



TOWN OF ERVING

SELECT BOARD / WATER COMMISSIONERS

To be held at the Senior & Community Center,
1 CARE DRIVE, ERVING, MASSACHUSETTS 01344

Jacob A. Smith, Chair
William A. Bembury
Scott Bastarache
Select Board

Bryan Smith
Town Administrator

Meeting Agenda

Monday, December 05, 2022

This meeting is open to the public.

Scheduled Business

<i>Time</i>	<i>Agenda Item</i>
6:30 PM	Call to Order
6:35 PM	Joint Meeting with Board of Assessors- FY2023 Tax Classification Hearing
7:00 PM	Joint Meeting with Finance Committee- Review of FY2024 Budget Requests- General Government

Old Business

<i>Agenda Item</i>	<i>Section</i>
Review of Clothing Allowance Policy Draft- 3 rd Reading	1
Review of Proposed Personnel Bylaw Draft- 3 rd Reading	2
Review of Proposed Personnel Policies & Procedures Manual Draft- 3 rd Reading	3
Review of Family and Medical Leave Act Policy Draft- 2 nd Reading	4
Discussion Regarding Shared Health Inspection Services- Review of Draft Position Description & Draft Intermunicipal Agreement	5

New Business

<i>Agenda Item</i>	<i>Section</i>
Meeting Minutes: November 28, 2022	6
Discussion of FY2023 Small Business Commercial Tax Exemption	7
FY2023 Tax Classification Hearing	8
Review of Request for Qualifications for Town Hall Feasibility Study	9
Review & Appointment for Golden Cane Committee- John Rice & Kelly Loynd	10
Review of Professional Engineering Services Agreement for Wheelock Street Culvert Project- Weston & Sampson	11
Review of Professional Services Proposal for the FY2022 Financial Audit- Scanlon & Associates	12
Review of FY2024 Budget Requests- Select Board, Finance Committee, Accountant, Assessors, Treasurer, Tax Collector, Information Technology, Community Access TV, Personnel, Town Clerk, Land Use	13

Other Business

Signing of the Treasury Warrant

Executive Session: Pursuant to MGL Chapter 30A, § 21(a)(7) to comply with, or act under the authority of, M.G.L. c. 30A, the Open Meeting Law, to review draft minutes of the Select Board's November 7, 2022.

Unanticipated Business

Anticipated Next Meeting Dates

December 19, 2022- 6:30PM Senior & Community Center	January 09, 2023- 6:30PM Senior & Community Center
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Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda