

RESERVES AND AUXILIARY

POLICY & PROCEDURE NO. 4.19	ISSUE DATE: 07/01/14
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MASSACHUSETTS POLICE ACCREDITATION STANDARDS REFERENCED: 16.3.1; 16.3.2; 16.3.3; 16.3.4; 16.3.5; 16.3.6; 16.3.7; 16.4.1; 16.4.2; 16.4.3	REVISION DATE: _____

I. GENERAL CONSIDERATIONS AND GUIDELINES

Reserve officers are sworn police officers who work on a less than full time basis. They are given law enforcement authority and enforcement power, as well as responsibilities to the community, equivalent to those of full-time officers. The selection process for reserves is the same as for full time officers. Reserve officers are considered “employees” when applying department directives, rules, and regulations.

Auxiliary police in Massachusetts have their roots as a branch of Civil Defense. The Auxiliary Police program creates an opportunity for interested citizens to serve their community while supporting law enforcement in a volunteer capacity.

Auxiliaries are not commissioned as law enforcement officers and, except when called to duty or when working in a training capacity – usually in conjunction with a regular or reserve officer from this department; do not have the authority to make arrests, other than a citizen’s arrest under common law. They are, however, a resource to be called upon in the event of a large scale emergency or special event.

II. POLICY

It is the policy of this department that:

- A. Reserve officers receive training as specified by the Massachusetts Municipal Police Training Committee pursuant to M.G.L. c.41, §96B. This will include both recruit and in-service standards.
- B. Auxiliary officers perform only those duties authorized by law.

III. DEFINITIONS

- A. *Auxiliary Officer*: Unpaid, police volunteers whose sworn authority exists only during time of emergency or training as authorized by the Chief of Police.
- B. *Reserve Officer*: A sworn officer who works less than full time.
- C. *Special Officer*: A sworn officer whose police authority is limited in scope in relation to hours of the day, geographic area, assignment, and/or length of (days/months).
- D. *Sworn*: Those members of the department, full and part time, who are duly sworn and vested with police power under M.G.L. Chapter 41, Section 98. Sworn personnel have the authority to make a “full custody” arrest (as opposed to a citizen’s arrest).

IV. PROCEDURES [16.3.1]

A. Reserve Officers

- 1. **AUTHORITY**: Reserve officers are sworn officers who work less than full time. For further information, see the department policy on **Authority and Responsibility**.
- 2. **SELECTION**: The selection criteria for reserve officers are the same as those for full-time officers. For further information, see the department policy on **Recruitment and Selection**. [16.3.2]
- 3. **TRAINING**
 - a. The police department requires all sworn reserve officers to complete a recruit academy training program specified by the Massachusetts Municipal Police Training Committee prior to any routine assignment in any capacity in which the reserve officer is allowed to carry a weapon or is in a position to make an arrest. For further information, see the department policy on **Training and Career Development**. [16.3.3]
 - b. Reserve officers shall receive in-service training specified by the Massachusetts Municipal Police Training Committee. For further information, see the department policy on **Training and Career Development**. [16.3.5]
 - c. Reserve officers shall be trained in use-of-force policies and tested for weapons proficiency with the same frequency as full-time officers. For further information, see the department policy on **Use of Force**. [16.3.6]

4. LIABILITY INSURANCE: Reserve officers are provided with public liability protection under applicable laws equal to that provided to full-time officers. **[16.3.7]**
5. UNIFORMS AND EQUIPMENT
 - a. Reserve officers shall wear the same uniforms and equipment as full-time officers. See the department policy on **Uniforms and Equipment**. [16.3.4]
 - b. Uniforms shall be provided by the Department.
 - c. Firearms shall be provided by the Department.
6. Equipment shall be provided by the Department.
7. BENEFITS AND INSURANCE
 - a. Reserve officers killed in the line of duty shall be eligible for death benefits.¹

B. Special Officer

1. AUTHORITY: Special Police Officers shall have full police powers as limited by the appointing authority or Chief of Police. For further information, see the department policy on **Authority and Responsibility**.
2. SELECTION: The selection criteria for special police officers are the same as those for full-time officers. For further information, see the department policy on **Recruitment and Selection**. **[16.3.2]**
3. TRAINING
 - a. The police department requires all special police officers to complete a recruit academy training program specified by the Massachusetts Municipal Police Training Committee prior to any routine assignment in any capacity in which the special police officer is allowed to carry a weapon or is in a position to make an arrest. For further information, see the department policy on **Training and Career Development**. **[16.3.3]**
 - b. Special police officers shall receive in-service training specified by the Massachusetts Municipal Police Training Committee. For further information, see the department policy on **Training and Career Development**. [16.3.5]
 - c. Special police officers shall be trained in use-of-force policies and tested for weapons proficiency with the same frequency as full-time officers. For further information, see the department policy on **Use of Force**. **[16.3.6]**

4. LIABILITY INSURANCE: Special police officers are provided with public liability protection under applicable laws equal to that provided to full-time officers. **[16.3.7]**
5. UNIFORMS AND EQUIPMENT
 - a. Special police officers shall receive the same uniforms and equipment as full-time officers. See the department policy on ***Uniforms and Equipment***. [16.3.4]
 - b. Uniforms shall be provided by the Department.
 - c. Firearms shall be provided by the Department.
 - d. Equipment shall be provided by the Department.
6. BENEFITS AND INSURANCE
 - a. Special police officers killed in the line of duty shall be eligible for death benefits.²

C. Auxiliary Officer

1. AUTHORITY
 - a. Auxiliary Officers shall have police powers as limited by the Chief of Police or other supervisors acting under the Chief's authority, while on active duty as authorized by the Chief of Police during times of emergency or training.
 - b. They may exercise police powers only when they have been called to active duty by the Chief of Police or other supervisors acting under the Chief's authority to meet a situation which, in the opinion of the Chief or other supervisor, cannot be adequately handled by the regular and reserve police force.³
 - c. The authority of auxiliary officers is derived from the Massachusetts Civil Defense Act, St. 1950, c.639, § 11, as amended. For further information, see the department policy on ***Authority and Responsibility***.
2. DUTIES [16.4.1(B)]
 - a. Auxiliary officers may be assigned to law enforcement related community service functions, large scale emergencies, and special events. They may support day to day law enforcement efforts in a non-sworn capacity.
 - b. Auxiliary officers may be authorized to enter upon private property while in uniform to enforce blackout regulations or other air-raid precautions or other rules and regulations between warning of the attack and all clear.⁴

- c. Auxiliary officers may be authorized to enter upon private property while in uniform, by written order of the governor, to enforce laws specified by the governor in the order authorizing entry.⁵
- d. Auxiliary officers may be sent to another municipality only if ordered by the Chief of Police of the municipality in which they have been appointed and only if given full the authority to exercise and perform the full powers and duties of regular police officers by the appointing authority.⁶

3. RESTRICTIONS

- a. The auxiliary police shall not be used or called upon for service in any labor dispute or to regulate picketing in connection with a strike.⁷
- b. Auxiliary police may not perform the duties of police officers in any direct riot-control activities or the suppression of civil disturbances.⁸

4. SELECTION: The selection criteria for auxiliary officers are the same as those for full-time officers. For further information, see the department policy on **Recruitment and Selection**. [16.3.2]

5. ARMING: Auxiliary officers may be armed for purposes of performing police duties when activated, training, or performing firearms training.

6. TRAINING

- a. The police department requires all auxiliary officers to complete a recruit academy training program specified by the Massachusetts Municipal Police Training Committee prior to any routine assignment in any capacity in which the reserve officer is allowed to carry a weapon or is in a position to make an arrest. For further information, see the department policy on **Training and Career Development**. [16.3.3]
- b. Auxiliary officers shall receive in-service training specified by the Massachusetts Municipal Police Training Committee. For further information, see the department policy on **Training and Career Development**. [16.3.5]
- c. Auxiliary officers shall be trained in use-of-force policies and tested for weapons proficiency with the same frequency as full-time officers. For further information, see the department policy on **Use of Force**. [16.3.6]

7. LIABILITY INSURANCE: Auxiliary officers are provided with public liability protection under applicable laws equal to that provided to full-time officers. [16.3.7]

8. UNIFORMS AND EQUIPMENT

- a. Auxiliary officers shall use the same uniforms and equipment as full-time officers. See the department policy on ***Uniforms and Equipment***. [16.3.4]
 - 1) Uniforms shall be provided by the member.
 - 2) Firearms shall be provided by the Department.
 - 3) Equipment shall be provided by the member.
- b. Coats, shirts and other outer garments worn as outer clothing by auxiliary police officers shall bear a shoulder patch with the words “Auxiliary Police” in letters not less than one inch in height.⁹

9. BENEFITS AND INSURANCE

- a. Auxiliary officers killed in the line of duty shall be eligible for death benefits.¹⁰

¹ M.G.L. c. 32, §100A.

² M.G.L. c. 32, §100A.

³ Chapter 639 of the Acts of 1950, section 11(c).

⁴ Chapter 639 of the Acts of 1950, section 10.

⁵ Chapter 639 of the Acts of 1950, section 10.

⁶ Chapter 639 of the Acts of 1950, section 11(d).

⁷ M.G.L. c. 149, §23B.

⁸ Chapter 639 of the Acts of 1950, section 11(c) as amended by Chapter 579 of the Acts of 1968.

⁹ Chapter 639 of the Acts of 1950, section 11(a).

¹⁰ M.G.L. c. 32, §100A.