



# TOWN OF ERVING

## SELECT BOARD / WATER COMMISSIONERS

To be held at the Senior & Community Center,  
1 CARE DRIVE, ERVING, MASSACHUSETTS 01344

Jacob A. Smith, Chair  
William A. Bembury  
Scott Bastarache  
*Select Board*

Bryan Smith  
*Town Administrator*

### Meeting Agenda

#### Monday, December 19, 2022

This meeting is open to the public.

#### Scheduled Business

<i>Time</i>	<i>Agenda Item</i>
6:30 PM	Call to Order
6:30 PM	Mass in Motion Grant for Erving Age-Friendly Work Presentation
7:00 PM	Joint Meeting with Finance Committee- Review of FY2024 Budget Requests- Public Safety, Public Works, General Government, Discussion of Dental & Vision Plan Options

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
Discussion Regarding Back-up Snow Plowing Practices	1
Discussion Regarding Recycling Center Proposal	2
Review of Request for Qualifications for Town Hall Feasibility Study	3
Discussion Regarding Shared Health Inspection Services- Review of Draft Position Description & Draft Intermunicipal Agreement	4
Review of Family and Medical Leave Act Policy Draft- 3 <sup>rd</sup> Reading	5
Review of Proposed Personnel Bylaw Draft- 4 <sup>th</sup> Reading	6
Review of Proposed Personnel Policies & Procedures Manual Draft- 4 <sup>th</sup> Reading	7
Review of Proposed Cemetery Commission Bylaw	8

#### New Business

<i>Agenda Item</i>	<i>Section</i>
Sale of Surplus Real Property at 18 Pleasant Street & 17 Moore Street to Millers Falls Realty	9
Review of Mass in Motion Grant for Erving Age-Friendly Work Presentation	10
Discussion Regarding Dental & Vision Insurance Plan Options	11
Review of Draft Letter from School Committee Chair	12
Review of FY2024 Budget Requests- Police, Animal Control, Fire & Emergency Medical Services, Emergency Management, Tree Warden, Highway, Snow Removal, Fuel, Cemetery, Buildings & Grounds Maintenance, Solid Waste, Water Enterprise, Wastewater Enterprise, Town Clerk, Conservation Commission	13
Acceptance of FY2023 Firefighter Safety Equipment Grant	14
Review of Poplar Mountain Conservation Area Gift Fund Request	15
Meeting Minutes: December 05, 2022	16
Review & Issuance of the 9 <sup>th</sup> & 10 <sup>th</sup> Water Commitment for FY2023	17
Renewal & Issuance of 2023 Liquor Licenses: Retail Package, Inn Keeper, Pouring	18
Issuance of the 2023 Licenses: General Business, Common Victualer, Auto Class I, II & III, & Amusement Licenses	19
Review of Remote Work Policy- 1 <sup>st</sup> Reading	20
Review of Bid Documents for Wheelock Street Culvert Replacement Project	21
Review Open Meeting Law complaint from Todd Wallack submitted on November 30, 2022 concerning the Board's November 7, 2022 meeting.	22

#### Other Business

#### Signing of the Treasury Warrant

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda

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*Unanticipated Business*

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*Anticipated Next Meeting Dates*

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January 09, 2023- 6:30PM  
Senior & Community Center

January 23, 2023- 6:30PM  
Senior & Community Center

### Calendar Year 2023 License Renewals for Review & Consideration

<b>Business Name</b>	<b>Address</b>	<b>License Type</b>	<b>Effective Date</b>	<b>Expiration Date</b>
Franklin Grocery	1 West High Street	Liquor License - Retail Package Store	01-Jan-23	31-Dec-23
French King Bowling Center	55 French King Highway	Liquor License Restaurant/All Alcohol	01-Jan-23	31-Dec-23
Weatherheads	63 French King Highway	Liquor License - Retail Package Store	01-Jan-23	31-Dec-23
Flis Market	5 West Main Street	Liquor License - Retail Package Store	01-Jan-23	31-Dec-23
French King Motor Inn	129 French King Highway	Liquor License - Innkeeper	01-Jan-23	31-Dec-23

<b>Business Name</b>	<b>Address</b>	<b>License Type</b>	<b>Effective Date</b>	<b>Expiration Date</b>
French King Bowling Center	55 French King Highway	Automatic Amusement Devices	01-Jan-23	31-Dec-23

<b>Business Name</b>	<b>Address</b>	<b>License Type</b>	<b>Effective Date</b>	<b>Expiration Date</b>
Dunkin Donuts	63 French King Highway	Common Victualers	01-Jan-23	31-Dec-23
Flis Market	5 West Main Street	Common Victualers	01-Jan-23	31-Dec-23
Freight House	11 East Main Street	Common Victualers	01-Jan-23	31-Dec-23
French King Bowling Center	55 French King Highway	Common Victualers	01-Jan-23	31-Dec-23
French King Motor Inn	129 French King Highway	Common Victualers	01-Jan-23	31-Dec-23
French King Restaurant	127 French King Highway	Common Victualers	01-Jan-23	31-Dec-23

<b>Business Name</b>	<b>Address</b>	<b>License Type</b>	<b>Effective Date</b>	<b>Expiration Date</b>
Greenfield Automotive	38 French King Hwy	Auto Repair	01-Jan-23	31-Dec-23
Tim's RV, Inc.	15 East Main Street	Class I / Agent of Vehicle Manufacturer	01-Jan-23	31-Dec-23
Rose Ledge Companies	21 Poplar Mtn. Road	Class II / Auto Repair / Retail	01-Jan-23	31-Dec-23
Stoneville Auto	64 East Main Street	Class II / Auto Repair / Retail	01-Jan-23	31-Dec-23
Tim's RV, Inc.	15 East Main Street	Class II / Auto Repair / Retail	01-Jan-23	31-Dec-23
Erving Equipment	38 French King Hwy	Class II / Used Vehicle Retail	01-Jan-23	31-Dec-23
Rose Ledge Companies	21 Poplar Mtn. Road	Class III / Buy, Sell Vehicle Parts	01-Jan-23	31-Dec-23
Stoneville Auto	64 East Main Street	Class III / Buy, Sell Vehicle Parts	01-Jan-23	31-Dec-23

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