

# Town of Erving Library Building Committee

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3/29/2018 6:30 PM

Held at the Erving Town Hall

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## In Attendance & Call to Order

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Co-Chair Jacquie Boyden, Marcia Bernard, Library Director Barbara Friedman, Becky Hubbard, Rupert Roy-Clark, Deb Smith and Charlie Zilinski

Also in attendance Rob Todisco of P3, Phil O'Brien of Johnson & Roberts, Highway Foreman Glenn McCrory Senior Center Director Paula and Administrative Coordinator Bryan Smith

The committee called to order 6:34 at pm at the Erving Town Hall

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## Approval of Minutes

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02/22/18 & 03/15/18 - On a motion made by Rupert and seconded by Marcia the minutes 02/22/18 & 03/22/18 were approved unanimously as corrected.

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## Old Business – Demo of 34 Northfield Rd. Process/Cost/Timeline

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Rob provided the committee with an update on 34 Northfield Rd. The draft of RFP was sent to Barbara. Bids will be sought for both the abatement portion and demolition portion. Atc is assisting in writing the RFP for the abatement portion. Jacquie stated she wanted to make sure the process allowed for local contractors to bid for the job. Rob stated that's why the RFP process is being used. Glenn asked if a company could be contacted directly. Rob said yes, you can notify a company that the opportunity to bid is available but you cannot give them any type of unfair advantage.

Rupert asked how we make sure that pieces we want to keep are taken care of and not destroyed. Rob said it would be written into the RFP. Paula asked if any of the hardwood flooring could be salvaged. Glenn stated that the highway department would be willing to remove a section of the flooring for future use. On a motion made by Becky, seconded by Deb and approved by majority vote the committee will save a section of the hardwood floor for possible future use

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## Old Business – Banner

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Rob updated the committee that if P3 handled getting the sign for the new library site it would cost approximately \$740. Rupert & Becky stated that Library Trustee Mackensey Bailey, had suggested using the Franklin County Jail Print shop and that as a nonprofit organization the Friends of the Library may not be charged for a sign. Deb said that she had the name of the person that runs the printshop. Deb and Becky will look into their services.

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## Old Business – Design Development

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Phil updated the committee on the most recent changes to design. The building was moved closer to the road to shorten the walk from sidewalk. The outdoor and indoor walk off mat were included in the plan. A counter between adult collection and media/browsing area was removed. Reorganized children's room furniture to provide better space at children's desk. In keeping with the idea of a possible Hermits Cave theme Barbara

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asked Phil if we would be able to have built in wall caves in the children's room. Phil stated the interior walls are not thick enough to accommodate those.

Phil showed the committee three new 3d schematics designs for the exterior of the building. The committee felt there were pros and cons of each design. The committee favored two of the three. Phil will take our suggestions and incorporate into the designs and have new schematics for us to review at our next meeting.

A – Looks more like a flat roof design. All roof angles go in a front to back direction. Roof sheds all water & snow on one side of the building. Committee felt this idea looked a bit dated.

B - Like our "original" plan. Turned gables in opposite direction. Could do an accent siding on the front entrance. Paula suggest adding a copula on the long building (adult wing) that could break up roof line and add interest. Could be lit at night.

C – Exterior is designed so each section of the library is represented on the outside as a different style building. There are varying roof lines, sidings, color etc. so each area has a distinct feel. Concerns over water runoff, maintenance and construction costs with this plan.

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## Old Business – Solar Cost vs. Return

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Jacque stated that in previous meetings the committee had discussed and favored installing ground mounted solar arrays. This would allow for a larger solar array and address both the Highway Foreman & Fire Chief concerns about having a roof mounted system. She also explained a ground mount could allow for expansion if the senior housing complex was built on the lots behind the library.

Phil stated that a roof scale system would be smaller but less expensive to install. A ground mounted array would be bit more expensive but would be a large array. He also explained that the panels and & most roofing material life spans are in tandem. So, in 20 yrs (for example) when the roof needs to be replaced the panels are at the end of their life span and would typically be replaced as well.

Rupert feels it would be foolish to rule out roof mounted solar without having cost estimates to look at and consider. Jacquie suggested solar should be listed as an alternate to the bid spec. She also asked if we couldn't have solar installed due to cost could we have all the conduit/connections/breakers/panels etc. installed so the building was ready for future hookup. Phil explained that the roof would have to be reinforced at the time of construction. Barbara stated that the location could be decided once the committee had plans and costs analysis to review. Becky expressed concern that by not having solar the committee could lose LEED points.

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## New Business – Johnson Roberts Contracts

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The contracts are still being reviewed by the Town's lawyer and should be ready soon.

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## New Business – Other/Not Anticipated

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Procedure for Committee to review bills – Barbara updated the committee that she, trustees and the admin coordinator have worked out a procedure for bills to be reviewed and paid. Barbara also mentioned that she has been the monthly report to the MBLC. Deb asked if the report could also be emailed to the committee and Barbara said she would.

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## New Business – Other/Not Anticipated Continued

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David LaBianca Photographer – Becky tried to contact David via email and it was returned as undeliverable. Jacquie said that Charlie had previously offered to photograph the building process for the committee and was still willing to. The committee agreed to take Charlie up on his offer and have him do any photography.

Jon Sammis – Barbara stated that Athol library has quite a bit of woodworking features by Mr. Sammis. Barbara will be reaching out to him and seeing if he would be interested in doing anything for Erving.

Fundraising Element – Jacquie stated that the committee needs to consider what a fundraising element should be and where to incorporate one. Marcia stated it should be something different from Athol's. Deb stated that the choosing of a theme or element was up to the trustees and once they have done that they could let us know what it is and we can work together to incorporate it into the library. Rupert stated the trustees were open to ideas and if anyone had suggestions to feel free to share ideas with them.

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## Next Meeting Dates & Adjournment

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April 12<sup>th</sup> & 26<sup>th</sup> & May 10<sup>th</sup> & 24<sup>th</sup> at 6:30pm held at the Erving Town Hall.

On a motion made by Rupert and seconded by Marcia the Library Building Committee voted unanimously to adjourn at 7:49 pm.

Respectfully Submitted By

Debra L. Smith