

Minutes from Senior Housing Committee

Date: April 20, 2017

-Called to order: 2:33p.m. by Bill Bembury, Acting Chairman

-Committee Members Present: Bill Bembury, Paula Betters, Jacquie Boyden, Denise Maynard, Gary Betters, Rebecca Hubbard

-Others: Bryan Smith-Administrative Coordinator, Bruce Hunter-Co-Interim Director Community Development Program (HRA), Peter Wells (Principal) and Carlos Nieto-Muller from Berkshire Design Group, Inc., Northampton, MA; (Company to which the Solicitation for Fee for Service was awarded)

New Business: Bruce distributed the meeting agenda which contained: Attachment A which identified the Scope of Services, Attachment F which identified Information Available from the Town of Erving for Development of Senior Housing Master Plan, and the Erving Senior Housing Masterplan Project Schedule. The agenda has been attached to these meeting minutes.

Discussion: During the discussion, it was clearly stated to Berkshire Design Group, Inc. (BDG), that the plans requested were to be the base plans to be used by the Senior Housing Committee when planning senior housing and the plan for the architect or engineer to use when planning/designing senior housing. The mission of BDG was to identify the physically usable land for development.

Bryan stated that BSC Group from Worcester, MA and the MA Department of Transportation are responsible for Route 63 redevelopment. Both entities have stated that they will make the Route 63 auto CAD program available to BDG.

BDG shared maps of information they have comprised to date regarding usable land. Peter Wells suggested that although it is not in the original Solicitation for Fee for Service, the committee may want to have a survey of wetlands, brooks, etc. performed as well. This allows for resource delineation which will prove helpful during future planning of senior housing.

Jacquie- motion: "To have resource delineation/survey of wetlands performed".

Denise- motion: seconded.

Passed Unanimously.

BDG recommended Ward as someone they have worked with in the past. BDG will contact Ward asking him to contact Bryan regarding possibility of having survey performed.

BDG and Senior Housing Committee arranged the following meeting dates:

Progress meeting between BDG and SH committee at Senior/Community Center, Wednesday, May 24 at 2:30p.m. Note that this is a change from the date identified on the agenda.

Final Masterplan due Wednesday, May 31, 2017

BDG to present Final Masterplan to SH Committee and BOS, Wednesday, June 19, 2017; time and place to be determined.

Old Business: Bryan reported that the Board of Selectmen during their weekly meeting, approved borrowing \$15,000 from the Regional Housing's Revolving Fund. This approval was necessary since the current grant funds are required to be "cashed out" by June 30, 2017. This will allow additional necessary endeavors such as a feasibility study to be pursued by the Senior Housing Committee during Phase II of the project.

Minutes from the SH Committee Meeting April 20, 2017 (continued)

Committee tours of senior housing in the towns of Gill, Bernardston, and Shelburne Falls scheduled for April 28. FRTA, council on aging bus, will be used to transport the committee. Leaving Sr./Community Center at 9:00a.m. With estimated time of return scheduled for 1:00 p.m.

Paula requested that forms from the FRTA be returned to her. The form needs to be completed and turned in to FRTA main office in order for a committee member to ride the bus.

Adjourned: Bill- motion to adjourn at 3:50p.m.

Gary- seconded.

Passed unanimously.

Respectfully submitted _____
Rebecca J. Hubbard, Senior Housing Committee, Secretary