

Erving Public Library
Library Trustee Meeting Agenda
March 1st , 2020 2:00 PM
Held at the New Erving Public Library
2 Care Drive, Erving, MA 01344

2 p.m. The Trustees will meet with Senator Jo Comerford

Policy Discussion:

Minute Approval:

Reports

- Friends' Report – *Becky Hubbard, Friends President*
- Librarian's Report- *Barbara Friedman, Library Director* (see attached)
- Committee Reports: Building Committee - *Rupert Roy-Clark*
- Fundraising Sub-Committee:
- In-Kind Gifts Acceptance
- Timesheets and Bill Schedules

Old Business

- New Director Position: sample questions, employment agreement (contract) and a screening committee
- Director Annual Review-Tabled from last meeting
- Policies – Approval of Meeting Room Policy
- Donor Recognition, plaques, etc.
- Revised Inclement Weather Closure Policy
- Policies – Review old policies, especially Behavior Policy
- Town Wage Review Report
- Timesheets and Bill Schedules signing
- Tune up FY21 Budget narrative

Next Meeting:

Future Meeting Agenda Items

These agenda items are those reasonably anticipated for discussion. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion.