erving, MA

NORTH SIDE

Beginning at bound number 0 on the east side of Northfield Road (Route 63 a 1929 Mass. State highway layout) and on the north side of Poplar Mountain Road. Said bound 0 being 700.19 feet south of the Northfield Town Line.

Thence running S34°41'54"E a distance of 416.79 to bound point 1; thence S41°41'56"E a distance of 78.37 feet to bound point 2; thence S46°45'52"E a distance of 59.91 feet to bound point 3; thence S58°05'04"E a distance of 115.30 feet to bound point 4; thence S68°08'02"E a distance of 73.63 feet to bound point 5; thence on a curve to the right having a radius of 99.75 feet, a curve distance of 127.12 feet to bound point 6; thence S04°51'50"E a distance of 108.16 feet to bound point 7; thence on a curve to the left having a radius of 200.25 feet, a curve distance of 108.86 feet to bound point 8; thence S21°30'30"E a distance of 164.50 feet to bound point 10; thence S19°59'33"E a distance of 178.09 feet to bound point 11; thence S29°40'31"E a distance of 92.29 feet to bound point 12; thence S41°07'49"E a distance of 91.56 feet to bound point 13; thence S53°37'01"E a distance of 60.67 feet to bound point 14; thence S61°03'57"E a distance of 122.58 feet to bound point 15; thence S60°27'31"E a distance of 158.24 feet to bound 16; thence S57°52'38"E a distance of 75.22 feet to bound point 17; thence S46°25'52"E a distance of 175.03 feet to bound point 18; thence N86°21'38"E a distance of 151.04 feet to bound point 19; thence N88°32'45"E a distance of 191.46 feet to bound point 20; thence S78°23'54"E a distance of 256.17 feet to bound point 21; thence S55°31'39"E a distance of 88.92 feet to bound point 22; thence S27°03'01"E a distance of 61.05 feet to bound point 23; thence N75°05'59"E a distance of 35.00 feet to bound point 24; thence S14°54'01"E a distance of 103.70 feet to bound point 25; thence S71°35'14"W a distance of 64.68 feet to bound point 26 at the end of the layout.

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SOUTH SIDE

Beginning at a point on the east side of Northfield Road (Route 63 a 1929 Mass. State highway layout) and on the south line of Poplar Mountain Road. Said point being 775.68 feet south of the Northfield Town Line.

Thence S34°41'54"E, a distance of 40.16 feet to a concrete bound #0A. Thence continuing S34°41'54"E, a distance of 322.63 feet to bound point 1A. Thence S41°41'56"E, a distance of 83.58 feet to bound point 2A. Thence S46°45'52"E, a distance of 67.01 feet to bound point 3A. Thence S58°05'04"E, a distance of 124.56 feet to bound point 4A. Thence S68°08'02"E, a distance of 77.99 feet to bound point 5A. Thence on a curve to the right having a radius of 50.25 feet a curve distance of 64.04 feet to bound point 6A. Thence S04°51'50"W, a distance of 108.16 feet to bound point 7A. Thence on a curve to the left having a radius of 249.75 feet a curve distance of 135.77 feet to bound point 8A. Thence S26°17'19"E, a distance of 101.33 feet to bound point 9A. Thence S19°59'33"E, a distance of 181.63 feet to bound point 11A. Thence S29°40'31"E, a distance of 101.45 feet to bound point 12A. Thence S41°07'49"E, a distance of 101.94 feet to bound point 13A. Thence S53°37'01"E, a distance of 69.31 feet to bound point 14A. Thence S61°03'57"E, a distance of 125.54 feet to bound point 15A. Thence S60°27'31"E, a distance of 156.86 feet to bound point 16A. Thence S57°52'38"E, a distance of 64.09 feet to bound point 17A. Thence N43°34'12"E, a distance of 0.50 feet to bound point 17B. Thence S46°26'38"E, a distance of 196.64 feet to bound point 18A. Thence N86°21'38"E, a distance of 171.95 feet to bound point 19A. Thence N88°32'45"E, a distance of 184.79 feet to bound point 20A. Thence S78°23'54"E, a distance of 240.34 feet to bound point 21A. Thence S55°31'39"E, a distance of 66.12 to bound point 22A. Thence S27°03'01"E, a distance of 37.87 feet to bound point 23A. Thence S75°05'59"W, a distance of 33.85 feet to bound point 24A. Thence S14°54'01"E, a distance of 112.64 feet to bound point 25A. Thence N69°55'21"E, a distance of 55.67 feet to bound point 26.

Said highway layout being 49.50 feet wide from bound point 0 to bound point 17 and 50 feet wide from bound point 17 to bound point 23 and 118.85 feet wide from bound point 24 to bound point 25.

Being more particularly shown on a plan entitled "Proposed Layout Plan of Poplar Mountain Road, Town of Erving, Massachusetts" dated March 14, 2022, by Edward C. Muszynski, PLS, and filed in the office of the Town Clerk.

All trees, if any, upon the land taken and all structures affixed thereon are included in the taking.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: This article provides for the official acceptance of Poplar Mountain Road as a public way in the Town of Erving. Poplar Mountain Road has been a County Road which means the Franklin Regional Council of Governments Executive Council has legal authority over the layout while the Town of Erving has the maintenance responsibility. The Executive Council has approved a petition to transfer the Road to the Town of Erving with the condition that it must be approved by the voters at Town Meeting. The Select Board has already voted to approve the public

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way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.

LOCAL ADOPTION OF MASSACHUSETTS GENERAL LAW PROVISIONS

ARTICLE 21: SEMI-ANNUAL PRELIMINARY TAX PAYMENT SYSTEM

To see if the Town will vote to adopt the provisions of Massachusetts General Law Chapter 59, Section 57C, for the purpose of establishing a semi-annual preliminary tax payment system to be effective July 1, 2023 (Fiscal Year 2024), or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would authorize the Town to adopt a semi-annual preliminary tax billing system instead of the current true semi-annual tax billing system. This means that property taxpayers will receive a preliminary property tax bill that is estimated based on the previous year's tax rate and assessments; it would be issued in the month of July and due on October 1st and then an actual bill would be sent in December and be due on April 1st. This change would allow for consistent incoming cash flow for the Tax Collector and Treasurer's offices. A majority vote is required to adopt.

MULTI-YEAR CONTRACT AUTHORIZATIONS

ARTICLE 22: AUTHORIZATION TO SIGN FIVE YEAR CONTRACT FOR BODY & CRUISER CAMERA SERVICES

To see if the Town will vote to authorize the Select Board to enter into a five (5) year contract, commencing on July 1, 2022 with a qualified vendor for the lease of body and cruiser camera equipment, video processing, and storage services for the Town, subject to the Select Board's determination that the contract is in the best interests of the Town and subject annually to Town Meeting approval for funding for these services, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would authorize the Select Board to sign a five (5) year contract with a vendor to lease camera equipment for the Police Department. Approval of this article requires a majority vote.

ZONING BYLAW

ARTICLE 23: TO AMEND THE PURPOSE IN SECTION 1.1 OF THE ZONING BYLAW

To see if the Town will vote to amend the Town of Erving Zoning Bylaws, in Section 1.1 Purpose, as presented at the April 14, 2022, Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

1.1 Purpose

The purposes of this Bylaw are: to plan for the orderly growth of the Town of Erving; to promote the prosperity and well-being of its inhabitants while retaining the rural character of the Town; to conserve the value of land and buildings and prevent blight; to protect natural resources and prevent pollution of the environment; to encourage the appropriate use of land throughout the Town; *to mitigate and reverse the effects of climate change; to encourage multi-modal transportation;* to protect public health and safety; to prevent overcrowding and undue concentration of population while providing housing guidelines appropriate for residents of all income levels; *to embrace and encourage racial, cultural, generational, and socioeconomic diversity;* to support the development of adequate municipal services consistent with managed growth of the Town; to maintain the scenic characteristics of the area as an attraction for recreational and tourist activities; and to preserve historical and other cultural resources, in accordance with the provisions of M.G.L. Chapter 40A, and Article 89 of the Amendments to the Massachusetts Constitution.

Or take any action relative thereto

SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *Approval of this article would amend the Purpose Section in 1.1 of the Zoning Bylaw. The amendments add two proposed phrases to the Purpose statement but does not propose to delete anything from the previously adopted bylaw. Approval of this article requires a 2/3 vote.*

ARTICLE 24: TO AMEND DEFINITIONS IN SECTION 9 OF THE ZONING BYLAW

To see if the Town will vote to amend the definitions, as specified below, in the Town of Erving Zoning Bylaws, in Section 9 Definitions, as presented at the April 14, 2022 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

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Multi-[Family] *Unit Dwelling* - A dwelling containing three (3) but not more than four (4) dwelling units, separated by vertical walls or horizontal floors, designed for occupancy by not more than four (4) families.

Single[-Family] *Unit Dwelling* - A building containing one dwelling unit.

Two [Family] *Unit Dwelling* - A building containing two dwelling units also known as a duplex.

Or take any action relative thereto

SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *Approval of this article would amend the title of the following uses: "Single-Family Dwelling" to now read "Single Unit Dwelling," "Two Family Dwelling" to now read "Two Unit Dwelling," and "Multi-Family Dwelling" to now read "Multi-Unit Dwelling". Approval of this article requires a 2/3 vote.*

ARTICLE 25: TO AMEND THE USE TABLE IN SECTION 4.2 OF THE ZONING BYLAW

To see if the Town will vote to amend the Residential Uses table, as specified below, in the Town of Erving Zoning Bylaws, Section 4.2 Use Regulations Schedule, as presented at the April 14, 2022 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are underlined and in brackets

4.2 Use Regulations Schedule

No building, structure or land shall be erected or used except as permitted in this section and all other sections of this Zoning Bylaw. No more than one principal structure or dwelling may be erected on a lot. Symbols employed in the following use regulations schedule shall have the following meaning:

Y – Yes, the use is permitted by right in that Zoning District

N – No, the use is not permitted in that Zoning District

SP – The use may be permitted if a Special Permit is granted by the Planning Board

Residential Uses	Central Village	French King District	Village Residential	Rural Residential
Single[-Family] <i>Unit Dwelling</i>	Y	Y	Y	Y
Two[-Family] <i>Unit Dwelling</i>	[SP] Y	Y	[SP] Y	Y
Multi-[Family] <i>Unit Dwelling</i>	SP	[N] SP	[N] SP	N
Accessory Apartment	SP	Y	SP	Y
Temporary Mobile Home (see Section 4.8)	Y	Y	Y	Y
Mobile Home & Mobile Home Parks	N	N	N	N

TOWN ELECTIONS AND MEETINGS

Bed and Breakfast, up to 6 rooms	Y	Y	Y	Y
----------------------------------	---	---	---	---

Or take any action relative thereto

SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

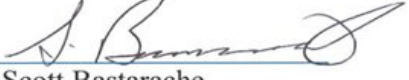
Article Information: Approval of this article would amend the Use Table in the Zoning Bylaw to allow Two Unit development by right in Central Village and Village Residential districts, to amend to allow Multi-Unit development by special permit in Village Residential and French King districts and changes the references to "family" to now read "unit." Approval of this article requires a 2/3 vote.

In addition, you are hereby directed to serve the above warrant and to post attested copies as directed by vote of the Town at least seven (7) days before said meeting. Fail not and make due return of this warrant with your doings thereon to the Town Clerk for the day of said meeting.

Given under our hands this **28th day of April 2022.**


Jacob A. Smith, Chairman


William A. Bembury


Scott Bastarache

Erving Select Board

POSTING REQUIREMENT CERTIFICATION

FRANKLIN SS

TOWN OF ERVING

I have served the above warrant by posting up attested copies, as directed by vote of the Town, at least seven (7) days before time of holding said meeting.


Date


Authorized Signature

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF FRANKLIN

ANNUAL TOWN MEETING

WEDNESDAY MAY 11, 2022

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met at the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Wednesday May 11, 2022, at 7:00 p.m. The Town conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:10 p.m. and noted that a quorum was present. The Moderator read the call and the Officer's return and lead the body in the Pledge of Allegiance to the Flag.

GENERAL ARTICLES

ARTICLE 1: ACCEPTANCE OF THE 2021 TOWN REPORT

The Town voted unanimously to accept the reports of the Town Officers for calendar year 2021.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will accept the calendar year 2021 Town Report as presented. Approval of this article requires a majority vote.

ARTICLE 2: AUTHORIZATION TO APPLY FOR FEDERAL OR STATE GRANTS

The Town voted unanimously to authorize the Select Board to apply for Federal or State grants and to expend any monies received and in anticipation of being received, as set forth by the appropriate grant application, and to follow the appropriate procedures.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will allow the Select Board to apply for, receive, and take actions to comply with the requirements of grants throughout the year. Approval of this article requires a majority vote.

ARTICLE 3: AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY

The Town voted unanimously to authorize the Town to dispose of any Town property that is declared surplus by the Select Board.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will allow the Select Board to dispose of Town owned property that is determined to be surplus in accordance with the Town's surplus property policy. Approval of this article requires a majority vote.

TOWN ELECTIONS AND MEETINGS

ARTICLE 4: AUTHORIZATION TO ENTER INTO COMPENSATING BALANCE AGREEMENTS

The Town voted unanimously to authorize the Treasurer and Collector to enter into compensating balance agreements for Fiscal Year 2023 as permitted by Massachusetts General Law Chapter 44 Section 53F.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article will allow the Treasurer and Collector to enter into compensating balance agreements with Massachusetts banking institutions. Approval of this article requires a majority vote.

FISCAL YEAR 2023 OPERATING BUDGET

	Detail	Wage Total	Wage per Member	Chair Stipend
Assessor (3)		\$ 11,718.00*	\$ 3,881.00ea	\$75.00
Board of Health (3)		\$ 3,075.00*	\$ 1,000.00ea	\$75.00
Library Trustees (3)		\$ 3,075.00*	\$ 1,000.00ea	\$75.00
Moderator (1)		\$ 350.00*		
Planning Board (5)		\$ 5,075.00*	\$ 1,000.00ea	\$75.00
Recreation Commission (5)		\$ 5,075.00*	\$ 1,000.00ea	\$75.00
School Committee (5)		\$ 7,090.00***	\$ 1,403.00ea	\$75.00
Select Board/Water Commissioners (3)	\$ 12,451.00*			\$250.00
	from Water Department \$ 879.00**			
	Total Salary	\$ 13,330.00	\$ 4,360.00ea	
Tax Collector (1)	\$ 16,963.54*			
	Certification Award \$ 1,000.00*			
	From Water Department \$ 1,985.94**			
	Total Salary	\$ 19,949.48		
Town Clerk (1)	\$25,445.31*			
	From Census Work \$ 1,000.00*			
	Total Salary	\$ 26,445.31		
Treasurer (1)	\$ 60,825.95*			
	Certification Award \$ 1,000.00*			

TOWN ELECTIONS AND MEETINGS

From Water Department \$ 1,838.04**

Total Salary \$ 63,663.99

Tree Warden (1) \$ 2,536.50

Total Elected Official Salary \$161,383.28

ARTICLE 5: FY2023 GENERAL OPERATING BUDGET

The Town voted unanimously to raise and appropriate the sum of Five Million, Four Hundred Sixteen Thousand, Five Hundred Sixty-seven Dollars and No Cents (\$5,416,567.00) in the following itemized amounts, all for municipal purposes:

Line	Divisions	Amount
1	General Government	\$ 1,233,688.00
2	Public Safety	\$ 1,052,050.00
3	Public Works	\$ 690,938.00
4	Health & Human Services	\$ 259,872.00
5	Culture & Recreation	\$ 343,619.00
6	Benefits	\$ 1,836,400.00
Grand Total		\$ 5,416,567.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** detailed budget information for each department, that comprises each line-item above, is available in the Fiscal Year 2023 Town of Erving Proposed Operating and Capital Improvement Budget. A copy of the document is available on the municipal website (www.erving-ma.gov), can be picked up at Town Hall, and was mailed via direct mail through the United States Post Office to mail recipients in Erving. Approval of this article will establish the FY2023 operating budget in the categories identified above. Approval of this article requires a majority vote.*

ARTICLE 6: FY2023 ELECTED OFFICIAL COMPENSATION

The Town voted unanimously to fix the sum of One Hundred Sixty-one Thousand, Three Hundred Eighty-three Dollars and Twenty-eight Cents (\$161,383.28) for Elected Officials' salaries for fiscal year 2023, and vote that the following salary and compensation be paid from this sum to the following Elected Officials of the Town, as provided by Section 108, Chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947:

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article outlines the compensation amounts for elected officials. Approval of this article requires a majority vote.*

**funding for this compensation is raised & appropriated in the omnibus budget in article 5.*

***funding for this compensation is raised & appropriated in the Water Enterprise Fund article.*

**** funding for this compensation is raised & appropriated in Article 7.*

ARTICLE 7: FY 2023 ERVING ELEMENTARY SCHOOL FUNDING

The Town voted unanimously to raise and appropriate the sum of Three Million, Three Hundred Thirty-one Thousand, One Hundred Eighty-six Dollars and No Cents (\$3,331,186.00) for the expense and operation of the Erving Elementary School for fiscal year 2023, beginning July 1, 2022.

Line	Account #	Description	Amount
1	01-300-100-51000	School Committee Salary	\$7,090.00
2	01-301-200-57800	Erving Elementary School Expense	\$3,324,096.00
Grand Total			\$3,331,186.00

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article provides funding for the Erving Elementary School. Approval of this article requires a majority vote.*

ARTICLE 8: FY 2023 SECONDARY EDUCATION FUNDING

The Town voted unanimously to raise and appropriate the sum of One Million, Four Hundred Seventy-seven Thousand Four Hundred and Five Dollars and No Cents (\$1,477,405.00) for secondary education and expenses for fiscal year 2023, beginning July 1, 2022.

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article provides funding for Erving's secondary education costs of sending students in grades 7 through 12 to other districts, excluding the Technical School. The development of this budget is a best estimation of the number of Erving students who may attend the Gill-Montague District for the coming school year. Actual decisions about a student's education aren't known until the start of the school year and as a result this budget may require a supplemental funding request in the future. Approval of this article requires a majority vote.*

TOWN ELECTIONS AND MEETINGS

ARTICLE 9: FY 2023 FRANKLIN COUNTY TECHNICAL SCHOOL FUNDING

The Town voted unanimously to raise and appropriate the sum of Five Hundred Thirty Thousand, Eight Hundred Seventy-five Dollars and No Cents (\$530,875.00) for secondary education and expenses at the Franklin County Technical School for fiscal year 2023 as itemized below, beginning July 1, 2023.

Line	Account #	Description	Amount
1	01-320-100-51000	Tech School Committee Salary	\$1,403.00
2	01-321-200-57800	F.C. Tech School Assessment	\$514,437.00
3	01-322-200-57800	F.C. Tech School Capital Assessment	\$15,035.00
Grand Total			\$530,875.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** This article provides funding for Erving's assessment to the Technical School and establishes the salary for Erving's representative to the Technical School Committee. Approval of this article requires a majority vote.*

ARTICLE 10: FY 2023 WATER DEPARTMENT ENTERPRISE FUND

The Town voted unanimously to appropriate the sum of Ninety-eight Thousand, Four Hundred Seventeen Dollars and No Cents (\$98,417.00) to the Water Enterprise Fund for fiscal year 2023 Water operations. Said money to be raised from receipts, revenues, and funds from any source derived from the activities of the Erving Water Department.

SUBMITTED BY: Water Commissioners

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** This article approves the operating budget for the water department and will allow the department to raise the necessary funds through water receipts and other activities. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund. Approval of this article requires a majority vote.*

ARTICLE 11: FY 2023 WASTEWATER DEPARTMENT ENTERPRISE FUND

The Town voted unanimously to raise and appropriate, and transfer from available funds, the sum of Nine Hundred Seventy-four Thousand, Two Hundred Seventy-seven Dollars and No Cents (\$974,277.00) to the Wastewater Enterprise Fund for fiscal year 2023 Wastewater operations.

The \$974,277.00 is to be raised as follows:

TOWN ELECTIONS AND MEETINGS

Town of Montague and other receipts	\$ 230,470.00
Town of Erving (raise & appropriate)	\$ 743,807.00
Total Wastewater Fund	\$ 974,277.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: This article approves the operating budget for the wastewater department and will allow the Town to raise the necessary funds through means stated. The significant increase in the FY2023 Wastewater budget is related to the debt service, previously authorized by the voters, for the replacement of the Arch Street force sewer main. FY2023 will be the beginning of the repayment schedule. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund. Approval of this article requires a majority vote.

FISCAL YEAR 2023 CONTINUING ANNUAL APPROPRIATIONS & SPECIAL ARTICLES

ARTICLE 12: RAISE & APPROPRIATE FOR CONTINUING ANNUAL APPROPRIATIONS

The Town voted unanimously to raise and appropriate the sum of Four Hundred Seventeen Thousand, Five Hundred Dollars and No Cents (\$417,500.00) for the continuing annual appropriations and special articles itemized below for the purposes stated.

Line	Dept.	Account #	Description	Amount
1	Assessors	01-141-902-57800	Assessments Defense	\$25,000
2	Assessors	01-142-901-53000	Assessors Revaluation	\$35,000
3	IT & Support	01-155-906-57800	Restore Permanent Records	\$20,000
4	Town Buildings	01-192-903-57800	Town Building Maintenance	\$30,000
5	Miscellaneous	01-199-901-57800	Purchase Space in Around Town	\$7,500
6	Benefits	01-996-901-59661	Transfer to Other Post Employment Benefit Trust Fund	\$300,000
Grand Total				\$417,500

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: The FY2023 continuing appropriation & special article plan outlined above is a continuation of the sound financial planning that the Town has engaged in over the past few years. The amounts requested are consistent with previous appropriations and allows the Town to meet the service obligations for the stated purposes. Approval of this article requires a majority vote.

TOWN ELECTIONS AND MEETINGS

FISCAL YEAR 2023 CAPITAL IMPROVEMENT BUDGET

ARTICLE 13: RAISE & APPROPRIATE FOR CAPITAL IMPROVEMENTS

The Town voted unanimously to appropriate the sum of Six Hundred Thirty-seven Thousand Dollars and No Cents (\$637,000.00) for the capital improvement projects itemized below and related expenses, by raising Five Hundred Ten Thousand Two Hundred Dollars and No Cents (\$510,200.00) and by transferring One Hundred Twenty-six Thousand Eight Hundred Dollars and No Cents (\$126,800.00) from Free Cash, subject to Select Board approval.

Line	Account #	Description	Amount
1	01-491-902-57800	Preparation for New Cemetery	\$50,000
2	<i>New account</i>	Poplar Mountain Conservation Parking Area	\$40,000
3	01-291-901-57800	Emergency Communications Expansion & Upgrades	\$30,000
4	<i>New account</i>	Bridge Street Reconstruction	\$250,000
5	<i>New account</i>	Trench Box & Trench Shield	\$25,000
6	<i>New account</i>	Tractor Replacement	\$30,000
7	01-429-904-57800	Ford F550 Truck w/ Plow	\$125,000
8	01-210-904-57800	Police Cruiser & Body Cameras	\$27,000
9	01-210-901-57800	Police Cruiser Replacement	\$60,000
Grand Total			\$637,000

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *The FY2023 capital improvement plan presented above is the result of the work of the Capital Planning Committee after reviewing requests made by departments. Some requests are “recurring requests” that appear annually to maintain a consistent investment while other capital requests are one-time requests. Details about all proposed capital improvement projects, funding sources, and explanations are available for review in the FY2023 proposed Operating & Capital Improvement Budget book. Approval of this article requires a majority vote.*

TOWN ELECTIONS AND MEETINGS

ARTICLE 14: TO APPROPRIATE FOR WASTEWATER CAPITAL PROJECTS

The Town voted unanimously to appropriate from the Wastewater Enterprise Fund Retained Earnings the sum of Sixty-six Thousand Four Hundred Dollars and No Cents (\$66,400.00) for the capital improvement projects itemized below, and related expenses, subject to Select Board approval.

Line	Account #	Description	Amount
1	New account	Asset Management Plan & Inventory Project	\$33,400
2	New account	Ford Transit Connect Van	\$33,000
Grand Total			\$66,400

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** Approval of this article would appropriate \$66,400 for the Wastewater Department to purchase a utility van for maintenance activities and to reduce reliance on personal vehicles. The article also provides matching funds for the Department to conduct an asset management inventory and planning process that is being required by the Massachusetts Department of Environmental Protection (MassDEP). The entire asset management plan & inventory is expected to cost \$142,500. The Town successfully applied for a matching grant through MassDEP that is covering \$85,500 (60%) of the project costs with the balance of the project paid for with \$33,400 in matching funds and approximately \$23,600 of in-kind staff services and support. Approval of this article requires a majority vote.*

ARTICLE 15: BORROWING AUTHORIZATION FOR CHURCH STREET BRIDGE

The Town voted unanimously to appropriate the sum of One Million, Six Hundred Thousand Dollars and No Cents (\$1,600,000.00) for the purpose of planning, permitting and constructing a replacement structure for the Church Street Bridge (E-10-011), located at the intersection of Church Street and North Streets, and to meet this appropriation, the Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

CAPITAL PLANNING COMMITTEE RECOMMENDS:

***Article Information:** This article would authorize the town to borrow the necessary funding to replace the Church Street Bridge. The Town has completed a conceptual planning phase and the Select Board is recommending a preferred replacement option. This appropriation would allow the project to proceed with construction documents, bidding, and ultimately construction. The Town is actively pursuing grants and other funding that could reduce the final amount actually borrowed for the project. In accordance with MGL Chapter 44 Section 7, approval of this article requires a 2/3 vote at Town Meeting.*

TOWN ELECTIONS AND MEETINGS

DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMITS

ARTICLE 16: REVOLVING ACCOUNT SPENDING LIMITS

The Town voted unanimously to fix the maximum amount that may be spent during fiscal year 2023 beginning on July 1, 2022 for the revolving funds established in Town bylaws for certain departments, boards, committees, agencies, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

Revolving Fund	Department/Board/Committee/ Agency or Officer	FY2023 Spending Limit
Food Service	Council on Aging	\$10,000
Facility Use	Council on Aging	\$10,000
Library Use and Fees	Board of Library Trustees	\$3,000
Electric Vehicle Charging Stations	Select Board	\$15,000

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** Approval of this article would establish the FY2023 spending limits in the above referenced revolving funds in accordance with Town bylaw and with MGL Chapter 44, Section 53E 1/2. Approval of this article requires majority vote.*

STABILIZATION FUND ARTICLES

ARTICLE 17: APPROPRIATION FOR THE CAPITAL STABILIZATION ACCOUNT

The Town voted unanimously to appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) from Free Cash into the Capital Stabilization Account.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** Approval of this article would transfer the stated funds from certified free cash into the capital stabilization account for use on future capital projects that will require Town Meeting approval. Approval of this article requires a majority vote.*

ARTICLE 18: APPROPRIATION FOR THE GENERAL STABILIZATION ACCOUNT

The Town voted unanimously to appropriate the sum of Two Hundred Seventy-three Thousand Dollars and No Cents (\$273,000.00) into the General Stabilization Account by transferring from Free Cash.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

TOWN ELECTIONS AND MEETINGS

Article Information: Approval of this article would transfer the stated funds from certified free cash and raise the stated funds and deposit the aggregated amount into the general stabilization account. This article is meant to replenish funds used from the general stabilization account for the construction of the Erving Public Library. This is the third of five (5) planned deposits into general stabilization related to the project. Approval of this article requires a majority vote.

COMMUNITY ACCESS TELEVISION

ARTICLE 19: TO APPROPRIATE FOR COMMUNITY ACCESS TELEVISION – ORIGINAL ARTICLE

To see if the Town will vote to appropriate the Twenty Thousand Dollars and No Cents (\$20,000.00) from the PEG Access Cable Revenue account for the purpose of operating the Town's local cable access channel as itemized below, beginning July 1, 2023, or take any other action relative thereto.

Line	Account #	Description	Amount
1	24-155-200-57800	Local Access Channel Operations	\$16,000.00
2	TBD	Local Access Insurance	\$1,000.00
3	TBD	Equipment	\$3,000.00
Grand Total			\$20,000.00

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would appropriate \$20,000 from the PEG Access Cable Revenue account for the Select Board to use to operate the Town's community access television channel. Revenue in this account is received quarterly from Comcast from user fees in accordance with the Cable franchise agreement. Approval of this article requires a majority vote.

AMENDMENT: It was moved and seconded to change the words "beginning July 1, 2023" to "beginning July 1, 2022". **The amendment passed unanimously.**

ARTICLE 19 passed unanimously as amended.

PUBLIC WAYS

ARTICLE 20: ACCEPTANCE OF THE POPLAR MOUNTAIN ROAD LAYOUT – ORIGINAL ARTICLE

To see if the Town will vote to accept the layout of Poplar Mountain Road as a public way by the following description:

Poplar Mountain Road, Erving, MA

NORTH SIDE

Beginning at bound number 0 on the east side of Northfield Road (Route 63 a 1929 Mass. State highway layout) and on the north side of Poplar Mountain Road. Said bound 0 being 700.19 feet south of the Northfield Town Line.

TOWN ELECTIONS AND MEETINGS

Thence running S34°41'54"E a distance of 416.79 to bound point 1; thence S41°41'56"E a distance of 78.37 feet to bound point 2; thence S46°45'52"E a distance of 59.91 feet to bound point 3; thence S58°05'04"E a distance of 115.30 feet to bound point 4; thence S68°08'02"E a distance of 73.63 feet to bound point 5; thence on a curve to the right having a radius of 99.75 feet, a curve distance of 127.12 feet to bound point 6; thence S04°51'50"E a distance of 108.16 feet to bound point 7; thence on a curve to the left having a radius of 200.25 feet, a curve distance of 108.86 feet to bound point 8; thence S21°30'30"E a distance of 164.50 feet to bound point 10; thence S19°59'33"E a distance of 178.09 feet to bound point 11; thence S29°40'31"E a distance of 92.29 feet to bound point 12; thence S41°07'49"E a distance of 91.56 feet to bound point 13; thence S53°37'01"E a distance of 60.67 feet to bound point 14; thence S61°03'57"E a distance of 122.58 feet to bound point 15; thence S60°27'31"E a distance of 158.24 feet to bound 16; thence S57°52'38"E a distance of 75.22 feet to bound point 17; thence S46°25'52"E a distance of 175.03 feet to bound point 18; thence N86°21'38"E a distance of 151.04 feet to bound point 19; thence N88°32'45"E a distance of 191.46 feet to bound point 20; thence S78°23'54"E a distance of 256.17 feet to bound point 21; thence S55°31'39"E a distance of 88.92 feet to bound point 22; thence S27°03'01"E a distance of 61.05 feet to bound point 23; thence N75°05'59"E a distance of 35.00 feet to bound point 24; thence S14°54'01"E a distance of 103.70 feet to bound point 25; thence S71°35'14"W a distance of 64.68 feet to bound point 26 at the end of the layout.

SOUTH SIDE

Beginning at a point on the east side of Northfield Road (Route 63 a 1929 Mass. State highway layout) and on the south line of Poplar Mountain Road. Said point being 775.68 feet south of the Northfield Town Line.

Thence S34°41'54"E, a distance of 40.16 feet to a concrete bound #0A. Thence continuing S34°41'54"E, a distance of 322.63 feet to bound point 1A. Thence S41°41'56"E, a distance of 83.58 feet to bound point 2A. Thence S46°45'52"E, a distance of 67.01 feet to bound point 3A. Thence S58°05'04"E, a distance of 124.56 feet to bound point 4A. Thence S68°08'02"E, a distance of 77.99 feet to bound point 5A. Thence on a curve to the right having a radius of 50.25 feet a curve distance of 64.04 feet to bound point 6A. Thence S04°51'50"W, a distance of 108.16 feet to bound point 7A. Thence on a curve to the left having a radius of 249.75 feet a curve distance of 135.77 feet to bound point 8A. Thence S26°17'19"E, a distance of 101.33 feet to bound point 9A. Thence S19°59'33"E, a distance of 181.63 feet to bound point 11A. Thence S29°40'31"E, a distance of 101.45 feet to bound point 12A. Thence S41°07'49"E, a distance of 101.94 feet to bound point 13A. Thence S53°37'01"E, a distance of 69.31 feet to bound point 14A. Thence S61°03'57"E, a distance of 125.54 feet to bound point 15A. Thence S60°27'31"E, a distance of 156.86 feet to bound point 16A. Thence S57°52'38"E, a distance of 64.09 feet to bound point 17A. Thence N43°34'12"E, a distance of 0.50 feet to bound point 17B. Thence S46°26'38"E, a distance of 196.64 feet to bound point 18A. Thence N86°21'38"E, a distance of 171.95 feet to bound point 19A. Thence N88°32'45"E, a distance of 184.79 feet to bound point 20A. Thence S78°23'54"E, a distance of 240.34 feet to bound point 21A. Thence S55°31'39"E, a distance of 66.12 to bound point 22A. Thence S27°03'01"E, a distance of 37.87 feet to bound point 23A. Thence S75°05'59"W, a distance of 33.85 feet to bound point 24A. Thence S14°54'01"E, a distance of 112.64 feet to bound point 25A. Thence N69°55'21"E, a distance of 55.67 feet to bound point 26.

Said highway layout being 49.50 feet wide from bound point 0 to bound point 17 and 50 feet wide from bound point 17 to bound point 23 and 118.85 feet wide from bound point 24 to bound point 25.

TOWN ELECTIONS AND MEETINGS

Being more particularly shown on a plan entitled “Proposed Layout Plan of Poplar Mountain Road, Town of Erving, Massachusetts” dated March 14, 2022, by Edward C. Muszynski, PLS, and filed in the office of the Town Clerk.

All trees, if any, upon the land taken and all structures affixed thereon are included in the taking.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *This article provides for the official acceptance of Poplar Mountain Road as a public way in the Town of Erving. Poplar Mountain Road has been a County Road which means the Franklin Regional Council of Governments Executive Council has legal authority over the layout while the Town of Erving has the maintenance responsibility. The Executive Council has approved a petition to transfer the Road to the Town of Erving with the condition that it must be approved by the voters at Town Meeting. The Select Board has already voted to approve the public way as proposed in the layout. Approval of this article will allow the Town to formally record this action with the Franklin County Registry of Deeds. A majority vote is required to approve this article.*

AMENDMENT: It was moved and seconded to insert the words “Thence S21°30'30"E a distance of 161.78 feet to bound point 10A.” after “Thence S26°17'19"E, a distance of 101.33 feet to bound point 9A.”. **The amendment passed unanimously.**

ARTICLE 20 passed unanimously as amended.

LOCAL ADOPTION OF MASSACHUSETTS GENERAL LAW PROVISIONS

ARTICLE 21: SEMI-ANNUAL PRELIMINARY TAX PAYMENT SYSTEM

The Town voted unanimously to adopt the provisions of Massachusetts General Law Chapter 59, Section 57C, for the purpose of establishing a semi-annual preliminary tax payment system to be effective July 1, 2023 (Fiscal Year 2024).

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *Approval of this article would authorize the Town to adopt a semi-annual preliminary tax billing system instead of the current true semi-annual tax billing system. This means that property taxpayers will receive a preliminary property tax bill that is estimated based on the previous year's tax rate and assessments; it would be issued in the month of July and due on October 1st and then an actual bill would be sent in December and be due on April 1st. This change would allow for consistent incoming cash flow for the Tax Collector and Treasurer's offices. A majority vote is required to adopt.*

MULTI-YEAR CONTRACT AUTHORIZATIONS

ARTICLE 22: AUTHORIZATION TO SIGN FIVE YEAR CONTRACT FOR BODY & CRUISER CAMERA SERVICES

The Town voted unanimously to authorize the Select Board to enter into a five (5) year contract, commencing on July 1, 2022 with a qualified vendor for the lease of body and cruiser camera equipment, video processing, and storage services for the Town, subject to the Select Board's determination that the contract is in the best interests of the Town and subject annually to Town Meeting approval for funding for these services.

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *Approval of this article would authorize the Select Board to sign a five (5) year contract with a vendor to lease camera equipment for the Police Department. Approval of this article requires a majority vote.*

ZONING BYLAW

ARTICLE 23: TO AMEND THE PURPOSE IN SECTION 1.1 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, in Section 1.1 Purpose, as presented at the April 14, 2022, Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

1.1 Purpose

The purposes of this Bylaw are: to plan for the orderly growth of the Town of Erving; to promote the prosperity and well-being of its inhabitants while retaining the rural character of the Town; to conserve the value of land and buildings and prevent blight; to protect natural resources and prevent pollution of the environment; to encourage the appropriate use of land throughout the Town; *to mitigate and reverse the effects of climate change; to encourage multi-modal transportation;* to protect public health and safety; to prevent overcrowding and undue concentration of population while providing housing guidelines appropriate for residents of all income levels; *to embrace and encourage racial, cultural, generational, and socioeconomic diversity;* to support the development of adequate municipal services consistent with managed growth of the Town; to maintain the scenic characteristics of the area as an attraction for recreational and tourist activities; and to preserve historical and other cultural resources, in accordance with the provisions of M.G.L. Chapter 40A, and Article 89 of the Amendments to the Massachusetts Constitution.

SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: *Approval of this article would amend the Purpose Section in 1.1 of the Zoning Bylaw. The amendments add two proposed phrases to the Purpose statement but does not propose to delete anything from the previously adopted bylaw. Approval of this article requires a 2/3 vote.*

ARTICLE 24: TO AMEND DEFINITIONS IN SECTION 9 OF THE ZONING BYLAW

The Town voted unanimously to amend the definitions, as specified below, in the Town of Erving Zoning Bylaws, in Section 9 Definitions, as presented at the April 14, 2022 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

Multi-[Family] Unit Dwelling - A dwelling containing three (3) but not more than four (4) dwelling units, separated by vertical walls or horizontal floors, designed for occupancy by not more than four (4) families.

Single[-Family] Unit Dwelling - A building containing one dwelling unit.

TOWN ELECTIONS AND MEETINGS

Two [Family] Unit Dwelling - A building containing two dwelling units also known as a duplex.

SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would amend the title of the following uses: “Single-Family Dwelling” to now read “Single Unit Dwelling,” “Two Family Dwelling” to now read “Two Unit Dwelling,” and “Multi-Family Dwelling” to now read “Multi-Unit Dwelling”. Approval of this article requires a 2/3 vote.

ARTICLE 25: TO AMEND THE USE TABLE IN SECTION 4.2 OF THE ZONING BYLAW

The Town voted unanimously to amend the Residential Uses table, as specified below, in the Town of Erving Zoning Bylaws, Section 4.2 Use Regulations Schedule, as presented at the April 14, 2022 Planning Board public hearing, pursuant to Massachusetts General Law Chapter 40A.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

4.2 Use Regulations Schedule

No building, structure or land shall be erected or used except as permitted in this section and all other sections of this Zoning Bylaw. No more than one principal structure or dwelling may be erected on a lot. Symbols employed in the following use regulations schedule shall have the following meaning:

Y – Yes, the use is permitted by right in that Zoning District

N – No, the use is not permitted in that Zoning District

SP – The use may be permitted if a Special Permit is granted by the Planning Board

Residential Uses	Central Village	French King District	Village Residential	Rural Residential
Single [-Family] Unit Dwelling	Y	Y	Y	Y
Two [-Family] Unit Dwelling	<u>[SP]</u> Y	Y	<u>[SP]</u> Y	Y
Multi- [Family] Unit Dwelling	SP	<u>[N]</u> SP	<u>[N]</u> SP	N
Accessory Apartment	SP	Y	SP	Y
Temporary Mobile Home (see Section 4.8)	Y	Y	Y	Y
Mobile Home & Mobile Home Parks	N	N	N	N
Bed and Breakfast, up to 6 rooms	Y	Y	Y	Y

d

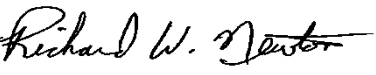
SUBMITTED BY: Select Board

PLANNING BOARD RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would amend the Use Table in the Zoning Bylaw to allow Two Unit development by right in Central Village and Village Residential districts, to amend to allow Multi-Unit development by special permit in Village Residential and French King districts and changes the references to “family” to now read “unit.” Approval of this article requires a 2/3 vote.

54 registered voters attended this meeting. The meeting was dissolved at 8:34 p.m.

TOWN ELECTIONS AND MEETINGS

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

TOWN ELECTIONS AND MEETINGS

SEPTEMBER 6, 2022 STATE PRIMARY WARRANT AND RESULTS

COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2022 STATE PRIMARY

SS.

To the Constables of the City/Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1

Town Hall, 12 East Main Street


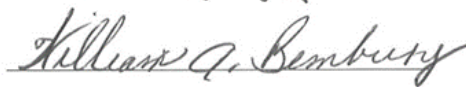
On **TUESDAY, THE SIXTH DAY OF SEPTEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

GOVERNOR	For this Commonwealth
LIEUTENANT GOVERNOR	For this Commonwealth
ATTORNEY GENERAL	For this Commonwealth
SECRETARY OF STATE	For this Commonwealth
TREASURER	For this Commonwealth
AUDITOR	For this Commonwealth
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	EIGHTH DISTRICT
SENATOR IN GENERAL COURT	HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND FRANKLIN DISTRICT
DISTRICT ATTORNEY	NORTHWESTERN DISTRICT
SHERIFF	FRANKLIN COUNTY

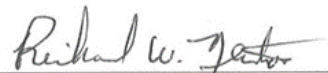
Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of August, 2022.

Select Board of: Erving

Method of warrant service: By hand


Constable August 1, 2022.

Warrant must be posted by **August 30, 2022** (at least *seven days* prior to the **September 6, 2022** State Primary).

TOWN ELECTIONS AND MEETINGS

DEMOCRATIC STATE PRIMARY ELECTION RESULTS SEPTEMBER 6, 2022

OFFICE	VOTES
Governor – Vote For One	
Sonia Rosa Chang-Diaz	24
Maura Healey	146
Others	1
Blanks	1
TOTAL	172
Lieutenant Governor – Vote For One	
Kimberly Driscoll	42
Tami Gouveia	20
Eric P. Lesser	106
Blanks	4
TOTAL	172
Attorney General – Vote For One	
Andrea Joy Campbell	49
Shannon Erika Liss-Riordan	75
Quentin Palfrey	42
Blanks	6
TOTAL	172
Secretary of State – Vote For One	
William Francis Galvin	137
Tanisha M. Sullivan	32
Blanks	3
TOTAL	172
Treasurer – Vote For One	
Deborah B. Goldberg	157
Blanks	15
TOTAL	172
Auditor – Vote For One	
Christopher S. Dempsey	55
Diana DiZoglio	104

TOWN ELECTIONS AND MEETINGS

Blanks	13
TOTAL	172
Representative in Congress – Vote For One	
James P. McGovern	161
Others	2
Blanks	9
TOTAL	172
Councillor – Vote For One	
Shawn P. Allyn	28
Michael Anthony Fenton	38
Tara J. Jacobs	66
Jeffrey S. Morneau	19
Blanks	21
TOTAL	172
Senator in General Court – Vote For One	
Jo Comerford	155
Others	2
Blanks	15
TOTAL	172
Representative in General Court – Vote For One	
Others	4
Blanks	168
TOTAL	172
District Attorney – Vote For One	
David E. Sullivan	156
Others	1
Blanks	15
TOTAL	172
Sheriff - Vote For One	
Christopher J. Donelan	155
Others	2
Blanks	15
TOTAL	172

**REPUBLICAN STATE PRIMARY ELECTION RESULTS
SEPTEMBER 6, 2022**

OFFICE	VOTES
Governor – Vote For One	
Geoff Diehl	33
Chris Doughty	24
Blanks	1
TOTAL	58
Lieutenant Governor – Vote For One	
Leah V. Allen	31
Kate Campanale	25
Blanks	2
TOTAL	58
Attorney General – Vote For One	
James R. McMahon, III	53
Blanks	5
TOTAL	58
Secretary of State – Vote For One	
Rayla Campbell	51
Blanks	7
TOTAL	58
Treasurer – Vote For One	
Others	2
Blanks	56
TOTAL	58
Auditor – Vote For One	
Anthony Amore	50
Blanks	8
TOTAL	58

TOWN ELECTIONS AND MEETINGS

Representative in Congress – Vote For One

Jeffrey A. Sossa-Paquette	50
Blanks	8
TOTAL	58

Councillor – Vote For One

John M. Comerford	52
Blanks	6
TOTAL	58

Senator in General Court – Vote For One

Others	2
Blanks	56
TOTAL	58

Representative in General Court – Vote For One

Jeffrey L. Raymond	49
Blanks	9
TOTAL	58

District Attorney – Vote For One

Others	2
Blanks	56
TOTAL	58

Sheriff - Vote For One

Others	3
Blanks	55
TOTAL	58

TOWN ELECTIONS AND MEETINGS

SEPTEMBER 14, 2022 SPECIAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS

Franklin, ss.

Town of Erving Constables, Town Clerk, and Administrative Assistant: In the name of the Commonwealth, you are directed to notify and warn the said inhabitants qualified to vote in Town affairs to meet on the grounds of the **Erving Senior & Community Center** located at **1 Care Drive, Erving, Massachusetts 01344** on

Wednesday, September 14, 2022 at 7:00 PM

Qualified inhabitants will meet then and there to vote on the following articles in the Warrant:

ACCOUNTS PAYABLE OF A PRIOR YEAR: FY2022

ARTICLE 1: APPROPRIATION FOR FY2022 EXPENSES

To see if the Town will vote to raise and appropriate the sum of Seven Thousand One Hundred Seventy-three Dollars and Thirty-nine Cents (\$7,173.39) for the purpose of paying Fiscal Year 2022 invoices from the identified line items, as listed below, or take any other action relative thereto.

Line	Department/ Agency	Vendor	Amount
1	Benefits	New Salem/Wendell School District	\$2,094.91
2	Wastewater	Cintas Corp	\$263.29
3	Treasurer	Jennifer Eichorn	\$38.03
4	Library	Eversource	\$3,868.08
5	Town Buildings	Eversource	28.25
6	Solid Waste	Franklin County Solid Waste	\$880.83
		Grand Total	\$7,173.39

SUBMITTED BY: Town Administrator

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (4), Nay (0), Absent (1)]

***Article Information:** In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2023 and after the books for FY2022 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval for expenditures in a previous fiscal year requires a 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.*

TOWN ELECTIONS AND MEETINGS

CAPITAL IMPROVEMENT PROJECT

ARTICLE 2: TO APPROPRIATE FOR PUBLIC WORKS WHEEL LOADER

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) for the purchase and/or lease of a wheel loader with accessories, and related expenses, by transferring Twenty Thousand Dollars and No Cents (\$20,000.00) from the Hwy Ford F550 Truck Special Article and by transferring Forty Thousand Dollars and No Cents (\$40,000.00) from the Capital Stabilization Fund, or take any other action relative thereto

Line	Account #	Description	Amount
1	TBD	Public Works Wheel Loader	\$60,000.00

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would authorize the procurement of a new wheel loader. The Town's current wheel loader is 16 years old and there is significant deterioration of the rollover protection system which is a safety concern. The Capital Planning Committee has reviewed options to repair the current loader versus leasing with the option to buy a new wheel loader and has recommended that the Town consider leasing a new wheel loader for a term of four (4) years with the option to buy after year 4 for one dollar. The Select Board and the Finance Committee have reviewed the recommendation and concur. Approval of this article requires a 2/3 vote.

ARTICLE 3: TO APPROPRIATE FOR ELEMENTARY SCHOOL WALK-IN FREEZER/REFRIGERATOR

To see if the Town will vote to appropriate the sum of Twenty-two Thousand Dollars and No Cents (\$22,000.00) by transferring from the Capital Stabilization Fund into Special Article Fund 01-301-914-57800 Walk-in Freezer / Refrigerator Upgrade or Replace, or take any other action relative thereto.

SUBMITTED BY: School Committee

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would appropriate an additional \$20,000 to the Elementary School walk-in freezer / refrigerator replacement project. \$45,000 had been previously appropriated by the voters. With the current bidding environment, the lowest responsive bid was \$66,810.00. Approval of this article requires a 2/3 vote.

CAPITAL IMPROVEMENT PROJECT

ARTICLE 2: TO APPROPRIATE FOR PUBLIC WORKS WHEEL LOADER

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) for the purchase and/or lease of a wheel loader with accessories, and related expenses, by transferring Twenty Thousand Dollars and No Cents (\$20,000.00) from the Hwy Ford F550 Truck Special Article and by transferring Forty Thousand Dollars and No Cents (\$40,000.00) from the Capital Stabilization Fund, or take any other action relative thereto

Line	Account #	Description	Amount
1	TBD	Public Works Wheel Loader	\$60,000.00

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** Approval of this article would authorize the procurement of a new wheel loader. The Town's current wheel loader is 16 years old and there is significant deterioration of the rollover protection system which is a safety concern. The Capital Planning Committee has reviewed options to repair the current loader versus leasing with the option to buy a new wheel loader and has recommended that the Town consider leasing a new wheel loader for a term of four (4) years with the option to buy after year 4 for one dollar. The Select Board and the Finance Committee have reviewed the recommendation and concur. Approval of this article requires a 2/3 vote.*

ARTICLE 3: TO APPROPRIATE FOR ELEMENTARY SCHOOL WALK-IN FREEZER/REFRIGERATOR

To see if the Town will vote to appropriate the sum of Twenty-two Thousand Dollars and No Cents (\$22,000.00) by transferring from the Capital Stabilization Fund into Special Article Fund 01-301-914-57800 Walk-in Freezer / Refrigerator Upgrade or Replace, or take any other action relative thereto.

SUBMITTED BY: School Committee

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

***Article Information:** Approval of this article would appropriate an additional \$20,000 to the Elementary School walk-in freezer / refrigerator replacement project. \$45,000 had been previously appropriated by the voters. With the current bidding environment, the lowest responsive bid was \$66,810.00. Approval of this article requires a 2/3 vote.*

TOWN ELECTIONS AND MEETINGS

FY2023 APPROPRIATION FOR FRANKLIN COUNTY TECHNICAL SCHOOL

ARTICLE 4: AMEND FY 2023 FRANKLIN COUNTY TECHNICAL SCHOOL FUNDING

To see if the Town will vote to amend Article 9 of the Annual Town Meeting Warrant, held on May 11, 2022, that raised and appropriated the sum of Five Hundred Thirty Thousand, Eight Hundred Seventy-five Dollars and No Cents (\$530,875.00) for secondary education and expenses at the Franklin County Technical School for fiscal year 2023 by changing the beginning date to July 1, 2022, or take any other action relative thereto.

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article amends article 9 of the Annual Town Meeting warrant for the Meeting held on May 11, 2022, that funds Erving's assessment to the Technical School and establishes the salary for Erving's representative to the Technical School Committee. Article 9 had included a clerical error that gave a beginning date of "July 1, 2023" and this article will change that date to "July 1, 2022." Approval of this article requires a majority vote.

MULTI-YEAR CONTRACT AUTHORIZATIONS

ARTICLE 5: AUTHORIZATION TO SIGN Four YEAR CONTRACT FOR WHEEL LOADER

To see if the Town will vote to authorize the Select Board to enter into a four (4) year contract, with a qualified vendor for the lease and/or purchase of a wheel loader equipment for the Town, subject to the Select Board's determination that the contract is in the best interests of the Town and subject annually to Town Meeting approval for funding for these services, or take any other action relative thereto.

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

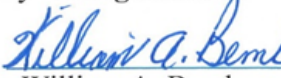
Article Information: Approval of this article would authorize the Select Board to sign a four (4) year contract with a vendor to lease and/or purchase a wheel loader to be used in the public works departments. Approval of this article requires a majority vote.

In addition, you are hereby directed to serve the above warrant and to post attested copies as directed by vote of the Town at least fourteen (14) days before said meeting. Fail not and make do return of this warrant with your doings thereon to the Town Clerk for the day of said meeting.

Given under our hands this 29th day of August 2022.



Jacob A. Smith, Chairman



William A. Bembury



Scott Bastarache

Erving Select Board

TOWN ELECTIONS AND MEETINGS

POSTING REQUIREMENT CERTIFICATION

FRANKLIN SS

TOWN OF ERVING

I have served the above warrant by posting up attested copies, as directed by vote of the Town, at least fourteen (14) days before time of holding said meeting.

8/31/2022
Date

Daniel B. Hammonk
Erving Constable

TOWN ELECTIONS AND MEETINGS

SEPTEMBER 14, 2022 SPECIAL TOWN MEETING RESULTS

COMMONWEALTH OF MASSACHUSETTS COUNTY OF FRANKLIN

SPECIAL TOWN MEETING

WEDNESDAY SEPTEMBER 14, 2022

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met at the Erving Senior and Community Center, 1 Care Drive, Erving, Massachusetts, on Wednesday September 14, 2022, at 7:00 p.m. The Town conducted the following business. The meeting was called to order by Town Clerk Richard Newton in Moderator Richard Peabody's absence at 7:01 p.m. and noted that a quorum was present. The Town Clerk read the call and the Officer's return and lead the body in the Pledge of Allegiance to the Flag.

The Town Clerk then opened the floor for nominations for a temporary Moderator to continue the meeting. A nomination was made for Linda Downs-Bembury and seconded. A motion was made and seconded to close nominations, which passed unanimously. A vote was taken to make Linda Downs-Bembury the temporary Moderator for the meeting which passed unanimously.

ACCOUNTS PAYABLE OF A PRIOR YEAR: FY2022

ARTICLE 1: APPROPRIATION FOR FY2022 EXPENSES

The Town voted unanimously to raise and appropriate the sum of Seven Thousand One Hundred Seventy-three Dollars and Thirty-nine Cents (\$7,173.39) for the purpose of paying Fiscal Year 2022 invoices from the identified line items, as listed below.

Line	Department/ Agency	Vendor	Amount
1	Benefits	New Salem/Wendell School District	\$2,094.91
2	Wastewater	Cintas Corp	\$263.29
3	Treasurer	Jennifer Eichorn	\$38.03
4	Library	Eversource	\$3,868.08
5	Town Buildings	Eversource	28.25
6	Solid Waste	Franklin County Solid Waste	\$880.83
		Grand Total	\$7,173.39

SUBMITTED BY: Town Administrator

FINANCE COMMITTEE RECOMMENDS: Approval [Vote: Aye (4), Nay (0), Absent (1)]

Article Information: In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2023 and after the books for FY2022 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval for expenditures in a previous fiscal year requires a 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.

TOWN ELECTIONS AND MEETINGS

CAPITAL IMPROVEMENT PROJECT

ARTICLE 2: TO APPROPRIATE FOR PUBLIC WORKS WHEEL LOADER

The Town voted unanimously to appropriate the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) for the purchase and/or lease of a wheel loader with accessories, and related expenses, by transferring Twenty Thousand Dollars and No Cents (\$20,000.00) from the Hwy Ford F550 Truck Special Article and by transferring Forty Thousand Dollars and No Cents (\$40,000.00) from the Capital Stabilization Fund.

Line	Account #	Description	Amount
1	TBD	Public Works Wheel Loader	\$60,000.00

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would authorize the procurement of a new wheel loader. The Town's current wheel loader is 16 years old and there is significant deterioration of the rollover protection system which is a safety concern. The Capital Planning Committee has reviewed options to repair the current loader versus leasing with the option to buy a new wheel loader and has recommended that the Town consider leasing a new wheel loader for a term of four (4) years with the option to buy after year 4 for one dollar. The Select Board and the Finance Committee have reviewed the recommendation and concur. Approval of this article requires a 2/3 vote.

ARTICLE 3: TO APPROPRIATE FOR ELEMENTARY SCHOOL WALK-IN FREEZER/REFRIGERATOR

The Town voted unanimously to appropriate the sum of Twenty-two Thousand Dollars and No Cents (\$22,000.00) by transferring from the Capital Stabilization Fund into Special Article Fund 01-301-914-57800 Walk-in Freezer / Refrigerator Upgrade or Replace.

SUBMITTED BY: School Committee

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would appropriate an additional \$20,000 to the Elementary School walk-in freezer / refrigerator replacement project. \$45,000 had been previously appropriated by the voters. With the current bidding environment, the lowest responsive bid was \$66,810.00. Approval of this article requires a 2/3 vote.

FY2023 APPROPRIATION FOR FRANKLIN COUNTY TECHNICAL SCHOOL

ARTICLE 4: AMEND FY 2023 FRANKLIN COUNTY TECHNICAL SCHOOL FUNDING

The Town voted unanimously to amend Article 9 of the Annual Town Meeting Warrant, held on May 11, 2022, that raised and appropriated the sum of Five Hundred Thirty Thousand, Eight Hundred Seventy-five Dollars and No Cents (\$530,875.00) for secondary education and expenses at the Franklin County Technical School for fiscal year 2023 by changing the beginning date to July 1, 2022.

TOWN ELECTIONS AND MEETINGS

SUBMITTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article amends article 9 of the Annual Town Meeting warrant for the Meeting held on May 11, 2022, that funds Erving's assessment to the Technical School and establishes the salary for Erving's representative to the Technical School Committee. Article 9 had included a clerical error that gave a beginning date of "July 1, 2023" and this article will change that date to "July 1, 2022." Approval of this article requires a majority vote.

MULTI-YEAR CONTRACT AUTHORIZATIONS

ARTICLE 5: AUTHORIZATION TO SIGN Four YEAR CONTRACT FOR WHEEL LOADER

The Town voted unanimously to authorize the Select Board to enter into a four (4) year contract, with a qualified vendor for the lease and/or purchase of a wheel loader equipment for the Town, subject to the Select Board's determination that the contract is in the best interests of the Town and subject annually to Town Meeting approval for funding for these services.

SUBMITTED BY: Select Board

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval [Aye (5), Nay (0)]

FINANCE COMMITTEE RECOMMENDS: Approval [Aye (4), Nay (0), Absent (1)]

Article Information: Approval of this article would authorize the Select Board to sign a four (4) year contract with a vendor to lease and/or purchase a wheel loader to be used in the public works departments. Approval of this article requires a majority vote.

18 registered voters attended this meeting. The meeting was dissolved at 7:12 p.m.

A true copy, ATTEST:



Richard W. Newton
Erving Town Clerk

TOWN ELECTIONS AND MEETINGS

NOVEMBER 8, 2022 STATE ELECTION WARRANT AND RESULTS

COMMONWEALTH OF MASSACHUSETTS WILLIAM FRANCIS GALVIN SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2022 STATE ELECTION

FRANKLIN SS.

To the Constables of the Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at:

Precinct 1

Town Hall, 12 East Main Street

On **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

GOVERNOR and LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	EIGHTH DISTRICT
SENATOR IN GENERAL COURT	HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND FRANKLIN DISTRICT
DISTRICT ATTORNEY	NORTHWESTERN DISTRICT
SHERIFF	FRANKLIN COUNTY
COUNCIL OF GOVERNMENT EXECUTIVE COMMITTEE	FRANKLIN COUNTY

QUESTION 1: PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on June 12, 2019 (yeas 147 – nays 48); and again on June 9, 2021 (yeas 159 – nays 41)?

SUMMARY

This proposed constitutional amendment would establish an additional 4% state income tax on that portion of annual taxable income in excess of \$1 million. This income level would be adjusted annually, by the same method used for federal income-tax brackets, to reflect increases in the cost of living. Revenues from this tax would be used, subject to appropriation by the state Legislature, for public education, public colleges and universities; and for the repair and maintenance of roads, bridges, and public transportation. The proposed amendment would apply to tax years beginning on or after January 1, 2023.

A YES VOTE would amend the state Constitution to impose an additional 4% tax on that portion of incomes over one million dollars to be used, subject to appropriation by the state Legislature, on education and transportation.

TOWN ELECTIONS AND MEETINGS

A **NO VOTE** would make no change in the state Constitution relative to income tax.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would direct the Commissioner of the Massachusetts Division of Insurance to approve or disapprove the rates of dental benefit plans and would require that a dental insurance carrier meet an annual aggregate medical loss ratio for its covered dental benefit plans of 83 percent. The medical loss ratio would measure the amount of premium dollars a dental insurance carrier spends on its members' dental expenses and quality improvements, as opposed to administrative expenses. If a carrier's annual aggregate medical loss ratio is less than 83 percent, the carrier would be required to refund the excess premiums to its covered individuals and groups. The proposed law would allow the Commissioner to waive or adjust the refunds only if it is determined that issuing refunds would result in financial impairment for the carrier.

The proposed law would apply to dental benefit plans regardless of whether they are issued directly by a carrier, through the connector, or through an intermediary. The proposed law would not apply to dental benefit plans issued, delivered, or renewed to a self-insured group or where the carrier is acting as a third-party administrator.

The proposed law would require the carriers offering dental benefit plans to submit information about their current and projected medical loss ratio, administrative expenses, and other financial information to the Commissioner. Each carrier would be required to submit an annual comprehensive financial statement to the Division of Insurance, itemized by market group size and line of business. A carrier that also provides administrative services to one or more self-insured groups would also be required to file an appendix to their annual financial statement with information about its self-insured business. The proposed law would impose a late penalty on a carrier that does not file its annual report on or before April 1.

The Division would be required to make the submitted data public, to issue an annual summary to certain legislative committees, and to exchange the data with the Health Policy Commission. The Commissioner would be required to adopt standards requiring the registration of persons or entities not otherwise licensed or registered by the Commissioner and criteria for the standardized reporting and uniform allocation methodologies among carriers.

The proposed law would allow the Commissioner to approve dental benefit policies for the purpose of being offered to individuals or groups. The Commissioner would be required to adopt regulations to determine eligibility criteria.

The proposed law would require carriers to file group product base rates and any changes to group rating factors that are to be effective on January 1 of each year on or before July 1 of the preceding year. The Commissioner would be required to disapprove any proposed changes to base rates that are excessive, inadequate, or unreasonable in relation to the benefits charged. The Commissioner would also be required to disapprove any change to group rating factors that is discriminatory or not actuarially sound.

TOWN ELECTIONS AND MEETINGS

The proposed law sets forth criteria that, if met, would require the Commissioner to presumptively disapprove a carrier's rate, including if the aggregate medical loss ratio for all dental benefit plans offered by a carrier is less than 83 percent.

The proposed law would establish procedures to be followed if a proposed rate is presumptively disapproved or if the Commissioner disapproves a rate.

The proposed law would require the Division to hold a hearing if a carrier reports a risk-based capital ratio on a combined entity basis that exceeds 700 percent in its annual report.

The proposed law would require the Commissioner to promulgate regulations consistent with its provisions by October 1, 2023. The proposed law would apply to all dental benefit plans issued, made effective, delivered, or renewed on or after January 1, 2024.

A YES VOTE would regulate dental insurance rates, including by requiring companies to spend at least 83% of premiums on member dental expenses and quality improvements instead of administrative expenses, and by making other changes to dental insurance regulations.

A NO VOTE would make no change in the law relative to the regulations that apply to dental insurance companies.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would increase the statewide limits on the combined number of licenses for the sale of alcoholic beverages for off-premises consumption (including licenses for "all alcoholic beverages" and for "wines and malt beverages") that any one retailer could own or control: from 9 to 12 licenses in 2023; to 15 licenses in 2027; and to 18 licenses in 2031.

Beginning in 2023, the proposed law would set a maximum number of "all alcoholic beverages" licenses that any one retailer could own or control at 7 licenses unless a retailer currently holds more than 7 such licenses.

The proposed law would require retailers to conduct the sale of alcoholic beverages for off-premises consumption through face-to-face transactions and would prohibit automated or self-checkout sales of alcoholic beverages by such retailers.

The proposed law would alter the calculation of the fine that the Alcoholic Beverages Control Commission may accept in lieu of suspending any license issued under the State Liquor Control Act. The proposed law would modify the formula for calculating such fee from being based on the gross profits on the sale of alcoholic beverages to being based on the gross profits on all retail sales.

The proposed law would also add out-of-state motor vehicle licenses to the list of the forms of identification that any holder of a license issued under the State Liquor Control Act, or their agent or employee, may choose to reasonably rely on for proof of a person's identity and age.

TOWN ELECTIONS AND MEETINGS

A **YES VOTE** would increase the number of licenses a retailer could have for the sale of alcoholic beverages to be consumed off premises, limit the number of “all-alcoholic beverages” licenses that a retailer could acquire, restrict use of self-checkout, and require retailers to accept customers’ out-of-state identification.

A **NO VOTE** would make no change in the laws governing the retail sale of alcoholic beverages.

QUESTION 4: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on May 26, 2022?

SUMMARY

This law allows Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a standard driver's license or learner's permit if they meet all the other qualifications for a standard license or learner's permit, including a road test and insurance, and provide proof of their identity, date of birth, and residency. The law provides that, when processing an application for such a license or learner's permit or motor vehicle registration, the registrar of motor vehicles may not ask about or create a record of the citizenship or immigration status of the applicant, except as otherwise required by law. This law does not allow people who cannot provide proof of lawful presence in the United States to obtain a REAL ID.

To prove identity and date of birth, the law requires an applicant to present at least two documents, one from each of the following categories: (1) a valid unexpired foreign passport or a valid unexpired Consular Identification document; and (2) a valid unexpired driver's license from any United States state or territory, an original or certified copy of a birth certificate, a valid unexpired foreign national identification card, a valid unexpired foreign driver's license, or a marriage certificate or divorce decree issued by any state or territory of the United States. One of the documents presented by an applicant must include a photograph and one must include a date of birth. Any documents not in English must be accompanied by a certified translation. The registrar may review any documents issued by another country to determine whether they may be used as proof of identity or date of birth.

The law requires that applicants for a driver's license or learner's permit shall attest, under the pains and penalties of perjury, that their license has not been suspended or revoked in any other state, country, or jurisdiction.

The law specifies that information provided by or relating to any applicant or license-holder will not be a public record and shall not be disclosed, except as required by federal law or as authorized by Attorney General regulations, and except for purposes of motor vehicle insurance.

The law directs the registrar of motor vehicles to make regulations regarding the documents required of United States citizens and others who provide proof of lawful presence with their license application.

The law also requires the registrar and the Secretary of the Commonwealth to establish procedures and regulations to ensure that an applicant for a standard driver's license or learner's permit who does not provide proof of lawful presence will not be automatically registered to vote.

The law takes effect on July 1, 2023.

TOWN ELECTIONS AND MEETINGS

A **YES VOTE** would keep in place the law, which would allow Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a driver's license or permit if they meet the other requirements for doing so.

A **NO VOTE** would repeal this law.

QUESTION 5 THIS QUESTION IS NOT BINDING

Shall the representative for this district be instructed to vote for legislation to create a single payer system of universal health care that provides all Massachusetts residents with comprehensive health care coverage including the freedom to choose doctors and other health care professionals, facilities, and services, and eliminates the role of insurance companies in health care by creating an insurance trust fund that is publicly administered?

QUESTION 6 THIS QUESTION IS NOT BINDING

Shall the representative from this district be instructed to vote in favor of changes to the applicable House of Representative rules to make each Legislator's vote in that body's Legislative committees publicly available on the Legislature's website?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 17th day of October, 2022.


Select Board of Erving

Warrant was posted by hand.


Constable


Date Posted

TOWN ELECTIONS AND MEETINGS

STATE ELECTION RESULTS

November 8, 2022

OFFICE	VOTES
Governor and Lieutenant Governor – Vote For One	
Diehl and Allen	269
Healey and Driscoll	373
Reed and Everett	12
Blanks	8
TOTAL	662
Attorney General – Vote For One	
Andrea Joy Campbell	370
James R. McMahon, III	279
Others	1
Blanks	12
TOTAL	662
Secretary of State – Vote For One	
William Francis Galvin	398
Rayla Campbell	234
Juan Sanchez	22
Blanks	8
TOTAL	662
Treasurer – Vote For One	
Deborah B. Goldberg	434
Christina Crawford	153
Others	1
Blanks	74
TOTAL	662
Auditor – Vote For One	
Anthony Amore	253
Diana DiZoglio	314
Gloria A. Caballero-Roca	25
Dominic Giannone, III	17
Daniel Riek	16
Blanks	37
TOTAL	662

TOWN ELECTIONS AND MEETINGS

Representative in Congress – Vote For One

James P. McGovern	392
Jeffrey A. Sossa-Paquette	241
Others	1
Blanks	28
TOTAL	662

Councillor – Vote For One

John M. Comerford	278
Tara J. Jacobs	354
Others	1
Blanks	29
TOTAL	662

Senator in General Court – Vote For One

Jo Comerford	499
Others	12
Blanks	151
TOTAL	662

Representative in General Court – Vote For One

Susannah M. Whipps	392
Jeffrey L. Raymond	191
Kevin Patrick McKeown	42
Others	1
Blanks	36
TOTAL	662

District Attorney – Vote For One

David E. Sullivan	499
Others	10
Blanks	153
TOTAL	662

Sheriff - Vote For One

Christopher J. Donelan	503
Rob Holst	8
Others	11
Blanks	140
TOTAL	662

TOWN ELECTIONS AND MEETINGS

Council Of Government Executive Committee

Jane M. Pierce	495
Others	7
Blanks	160
TOTAL	662

QUESTION 1: Income Tax Surcharge Over A Million Dollars

Yes	378
No	264
Blanks	20
TOTAL	662

QUESTION 2: Dental Insurance Control

Yes	457
No	189
Blanks	16
TOTAL	662

QUESTION 3: Alcohol Licenses

Yes	271
No	358
Blanks	33
TOTAL	662

QUESTION 4: Repeal Law Allowing Illegal Immagrants Drivers License

Yes	310
No	334
Blanks	18
TOTAL	662

QUESTION 5: Massachusetts Universal Health Care

Yes	392
No	191
Blanks	79
TOTAL	662

QUESTION 6: Make Legislator's Votes Public Record

Yes	463
No	112
Blanks	87
TOTAL	662

FINANCIAL REPORTS

- Board of Assessors
- Tax and Water Collector
- Treasurer
- Accountant

BOARD OF ASSESSOR'S REPORT

Board of Assessor's Annual Report

Have you ever wondered how exactly the amount of taxes you pay is determined? We're sure you have. Below, we will try to explain - as clearly as we can - how this process works, to help you understand the summary of the town budget on the final page. If you have any questions, please feel free to contact us at 413-422-2800 Ext. 1107 or assessor@erving-ma.gov and we would be happy to try to assist. When it comes down to it, it is your money, after all.

TOWN BUDGET:

Just like a personal budget, the amount of money coming in (revenue) and the amount of money going out (expenditures) are examined.

Municipal budgets follow fiscal years, which run from July 1- June 30. Currently, we are in fiscal year 2023, also known as FY23. After July 1 of this year, we will be in FY 24.

EXPENDITURES:

Each town department creates an individual budget (expenditure requests). When all the department budgets are combined, the result is the town's total expenditure request for the coming fiscal year. Each department head is required to explain and justify their budget request to the Selectboard and Finance Committee at a joint meeting that is open to the public.

For fiscal year 2023 that amount was: \$14,909,559.25.

REVENUE:

Where does the town get money to pay for that? We receive money from various smaller sources, though most receipts are through property taxation.

Areas of revenue other than property taxes include from:

- State of Massachusetts
- Local receipts (motor vehicle tax, building permits, etc.)
- Free Cash (This is basically the town's savings account)
- Enterprise Fund (such fees as water and sewer fees)

Total receipts before property taxes for fiscal year 2023 was \$2,833,775.85.

PROPERTY TAXES:

After receipts, the town still must pay \$12,075,783.40 in expenditures.

Where does this money come from? You guessed it: Property taxes.

**** ESTIMATED **** Summary of Fiscal Year 2023 Budget

Let's use easy rounded numbers for this summary. The actual numbers will be on the last page to follow.

Expenditures:	\$14,910,000
minus state and local receipts, other than property taxes	-\$2,884,000
Total to raise through	=\$12,075,800

ASSESSING VALUES OF PROPERTY & TAX RATE:

Who determined that towns would fund its expenditures through property taxes, and how is it done in a way that is fair to everyone? All towns and cities throughout the country use property taxes to pay for their local budgets. The State of Massachusetts' legislature set our laws in place for this and stated that to do so all property shall be assessed (valued) and taxed.

These properties include real (think buildings), open space (land without buildings), commercial and industrial, and personal property (2nd home items, commercial or industrial equipment). How is this done?

* This can get a bit technical, but for any of you who may want to, please, read along:

1. Categorize Properties

In towns and cities, this is done through mass appraisal. This means that similar types of properties are grouped when appraised, such as by location (Erving'side, Farley, Erving Center), or by type of homes (single-family homes, two-family homes, etc.) for example. Within groups, there are further sub-categories, such as neighborhoods, house styles like ranches, colonials, capes, etc. There are a multitude of specific adjustments made for each home, such as total bathrooms, bedrooms, types of flooring, etc. This is why assessors are required by Massachusetts' law to reassess your homes every five years. Please note that there is an additional requirement by the Massachusetts Department of Revenue, that requires assessors to review all sales yearly and adjust values if sales are not between 90%– 110% of the assessment. This is called the Assessment to Sales Ratio or ASR.

2. Track and Review Sales to Compare to Assessed Values

Ok, now that types of properties are categorized, where do the values come from? The short answer is sales. Yearly real estate sales are tracked, entered into the assessors' assessing software, and analyzed. Not all sales are considered for the sales analysis. Only "arm's length" sales, which are sales between a willing buyer and a willing seller are used. This is done to ensure that the sales data used is a true picture of the sales market. So, if valid sales in a certain neighborhood or certain style of houses are higher or lower than the current assessment, the assessed values are adjusted for all properties that meet that criterion, not just the house that was sold.

Recent Sales Data/Patterns in Erving:

Over the last three years, Erving, and most everywhere else, has seen a dramatic increase in sale prices of homes in all styles and areas in town. Thus, you will have noticed an increase in your land and home assessments.

3. Determine Total Valuation

Each property in town now has a valuation. As a matter of fact, the town's total property valuation for FY23 was almost 980,561,940!

Erving's category of commercial/industrial/personal property accounts for about 84%, or \$823,672,030 of the total valuation.

4. Tax Rate

Now, how is the tax rate determined?

Well, in Massachusetts, property taxes are levied (imposed/raised) per every \$1,000 of property valuation. So, for example, if your home was assessed at \$100,000 and we had a tax rate of \$8 per \$1,000, you would pay \$800 in annual property taxes.

Let's return to a few of the values we've previously learned about, total property valuation and expenditures left to pay for.

To find the tax rate, the method used is to divide the total expenditures you have left by the total assessed one-thousand valuation.

*** Estimated*** Rounded Example:

Expenditures left to be paid for	\$12,075,780
÷ By how many thousands of assessed valuation the town has	÷ _____
	\$980,561,940
= A flat tax rate of	12.32

So, homeowners pay \$12.32/ \$1,000 of your property's value.

Massachusetts Towns & Cities Are Allowed to Shift the Tax Rate:

Every property owner in Erving would pay that flat rate if the Selectboard didn't have the authority given by the State of Massachusetts to shift a portion of the percentage of taxes to be raised from residential and open space owners to commercial/industrial/personal property owners. The Board of Assessors is a part of the process to determine this shift. Our office assembles all known financial information to provide tax rate estimates on the impact the shift percentage would have on taxpayers and make a recommendation to the Selectboard. This is known as the Classification Hearing and is a joint meeting between the Selectboard and the Board of Assessors. This hearing is open to anyone who would like to attend. The final decision is made by the Selectboard.

Erving Does Shift Tax Rates:

Last year the Selectboard voted to make the amount of taxes that residential and open space property owners pay to be 65% of what those owners would have had to pay in total taxes. This resulted in a shift of about 5% more taxes that commercial/industrial/personal property owners would pay. This caused the commercial/industrial/personal property owners to pay an additional .82 cents per thousand dollars in value and residential/open space property owners to pay \$4.32 less for every thousand dollars in value.

2023 Actual Tax Rates After Shift

Residential/Open Space	\$8.00 / \$1,000 valuation
Commercial/Industrial/Personal Property	\$13.14 / \$1,000 valuation

FY2022 FINANCIAL REPORT

SECTION A: EXPENDITURES

Begin with Total Expenditures:	\$14,909,559.25
- state/local receipts/enterprise fund/free cash	- \$2,833,775.85
= Total expenditures to be paid through taxation	= \$12,075,783.40

SECTION B: ASSESSED VALUATIONS *(to use in tax rate calculation)*

Residential	\$156,785,160.00
Open Space	\$310,600.00
Commercial	\$9,141,450.00
Industrial	\$464,701,440.00
Personal Property	349,623,290.00
Total Taxable Value	\$980,561,940.00

SECTION C: TAX RATES

Expenditures left to be paid (from Section A)	\$12,075,783.40
	Divided by
÷ by how many thousands of assessed property valuation (from Section B)	980,561,940
= Flat Tax Rate	= \$12.32 per \$1,000 valuation
Shifted Tax Rates:	
residential/open space	\$8.00 per \$1,000 valuation
commercial/industrial/ personal property	\$13.14 per \$1,000 valuation

Our Fiscal Year 2023 Tax Rate was finalized by the State Department of Revenue on December 8, 2022.

OTHER FINANCIAL REPORTING:

In addition to reporting assessed valuation on all real, open space, commercial, industrial, and personal properties, the Erving Board of Assessors is also required to report all actions related to abatements and exemptions granted on these properties.

An abatement is a reduction in valuation of a property, based on an appeal that proves an incorrect assessment or overvaluation. A taxpayer must first pay their taxes and then file an abatement application (appeal). If successful, their property valuation will be lowered, and their overpayment will be returned to them. If the taxpayer disagrees with the abatement decision by the Board of Assessors, they may file with the Appellate Tax Board (ATB) and the case will be heard by the Appellate Board Commissioners. This is a legally binding court, and the Board of Assessors and Taxpayer must abide by the ATB decision. If the Town of Erving prevails, the original abatement decision (denial or approval) stands. If the Town of Erving loses, we must refund the taxes paid plus 8% interest from the date that the taxpayer paid those original taxes. The ATB decision can be appealed to a higher court by either the Town of Erving or the Taxpayer.

Similar to an income tax credit, an exemption is an amount that is deducted from the actual taxes an owner pays on a property. The Town of Erving has authorized exemptions for Veterans, Widow/Widower/Over 70/Minor, Elderly Over 65, Blindness and Senior Work off Program.

OVERLAY ACCOUNT

All exemption and abatement refunds are charged to the Assessors Overlay account. For **FY2023**, the Overlay Account started with a balance of **\$2,044,016.81** with **\$38,550.81** in unpaid taxes from previous fiscal years. On average, the Town of Erving uses \$35,000 of the Overlay Account for exemptions. However, when a town has an ATB case pending, we are required to have enough in overlay to refund the taxpayer if the ATB finds for the taxpayer including the 8% interest. Our overlay balance seems large but as four of our pending cases are with our largest taxpayers, the current balance is not enough to cover the tax liability. We will continue to add to it until our court cases have been heard and a decision has been issued by the ATB. If the Town of Erving prevails, we will release the excess overlay for the Selectboard to use for funding in upcoming years.

APPELLATE TAX BOARD CASES

At the start of FY2023, we had 8 pending ATB cases from 3 taxpayers that span multiple years. We are currently waiting on trial dates for the following:

Northfield Mountain LLC/FirstLight Hydro has pending cases for FY2019, FY2020, FY2021 and FY2022.

Renovators Supply has pending cases for FY2021 and FY2022 and ~~NSIAR~~ dba Eversource for FY2021 and FY2022.

FINANCIAL REPORTS

EXEMPTIONS GRANTED ON PROPERTIES FROM FISCAL YEAR 2022

#	Exemption Type	TOTAL AMOUNT
13	Veteran's Exemption 22 (a-f)	\$5,200.00
1	Veteran's Exemption 22A	\$750.00
9	Veteran's Exemption 22E	\$8,500.00
1	Blind Exemption	\$500.00
15	Persons 65 & Over Exemption	\$15,000.00
10	Persons 70+ & Surviving Spouses	\$1,925.00
49	Total (as of 6/30/22)	\$31,000.00

ABATEMENTS GRANTED ON PROPERTIES FROM FISCAL YEAR 2022

1 Personal Property Abatement \$ 51.68

ABATEMENTS GRANTED ON PROPERTIES FROM FISCAL YEAR 2019

1 Real Estate Abatement \$ 13,300.80

ABATEMENTS GRANTED ON PROPERTIES FROM FISCAL YEAR 2018

1 Real Estate Abatement \$ 6,538.34

ABATEMENTS GRANTED ON PROPERTIES FROM FISCAL YEAR 2017

1 Real Estate Abatement \$ 7,984.08

ABATEMENTS DECLARED AS UNCOLLECTIBLE FROM FISCAL YEAR 2014

4 Personal Property Abatements \$ 736.55

ABATEMENTS DECLARED AS UNCOLLECTIBLE FROM FISCAL YEAR 2013

8 Personal Property Abatements \$ 607.75

ABATEMENTS DECLARED AS UNCOLLECTIBLE FROM FISCAL YEAR 2011

1 Personal Property Abatement \$ 93.98

ABATEMENTS DECLARED AS UNCOLLECTIBLE FROM FISCAL YEAR 2009

1 Personal Property Abatement \$ 133.71

Additionally, we are required to report all motor vehicles assessed (valued) during the Fiscal and Calendar Years. Valuation of vehicles are done by the state Registry of Motor Vehicles and given to us to assess and send to the tax collector for collection.

FINANCIAL REPORTS

MOTOR VEHICLE EXCISE ASSESSED IN CALENDAR YEAR 2022

2020	Number of Abatements	1
	Total Amount Granted	\$45.67
2021	Number of Abatements	4
	Total Amount Granted	478.36
2022	Number of Abatements	30
	Total Amount Granted	4,469.25

Respectfully submitted,

ERVING BOARD OF ASSESSORS

Daniel Hammock, Chair

Mark Burnett

Erik Eichorn

PRINCIPAL ASSESSOR

Jacquelyn Boyden, MAA

FINANCIAL REPORTS

TAX COLLECTOR'S REPORT

REPORT OF THE COLLECTOR OF TAXES						
For Fiscal Year 2022 (7/1/2021 - 6/30/2022)						
Levy Year	Tax / Fee / Lien	Balance 7/1/2021	Levy Commitment	Collections Net of Refunds & Tax Title	Abatelements Exemptions Adjustments	Balance 6/30/2022
2022	Real Estate	-	7,461,186.76	7,406,525.88	32,887.13	\$ 21,773.75
2021	Real Estate	\$22,127.54		18,018.23		\$ 4,109.31
2020	Real Estate	\$2,333.20		2,333.20		\$ -
		\$24,460.74				\$ 25,883.06
2022	Personal Property	-	4,239,339.22	\$4,230,298.59	51.68	\$8,988.95
2021	Personal Property	\$710.15		\$585.83		\$124.32
2020	Personal Property	\$222.52		\$95.84		\$126.68
2019	Personal Property	\$157.58				\$ 157.58
2018	Personal Property	255.86				\$ 255.86
2017	Personal Property	911.92				\$ 911.92
2016	Personal Property	857.37				\$ 857.37
2015	Personal Property	999.32				\$ 999.32
2014	and Prior Years	1,817.44			1,571.99	\$ 245.45
		\$5,932.16				\$12,667.45
2022	Motor Vehicle Excise		\$186,382.67	\$165,744.52	\$2,712.11	\$ 17,926.04
2021	Motor Vehicle Excise	\$43,822.29	19,630.45	58,608.36	1,925.43	\$ 2,918.95
2020	Motor Vehicle Excise	\$2,404.24		1,491.49	53.12	\$ 859.63
2019	Motor Vehicle Excise	\$1,471.89		205.95		\$ 1,265.94
2018	Motor Vehicle Excise	1,635.63		262.50		\$ 1,373.13
2017	Motor Vehicle Excise	731.26		85.42		\$ 645.84
2016	Motor Vehicle Excise	1,147.39		50.00		\$ 1,097.39
2015	Motor Vehicle Excise	1,181.03				\$ 1,181.03
2014	Motor Vehicle Excise	883.02				\$ 883.02
2013	Motor Vehicle Excise	764.42		47.50		\$ 716.92
2012	Motor Vehicle Excise	929.49				\$ 929.49
2011	Motor Vehicle Excise	933.23			800.84	\$ 132.39
2010	and Prior Years	3,744.82		10.00	3,734.82	\$ -
		\$59,648.71				\$29,929.77
	Interest Collected on Past Due Taxes			5,118.54		
	Collection Fees and Charges			15,879.00		
	Water Liens (cost, interest & water)			3,555.69		
	Mobile Home Fees In Lieu of Taxes			864.00		
	Municipal Lien Certificates			900.00		
	TOTAL COLLECTIONS FY 2022			\$ 11,910,680.54		
	Respectfully submitted,					
	Michele M. Turner					
	Tax Collector					

WATER COLLECTOR'S REPORT

07/01/2021 - 06/30/2022

Balances Prior Year Commitment:

FY 21 Water	\$11,582.46
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Beginning Balance:	\$11,582.46
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Water Commitments FY 2022:

Water Testing	3500.00
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Testing Backflow devices	1240.00
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Hydrant Flushing	5860.00
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Work Service	3000.00
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Final Reads	160.00
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Water Usage	\$96,529.98
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Total FY 22:	\$110,289.98
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Net Commitments:	\$121,872.44
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Net Payments-Refunds & Revisions:	\$116,764.20
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Ending Balance:	\$5108.24
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Respectfully Submitted,

Michele M. Turner
Water Collector

Treasurer's Financial Report

Composition of Treasurer's Cash from July 1, 2021 through June 30, 2022

Prepared by: Jennifer Eichorn, Treasurer

Greenfield Cooperative Bank		\$8,537,382.19
Investment Account	\$5,792,733.69	
Ten Town Loan Fund	\$96,543.71	
Water Department Enterprise Fund	\$313,495.23	
POTW #1 Enterprise Fund	\$1,361,547.81	
Recreation	\$1,824.96	
Cultural Council	\$1,621.95	
School Vendor	\$75,085.94	
Town Vendor	\$869,737.72	
CDBG Grant Account	\$10.00	
Student Activities	\$24,781.18	
 Bartholomew & Co. Inc. Trust Account		 \$11,143,702.51
Post War Rehabilitation Fund	\$25,855.03	
Cemetery Perpetual Care Fund	\$32,926.34	
Stabilization Fund	\$10,309,423.32	
Capital Improvement Stabilization	\$766,589.83	
Conservation	\$8,907.99	
 Bartholomew & Co. Inc. OPEB Account		 \$5,404,487.86
Employee Benefits	\$1,477,909.88	
Retiree Insurance	\$3,926,577.98	
 Unibank		 \$303,399.58
Investment	\$254,141.51	
Payroll	\$26,108.79	
UniPay Recreation	\$23,149.28	
 Total Cash on Hand June 30, 2022		 \$25,388,972.14

FINANCIAL REPORTS

EMPLOYEE EARNINGS 2022

LAST NAME	FIRST NAME	MIDDLE	JOB TITLE	TOTAL	DEPARTMENT
ALLEN	ROBERTA	A	TEACHER AID	\$ 36,263.30	ERVING ELEMENTARY
ARENA	MICHELLE	A	STUDENT SUPPORT TEACHER	\$ 61,684.81	ERVING ELEMENTARY
ARNOLD	WENDY		TEACHER	\$ 81,103.00	ERVING ELEMENTARY
BAILEY	MACKENSEY	L	LIBRARY TRUSTEE	\$ 1,206.62	LIBRARY
BAINES	ABIGAIL	S	LIBRARIAN	\$ 39,437.33	LIBRARY
BARBER	JOSHUA		POLICE OFFICER	\$ 48,312.40	POLICE
BARRY	STEPHANIE	J	TEACHER	\$ 48,017.29	ERVING ELEMENTARY
BASSETT	JASON	R	DETAIL	\$ 1,600.00	POLICE
BASTARACHE	SCOTT	M	SELECTBOARD	\$ 4,443.32	SELECTBOARD
BELANGER	JEFFREY		DETAIL OFFICER	\$ 1,060.00	POLICE
BEMBURY JR	WILLIAM	A	SELECTBOARD	\$ 4,443.32	SELECTBOARD
BERGMANN	VANESSA		MATH COACH	\$ 8,994.76	ERVING ELEMENTARY
BETTERS	JILLIAN	F	RECREATION COMMISSION	\$ 250.00	RECREATION
BETTERS	PAULA	D	SENIOR CENTER DIRECTOR	\$ 65,172.52	SENIOR CENTER
BETTERS	RYAN	S	FIRE CAPTAIN	\$ 72,813.38	FIRE
BLACK	MAUREEN	A	TEACHER AID	\$ 31,888.96	ERVING ELEMENTARY
BOSWORTH-CLEMENS	REBECCA		MUSIC TEACHER	\$ 42,159.29	ERVING ELEMENTARY
BOUTHILLIER	PAMELA	J	ELECTION WORKER	\$ 630.00	TOWN CLERK
BOYDEN	JACQUELYN	M	PRINCIPAL ASSESSOR	\$ 44,983.71	ASSESSOR
BREAULT	BRANDON	R	FIREFIGHTER/EMT	\$ 58,098.30	FIRE
BROOKE HOUGHTON	MARGUERITE		LIBRARY SUB	\$ 187.50	LIBRARY
BROWN	LESLIE	M	ELECTION WORKER	\$ 488.00	TOWN CLERK
BROWN	MARY LYNNE		SCHOOL SUBSTITUTE	\$ 7,077.94	ERVING ELEMENTARY
BROWN	MICHAEL	S	WATER CROSS CONNECTION	\$ 5,772.51	POTW
BRYANT	BRANDON	M	POLICE OFFICER	\$ 67,729.15	POLICE
BUELL	KATHRYN		TEACHER	\$ 75,029.35	ERVING ELEMENTARY
BURKE	DANIEL		FIREFIGHTER	\$ 195.00	FIRE
BURKE	PAMELA	P	LIBRARIAN	\$ 79,536.47	ERVING ELEMENTARY
BURNETT	MARK	D	TEACHER	\$ 88,514.00	ERVING ELEMENTARY
BURNETT	MELANIE	J	PLANNING BOARD	\$ 833.33	PLANNING BOARD
BUTYNSKI	SAMANTHA	J	PRESCHOOL PARA	\$ 51,854.92	ERVING ELEMENTARY
CANDITO	LISA	M	PRINCIPAL	\$ 95,102.01	ERVING ELEMENTARY
CHAGNON	DARBY	E	POTW ASSISTANT OPERATOR	\$ 68,752.68	POTW
CHAGNON JR	DAVID	L	SCHOOL COMMITTEE	\$ 1,403.00	SCHOOL COMMITTEE
CRONIN	TIMOTHY	F	FIREFIGHTER	\$ 2,478.68	FIRE
CZERNICH	TODD	M	FIREFIGHTER EMT	\$ 1,295.64	FIRE
DALEY	JEAN	M	LIBRARIAN ASST	\$ 45,160.24	LIBRARY
DEITZ	BARRY		LIBRARY SUBSTITUTE	\$ 1,518.75	LIBRARY
DEIULIIS	ANDREA		LIBRARY ASSISTANT	\$ 23,098.41	LIBRARY
DESILVA-BEAL	ELLA		LIBRARY SUBSTITUTE	\$ 780.44	LIBRARY
DESORGHIER	ELIZABETH	A	TEACHER	\$ 73,117.00	ERVING ELEMENTARY
DRISDELLE	TERRI		PARAPROFESSIONAL	\$ 36,717.52	ERVING ELEMENTARY
DUBREUIL	GAIL	L	NURSE	\$ 72,597.55	ERVING ELEMENTARY
DUFFY	THOMAS	N	HIGHWAY EQ OPERATOR	\$ 57,865.79	PUBLIC WORKS
EICHORN	ERIK	J	RECREATION COMMISSION	\$ 1,937.46	RECREATION
EICHORN	JENNIFER	L	TREASURER	\$ 58,474.64	TREASURER
ELSON	ANDREA	L	SPEECH	\$ 80,498.45	ERVING ELEMENTARY
FAY	JENNIFER		OFFICE ASSISTANT	\$ 12,615.81	ERVING ELEMENTARY
FELLOWS	JUSTIN	A	FIREFIGHTER	\$ 666.54	FIRE
FISHER	MICHELLE	L	OFFICE ASSISTANT	\$ 23,521.39	ERVING ELEMENTARY
FISKE	WILLIAM		CUSTODIAN	\$ 22,464.43	ERVING ELEMENTARY
FLAHERTY	BETH		TEACHER	\$ 78,323.00	ERVING ELEMENTARY
FLAHERTY	LORIE ANN		TEACHER AIDE	\$ 39,895.10	ERVING ELEMENTARY
FLAHERTY	TAYLOR	N	SCHOOL SUBSTITUTE	\$ 740.00	ERVING ELEMENTARY

FINANCIAL REPORTS

FLOWER	AMANDA	E	FT POLICE OFFICER	\$ 979.81	POLICE
FOUNTAIN	JEAN	C	ASSISTANT TREASURER	\$ 29,504.00	TREASURER
GAGNE	MEGAN	A	PARAPROFESSIONAL	\$ 33,395.00	ERVING ELEMENTARY
GALVIN	JESSICA	L	TEACHER AIDE	\$ 47,649.12	ERVING ELEMENTARY
GEORGE	LAURA	J	TEACHER	\$ 71,559.52	ERVING ELEMENTARY
GILMAN	MARY	C	OCC THERAPIST	\$ 21,515.10	ERVING ELEMENTARY
GORDON	LAURA		POLICE OFFICER	\$ 35,935.92	POLICE
GORDON	MICHAEL	J	HIGHWAY EQ OPERATOR	\$ 64,337.53	PUBLIC WORKS
GRACE	LEAH	C	OCCUPATIONAL THERAPIST	\$ 17,274.57	ERVING ELEMENTARY
GRAICHEN	ALLISON	J	TEACHER	\$ 37,534.34	ERVING ELEMENTARY
GRALENSKI	MICHAEL	J	DETAIL OFFICER	\$ 2,332.00	POLICE
GUIDABONI	CAROLINE		SECONDARY SCH COMMITTEE	\$ 1,012.67	SCHOOL COMMITTEE
HALE	LORI	M	TEACHER	\$ 84,594.03	ERVING ELEMENTARY
HAMMOCK	DANIEL	B	ASSESSOR	\$ 5,031.00	ASSESSOR
HANSON	JAMES	F	MATH COACH	\$ 73,117.00	ERVING ELEMENTARY
HARRINGTON-PANGALLO	NETTIE	A	TEACHER	\$ 79,452.00	ERVING ELEMENTARY
HARRIS	ERIC		ASSISTANT CUSTODIAN	\$ 46,274.79	ERVING ELEMENTARY
HARRIS	SPENCER	A	FIREFIGHTER	\$ 19.48	FIRE
HERBERT	JULIANA		SUMMER PARK COUNSELOR	\$ 1,863.88	RECREATION
HOLMES	HEATHER		TEACHER SUB	\$ 126.35	ERVING ELEMENTARY
HOLST	ROBERT	L	POLICE CHIEF	\$ 96,481.12	POLICE
HUBER	ALYSON		PARAPROFESSIONAL	\$ 39,320.34	ERVING ELEMENTARY
JACKOWITZ	MILES	H	CUSTODIAN SUB	\$ 5,253.77	ERVING ELEMENTARY
JENSEN	HAROLD	H	COA VAN DRIVER	\$ 397.50	SENIOR CENTER
JOHNSON	YVONNE	E	CAFETERIA ASSISTANT	\$ 20,987.82	ERVING ELEMENTARY
KACZMARCZYK	STEVEN	A	TEACHER	\$ 85,837.15	ERVING ELEMENTARY
KERN	DEBRA		LIBRARY SUB	\$ 3,848.37	LIBRARY
KIMBALL	WILLIAM	R	PART TIME POLICE OFFICER	\$ 1,346.40	POLICE
KLEPADLO	JEREMY	D	FIREFIGHTER	\$ 3,025.62	FIRE
KOLODZIEJ	JILLIAN	M	TEACHER AIDE	\$ 28,570.08	ERVING ELEMENTARY
KRUZLIC	ANN	M	SUBSTITUTE	\$ 11,215.00	ERVING ELEMENTARY
KRUZLIC	NANCY	A	ELECTION CLERK	\$ 3,962.00	TOWN CLERK
KURTZ	MARIAH	A	TOWN PLANNER	\$ 47,384.05	SELECTBOARD
LABELLE	EMILY		SUMMER PARK COUNSELOR	\$ 2,730.00	RECREATION
LACLAIRE	DONNA	E	FOOD SERVICE DIRECTOR	\$ 33,274.11	ERVING ELEMENTARY
LACLAIRE	SAMANTHA		SCHOOL SUBSTITUTE	\$ 5,913.70	ERVING ELEMENTARY
LAFRANCE	PETER		COA VAN DRIVER	\$ 1,313.93	SENIOR CENTER
LAMBERT	DAVID	J	BUILDING GROUNDS MAINTENANCE	\$ 37,100.78	PUBLIC WORKS
LAPOINTE	KERRI	M	TEACHER AIDE	\$ 31,506.68	ERVING ELEMENTARY
LEHTOMAKI	NICOLE	A	TEACHER AIDE	\$ 19,862.50	ERVING ELEMENTARY
MAILLOUX-LITTLE	KATELYN	G	SCHOOL COMMITTEE	\$ 1,403.00	SCHOOL COMMITTEE
MAY	SON HUI		PLANNING BOARD	\$ 500.00	PLANNING BOARD
MAZELLA	MELISSA	Y	LITERACY TEACHER	\$ 64,714.91	ERVING ELEMENTARY
MCANDREWS	DULCIE	A	ACTIVITIES COORDINATOR	\$ 886.11	SENIOR CENTER
MCANDREWS	JEFFREY	P	BOARD OF HEALTH	\$ 1,000.00	BOARD OF HEALTH
MCCRORY	GLENN	T	HIGHWAY FOREMAN	\$ 94,150.59	PUBLIC WORKS
MCLAUGHLIN	CATHERINE		SCHOOL COMMITTEE	\$ 908.12	SCHOOL COMMITTEE
MCNAMARA	PAMELA	J	WASTEWATER LABORER	\$ 46,400.24	POTW
MERO	DEBORAH	M	ACCOUNTANT	\$ 30,024.90	TOWN ACCOUNTANT
MILLER	JOURDAN		PSYCHOLOGIST	\$ 19,298.64	ERVING ELEMENTARY
MILLER	REBECCA	J	ELECTION WORKER	\$ 420.00	TOWN CLERK
MIMITZ	BRITTANIE	Z	PARAPROFESSIONAL	\$ 23,265.94	ERVING ELEMENTARY
MORETTI	GREGORY	M	POLICE OFFICER	\$ 22,561.37	POLICE
MYERS	HOLLY		REFEREE	\$ 175.00	RECREATION
McDONOUGH	PETER	M	FIREFIGHTER	\$ 822.64	FIRE
NEWTON	JOYCE	L	ELECTION WORKER	\$ 371.50	TOWN CLERK

FINANCIAL REPORTS

NEWTON	RICHARD	W	TOWN CLERK	\$ 25,902.54	TOWN CLERK
NIEDBALA	JAY		BOARD OF HEALTH	\$ 1,000.00	BOARD OF HEALTH
PAICOS	ADAM	K	FT POLICE OFFICER	\$ 93,078.47	POLICE
PARENT JR.	LEO	J	BOARD OF HEALTH	\$ 1,075.00	BOARD OF HEALTH
PARSE	JAIME	M	TEACHER	\$ 58,186.99	ERVING ELEMENTARY
PAULIN	JAMES	D	EQUIPMENT OPERATOR	\$ 969.77	PUBLIC WORKS
PEABODY	RICHARD		MODERATOR	\$ 350.00	MODERATOR
PEASE	CODY	J	HIGHWAY EQ OPERATOR	\$ 50,727.20	PUBLIC WORKS
PETERSON	HEATHER	S	SPEECH PATHOLOGIST	\$ 75,652.68	ERVING ELEMENTARY
PETRAIN	ANN	M	ASSISTANT TAX COLLECTOR	\$ 9,792.02	TAX COLLECTOR
PORLIER	GARY	K	HEAD CUSTODIAN	\$ 52,174.12	ERVING ELEMENTARY
PUTNAM	CASSANDRA	K	PARAPROFESSIONAL	\$ 20,636.02	ERVING ELEMENTARY
RAPP	MOLLY		PSYCHOLOGIST	\$ 20,000.00	ERVING ELEMENTARY
REED JR	JOSEPH	C	FIREFIGHTER	\$ 2,232.77	FIRE
REYNOLDS	JILLIAN	G	SUMMER PARK COUNSELOR	\$ 2,486.25	RECREATION
ROLLINS	ALISON	H	RECREATION COMMISSION	\$ 583.33	RECREATION
ROLLINS	JEFFREY	A	RECREATION COMMISSION	\$ 2,833.79	RECREATION
ROSENBERG	JENNIFER	L	COA VAN DRIVER	\$ 195.00	SENIOR CENTER
ROSIER	JULIE		LIBRARY SUB	\$ 1,706.47	LIBRARY
SADLER	KATHLEEN		RECREATION COMMISSION	\$ 147.27	RECREATION
SAHARCESKI	TRACY	A	TEACHER	\$ 60,745.06	ERVING ELEMENTARY
SANDERS	PETER	P	POTW CHIEF OPERATOR	\$ 94,504.88	POTW
SCHMIDT	REBECCA		LIBRARY SUB	\$ 93.75	LIBRARY
SCOTT	ANA		SCHOOL SUB	\$ 505.00	ERVING ELEMENTARY
SEMB	ERIK	R	SCHOOL COMMITTEE	\$ 1,403.00	SCHOOL COMMITTEE
SEMB	PATRICIA	S	LIBRARY TRUSTEE	\$ 1,000.00	LIBRARY
SHAFFER	MICHAEL	M	PLANNING BOARD	\$ 1,075.00	PLANNING BOARD
SICARD	ELIZABETH	C	MUNICIPAL CLERK	\$ 53,348.12	SELECTBOARD
SMITH	BRYAN	A	TOWN ADMIN COODINATOR	\$ 96,777.17	SELECTBOARD
SMITH	DEBRA	L	PLANNING BOARD	\$ 1,000.00	PLANNING BOARD
SMITH	JACOB	A	SELECTBOARD	\$ 38,748.65	SELECTBOARD
SMITH	THOMAS	W	TECHNOLOGY COORD	\$ 69,874.78	ERVING ELEMENTARY
SOJKA	JESSICA	N	PARAPROFESSIONAL	\$ 27,321.29	ERVING ELEMENTARY
SOUICIE	JILLIAN		COUNSELOR	\$ 20,456.22	ERVING ELEMENTARY
SPOFFORD	JENNIFER	L	SECONDARY COORD	\$ 2,987.68	SECONDARY EDUCATION
STEWART	EMILY	M	TEACHER	\$ 35,169.49	ERVING ELEMENTARY
TELA	RENEE		RECREATION COMMISSION	\$ 1,000.00	RECREATION
TENNYSON JR	BRIAN	J	POLICE DETAIL	\$ 3,550.00	POLICE
TOULOUMTZIS	ARIS		PARAPROFESSIONAL	\$ 36,004.42	ERVING ELEMENTARY
TURNER	MICHELE		TAX COLLECTOR	\$ 19,890.48	TAX COLLECTOR
UPHAM	WENDY	R	TEACHER AID	\$ 32,967.08	ERVING ELEMENTARY
VEAR	MICHAEL		PARAPROFESSIONAL	\$ 6,143.47	ERVING ELEMENTARY
VEGA-LIROS	JANICE	E	ELECTION WORKER	\$ 1,000.00	TOWN CLERK
WAGNER	POLLY		MATH COACH	\$ 29,910.07	ERVING ELEMENTARY
WALDRON	MITCHELL	C	PART TIME POLICE OFFICER	\$ 21,693.74	POLICE
WALLACE	JENNIFER		SCHOOL SUBSTITUTE	\$ 690.00	ERVING ELEMENTARY
WALSH	PETER	R	OPERATOR	\$ 58,533.83	POTW
WALSH	REBECCA	B	BUILDING CUSTODIAN	\$ 40,614.40	PUBLIC WORKS
WARGER-CZERNICH	CAROLYN	M	FIREFIGHTER EMT	\$ 1,188.23	FIRE
WHEELER	JULIE	M	TEACHER AIDE	\$ 39,409.79	ERVING ELEMENTARY
WINN	PATRICIA	L	SECRETARY	\$ 48,514.86	ERVING ELEMENTARY
WONKKA	PHILIP	D	FIRE CHIEF	\$ 81,650.82	FIRE
YAZWINSKI	DONNA	J	TEACHER SUB	\$ 8,173.44	ERVING ELEMENTARY
YVARS PETRACCIA	BRETA	E	RECREATION ASSISTANT	\$ 15,204.78	RECREATION
ZIOMEK	MATTHEW		POLICE OFFICER	\$ 12,421.86	POLICE

FINANCIAL REPORTS

ACCOUNTANT'S REPORT

TOWN OF ERVING, MASSACHUSETTS							
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS							
FOR THE YEAR ENDING JUNE 30, 2022							
							Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	(Memorandum Only)
Assets							
Cash and Investments	\$ 5,579,062.78	\$ 762,776.20	\$ 322,649.67	1,684,663.13	\$ 16,544,845.25	\$ -	\$ 24,893,997.03
Accounts Receivable:							
Overpayment Refund	-	-	-	-	-	-	-
Property Taxes	38,550.81	-	-	-	-	-	38,550.81
Excise Taxes	29,929.77	-	-	-	-	-	29,929.77
Tax Liens	34,273.81	-	-	-	-	-	34,273.81
Tax Foreclosures	185,328.43	-	-	-	-	-	185,328.43
User Charges	-	-	-	5,108.24	-	-	5,108.24
Less: Allowance for Uncollectible Accounts	(1,718,353.80)	-	-	-	-	-	(1,718,353.80)
Due from Other Governments	-	253,884.02	-	-	-	-	253,884.02
Due from Other Funds	-	-	-	-	-	-	-
Amount to be Provided for the Payment of Debt	-	-	-	-	-	3,351,545.00	3,351,545.00
Total Assets	\$ 4,148,791.80	\$ 1,016,660.22	\$ 322,649.67	\$ 1,689,771.37	\$ 16,544,845.25	\$ 3,351,545.00	\$ 27,074,263.31
Liabilities and Fund Equity							
Liabilities:							
Warrants & Payrolls Payable	\$ 358,009.62	\$ -	\$ 15,075.00	\$ 275.00		\$ -	\$ 373,359.62
Employee Withholdings	7,679.64	-	-	-	-	-	7,679.64
Due to Others	6,313.69	-	-	-	3,415.50	-	9,729.19
Due to Student Groups	-	-	-	-	18,922.73	-	18,922.73
Deferred Revenue:							
Property Taxes	(1,679,802.99)	-	-	-	-	-	(1,679,802.99)
Other	249,532.01	253,884.02	-	5,108.24	-	-	508,524.27
Due to Other Funds	-	-	-	-	-	-	-
Bond Indebtedness	-	-	-	-	-	3,351,545.00	3,351,545.00
Total Liabilities	(1,058,268.03)	253,884.02	15,075.00	5,383.24	22,338.23	3,351,545.00	2,589,957.46
Fund Equity:							
Retained Earnings:							
Reserved for Encumbrances	-	-	-	235,147.74	-	-	235,147.74
Unreserved:							
Designated for Subsequent Years' Expenditures				66,400.00			66,400.00
Undesignated				1,382,840.39			1,382,840.39
Fund Balance:							
Reserved for Encumbrances & Contin. Approp.	1,604,590.98	20,849.40	302,422.56	-	-	-	1,927,862.94
Reserved for Capital Expenditure			5,065.11				5,065.11
Reserved for Nonexpendable Trust Principal		-	-	-	9,840.18	-	9,840.18
Unreserved:							
Designated for Subsequent Years' Expenditures	549,800.00	20,000.00	-	-	-	-	569,800.00
Undesignated	3,052,668.85	721,926.80	87.00	-	16,512,666.84	-	20,287,349.49
Total Fund Equity	5,207,059.83	762,776.20	307,574.67	1,684,388.13	16,522,507.02	-	24,484,305.85
Total Liabilities and Fund Equity	\$ 4,148,791.80	\$ 1,016,660.22	\$ 322,649.67	\$ 1,689,771.37	\$ 16,544,845.25	\$ 3,351,545.00	\$ 27,074,263.31

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS BALANCE SHEET - ENTERPRISE FUNDS FOR THE YEAR ENDING JUNE 30, 2022			
	POTW Fund	Water Fund	Totals
Assets			
Cash and Investments	\$ 1,371,960.01	\$ 312,703.12	\$ 1,684,663.13
Accounts Receivable:	-		
User Charges	-	5,108.24	5,108.24
Total Assets	\$ 1,371,960.01	\$ 317,811.36	\$ 1,689,771.37
Liabilities and Fund Equity			
Liabilities:			
Warrants & Accounts Payable	-	275.00	275.00
Deferred Revenue	-	5,108.24	5,108.24
Total Liabilities	-	5,383.24	5,383.24
Fund Equity:			
Reserved for Encumbrances	208,073.47	27,074.27	235,147.74
Reserved for Expenditure	66,400.00	-	66,400.00
Unreserved Retained Earnings	1,097,486.54	285,353.85	1,382,840.39
Total Fund Equity	1,371,960.01	312,428.12	1,684,388.13
Total Liabilities and Fund Equity	\$ 1,371,960.01	\$ 317,811.36	\$ 1,689,771.37

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -					
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2022					
	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trust Funds	(Memorandum Only)
Revenues:					
Taxes	11,628,900.12	\$ -	\$ -	\$ -	\$ 11,628,900.12
State Receipts	658,401.00	-	-	-	658,401.00
Excise Taxes	227,369.74	-	-	-	227,369.74
Licenses, Permits, Fees, Fines, Misc	92,928.74	-	-	-	92,928.74
Interest on Delinquent Taxes	6,394.34	-	-	-	6,394.34
Investment Income & Interest	54,818.69	11,121.15	-	(763,457.51)	(697,517.67)
Grants, Gifts and Fees	-	2,414,372.95	-	-	2,414,372.95
Other	-	25,050.02	5,065.11	-	30,115.13
Total Revenues	12,668,812.63	2,450,544.12	5,065.11	(763,457.51)	14,360,964.35
Expenditures:					
Current:					
General Government	1,151,465.52	661,263.03	-	-	1,812,728.55
Public Safety	952,037.02	623,318.56	-	-	1,575,355.58
Public Works	845,865.50	362,657.65	1,327,154.45	-	2,535,677.60
Education	5,226,705.86	253,502.00	-	-	5,480,207.86
Health and Human Services	165,456.88	15,480.37	-	-	180,937.25
Culture and Recreation	293,013.60	17,825.01	21,893.50	-	332,732.11
Employee Benefits and Insurance	1,647,373.10	-	-	-	1,647,373.10
State Assessments	304,030.00	-	-	-	304,030.00
Debt Service:	-	-	-	-	-
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	10,585,947.48	1,934,046.62	1,349,047.95	-	13,869,042.05
Excess of Revenues Over (Under) Expenditures	2,082,865.15	516,497.50	(1,343,982.84)	(763,457.51)	491,922.30
Other Financing Sources (Uses):					
Operating Transfers In	89,165.00	-	-	1,437,963.49	1,527,128.49
Operating Transfers Out	(1,362,171.27)	(89,165.00)	(714,963.49)	-	(2,166,299.76)
Proceeds of Notes and Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	(1,273,006.27)	(89,165.00)	(714,963.49)	1,437,963.49	(639,171.27)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	809,858.88	427,332.50	(2,058,946.33)	674,505.98	(147,248.97)
Fund Balances, Beginning of Year	4,397,200.95	335,443.70	2,366,521.00	15,848,001.04	22,947,166.69
Fund Balances, End of Year	\$ 5,207,059.83	\$ 762,776.20	\$ 307,574.67	\$ 16,522,507.02	\$ 22,799,917.72

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES AND EXPENDITURES -					
BUDGET AND ACTUAL - GENERAL FUND					
FOR THE YEAR ENDED JUNE 30, 2022					
				Amounts	
				Carried	Variance
	Original	Final		Forward	Favorable
	Budget	Budget	Actual	to Next Year	(Unfavorable)
Revenues:					
Taxes	\$ 11,391,274.00	11,391,274.00	\$ 11,628,900.12	\$ -	\$ 237,626.12
State Receipts	633,911.00	633,911.00	658,401.00	-	24,490.00
Excise and Other Taxes	180,864.00	180,864.00	227,369.74	-	46,505.74
Licenses, Permits, Fees, Fines, Misc	36,100.00	36,100.00	92,928.74	-	56,828.74
Interest on Delinquent Taxes	8,000.00	8,000.00	6,394.34	-	(1,605.66)
Interest on Investments	35,000.00	35,000.00	54,818.69	-	19,818.69
Total Revenues	12,285,149.00	12,285,149.00	12,668,812.63	-	383,663.63
	A	A	A		
Expenditures:					
Current:					
General Government	\$1,805,843.38	\$1,802,729.71	1,151,465.52	579,219.88	72,044.31
Public Safety	1,114,434.34	1,114,912.30	952,037.02	63,166.68	99,708.60
Public Works	1,316,140.18	1,326,140.18	845,865.50	431,935.60	48,339.08
Education	5,836,080.99	5,837,375.79	5,226,705.86	303,679.97	306,989.96
Health and Human Services	288,220.00	293,220.00	165,456.88	35,175.00	92,588.12
Culture and Recreation	553,981.23	553,981.23	293,013.60	191,413.85	69,553.78
Employee Benefits and Insurance	1,760,600.00	1,760,600.00	1,647,373.10	-	113,226.90
State Assessments	246,474.00	246,474.00	304,030.00	-	(57,556.00)
Debt Service:					
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	12,921,774.12	12,935,433.21	10,585,947.48	1,604,590.98	744,894.75
Excess of Revenues Over (Under) Expenditures	(636,625.12)	(650,284.21)	2,082,865.15	(1,604,590.98)	1,128,558.38
Other Financing Sources (Uses):					
Operating Transfers In	-	-	89,165.00	-	89,165.00
Operating Transfers Out	(1,333,847.00)	(1,362,171.27)	(1,362,171.27)	-	-
Total Other Financing Sources (Uses)	(1,333,847.00)	(1,362,171.27)	(1,273,006.27)	-	89,165.00
Budget Variance:					
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (1,970,472.12)	\$ (2,012,455.48)	\$ 809,858.88	\$ (1,604,590.98)	\$ 1,217,723.38

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS PROPRIETARY FUND TYPES FOR THE YEAR ENDED JUNE 30, 2022			
	Proprietary Fund Types		Totals
	POTW Fund	Water Fund	(Memorandum Only)
Operating Revenues:			
Collections and User Fees	\$ 264,506.51	\$ 117,137.41	\$ 381,643.92
Other Income			-
Interest on User Charges		353.95	353.95
Total Operating Revenues	264,506.51	117,491.36	381,997.87
Operating Expenses:			
Operating Costs	606,942.42	82,720.94	689,663.36
Total Operating Expenses	606,942.42	82,720.94	689,663.36
Operating Income (Loss)	(342,435.91)	34,770.42	(307,665.49)
Non-Operating Revenues (Expenses):			
Interest	7,455.39	2,018.91	9,474.30
Capital Outlay	(165,917.46)		(165,917.46)
Payment of Debt	(234,751.00)	(12,000.00)	(246,751.00)
Interest Expense	(52,006.94)	(300.00)	(52,306.94)
Total Non-Operating Revenues (Expenses)	(445,220.01)	(10,281.09)	(455,501.10)
Income (Loss) Before Operating Transfers	(787,655.92)	24,489.33	(763,166.59)
Operating Transfers In (Out)	639,171.27	-	639,171.27
Net Income (Loss)	(148,484.65)	24,489.33	(123,995.32)
Retained Earnings July 1, 2021	1,520,444.66	287,938.79	1,808,383.45
Retained Earnings June 30, 2022	\$ 1,371,960.01	\$ 312,428.12	\$ 1,684,388.13

FINANCIAL REPORTS

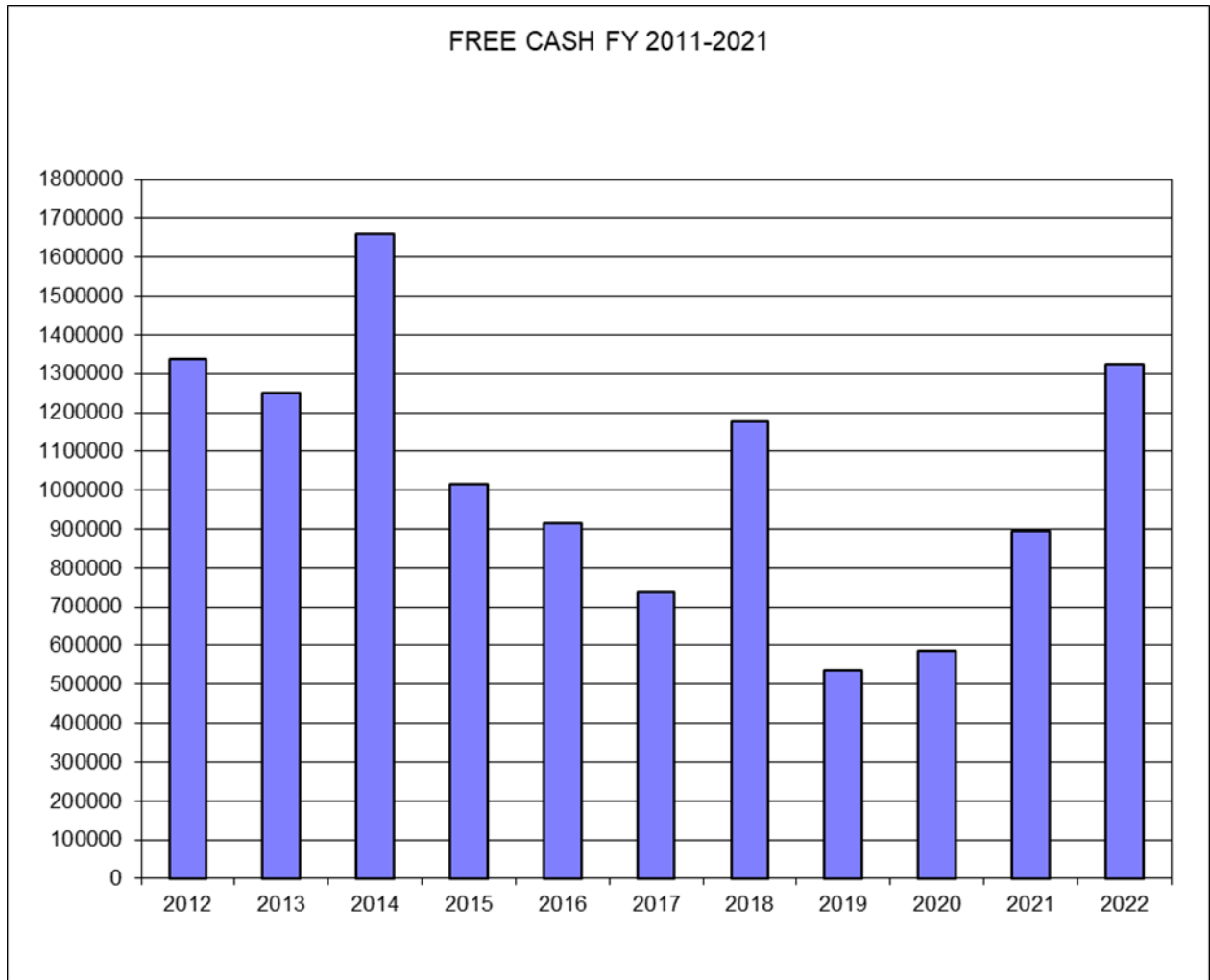
TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2021	Revenues	Expenditures	Sources (Uses)	June 30, 2022
Highway Ch90 Grants:	\$ (323,402.43)	323,402.43			\$ -
School Grants:					
SPED IDEA	3,728.65	54,479.00	58,093.19		114.46
ARP IDEA	-	647.00			647.00
IDEA AR	-	57.00			57.00
SPED Early Childhood	(1,503.00)	3,807.00	2,304.49		(0.49)
SPED Program Improvement	578.00	5,204.00	5,305.02		476.98
SPED Program Improvement- EC	125.00	1,128.00	1,085.00		168.00
Title I	(3,716.07)	22,535.00	22,102.93		(3,284.00)
REAP Grant	14,977.67	22,490.97	15,697.08		21,771.56
CvRF School Reopening Grant	(2,380.00)	2,380.00			-
State Corona Virus Protection	2,721.86		2,721.86		(0.00)
Esser Fed Covid	(2,884.86)	24,817.00	8,264.71		13,667.43
Title II A - Education Quality	(1,735.21)	2,284.00	462.79		86.00
Title IV	(387.55)	15,565.00	15,376.58		(259.13)
Foundation Reserve-"Pothole"	11,405.90				11,405.90
Community Part for Children	0.06		0.06		0.00
SPED Circuit Breaker	91,965.00	36,109.00	2,800.00	(89,165.00)	36,109.00
Early Grades Literacy	1,394.75				1,394.75
Rural Aid	16,356.50	9,566.47			25,922.97
Police Grants:					
Local Law Enforcement System Improvement	329.48				329.48
Law Enforcement Trust-Forfeitures	2,731.00	497.50			3,228.50
Police DMH Clinical Support Grant	-		6,055.80		(6,055.80)
Fire Dept S.A.F.E. Grants	8,264.94				8,264.94
Fire Dept Equip Grant	(7,990.00)	7,990.00	5,249.21		(5,249.21)
Fire Dept AED Grant	-	1,699.00			1,699.00
Emergency Operations Planning Grant	1.56				1.56
Munic Vulnerability Preparedness	(33,500.00)	33,500.00			-
Munic Vulnerability Planning	(11,100.00)	11,100.00			0.00
Haz Mitigation Plan (FEMA)	-				-
Covid 19 Cares Act	(60,828.15)		6,943.70		(67,771.85)
American Recovery Plan Act (ARPA)	91,584.99	239,312.21	404,743.18		(73,845.98)
FY22 Flood Emergency	-	871,645.00	136,384.67		735,260.33
CTCL 2020 Elections Grant	2,090.83		2,090.83		-
Green Communities Grant	75,448.75	35,726.25	111,175.00		-
EOCD Housing Rehab	-				-
EOCD Senior Hsg Studies	14,347.72		2,200.00		12,147.72
CDBG Covid19 Loan Fund	4,685.00				4,685.00
DEP Small Scale Grant	500.00				500.00
DEP Recycl Dividend Prog Grant	4,280.00	2,800.00	1,509.90		5,570.10
Septic Management Grant	2,000.00				2,000.00
MAPHC-Public Health	180.00				180.00
FCHHC-DPH My Life/My Health	2.38			(2.38)	0.00
Title III-FCHCC-COA	1,761.40	1,500.00	1,070.00		2,191.40
COA Walking Grant	15.16			(15.16)	0.00
Martap Mini Grant	-				-
Bridge/Culvert Maint Plan Grant	231.95				231.95
Complete Streets Grant	-	219,975.81	360,823.25		(140,847.44)
Mass Works-IP Pump Sta & Sewer Grant	(52,575.00)	209,158.32	447,425.00		(290,841.68)
ADA Eval & Transition Plan Grant	-		12,910.00		(12,910.00)
Wellhead Protection Grant	1,167.78				1,167.78
COA Formula Grant	6,000.65	6,000.00	8,730.00		3,270.65
MCOA Grant FY21	(2,812.56)	2,802.25		10.31	0.00
Library-LIG/MEG	19,450.58	3,734.16	716.10		22,468.64
Library -MA Cultural Cncl Grant	2,275.00		2,266.76		8.24
Library-LSTA Dig In Grant	-	10,000.00	3,030.36		6,969.64
Schools:					
School Lunch	23,670.16	104,807.57	84,733.70		43,744.03
School EBT Admin Reimb	-	614.00			614.00
Revolving Funds:					
Misc Grants/Gifts	516.08				516.08
100 Mile Club	187.44				187.44
After School Program	(210.35)	4,888.08	3,675.35		1,002.38
School E Rate Revolving	-				-
Read-A-Thon Revolving Fund	0.00				0.00
Pre-K Tuition Revolving Fund	48,810.12	11,393.00	30,879.24		29,323.88
Adult Education-Prof Devel	3,075.00				3,075.00
Other:					
Recreation Revolving	12,677.47	14,272.96	2,468.24		24,482.19
Ten Town Loan Program	124,151.13	35,592.58	63,200.00		96,543.71
Entergy/VY Training	1,180.00				1,180.00
Cultural Council	5,590.70	5,021.25	3,990.00		6,621.95
Road Machinery Fund	786.47				786.47
Sale of Cemetary Lots	12,450.00	750.00			13,200.00
Wetlands Protection Fund	5,996.90				5,996.90
Post War Rehab	25,795.19	59.84			25,855.03
Insurance Proceeds	873.72				873.72
Cons Comm Consultant Fees	4,833.87				4,833.87
FRCOG-Mini Grant-BOH	197.23				197.23
Cable-PEG Access Support	155,815.41	15,241.56	22,262.20		148,794.77
EV Charging Stations Revolving Fund	(30.23)	184.81	324.50		(169.92)
COA Revolving-Van Driver & Admin	4,364.67	1,614.32	1,716.75		4,262.24
COA Food Service Revolving	2,604.31	785.00	734.24		2,655.07
COA Donations	4,386.18	2,588.00	2,783.38	7.23	4,198.03
COA Facility Use	446.00		446.00		-
Police Outside Detail	11,225.00	57,561.00	63,942.00		4,844.00
Police Gifts	-	60.00			60.00
Fire Dept Gifts	2,048.00				2,048.00
Library-Ezra Jack Keats Foundation	-				-
Coutu Library	820.00				820.00
Library Gifts & Donations	-	998.35	598.35		400.00
Library Bldg & Renov Gifts & Donations	5,033.24	2,189.43			7,222.67
Historical Comm Gifts	115.00				115.00
Riverfront Park Improv- Gifts & Donations	315.00	70.00	385.00		-
Firstlight Park Sculpture Grant	-	10,000.00	4,370.20		5,629.80
SEAD	1,932.26				1,932.26
	\$ 335,443.70	\$ 2,450,544.12	\$ 1,934,046.62	\$ (89,165.00)	\$ 762,776.20

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
FOR THE YEAR ENDED JUNE 30, 2022					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2021	Revenues	Expenditures	Sources (Uses)	June 30, 2022
Library Bldg Project	\$ 754,037.34		\$ 21,893.50	\$ (714,963.49)	\$ 17,180.35
Sewer Main Line Replacement POTW#2	\$ 1,433,483.66	\$ 5,065.11	\$ 1,269,454.45		\$ 169,094.32
Church St Bridge	179,000.00		57,700.00		121,300.00
	\$ 2,366,521.00	\$ 5,065.11	\$ 1,349,047.95	\$ (714,963.49)	\$ 307,574.67

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENSES					
AND CHANGES IN FUND BALANCES - EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2022					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2021	Revenues	Expenditures	Sources (Uses)	June 30, 2022
Stabilization Fund:					
General-Undesignated	\$ 9,263,190.93	\$ 58,268.90		\$ 987,963.49	\$ 10,309,423.32
Designated for Expenditure	\$ -				\$ -
Capital Stabilization	609,590.63	6,999.20		150,000.00	766,589.83
OPEB Trust Fund	5,933,488.60	(828,829.06)		300,000.00	5,404,659.54
Cemetery Perpetual Care:					
Non-Expendable	9,840.18				9,840.18
Expendable	23,009.94	76.22			23,086.16
Conservation Fund	8,880.76	27.23			8,907.99
	\$ 15,848,001.04	\$ (763,457.51)	\$ -	\$ 1,437,963.49	\$ 16,522,507.02



REGIONAL REPORTS

- Franklin County Solid Waste Management District
- Eastern Franklin County Health District
- Veteran's Services
- FRCOG Services to Erving
- Regional Dog Shelter

REGIONAL REPORTS

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT REPORT

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT 2022 ANNUAL REPORT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2022 shows a decrease of 200 tons of recycling compared to 2021. District residents recycled just over 2,500 tons of paper and containers. The recyclables were processed at the Springfield Materials Recycling Facility and sold, primarily to domestic companies, to be recycled.

We returned to holding our Clean Sweep bulky waste collections in 2022 with events in May and October. Events were held at Mohawk Trail Regional High School, Northfield highway Garage, and Whately transfer station. The May event was the first one held since October 2019 due to the pandemic. Combined, the events served almost 600 households and collected over 60 tons of bulky waste, scrap metal, appliances, electronics, propane tanks, tires, and other items.

We held our annual household hazardous waste collection in September 2022 at Greenfield Community College and Orange transfer station. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 374 households participated in this event. Residents have access to other hazardous waste collection events in the Pioneer Valley.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$101,400 for District towns. This grant funding is a result of a town's successful waste management infrastructure.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 117 Main St. in Greenfield.

Jan Ameen - *Executive Director*

Terry Narkewicz, Shelburne - *Vice-Chair*

Chris Boutwell, Montague - *Chair*

M.A. Swedlund, Deerfield - *Treasurer*

REGIONAL REPORTS

EASTERN FRANKLIN COUNTY HEALTH DISTRICT ANNOUNCEMENT

In this coming year, the Erving Board of Health will bid a congratulatory farewell to longtime Assistant Health Agent, Charlie Kaniecki who will be officially stepping away from his service to the town to enjoy his well-earned retirement and spend more time with his family and his grandchildren more fully.

Charlie's career in public health spans decades and he has received many commendations over the years in addition to being granted a Fellowship from the Public Health Institute for his work in mentoring his peers in public health.

In 2000, Charlie accepted the position of state District Health officer for the western region of the Commonwealth, in which capacity he provided support and guidance services related to public health to over 100 communities and became the figurehead for public health advocacy and response in western Massachusetts. While Charlie will continue to provide public health services and is always quick to assure that he's only a phone call away, he plans to keep his focus on public health closer to his home community.

Charlie's guidance has been invaluable. In addition to his professional expertise, he will always be recognized for his willingness to help people on both professional and personal levels.

We wish you all the best and thank you for your support and guidance for all these years!



Charlie and his wife Kathy are residents of Southampton where he and his son still work the family farm on which he grew up, continuing farming endeavors spanning 4 generations. While the farm is no longer a dairy, he now boards horses and maintains 140 acres of open hayfields and forest.

REGIONAL REPORTS

VETERAN'S SERVICES AGENT REPORT

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

District Annual Report CY22

Member Towns

Ashfield
Bernardston
Buckland
Charlemont
Colrain
Conway
Deerfield
Erving
Gill
Greenfield
Hawley
Heath
Leverett
Leyden
Monroe
Montague
New Salem
Northfield
Plainfield
Rowe
Shelburne
Shutesbury
Sunderland
Warwick
Wendell
Whately

Mission Statement: To advocate for veterans, their spouses, dependants, widows or widowers for Veterans' Benefits on the Local, State and Federal levels

Office has maintained continued outreach operations across the district. We have dramatically increased the amount of VA claims we have been completing due to increased VA Presumptive diseases for numerous eras of service:

➤ District now brings in \$1,850,500.00 in Federal and State money **per month** from all sources (VA, State Reimbursements, State Annuities and sales).

➤ Tim Niejadlik retired in October of 2022, with Chris Demars taking over as Director.

➤ VSA Laura Thorne has maintained her SHINE certification and is helping veterans and their dependents, taking some of the load off the Senior Centers. Brian Brooks, Veteran Service Officer, was named the Massachusetts Marine Corps League Commandant, representing Marine Veterans across Massachusetts for the second year in a row.

➤ Office participated in numerous protests against potential VA closures, this seems to have helped along with our local elected officials in keeping VA Leeds open for now.

➤ We project a slight increase for Fiscal Year 24 budget while continuing to expand services in 2023

Christopher Demars, Director
Upper Pioneer Valley Veterans' Services District



Franklin Regional Council of Governments Services to Erving in 2022

The FRCOG provides planning services, programming, and advocacy to all Franklin County municipalities. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. The Community Health programs provide substance use and chronic disease prevention; the Planning Department assists with local planning and larger regional projects; and the Emergency Preparedness and Homeland Security Programs prepare and train first responders and health officials.

The following pages list services specific to Erving.

Climate Resilience and Land Use

- Provided technical assistance for the Northfield Mountain Pumped Storage project FERC relicensing.
- Continued development of a Keyup Brook Watershed-Based Plan that would make the watershed area eligible for water quality grants.

Community Health

- Conducted the annual student health survey assessing attitudes and behaviors among middle and high school students. Staff reported results to Gill-Montague Regional School District (GMRSD) administrators from 124 students, representing 78% of the 8th, 10th, and 12th grades. Survey data meets federal requirements for the school and is valuable for grant writing and program planning.
- Provided resources for advancing racial justice in school districts/schools to the GMRSD.
- Provided training, materials, and technical assistance for the new, evidence-based PreVenture substance use prevention and mental health promotion program in the GMRSD.
- Provided coaching on restorative practices in the GMRSD.
- Assisted with Erving's official acceptance into the Age- and Dementia-Friendly Communities initiative, paving the way for participation with the needs assessment and action plan.
- Provided information on the Mass in Motion age-friendly municipal planning initiative and a memorandum of understanding to the select board for work to be done in 2023.

Economic Development

- Provided technical assistance and presented at a public meeting regarding the redevelopment of the town-owned former IP Millers Papermill.
- Met with the town planner to discuss the municipality's priority town projects seeking funding.
- Provided technical assistance considering steps to expand the Millers Falls National Register Historic District to include Erving'side.

Finance and Municipal Services

- Erving contracted with the FRCOG to receive collective bid pricing for highway products and services, including rental equipment, fire alarm services, and dog tags and licenses.
- The FRCOG Cooperative Inspections program issued 85 building permits, 34 electrical permits, 26 plumbing/gas permits, and 5 certificates of inspection for Erving in 2022.
- Staff completed a shared conservation commission agent feasibility study, based on a survey of 9



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Public Health
Prevent. Promote. Protect.

Cooperative Public Health Service Services to Erving – 2022



The Town shares a Public Health Nursing Department with other members of the CPHS, a health district based at the Franklin Regional Council of Governments. Other neighboring towns sharing the same public health staff include Ashfield, and Northfield. Neighboring towns that share in the Public Health Nursing as well as Health Agent staff are Bernardston, Buckland, Charlemont, Colrain, Conway, Gill, Hawley, Heath, Leyden, Monroe, Rowe, and Shelburne. The Town's regional staff include Program Manager Randy Crochier, Public Health Nurses Lisa White and Meg Ryan and Epidemiologist/Health Educator Maureen O'Reilly. CPHS activities in Erving on behalf of the Board of Health during 2022 included:

- Facilitated COVID-19 and flu vaccine clinics between state mobile vendors and local schools and senior centers. These clinics served over 600 individuals in North County, including many Erving residents. Additionally, nurses gave 363 Flu and 548 COVID vaccinations at CPHS Walk-in Wellness hours, vaccination clinics, and home visits. Among these, Erving residents received 55 vaccines.
- Completed state-mandated infectious disease surveillance/contact tracing and reporting for communicable disease cases in district member towns, including 269 Erving cases, 253 of which were COVID-19.
- Hosted Walk-in Wellness nursing hours at the Senior Center: saw 60 different residents for a total of 142 separate visits
- Supported the Franklin County Age- and Dementia- Friendly Communities initiative by participating on the steering committee, enrolling 5 new towns, conducting a survey of needs and 4 focus groups for early 2022, and gathering participants for work groups to identify priorities from survey results.
- Offered sharps collection and box exchange in collaboration with Franklin County Solid Waste Management District at all CPHS Walk-in Wellness hours: 118 boxes were exchanged.

In addition, FRCOG staff:

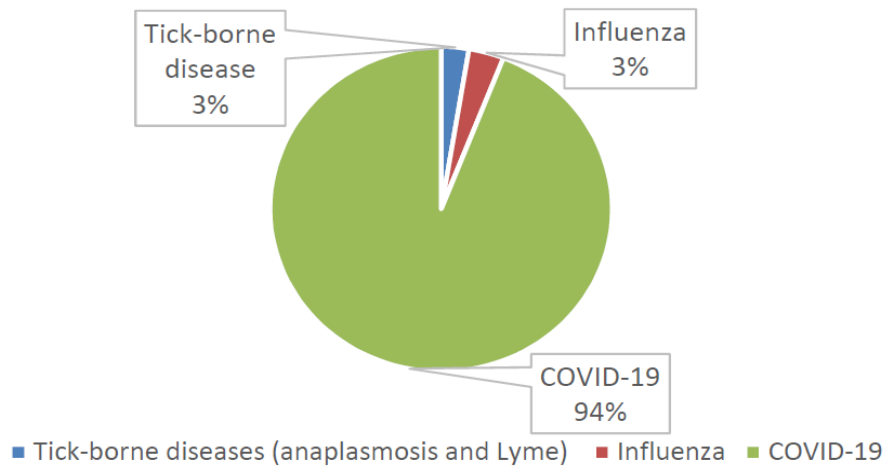
- Assisted with Erving's official acceptance into the Age- and Dementia-Friendly Communities initiative, paving the way for participation with the needs assessment and action plan.
- Provided information on the Mass in Motion Age-friendly municipal planning initiative and a memorandum of understanding to the Selectboard for work to be done in 2023.

REGIONAL REPORTS

We thank the residents of Erving for the opportunity to serve them and look forward to working closely together to improve the health of the community in the coming year!

Erving's representatives to the CPHS Oversight Board in 2022 were Jeff McAndrews and Leo Parent, Board of Health Members. For more information about the Board or the district, visit www.frcoq.org

Erving 2022: Reportable disease distribution



ANNUAL REPORT FOR THE FRANKLIN COUNTY SHERIFF'S OFFICE REGIONAL DOG SHELTER:

The Franklin County Sheriff's Office Regional Dog Shelter has been in operation since 2012. The shelter was started by Sheriff Christopher Donelan who saw the need in the community for a dog sheltering facility and is currently the only brick and mortar dog shelter in Franklin County.

As of this date, the dog shelter provides services to 23 of the 26 Franklin County towns. During the course of 2022, the Regional Dog Shelter logged 190 canine intakes, (164 where brought in as strays, and 26 where Surrendered, Transferred or Returned to our facility)



102 where returned to their owners;



74 where adopted into new fur-ever homes; and



11 where transferred to another facility to better meet their specific needs.

While we are primarily a dog facility with the addition of the Sheriff's Office Regional Animal Control Position the shelter assisted in the holding and transfer of 18 felines. At this time, the shelter does not have the capability to process cat adoptions, therefore all felines are transferred to an appropriate agency.

Working with the Community:

Food Pantries: If you are struggling to feed your pet, or know of a food pantry that could use dog/cat food please let us know!

Rabies Clinics: In 2022, the shelter partnered with (2) local veterinarians to sponsor rabies clinics in Turners Falls and Heath.

Dog Licensing: Some Town Clerks have granted the ability for the shelter to issue a dog license for a dog that is brought in and not licensed. As Massachusetts General Law requires every dog be licensed and vaccinated for rabies before it can be released from the shelter. This ability has drastically reduced the time that an owned dog must stay at the shelter, if it was unlicensed upon intake.

Volunteers: Volunteers are essential to the smooth operation of the shelter, without them, we would not have the success that we have today. Donating over 6,167 hours in 2022, volunteers helped with Daily Kennel Chores, Foster Homes, Event Staffing and providing Enrichment specific to each dog's needs. We are always in need of new volunteers, if you are interested in joining our volunteer team; please check out the volunteer application on our website.

Did you know? The overall average length of stay for a dog at our kennel is 30 days? During this time, all their costs and care are covered by the Friends of the Franklin County Regional Dog Shelter.

GLOSSARY OF TERMS

GLOSSARY OF TERMS

ACCOUNTANT

The town accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal books including each specific appropriation, the amounts and purposes of each expenditure, and the receipts from each source of income. The accountant must inform town officers of unexpended balances in their appropriations (41:58), immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trustfunds for the preceding fiscal years (41:54A). A critical function of the town accountant (41:56) relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION

The value placed on a particular property by the local board of assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR

The board of assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET

Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname despite being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. This "Cherry Sheet" must be received by the Assessors before the new tax rate can be set.

GLOSSARY OF TERMS

DEPARTMENT HEAD

Department heads (either appointed, e.g., Highway Superintendent, or elected, e.g., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. To monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS

There are two types of exclusions: debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR

July 1st to June 30th. For example: At the Annual Town Meeting in May 2018, we vote on the budget for FY2019 which starts on July 1, 2018. FY2019 taxes are assessed as of January 1, 2018, and billed according to the Fiscal Year July 1, 2018, to June 30, 2019.

FINANCE COMMITTEE

The finance committee is the official fiscal watchdog for the town. Finance committees were established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The finance committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH

Free cash is a term which generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY

The property tax levy is the revenue a community raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING

The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year if it remains below the levy ceiling. Permanent increases in the levy limit result from the following-. Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST

GLOSSARY OF TERMS

If the Town must borrow money, we must pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE

Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH

New growth is generated by a substantial improvement to a property in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE

A Town Meeting Warrant Article which consolidates budget items for various departments. At the Annual Meeting, the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY

Overlay is a reserve account which is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers because of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS

Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The assessors release this excess amount from overlay-to-overlay surplus. These funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE

A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND

The reserve fund is a contingency fund usually created as part of the annual budget appropriations which is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary, and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID

GLOSSARY OF TERMS

Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING

Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools but may not limit the authority of the school committee to determine expenditures within the total appropriation.

SELECTMEN

The Selectmen are the closest thing a town has to a chief executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the finance committee's position on the budget. The selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

STABILIZATION

The stabilization fund may be created pursuant to 40:5B. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR

The collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE

Foreclosures in the Land Court are the main avenue by which the treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK

GLOSSARY OF TERMS

The town clerk certifies town meeting vote, to the treasurer, assessors, and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The town clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER

The treasurer is the custodian of all town funds. The position is responsible for the deposit, investment, and disbursement of town funds. The treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the selectmen. During the year, the treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.) Treasurers should maintain a cash flow budget which is updated and adjusted monthly. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy which is reviewed with the selectmen and the finance committee. A strong record-keeping system is also important to document performance.

WARRANT

There are three types:

1. Treasurer's Warrant, which is signed by the board of selectmen which authorizes the treasurers to pay a list of bills (41:56)
2. Assessor's Warrant to Collect, which authorizes the collector to collect the amount of tax that has been committed to the collector. (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that state the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted seven (7) days prior the annual town meeting and 14 days prior to a special town meeting (39:10)

FEDERAL AND STATE ELECTED OFFICIALS

United States Senator

Elizabeth Warren
Springfield Federal Building
1550 Main Street, Suite 406
Springfield, MA 01103
(413) 788-2693

United States Senator

Edward "Ed" Markey
Springfield Federal Building
1550 Main Street, 4th Floor
Springfield, MA 01103
(413) 785-4610

United States Congressman

Jim McGovern
94 Pleasant Street
Northampton, MA 01060
(413) 341-8700

Governor of Massachusetts

Maura Healey
State House – Room 360
Boston, MA 02133
(617) 725-4005

Senator in General Court

Jo Comerford
State House – Room 70-C
Boston, MA 02133
(617) 722-1532

Representative in General Court

Susannah Whipps
State House – Room 540
Boston, MA 02133
(617) 722-2090

AT YOUR SERVICE

HELPFUL CONTACT INFORMATION

Board of Selectmen/ Water Commissioners Town Hall

Meets Mondays 6:30 PM
413-422-2800 Ext. 1102
selectmen@erving-ma.gov

Town Administrator Town Hall

413-422-2800 Ext. 1102
bryan.smith@erving-ma.gov

Administrative Assistant Town Hall

413-422-2800 Ext. 1101
elizabeth.sicard@erving-ma.gov

Accountant Town Hall

413-422-2800 Ext. 1103
deborah.mero@erving-ma.gov

Board of Assessors Town Hall

413-422-2800 Ext. 1107
assessors@erving-ma.gov

Principal Assessor

413-422-2800 Ext. 1107
jacquelyn.boyden@erving-ma.gov

Tax and Water Collector Town Hall

413-422-2800 Ext. 1104
michele.turner@erving-ma.gov

Treasurer Town Hall

413-422-2800 Ext. 1112
Jennifer.eichorn@erving-ma.gov

Board of Health Town Hall

413-422-2800 Ext. 1101
health@erving-ma.gov

Conservation Commission Town Hall

413-422-2800
Conservation@erving-ma.gov

Finance Committee Town Hall

Meets as Necessary
413-422-2800 Ext. 1102

Town Clerk Town Hall

413-422-2800 Ext. 1106
richard.newton@erving-ma.gov

Planning Board Town Hall

413-422-2800
planning@erving-ma.gov

Zoning Board of Appeals Town Hall

Meets by Appointment
413-422-2800

Highway Department

16 Public Works Blvd.
Monday thru Thursday
413-423-3500
glenn.mccrory@erving-ma.gov

Water/Wastewater Dept.

16 Public Works Blvd.
Monday thru Friday
413-423-3500
peter.sanders@erving-ma.gov

WEBSITE:
www.erving-ma.gov

Erving Public Library 2 Care Drive

413-423-3348
library@erving-ma.gov

Council on Aging Senior/Community Center

1 Care Drive
413-423-3649
paula.bettters@erving-ma.gov

Veterans Services 294 Main Street Greenfield

413-772-1571

Erving Elementary School

28 Northfield Road
413-423-3326

School Committee Erving Elementary School Third Tuesday 7:00 PM

Erving Fire Station

413-423-3866
fire@erving-ma.gov

Erving Police Station

71 French King Highway
413-423-3310
police@erving-ma.gov

Recreation Commission Town Hall

413-422-1187
recreation@erving-ma.gov

Town Planner Town Hall

413-422-2800 Ext. 1108
Mariah.kurtz@erving-ma.gov

Town-General Inquiries
info@erving-ma.gov