



# TOWN OF ERVING

## BOARD OF SELECTMEN/ WATER COMISSIONERS

To be held at Town Hall, 12 East Main Street  
ERVING, MASSACHUSETTS 01344

Jacob A. Smith, Chair  
William A. Bembury  
Peter Sanders  
*Board of Selectmen*

### Meeting Agenda

**Monday, March 16, 2020**

Bryan Smith  
*Administrative Coordinator*

This meeting is open to the public

#### Scheduled Business

<i>Time</i>	<i>Agenda Item</i>
6:00 PM	Call to Order
6:30 PM	Complete Streets Prioritization Plan Presentation- FRCOG
7:00 PM	Joint Meeting with Finance Committee: Review of FY2021 Budget Draft & Review of the Annual Town Meeting Warrant

#### Old Business

<i>Agenda Item</i>	<i>Section</i>
Library Construction Project Update	1
IP Mill–Hazardous Materials Clean-up Project Update	2
Review of Erving Public Library Furniture, Fixtures & Equipment	3
Procurement and Proposed Change Orders	
Review of FY2021 Budget Draft	4
Review of Annual Town Meeting Warrant Draft	5
Proposed Bylaw: Amended Revolving Accounts	
Proposed Bylaw: Town Meeting Quorum	
Proposed Bylaw: Town Meeting & Election Warrant Posting	
Proposed Bylaw: License Fees and Service Charges	
Proposed Bylaw: Driveways and Curb Cuts	
Discussion of Re-use of Former Library Building	6
Review of the Highway Superintendent Position Description	7

#### New Business

<i>Agenda Item</i>	<i>Section</i>
Review of Meeting Minutes: January 27, 2020, February 10, 2020, February 24, 2020 & March 02, 2020	8
Review of Tree Planting Policy DRAFT- w/ Tree Warden & Assistant Town Planner	9
Review of Complete Streets Prioritization Plan- FRCOG	10
Review of FY2021 Heating Oil, Diesel, and Unleaded Gasoline Bids	11
Review of Reconciliation Policy Draft- 1 <sup>st</sup> Reading	12
Review of 2019 Annual Report from Town of Orange Ambulance	13
Service Discussion Regarding Town Response to COVID-19	14
Fire Department Regional Grant MOU	15

#### Other Business

*Signing of the Treasury Warrant*

**Executive Session:** pursuant to Massachusetts General Law Chapter 30A, Section 21 (7) to comply with, or act under the authority of any general or special law or federal grant-in-aid requirements.

#### Anticipated Next Meeting Dates

Monday, March 23, 2020  
Town Hall 6:30 PM

Monday, March 30, 2020  
Town Hall 6:30 PM

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.

Note: These agenda items and estimated times are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion. Estimated agenda times may need to be changed on the night of the meeting for the sake of expediency. Section numbers correspond to agenda packets and are not an indication of the order of the agenda.