

Town of Erving

2016 ANNUAL REPORT

Commonwealth of Massachusetts

Incorporated in 1838



Erving Riverfront Park Groundbreaking Ceremony

LEFT TO RIGHT: •Mia Haringstad from North Quabbin Chamber of Commerce; •State Representative Susannah Whipps-Lee; •Senator Stan Rosenberg; •Usher Re-Use Committee Chair Jeanie Schermesser; •Mark Wright from North Quabbin Chamber of Commerce (behind Jeanie); •Usher Re-Use Committee Member Melissa Shiner; •Selectman Bill Bembury; •Usher Mill Re-Use Committee Member Jeff Dubay •Mary Chicoine from Franklin Regional Council of Governments.

REPORT CORRESPONDING WITH COVER PHOTO:

UMRC (Usher Mill Re-Use Committee) Report

The Usher Mill Re-Use Committee has been diligently working to transform the Usher Mill site into a completely revitalized resource for the Town of Erving. This area will eventually encompass a 14-acre conservation and recreation area along the Millers River in the heart of Erving Center. Phase 1 will be completed by May 31st, 2017 and the UMRC committee hopes to be supported in applying for another PARC Grant to accomplish Phase 2 (land east of Keyup brook). Phase 3 will be the re-development of the mill itself.

As with any worthwhile endeavor, this project has required a group of dedicated, hardworking, and visionary people, who have the ability to “see” the finished goal. Alongside them, and supporting their efforts, are the town leaders who ensure that these goals align with the needs of the townspeople. With this “team” in place, positive people can make positive change. Erving is a great town to live in. We are good people. Now is the time to make Erving even better for future generations!

UMRC along with the Erving BOS and the Erving Recreation Commission are planning a **Grand Opening Celebration** for the “*Erving Riverfront Park*” on: **Saturday June 24th, 2017**

Everyone is invited!

- **Free ice cream sundaes and refreshments are planned.**
- **Free activities for children**
- **Free entertainment (band) in our new Band Shell.**

More details to come in the Around Town. Also, please support our “*Brick Fundraiser Project*”!

To recap 2016:

- UMRC Committee Member Jeff Dubay and Selectmen Bill Bembury and Art Johnson accepted the PARC Grant Award at a special ceremony in Northampton, MA (January 2016).
- Tighe and Bond was hired as ERP Project Manager and Malone and MacBroom was hired as design engineers to oversee final designs and construction.
- **Ground Breaking Ceremony** at the new riverfront park occurred on Aug. 20th, 2016. Over 150 people attended.
- Construction Bid from *Mountain View* was accepted (Oct. 3rd, 2016). Construction started Oct. 24th, 2016.
- UMRC gets approval from Erving BOS to promote a Brick Fundraiser Project for the new park. Nov. 2016.
- UMRC receives a Local Cultural Council Grant for hiring a band for the Grand Opening Celebration. Nov. 2016.
- UMRC works on park signage and planning of the **Grand Opening Celebration** for June 24th, 2017.

Prior Years:

- UMRC was established in January 2011 to tackle the future of The Usher Mill site, which was an ugly, fire-damaged complex, blight along our riverfront, and a hazard to public safety.
- We began by identifying the Usher Building/Boiler Room as the only salvageable structure.
- We encouraged and followed the Town's progress in taking the property for back taxes (achieved in February 2012).
- We identified, documented, and saved historical Mill artifacts before demolition and clean up took place (completed by January 2013).
- We effectively “mothballed” the building to prevent further deterioration & aid in redevelopment.
- We created a PowerPoint presentation, outlining the committee’s vision for the site, which included recreation and conservation areas.

- We attended conferences and workshops on mill redevelopment and toured restored mill buildings in Lawrence, Lowell, Ludlow, Easthampton, Holyoke, and W. Springfield.
- We were instrumental in securing a gift of additional adjacent land to the Usher site that was accepted by town vote in (November 2013).
- We completed an “Environmental Resources Study” (through the contracting of Robert Levesque and Associates) to assess the re-development potential of the site.
- We worked with FRCOG to develop a “Conceptual Design” for the site and presented it to townspeople at an Open House in May 2015.
- We worked with Malone and MacBroom to transform the conceptual design to a 25 % completed engineered design, in order to apply for the PARC Grant by July 2015.
- **We were successfully awarded a PARC Grant in December 2015.**

**Respectfully submitted by Jeanie Schermesser, Chair
for the Usher Mill Re-Use Committee (UMRC)**

ANNUAL REPORT

TOWN OF ERVING MASSACHUSETTS



**FOR THE YEAR ENDING
DECEMBER 31, 2016**

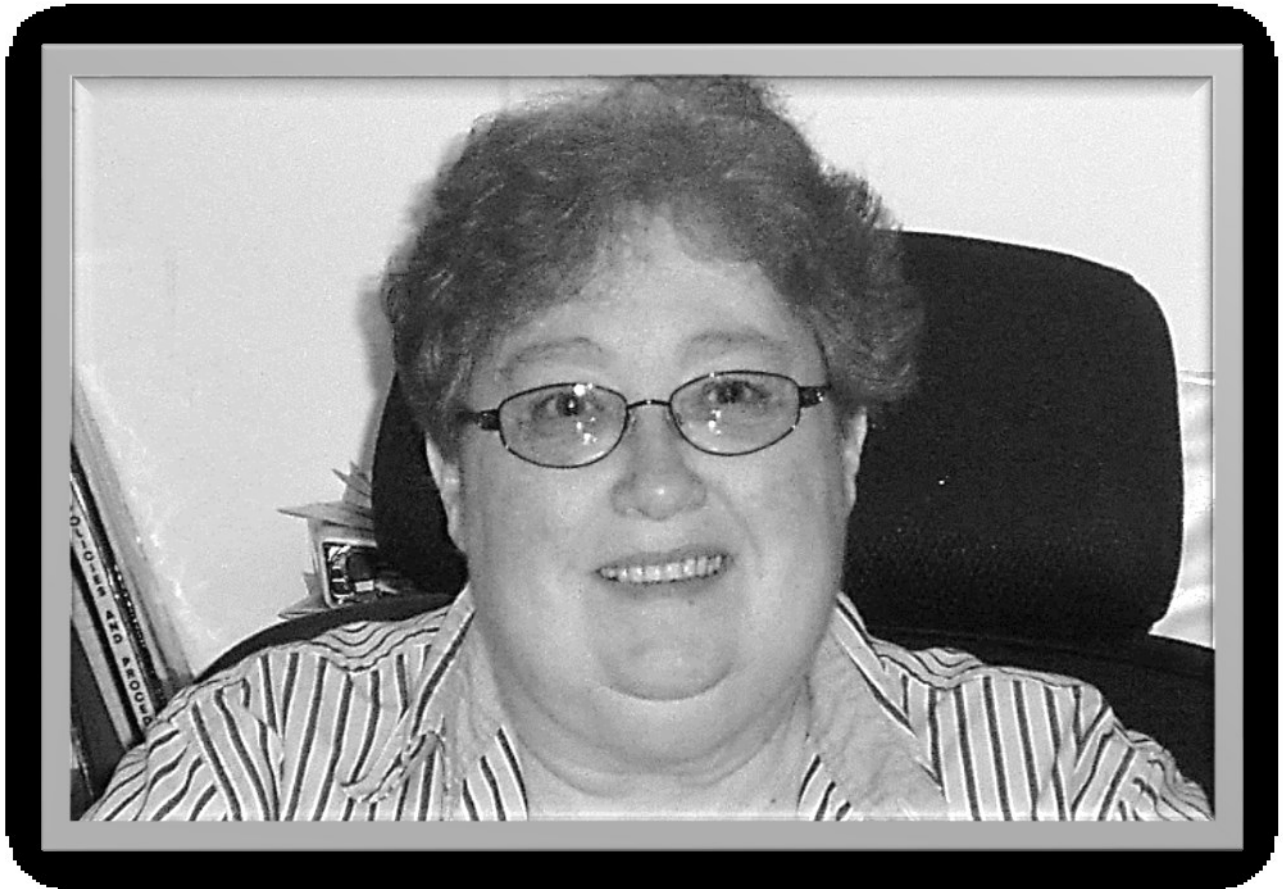
2016 ERVING ANNUAL REPORT INDEX

<u>Cover Page Report - Usher Re-Use Committee</u>	2
<u>Dedication</u>	7
<u>Town Clerk Reports</u>	9
Elected Town Officials.....	10
Committees Appointed by the Moderator	12
Town Officials Appointed by the Board of Selectmen.....	13
Committees & Appointments by the Board of Selectmen	15
Committees Appointed by Erving Elementary School Committee.....	20
Vital Statistics	21
<u>Reports of Boards & Departments</u>	22
Board of Selectmen	25
Administrative Coordinator	27
Fire Department	29
Highway Department.....	30
Police Department	32
Erving Recreation Commission	33
Erving Public Library	34
Council on Aging	38
Board of Health	44
<u>Education</u>	45
Erving Elementary School	46
Gill-Montague Regional School	49
Franklin County Technical School	57
<u>Town Elections & Meetings</u>	59
Presidential Primary, March 1, 2016.....	60
Presidential Primary Results	61

Special Town Meeting, March 7, 2016.....	65
Annual Town Meeting, May 2, 2016	68
Annual Town Elections, May 4, 2016.....	78
Annual Town Election Results	79
Special Town Meeting, June 28, 2016.....	81
State Primaries, September 8, 2016.....	87
State Primary Results	88
State Elections, November 8, 2016	92
Presidential Election Results	95
<u>Assessors, Collector, & Treasurer Reports</u>	97
Annual Report of the Board of Assessors.....	99
Annual Reports of the Tax Collector	102
Annual Reports of the Treasurer.....	105
<u>Town Accountant Financial Reports</u>	108
Financial Reports, Year Ending 2016	108
<u>Regional Reports</u>	117
Franklin County Solid Waste Management District	118
Eastern Franklin County Health District	119
Veteran's Services	121
FRCOG FCCIP Report	122
<u>Glossary of Terms and Definitions</u>	124
<u>In Memory of Those We've Lost in 2016</u>	128

We dedicate this year's Annual Town Report to

Margaret Sullivan



DEDICATION

We Dedicate This Year's Annual Town Report to

Margaret Sullivan

Margaret and her husband Dan built their home in Erving in 1982. That same year she became an Assessor for the Town of Erving and continued in that position for 33 years – until 2015.

In 2002 Margaret was elected Treasurer and currently still holds this position. Margaret has been an asset as the Town of Erving's Treasurer. She has continuously kept herself up to date through the years with the everchanging regulations in the world of Municipal Finance Treasurers. Margaret is knowledgeable in how to handle the Town's money in the most beneficial way in regards to investing and borrowing and has put the Town of Erving in great financial shape.

Margaret has been involved in Town politics in many capacities over the years:

- **Personnel Relations Review Board** - One of the originally appointed members in 1988 for a three year term.
- **Fire and Water District** - From 1988 to 1992. Margaret was instrumental in dissolving the Millers Falls Fire and Water District in 1992.
- **Zip Code Committee** - from 1998 to 2000
- **Area Code Committee** - from 1998 to 2002
- **Senior Center Building Committee** - from 2011 to 2012
- **Council on Aging** - from 2011 to 2014
- **Board of Selectmen** – from 2013-2015

Not only has Margaret been involved in many parts of municipal government, she also liked to play a role at our annual employee Christmas parties. During the 'yankee swap' portion of our party she would be the one to get up and show each gift after it had been opened, and ask "are you going to keep the gift or trade the gift?" Margaret added cheer and fun to the party. Margaret has a generous side where she occasionally brings people flowers or items "just because", and during the summer she brings vegetables from her garden into the office and tells her co-workers to just take what they want. Thank you Margaret!

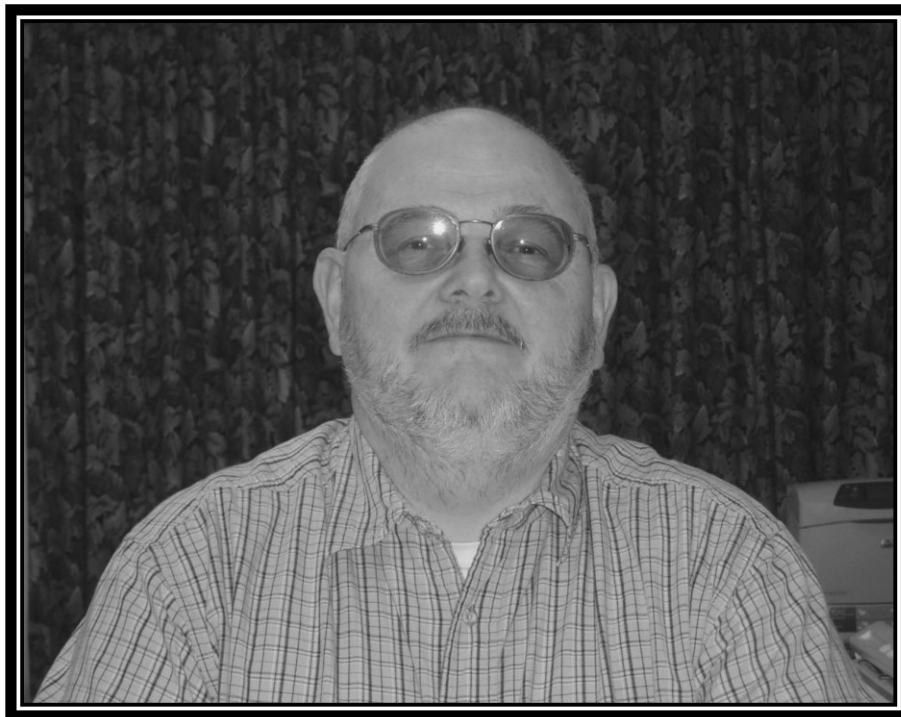
Margaret has announced that she will be retiring from the Town in 2017. Her retirement next year will give her a lot more time to partake in the non-municipal interests that she enjoys which are gardening, traveling and photography. And of course more time with her family.

It is an honor to dedicate this year's Annual Town Report to you Margaret, and we thank you for your many years of service to the Town!

Town Clerk

Reports

2016



Richard W. Newton

ELECTED TOWN OFFICIALS

BOARD OF SELECTMEN

William A. Bembury	Term Expires 2017
Jacob A. Smith	Term Expires 2018
Scott M. Bastarache	Term Expires 2019

BOARD OF ASSESSORS

Beth A. Palmquist	Term Expires 2017
Daniel B. Hammock	Term Expires 2018
Mark D. Burnett	Term Expires 2019

TOWN CLERK

Richard W. Newton	Term Expires 2018
-------------------	-------------------

TOWN TREASURER

Margaret A. Sullivan	Term Expires 2017
----------------------	-------------------

TAX COLLECTOR

Michele M. Turner	Term Expires 2019
-------------------	-------------------

LIBRARY TRUSTEE

Mackensey L. Bailey	Term Expires 2017
Debra L. Smith (Resigned June 8, 2016)	Term Expires 2018
Holly A. Fitzpatrick (Appointed 8/29/2016)	
Peter B. Roy-Clark	Term Expires 2019

MODERATOR

Richard K. Peabody	Term Expires 2017
--------------------	-------------------

ERVING SCHOOL COMMITTEE

Erik R. Semb	Term Expires 2017
Katelyn G. Mailloux-Little	Term Expires 2017
Scott M. Bastarache (Resigned 7/18/2016)	Term Expires 2018
Breta E. Yvars-Petraccia (Appointed 10/17/2016)	
Son Hui May (Resigned 12/19/2016)	Term Expires 2018
Renee A. Tela	Term Expires 2019

TREE WARDEN

William F. Lemieux (Resigned July 1, 2016) Term Expires 2017
Christopher J. St. Hilaire (Appointed October 17, 2016)

CONSTABLES

Arthur A. Kaczinski Term Expires 2017
Daniel B. Hammock Term Expires 2018
Richard W. Newton Term Expires 2019

PLANNING BOARD

Debra L. Smith Term Expires 2017
George Moonlight Davis Term Expires 2017
Son Hui May Term Expires 2018
Jacquelyn M. Boyden Term Expires 2019
Michael M. Shaffer Term Expires 2019

RECREATION COMMISSION

Renee A. Tela (Chair) Term Expires 2017
Michele M. Turner (Resigned 5/23/2016) Term Expires 2017
Mark D. Burnett Term Expires 2018
Jillian Betters Term Expires 2019
Keriann L. Bastarache Term Expires 2019

BOARD OF HEALTH

Bruce W. Scott Term Expires 2017
Michael J. Gralenski Term Expires 2018
Leo J. Parent, Jr. Term Expires 2019

**COMMITTEES OR REPRESENTATIVES APPOINTED BY THE
MODERATOR**

FINANCE COMMITTEE

Daniel Hammock (Chairman)	Term Expires 2017
Benjamin Fellows	Term Expires 2018
Arthur Johnson	Term Expires 2019
Shirley Holmes	Term Expires 2019
Eugene Klepadlo	Term Expires 2020

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT REPRESENTATIVE

Robert Bitzer	Term Expires 2017
---------------	-------------------

TOWN OFFICIALS APPOINTED BY THE BOARD OF SELECTMEN

ADMINISTRATIVE

Bryan Smith	Administrative Coordinator
Elizabeth C. Sicard	Municipal Clerk
Deborah M. Mero	Accountant
Jacob Smith	IT Support
Jacquelyn Boyden	IT Coordinator
Donna MacNicol	Town Counsel

PUBLIC SAFETY - POLICE DEPARTMENT

Christopher Blair	Chief of Police
Robert Holst	Sergeant
James Loynd	Full-Time Police Officer
Bethann Bezio	Full-Time Police Officer
Adam Paicos	Full-Time Police Officer
Nemours Duteau	Part-Time Police Officer
Heath Cummings	Part-Time Police Officer
Bryn Rabor	Part-Time Police Officer
Phillip Malone - <i>Resigned 3/20/16</i>	Part-Time Police Officer
Arthur Kazcenski - <i>Retired 6/30/16</i>	Auxiliary Policy Officer

MUTUAL AID POLICE OFFICERS

Northfield

Chief Robert Leighton
Sergeant John Richardson
Officer Igor Komerzan

Bernardston

Chief James E. Palmieri
Sergeant Jason Bassett
Officer Christopher Savinski

Gill

Chief David Hastings
Sergeant Christopher Redmond

EMERGENCY MANAGEMENT AGENCY

Philip Wonkka	Director
Donna LaClaire	Deputy Director

FIRE DEPARTMENT OFFICERS AND FOREST FIRE WARDENS

Philip Wonkka	Chief and Warden
Ryan Betters	Captain and Warden
Mitchell LaClaire, Sr.	Captain and Warden

ERVING FIREFIGHTERS/EMT

Joe Reed, Jr.	Shaina Kosloski
Justin Fellows	Cody Pease
Brandon Breault, EMT	Tim Cronin
Mitchell LaClaire, Jr.	Melinda Hodgkins
Jeremy Klepadlo	Spencer Harris
Peter McDonough	Jacob Smith
Carolyn Wager-Czernich	Todd Czernich-EMT

Erving Fire Department Life Members

Gary Burnett	Jason Burnett
William Lemieux	Robert Haselton
Douglas Walker	Donald Keith
Douglas Dupell	Dana Dodge
William Hackett	Leo Cordery
James Paulin	George Burnett
William Meuse	Leonard Clark, Jr.

COMMITTEES & APPOINTMENTS BY THE BOARD OF SELECTMEN

CONSERVATION COMMISSION

David Brule (Chairman)	Cyd Scott
Laura Herbert	Carol Gregory
Beth Bazler	Harry Sharbaugh (Alternate)

HISTORICAL COMMISSION

Cyd Scott (Co-Chairman)	Eric Duffy (Co-Chairman)
Brad Peters	David Brule
Carol Gregory	Sara Campbell
William Lemieux	

ERVING CULTURAL COUNCIL

Megan Niedzwiedz (Chairman)	Term Expires 2017
Son Hui May – <i>Resigned 12/19/16</i>	Term Expires 2020
Laura Bezio	Term Expires 2020
Elizabeth Sicard – <i>Resigned 10/1/16</i>	Term Expires 2020
Brad Peters	Term Expires 2020
Rinky Black	Term Expires 2020
Marcia Bernard	Term Expires 2020
Phyllis Stone – <i>Resigned 12/16/16</i>	Term Expires 2020

ZONING BOARD OF APPEALS

Leonard H. Clark, Jr. – *Resigned 12/2016*
Arthur D. Johnson
Daniel B. Hammock
Deborah Mero (Alternate)

COUNCIL ON AGING

Kathie Curnick	Term Expires 2018
Joseph Bucci	Term Expires 2020
Sarah Meuse	Term Expires 2020
Denise Maynard	Term Expires 2018
Gary Betters	Term Expires 2020
Dennis Wonsey	Term Expires 2019
Bill Meuse	Term Expires 2019

COUNCIL ON AGING VAN DRIVERS

William Meuse	Harold Jenson
---------------	---------------

SENIOR HOUSING COMMITTEE

William Bembury	Todd Czernich
Rebecca Hubbard	Paula Betters
Gary Betters	Linda Downs-Bembury - <i>Resigned 12/2016</i>
Carole Lyman – <i>Resigned 12/2016</i>	Denise Maynard - <i>Appointed 12/2016</i>
Jacquelyn Boyden	

LIBRARY BUILDING COMMITTEE

Jacquelyn Boyden (Co-Chair)	Sara Campbell (Co-Chair)
Rupert Roy-Clark	Charles Zilinski
Deb Smith	Marcia Bernard
Cynthia Roy-Clark (non-voting)	Rebecca Hubbard

WORKERS' COMPENSATION TREASURER

Margaret A. Sullivan

CEMETERY

Bryant Stewart

TOWN BUILDINGS MAINTENANCE

Peter Walsh

HIGHWAY DEPARTMENT EMPLOYEES

Glenn McCrory, Foreman
Dana Moore, Jr. – *Retired 08/16*
James Paulin
Mike Gordon – *Hired 09/16*
Julie Wonkka, Highway Secretary
Tyler Emery- *Resigned 12/2016*

POTW #1 EMPLOYEES

Peter Sanders, Chief Wastewater Operator
Darby Chagnon, Assistant Chief Operator
Ryan Henderson, Operator

E911 PLANNING COMMITTEE

Philip Wonkka Emergency Management Director
Richard Newton Database Coordinator

FRANKLIN COUNTY SOLID WASTE DISTRICT

Peter Sanders - Representative

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

William Bembury – Representative
Bryan Smith - Alternate

FRANKLIN COUNTY COOPERATIVE INSPECTION PROGRAM

Jacquelyn Boyden – Representative

OPEN SPACE COMMITTEE

Scott Bastarache	Select Board Representative
Beth Bazler	Conservation Commission Representative
Eric Duffy	Historical Commission Representative
Jillian Betters	Recreation Commission Representative
Jacquelyn Boyden	Planning Board Representative

ELECTION WORKERS

Leslie Brown	Warden
Nancy Kruzlic	Clerk

INSPECTORS & TELLERS

Jane Carpenter	June Graves
Joyce Newton	Clemma Savage
Matthew Kolodziej	Bruce Scott

BOARD OF REGISTRARS

Richard Newton Theresa Dodge
Warren Boyden Elizabeth Sicard

TREASURER'S OFFICE

Julie Wonkka, Payroll/HR Assistant
Jean Fountain, Clerk

TAX COLLECTOR'S OFFICE

Ann Petrain, Assistant Tax Collector

TOWN CLERK'S OFFICE

Elizabeth Sicard, Assistant Town Clerk

ANIMAL INSPECTOR

Daniel Hammock
Arthur Johnson

ANIMAL CONTROL OFFICER

Arthur Johnson

HRA HOUSING REHAB CITIZEN ADVISORY

Vacancies

CENTRAL FRANKLIN COUNTY VETERANS' DISTRICT

Leo Parent, Jr.
Bruce Bezio, Alternate

VETERANS' COMMITTEE

Leo Parent, Jr.
Dan Hammock
Art Kaczinski

MEMORIAL DAY COMMITTEE

Vacancies

GOLDEN CANE COMMITTEE

Carole Lyman
Leo Parent, Jr.
Bruce Bezio
David Brule

USHER PLANT REUSE COMMITTEE

Jeanie Schermesser
Melissa Shiner
Jeff Dubay
Deb Lapinski

PERSONNEL RELATIONS REVIEW BOARD

Deb Smith, Chair
Jacquelyn Boyden
Brenda Silva
Willi Ryan
Linda Downs-Bembury, Alternate

NATIVE AMERICAN AFFAIRS OFFICERS
(Name changed on 11/07/16 to
ARCHAEOLOGICAL PRESERVATION OFFICERS)

David Brule, Conservation Commissioner
Bruce Scott, Conservation Commissioner

**APPOINTMENTS BY THE ERVING ELEMENTARY SCHOOL
COMMITTEE**

GILL-MONTAGUE REGIONAL SCHOOL COMMITTEE REPRESENTATIVES

3 Vacancies

SCHOOL UNION 28 REPRESENTATIVES

Renee Tela (Chair)
Katelyn Mailloux
Erik Semb
Breta Yvars-Petraccia

SCHOOL UNION 28 JOINT SUPERVISORY COMMITTEE

Daniel Hayes (Chair)

ERVING ELEMENTARY SCHOOL COUNCIL

James Trill	Principal	Sydney Carlo	Parent
Stephanie Barry	Teacher	Jessica Galvin	Parent
Tracy Saharceski	Teacher		

TOWN CLERK

VITAL STATISTICS FOR 2016

BIRTHS

A total of 18 births were recorded in the Town of Erving for this year.

MARRIAGES

A total of 5 marriages were recorded in the Town of Erving for this year.

DEATHS

A total of 18 deaths were recorded in the Town of Erving for this year.

REPORTS
OF
BOARDS
AND
DEPARTMENTS

BOARD
OF
SELECTMEN

Jacob A. Smith, Chairman

William A. Bembury, Jr.

Scott Bastarache

Board of Selectmen



William A. Bembury

Jacob A. Smith, Chairman

Scott Bastarache

Board of Selectmen's Report

We wish to thank the community for allowing us the opportunity to serve you as your elected officials. The Board is proud to be serving a community that works together and supports each other; through times of great opportunity and as well as great loss. We are consistently reminded that the Town of Erving truly is "A Great Place to Live".

Ongoing Projects

The Select Board has been working on several projects during 2016:

- The Usher Mill Reuse Committee had a very successful groundbreaking ceremony for the new Riverfront Park and phase I of construction has begun with completion being June of 2017.
- A Senior Housing Committee was appointed and meetings have been taking place to discuss the future of senior housing.
- The Library Feasibility Committee and the Library Building Committee have been working to propose a new library plan to the community.
- The Board continued to explore options for the old International Paper Mill on Paper Mill Road. Options being explored include potential light industrial/manufacturing uses as well as mixed use and housing.
- The Town worked hard this year to adopt policies and make Erving a Green Community. LED lighting improvements were made to POTW#1, Town Hall, and the Elementary School and in December the Town submitted an energy reduction plan to the State Department of Energy Resources in pursuit of a Green Community designation. This will not only ensure Erving is environmentally responsible but also makes the Town eligible for many grants toward energy saving projects.

Changes within the Office

Thank you to Selectman Bill Bembury for serving the Town as a volunteer in the capacity of Administrative Coordinator for the first half of 2016. Your many hours of commitment and hard work have been greatly appreciated.

Thank you to Arthur Johnson for serving the community for his term that ended in May 2016. We welcomed Scott Bastarache to the table as our newest Board member elected in May 2016.

In June of 2016 the Town was fortunate to hire Erving's new Administrative Coordinator Bryan Smith. Bryan comes to us with municipal experience, motivation and enthusiasm, and has proven to be a great asset to the Town. He jumped right in and took on the position and Town projects with ease. Welcome Bryan!

Jacob A. Smith, Chair William A. Bembury Scott Bastarache

Erving Select Board

Board of Selectmen's Office



Bryan Smith, Administrative Coordinator



Betsy Sicard, Municipal Clerk



Administrative Coordinator's Report

First and foremost I want to thank the citizens and the employees of Erving for welcoming me into your community! I have come to understand that Erving is special community and I am eager to be a part of it. Second, I want to thank Selectman Bill Bembury for volunteering to serve as the interim Administrative Coordinator prior to my start date and for being a part of my transition into my new role. I certainly can appreciate the amount of work that took!

Highlights from 2016:

- **Riverfront Park-** The Board of Selectmen and the Usher Mill Reuse Committee successfully awarded the construction contract for phase 1 of the park to Mountain View Landscapes. The former Usher Mill site has been cleared of debris, permits have been approved, and the construction has begun. We have maintained weekly site meetings with Milone & MacBroom, the designer, and the contractor to keep this project moving forward.
- **Energy Efficiencies & the Green Communities Application-** In November we submitted the Town's application for designation as a Green Community to the Massachusetts Department of Energy Resources. The program requires a community to meet 5 criterion including a commitment to reduce the municipality's energy consumption by 20% within a five (5) year time frame. Erving has already made substantial improvements to reduce energy consumption. In 2016 alone, LED lighting upgrades were made at Town Hall, POTW#1, and Erving Elementary School. Lighting audits have already been conducted at the remaining Town buildings. If we receive the Green Community designation, Erving will receive grant funding to further our efforts towards energy conservation.
- **Redevelopment of the IP Mill-** The redevelopment of the former International Paper Mill is a priority for the Town. We look forward to the days when this property generating revenue and can serve as a place for local employment. To that end, the Board of Selectmen have continued to work with the Franklin Regional Council of Governments and Tighe & Bond on the feasibility of reusing the site for a light industrial use. The Town will continue to research opportunities and form partnerships towards the reuse of this property.
- **Proposed New Library-** I understand and have witnessed the hard work of the Library Feasibility Committee and the newly appointed Library Building Committee. Together with our Library staff and Trustees, a great deal of care and planning have gone into their proposal for a new Library. Thank you to all involved!

Looking forward to 2017:

- **Riverfront Park: Phase 1 Completion-** grand opening anticipated in June 2017
- **Green Community Designation-** A decision on our application is expected in January 2017
- **Erving Energy Committee-** Working to reestablish the Energy Committee to help guide Erving through our commitment to energy conservation
- **Status of the Proposed New Library-** the Town is in the planning stages of submitting a grant application to the Massachusetts Library Building Commission to see if they will

support a reimbursement to the Town for the construction of a new Library. I look forward to seeing the results of this application as I understand the amount of work that has gone into it. I also look forward to the community conversations that the Building Committee is planning to have with citizens to continue the conversation and address concerns.

- **Senior Housing Feasibility**- continue working with the Senior Housing Committee to assess the potential for developing senior housing in Erving

These are merely highlights of the many efforts that are in the works within the Town of Erving. The people who work, volunteer, and live in Erving make this a great community! I am looking forward to seeing what will be accomplished in 2017 as we continue to work with these stakeholders.

Bryan Smith, *Administrative Coordinator*

Erving Fire Department Annual Report

In opening the report of the Fire Department for the year 2016, I would like to thank the many residents that supported the department throughout the year.

Investment in Equipment:

This year the Town purchased a Ford F-250 crew cab and a Ford F-450 single cab pickup truck to replace the 2 tired, former military trucks. The F-450 replaces the Brush truck and the F-250 replaces the Utility truck. The F-250 will also be used to move the new trailer that was purchased this year. This trailer unit is outfitted as a Mobile command post that will be used for large incidents and to haul the Gator.

Staff Development:

The Department staff continues to train twice a month to maintain the necessary training.

Community Education:

The Department continued our partnership with Erving Elementary School to further our community education efforts. Fire prevention classes were held at the School to educate the children and staff on how to react in case of any emergencies. Additionally, we preformed fire drills throughout the year to make sure the children are safe at all times.

Department Calls:

Below is a breakdown of all calls received by the Department throughout the year:

<u>Total Reported calls</u>	<u>193</u>
Medical Emergency/MVA	120
Fires Related	18
Motor Vehicle Accidents	17
Calls for Service	17
Mutual Aid (Out of Town)	21

In closing I would like to say thank you for supporting the Fire Department throughout the year.

Respectfully,

Philip Wonkka
Fire Chief

Erving Highway Department Annual Report

The Highway Department would like to thank everyone for their continued support.

Many thanks for the daily commitment from Dana Moore Jr., Jim Paulin, Peter Walsh from the Highway Department and Bryant Stewart for the great job that he does in the Cemetery, Parks and other Grounds that he maintains, and to Julie Wonkka for everything she does to keep the Highway office running smoothly.

Many thanks for the daily commitment from Dana Moore Jr. who retired in August, 2016. His dedication will be remembered!!

In September, 2016 we welcomed Mike Gordon from River Road in Erving to the Highway Department. Mike brings to the Town a wide variety of knowledge to assist in whatever project comes up. We look forward to spending many years with him.

2016 was a year with projects that included tree work and drainage repair on Briggs Street, Cross Street, Grant Way, Holmes Street, Wells Street and Wheelock Street in preparation for paving in May 2017. These project were able to be completed thanks to many contributors including the Erving Police Department, the Highway Department, J and R Tree Service and Warner Brothers. Many trees had to be extensively trimmed to help drainage and visibility issues. The Highway Department installed a new catch basin and about 300' of drainage pipe on Wells and Briggs Street before the road can be completed.

Many roads had tree trimming done to help visibility.

Over the years as a road settles the sewer structures and catch basins rise up causing the plows to hit them as we clear the streets. In 2016 we saw cut, jackhammered, excavated, lowered and paved around 28 structures to minimize plow damage and personal body injuries. It's no fun hitting one with a plow!

With the help of the School staff we removed the old trash and storage shed to excavate and install stone for the 2 new storage containers.

We continue to use the brush chipper to keep intersections and other bad areas clear and more visible without having to make many trips back to the yard. D.E.P. no longer allows highway departments to burn those piles.

The Highway Department was involved in updating the wiring and helped install the new security camera system at the Town Hall and at the Highway/POTW building.

With all these projects that happened we still had our seasonal duties that were completed also.

Catch basin cleaning, roadside mowing, mowing the landfill, line painting, almost anything goes, street sweeping, town building and park maintenance, setting up tents for the summer program and fall festival, skating rinks and the fall leaf collection. The new leaf machine worked wonderful! We would especially like to thank the residents for reading the Around Town notice on not including other yard waste in the leaf piles this year.

We look forward to helping and working with all departments again in 2017.

Respectfully Submitted,

Glenn McCrory, Highway Foreman



Erving Police Department 2016 Annual Report

In 2016 the Department had over 3734 calls for service. These included, but were not limited to motor vehicle crashes, alarms, medical emergencies, animal & dog complaints, breaking and entering, disturbances and general complaints.

The Department received approximately 683 calls directly to the station. There were 308 walk-ins to the station.

There were 829 traffic citations written in 2016, these include civil infractions and written warnings. There were 187 arrests and criminal complaints in the calendar year of 2016.

In June of this year Adam Paicos was hired to fill a vacant Full-time position. In May, Peter Walsh and Nemours Duteau graduated from the Massachusetts Reserve Intermittent Academy held in Franklin County. They subsequently put in months of on the job training, when that was completed they were appointed as Reserve officers.

I commended two officers for actions above and beyond their normal duties; Sergeant Holst and Officer Paicos.

Sergeant Robert Holst responded to the French King Bridge, where he found a female over the railing. Sergeant Holst was able to pull the individual back over the rail, saving her life. The Franklin County Chiefs of Police Association acknowledged Sergeant Holst with an award for his actions on that day.

Officer Adam Paicos, while on patrol, noticed flames coming from the roof of the Erving Paper Mill. The Erving Fire Department was requested and responded to the mill. Officer Paicos carried his cruiser fire extinguisher to the roof, located the fire and deployed the extinguisher. Officer Paicos's attention to detail while patrolling and quick action, surely prevented the fire from getting out of control, without injuries, loss of life or major damage to the building.

After 22 years Arthur Kaczinski stepped down as an Erving Auxiliary Officer. Thank you, Art for all of the years of service to the Department.

This year the Department was able to purchase two cruisers, 2017 Ford Interceptors. These replaced the 2013 Ford Expedition, which was turned into the Animal Control Officer's vehicle and the 2009 Dodge Charger, which was put out to auction.

The station is open to the public on Monday and Thursday from 8:00 am to 3:00 pm, Tuesdays until 4:00 pm and Wednesdays from 10:00 am to 6:00.

As in the past, please do not hesitate to call me at (413) 423-3310 with any questions or concerns.

Sincerely,
Chief Christopher W. Blair

Erving Recreation Commission

Another year has been added to the history books and the Erving Recreation Commission has done it's best to fill it full of exciting opportunities for our community children and adults. From the slippery slopes at Berkshire East to the glowing neon socks on the soccer fields, we hope it's been as fun for everyone else as it has been for us!

Man Down: The Commission has functioned with four seats filled this year. Michele Turner stepped down in May, leaving Jill Betters, Mark Burnett and Renee Tela to man the ship. Soon after, we welcomed Keri Bastarache who stayed on until the end of the year. Renee Tela stepped up to the Chairman position, relieving Mark Burnett of that long time duty. Alison Rollins continues to support the Recreation Commission in administrative duties.

Winter: January always finds us at the beginning of our competitive Eagles Basketball Season. The four Erving Teams put up a good fight, and had a great learning year with fabulous coaches and parent support. We tried a new Family Adventure this year at Berkshire East. Many families from our community gathered at the slopes for a morning of sledding and fun. With over 50 Erving residents the day was a great success and will hopefully be repeated in 2017.

Spring: With baseball around the corner, we gear up for our annual Easter Bunny Spectacular. This year we focused on Easter crafts and Egg Hunts. Lots of children from the area came to meet Peter Cottontail and enjoy snacks and fun for an afternoon. Erving baseball had another successful season, with three Erving teams representing our town in the League. We also offered several family movie nights at the Rec Center during the spring months.

Summer: We welcomed Summer Forest-Bulley as the Director this year, who was full of great new ideas for the day to day running of Summer Park. We were fully staffed with 6 counselors. Crafts, games, weekly fieldtrips to Laurel Lake and trips to Interskate 91, Northfield Mountain, French King Bowling Center, Greenfield Garden Cinema, Lupa Zoo and the Montshire Museum of Science, were appreciated by kids and parents alike. The children were also entertained this year by Stunt Rider Chris Poulos and Henry the Juggler.

This year we hosted a British Soccer Camp from Challenger Sports. Two instructors from Great Britain spent the week challenging local kids, teaching them new skills and increasing their love for the sport. We also offered a Mini Kickers division on Saturdays in May and June, for pre-school ages.

Fall: The Annual Fall Festival was a hit, as we gathered at Veterans Field for a day of coming together as a community, to celebrate the closeness and small town feel that Erving is known for. Vendors with delectable dishes, yummy treats and fall produce, kept our tummies satisfied as we raced on the rock walls, bounced in the Euro Bounce and spent the day laughing and catching up with old friends. As the nights got cooler, we geared up for our Annual Rag Shag Parade in Ervingside. The Santa Breakfast finished out the year, with our always popular Pancake Breakfast and a visit from Jolly Old St. Nick!

Sincerely,

Jill Betters, Renee Tela, and Alison Rollins

Erving Public Library Annual Report

2016 Highlights

February 2016 –The Feasibility Committee narrowed the choices for library design, proposing a one-story building based on the approved Building Program Statement to be built on Erving town property abutting the Erving Elementary School and the Erving Senior Center. The Committee considered five exterior designs and approved a preliminary schematic design.

April 2016 - A Public Informational Meeting was held at the Erving Senior/Community Center and attended by the Committee and approximately 20 citizens.

May 2, 2016 - The Town of Erving held an Annual Town Meeting on May 2, 2016. Three votes pertaining to library construction were unanimously approved. Certified copies of the votes are attached to this report.

1. Trustees have the authority to apply, accept and expend any state grants for construction.
2. Trustees were authorized to accept the schematic design for the new library on the land located at 34 Northfield Road.
3. Town appropriated \$30,000 for potential new building. (\$25, 000 was appropriated at 2015 TM)

June 2016 – The Feasibility Committee is disbanded and the Board of Selectmen and Board of Trustees advertise for Building Committee participation. A “charge” is drafted and approved:

The Library Building Committee is charged with all development and design aspects, the grant application process, and the cost analysis associated with a potential new library for the Town of Erving. The design aspects will include all interior and exterior components of the potential building for the designated property. The Building Committee will work closely with the Library Director, the Town's OPM (owner's project manager) and the architect, as well as the Massachusetts Board of Library Commissioners (MBLC) throughout the entire process. Should MBLC grant funding be awarded in July 2017 and the Town vote to approve the unfunded portion of the project on or before December 2017, the committee members should anticipate a commitment of no less than four (4) years in order to see the project through its grand opening and satisfactory completion of the punch list.

July 2016 – At a joint meeting of the Library Board of Trustees and the Board of Selectmen, the following Building Committee is appointed.

Marcia Bernard, Librarian, Jacquelyn Boyden, Town Assistant Assessor, Sara Campbell, Consulting Civil Engineer, Rebecca Hubbard, EPL Friends President, Peter “Rupert” Roy-Clark, Trustee and Supervisor, UMass Amherst Physical Plant, Deb Smith, Planning Board, Charles Zilinski, Telecommunication Technician/ Electrical Apprentice. Cynthia Roy-Clark, student, who will serve as an ex-officio member. Dennis Wonsey, Elaine Stafford and Michele Turner served on the Feasibility Committee, but chose not to continue onto the Building Committee.

The Library Building Committee will be assisted by William Bembury, Board of Selectmen, liaison to this Committee, Mackensy Bailey, Erving Library Trustee Chairperson. Barbara Friedman, MLIS, Library Director is a non-voting member of the Committee, Daniel Pallotta, P3, Inc., is Erving's OPM (Owner's Project Manager), Phil O'Brien, LEED AP Principal, and Stewart Roberts, AIA Principal, architects with Johnson/Roberts Associates.

Ten Year Comparison - FY 2016 vs. FY 2006

	FY2006	FY 2016	FY2006 vs. 2016 (FY17)
Hours Open	21	24	13 % increase
Staff Hours	30	32	6% increase
Visits to the Library	4651	6447	38% increase
Physical Items on Shelves	7040	10566	50% increase
Circulation			
At the Erving Library Desk	7843	14722	87% increase
Digital Downloads	0	1106	100 % increase
Erving items circulated at other library desks	0	2777	100 % increase
All Circulation	7843	18605	137% increase

Statistics do not include Erving residents use at other libraries or downloads of digital books, audiobooks, and videos from Boston Public Library

Circulation at the Erving Public Library is ever-changing. Ten years ago a significant amount of VHS tapes and audio cassette tapes were still in demand. Those older formats are now gone and demand for digital downloads increases.

Value of Items Circulated in FY 2016 = \$297,934 (Does not include digital resources)

\$ Items received from other libraries	\$74,991
\$Items sent to other libraries	\$59,389
\$Erving Items over the Erving circulation desk	\$163,554

*Calculated by the Central/Western Massachusetts Automated Resource Sharing (C/W MARS)

Current # of Erving residents holding a Library card = 876

Library cards are free, available to residents 6 years and older and can be used at any C/W MARS library in Central and Western Massachusetts. Erving residents may also apply for an *ecard* from the Boston Public Library at <http://www.bpl.org> or for a regular card by appearing in person with proof of Massachusetts residency.

Visits to the Library = Annual Attendance = Visits to Library during FY16 = 6447

Programs during calendar year 2016

Craft programs and special events are sponsored by the Friends of the Library. The 2016 programs included a visit from a Therapy Mini-Horse and Dog with a story by Colleen Campbell, Cooking Demonstrations by Paul Moe and Barbara Friedman, Knitting with Sara Campbell, Pumpkin Decorating at the Fall Festival, Lego and Little Bit Sessions led by Jean Daley, and a variety of crafts taught by Maggie Fidanza.

The Friends of the Library with the support of the Erving Recreation Department offered a free concert, Beatles for Sale, a Beatles Tribute Band, held at the Erving Elementary School.

Programs offered through Erving Cultural Council Funding included: An Evening of Sinatra with Rob Fletcher and Laura Herbert. Animal World Experience featuring live animals, a history lecture by Sara Campbell, a Pastel Painting Workshop by Greg Maichack and two story hours arranged by the Community Network for Children featuring Silly Spooky Stories with Jennifer Couturier and Story & Song lead by Ruthanne Paulson.

The Museum of Science Boston funded Supercold, one of their traveling programs.

Programs funded through the regular budget included Halloween Open House, Archery Day, Ukulele Lessons with Julie Stepanek, Lego Days, the Hitchcock Center programs lead by science educators and the end-of-summer party celebrating summer readers.

Programs offered in cooperation with the Erving Elementary School included the annual first-grade first library card visit and several kindergarten visits. The Library also offers resources for the Extreme Reading Program. Librarians Barbara Friedman and Jane Urban of Erving Elementary School meet on a regular basis to share resources.

Volunteers

The Library Staff is assisted by many residents that offer countless hours of volunteerism. Here we recognize those who consistently donate their time to making the Library a great place to be.

Library Trustees

Mackensey Bailey, Chairperson

Rupert Roy-Clark, Secretary

Holly Fitzpatrick, Trustee-at-Large

Senior Worker

Annabelle Lucas with assistance from her dog Daisy

And our newest volunteer

Phyllis Stone

The 2016 Monthly Craft Leaders

Maggie Fidanza and Katie Stetson

The 2016 Friends of the Library Officers

Rebecca Hubbard, President

Arlene Wonsey, Treasurer

Katie Stetson, Secretary

The Library is directed by Barbara Friedman, with the assistance of Jean Daley.

This summer we were very grateful to our substitute staff: Geri Manning, Judy Hall, and Shirley Keech. The 2016 Annual Report was prepared by the Library Director, Barbara Friedman, on behalf of the Library Trustees.



2016 was a GREAT YEAR

2016 was my first year as appointed full time Director at the Center. I set many goals for myself with increasing attendance being the most important. I am happy to report our attendance was up 42%. I will strive to improve our numbers even more in 2017. I have developed several excel reports to gather as much information throughout the year to make logical evaluations on all classes, programs and events. I will process all the data for 2016 and review what programs were well attended and any that were not will be replaced with new and innovative ones. I would also appreciate your input as to happenings here at the Center that would make you attend on a more regular basis. Please check out all programs & events on the Erving website and the monthly Around Town News. This is your center!! Come experience all we have to offer. Enjoy getting out, meet old & new friends you will be happy you did.

The Center is open daily 8:00 to 4:00 (I will be there regardless of the weather)

Bad weather policy is call before you come to programs to confirm if they are happening: 413-423-3649

Monthly Calendar: Each month a new calendar is posted on the town's website www.erving-ma.org . View the town directory, Senior Center COA. This ever changing calendar lists all programs & events for the month to help you plan your time with us in advance.

PROGRAMS: We had 9 exercise programs in 2016 See below for their tidal & instructors.

Tai Chi: Funded by a Title 111 grant supported by FCHCC. Instructor: Marcia Gobeil

Osteoporosis focused exercise: Supported by the volunteers from RSVP: Instructor Sue Sharbaugh & Priscilla Caouette

Line Dancing, Chair Aerobics & Impact Aerobics. Instructor Linda Allis supported in part by EOE. All for the active participant.

Healthy Bones & Muscles: Instructor: Sandy Kosterman. A great low impact exercise program.

Chair Yoga: Instructor Marcia Gobel

Stretch & Balance: A combination of Pilates, Yoga & low impact stretches. Instructor: Ann Skowron

Creative Walkers: A walking group supported by a Grant funded by LifePath. Ann Skowron coordinator.

PROGRAMS: Bowling, Quilting Workshop, Painting in different mediums, Creative Coloring, Crafty Seniors, Knitting Circle, Card games, Bingo, Puzzle making, Gardening, Movies, RAD self-defense for Women.

Monthly Activities

The Friends plan a lunch at a local restaurant monthly. Poet Seat Health Care & Quabbin Valley Health Care Chefs came to the Center to provide 2 great lunches at N/C for Erving. They were delicious. Homemade lunches were prepared by yours truly served by volunteers. That took place 45 days in 2016. 36 Pizza Fridays were served. Easter we had lots of treats followed by an egg hunt with prizes. Thanksgiving & St Patrick's Day are BIG. Thanks to Gary, Bill, Bernie, Linda & Kim and many volunteers to help serve these larger gatherings. We had a great Halloween costume contest with prizes. The Halloween theme catered lunch followed (Hysterical) lots of laughs. Christmas Lunch was served in our very festively decorated center including a Yankee Swap. Fun had by all. Erving Pre-school delivered creative treats for the seniors on four different occasions. Everyone really appreciated seeing the kids. It is great to have such thoughtful neighbors.

Events: Blue Cross Medicare Seminar joined by SHINE. Fuel Assistance presentation. Flu Shot Clinic. Health & Safety Expo sponsored by TRIAD. Hearing Clinic by Alber hearing services. TRIAD Fall Picnic. CPA & Attorney General SCAM production seminar. Quabbin Valley teaches Crafts. Tia Chi Master presents Mind, Body & Sprite. Explore your Family Tree with Sara Campbell. Home Depot builds 6 garden boxes with senior volunteers and a cookout to reward a job well done. The next week the seniors begin to plant their garden. We had a diverse harvest shared by many.

Several BIG occasions were celebrated: Thelma Downs turned 98 years young. Liz Adams 91. Janice Lefebvre on her 87 birthday fulfilled one of her bucket list wishes and sky dived at the Orange Airport. She loved every minute of it and would do it again tomorrow.

Nana's Attic: The Friends now have a permanent location for their small shop. This has been a great opportunity for them to learn the many aspects of retail and contribute to their donation fund for programs & events for the center.

Spring & Holiday Bazaar: Everyone worked very hard to prepare for these very busy days. We had great turnout and both events were very successful. Kudos to all.



Home Depot posing with a few seniors after building 6 waist high garden planters.

All labor & materials donated.



Other Services

Provided by the COA

Congregate meals: Provided by the FCHCC Meals are served Monday, Wednesday & Thursday. LifePath provides a certified kitchen staff to prepare the lunch. The food is delivered by a catering service to our facility the evening before. All food is prepared and ready to heat and serve to our seniors. The menu is posted monthly and sign-up is required. A donation of \$2.50 is suggested.

Home Cooked meals: Tuesday & Pizza Fridays have been greatly received. We average 24 people & up on these lunch days. \$4.00 we serve a hearty lunch & dessert. \$3.00 pizza, salad & dessert.



FRTA Van Service for Erving Seniors

COA works cohesively with the FRTA providing transportation services for the seniors of Erving. The van is owned by the FRTA and operated by the COA. Our drivers have been certified in defensive driving & safety. Trained in lift use and securement. Our center has provided over 1,993 duplicated riders on the demand response rides. This service provides rides to and from the center doctor appointments, shopping and other locations seniors may have to attend in order to live independently. The cost is minimal. If you are a client of LifePath your cost for the service is free. The procedure is simple. Call the Center and a ride can be arranged. Med-rides must call FRTA direct and they will dispatch a van per your request.



The Brown Bag Service:

The Center provides a monthly distribution program to all seniors' income eligible through the WM Food Bank. The first Thursday of every month the Food Bank delivers an assortment of food to the Center. Our center volunteers create an assembly line and the bags are filled and ready to be picked up. Donation of \$3.00 is suggested. Applications are available anytime the center is open. This program is a perfect way to help supplement the high cost of food for our active seniors. **SNAP:** The center will post on our monthly calendar when a Snap Councilor will be available. You may come to the center where applications as well as information will be provided to you about this program.

Out Reach Programs

Our first Community Blood Drive

Dec 29th 1:00 – 6:00 it snowed but we had a good showing. Everything went very smooth. The Red Cross was very pleased with the location & its accommodations. We were encouraged to have this program on a quarterly basis. I will be sure to pursue this request. All for a great cause.

The Center can help provide referral services for many programs available call 413-423-3649



Medical Related Programs at the Center

COA provides monthly **Blood Pressure Clinic** at no charge to seniors. No need for an appointment, Clinic is held first Wednesday of every month at the center. **A Foot Clinic** is held the first Thursday of every month. This program supports happy & healthy feet. Clinics are supported by the Erving Board of Health. **Flu, Pneumonia, Clinic:** Conducted in September drew in a lot of new visitors and was very successful.

Linda Johnston: Comes to us from and is paid by The Catholic Charities program. She works 20 hours per week. Linda has been a great asset helping where ever & whenever needed. I plan on continuing this program as long as I can.

The Center could not do it alone without our **faithful volunteers**. We need their help in so many aspects to make this center as warm & welcoming as it has become. Positive attitude is key. Everyone wants to make a difference. It feels good to be part of a team. I personally make a point to thank each and every one daily. Letting them know I am are grateful for all they contribute, making this a wonderful center to be part of.

Friends of the Erving Senior Community Center

The Friends Group: An organization that consists of the following officers. President, Vice-President, Secretary & Treasurer. Meetings are the third Tuesday of every month at the center. The goal of the Friends group is to help support future programs, events and provide the center with additional funds for seniors that that may not be able to participate without the friend's assistance. They have worked hard to achieve this in 2016.

Paul Wasielewski: Our part-time maintenance & custodial person has been fantastic. He has been an asset to the Center. It is a pleasure to come in each day and knowing everything is in its place and looking great.



Bus Trips

We tried something different this year. Two bus trips. Our first trip was to Foxwoods Theatre. The Magic of Motown. What fun we had fantastic seats. We were dancing in the isles. Everyone loved it! The second trip was an excursion to CT. An elegant 3 course lunch was served on a restored 1920's Pullman dining car. After the relaxed lunch they cruised the on the Becky Thatcher riverboat. Everyone then boarded a passenger train returning to Essex



Council on Aging (COA) The COA consists of 7 members: President Sarah Meuse, Joseph Bucci, Denise Maynard, Kathie Curnick, Gary Betters, William Meuse & Dennis Wonsey. COA liaison: William Bembury

The members meet the second Tuesday of every month @ 9:30 One Care Drive Erving MA. All meeting agenda's posted prior to meetings.

Erving Senior Community Center. This Center is here for **YOU! Erving residents & anyone from surrounding areas 55 years young. There are no fees and it is a great place to meet new & old friends.**

Community Functions: Breakfast with the Easter Bunny. Several Baby & Wedding Showers, After Funeral Gatherings, Holiday Parties, Boy Scouts monthly, special town meetings, many Library events, department head meetings, Birthday parties, Misc. Speakers, library feasibility studies and many more. Veterans guidance 1st Wednesday of each month 1:00 – 3:00. I attended the Mass Council of Aging Annual 3 day conference at the Cape. Participated in 9 workshops. A great opportunity to network with other centers.

New at the Center: Surround Sound with a large screen for movies. This has given everyone

with a hearing disability an opportunity to now enjoy a movie with their friends.

A large awning on the patio so more seniors can now relax outside on warm days with sun protection.



Six waist high garden planters from Home Depot. This inspired the garden theme. Bernie Niedzwiedz built and donated a beautiful Fairy Garden. Worth coming in just to see all the detail in this time consuming project. We had a great year and I look forward to many more new programs & events for 2017.



Thank you all for your support. I personally invite everyone to come visit the center.

You should be very proud. We have a wonderful Senior Community Center.



Sincerely,

Paula D Betters
Director

Board of Health

In 2016 the Board of Health renewed 14 Food Establishment permits, one Semi-public Swimming Pool permit, and two Outdoor Wood Burning Boiler permits.

The Board of Health permitted 16 Septage Hauler permits for 2016. Septage Hauler permits allows septic hauling companies to dispose of waste at the Erving Center Treatment Plant and/or at the Erving side Wastewater Facility. The waste from residents' septic systems can be disposed of without charge at the Erving side Plant. The septic hauler must call the facility in advance at 413-423-3354.

There are several ways to obtain permit applications for all of the above:

- 1) Visit the Board of Health page or click on the 'Forms' tab on the town website at www.erving-ma.org and download the application that you need.
- 2) Call or email the Board of Health Clerk and request an application be mailed or emailed to you. Contact information is at the end of this report.
- 3) Come into Town Hall and pick up an application in the Board of Selectmen's Office.

There continues to be workshops and trainings through the Massachusetts Association for Public Health for the purpose of awareness and preparedness for immunizations, emergency and catastrophic events, etc., for both the State and local Board of Health levels. Rules and Regulations are forever changing in the public health field so the local board is always kept abreast of upcoming meetings, workshops, trainings and webinars.

We continue to work with, as well as seek guidance and advice from our Health Agents David Zarozinski and Deborah Palmer from the Eastern Franklin County Health District. Please be sure to read their report that is included within this Annual Report. We thank them for their continued help and support. In years past and present we have, and continue to depend on them for many things from housing complaints, food establishment inspections, perc tests, well plan approvals and everything in between. They are truly an asset to the Town of Erving.

The Board of Health is always open to any questions, concerns or problems regarding health issues in our town. Please feel free to call anytime at 413-422-2800 ext. 101; or you may email the Board of Health Clerk, Betsy Sicard, at municlerk@erving-ma.org or contact our local board of health members at boh@erving-ma.org.

Respectfully submitted,

Cyd Scott, Chair

Leo Parent, Jr.

Michael Gralenski

Erving Board of Health

EDUCATION

Erving Elementary

Gill-Montague Regional

Franklin County Technical

2016 Annual Report from the Erving Elementary School

Erving Elementary School (EES) enjoys a rich history of academic and cultural excellence that is the result of a collegial partnership between the school staff, parents and members of the community, each providing a diversity of experiences for our students. Visitors to our school find this close working relationship, and focus upon what is best for children, to clearly exist.

Erving is often characterized as a ‘jewel’, when parents and educators are carefully considering the qualities that must be present in order to educate the whole child, and prepare them for the challenges of the 21st century.

Our educational programs are academically and artistically challenging, engaging each student by linking the curriculum to prior knowledge and experience. Faculty and staff work extremely hard to provide exciting, expanded opportunities for our students to explore new ideas, and acquire the skills to become productive citizens in a vastly changing society.

The total enrollment of the school is 140 students in grades preschool through grade 6. New additions to the staff this year are Beth Flaherty (Grade 5 Teacher), Emily Stewart (Art Teacher), Melissa Martin (Reading Specialist), Cassie Putnam (Paraprofessional) Megan Gagne (Paraprofessional), Gary Porlier (Head Custodian), and Thomas Duffy (Assistant Custodian),

The Erving Union #28 Schools chose PARCC (Partnership for Assessment of Readiness for College and Careers) assessments, for the 2014-2015 school year in Grades 3-6. Results from PARCC are different from prior years' MCAS results. PARCC is a different measuring stick, and the assessment includes challenging questions designed to measure critical-thinking, writing and multi-step problem solving. The test results provide critical information that is utilized to target instruction and resources that improve student learning. Erving Elementary School received a Level 2 classification following the release of the PARCC/MCAS test results. You can find more details about PARCC by visiting the Department of Education website at www.doe.mass.edu/parcc.

Throughout the fall and winter of 2016, the school faculty continued to work on developing a clear understanding of the Standards for Mathematical Practice. This important groundwork lays the foundation for Math Curriculum, Instruction and Assessment at EES. In grades K through 5 EES adopted the 2017 math (curriculum) program called Investigations, while Grade 6 implemented the 2017 C.M.P. program that is used by a number of the local middle schools.

Erving Elementary ‘Preschool’ is extremely popular. Our full-day program attracts the attention of many Franklin County residents; some of who are relocating to the town to ensure their child experiences a quality early childhood education. We have two preschool classrooms to accommodate the increase in student numbers, and respect the value of a low student to teacher ratio. The ratio in each classroom ensures children attending Erving receive the finest opportunity to start their educational journey.

Grade 6 students attended Nature’s Classroom in Hancock, New Hampshire. The classroom is a 5-day residential outdoor education program. Parents, teachers and children who attend speak of its impact for years.

Technology – Tom Smith (Technology Director) has updated our new website (www.erving.com). The school provides iPad training workshops for staff, students and members of the community. To cope with the worldwide technological advance, we introduced an After School Academy that has a S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) focus.

Erving Elementary School Community Events are a vital part of the schools daily life. Our Winter Concert and Cookie Exchange was a clear example of the extent to which the Erving community goes to demonstrate their care of, and respect for each other. The gym was packed with standing room only, people squeezing into every space along the walls. We were treated to an instrumental and choral extravaganza, beautiful voices courtesy of the hard work of students and staff. Bravo Ms. B.C. for a well orchestrated event. It was marvelous to see and hear all students participate. Thank you Kelly Loynd and a host of P.T.O. volunteers who spent many hours setting up, and ensuring every person received a bag of goodies at the end of the concert. Another community event was, “The Twelve Dancing Princesses”, a theatrical extravaganza, which was presented to a packed ‘house’ in April. An abundance of laughter was the order of the day in this local tale. The ‘Erving Elementary School Play’ is a rite of passage in the truest sense of what a community event should be. It is recognized as one of those requisites we should always strive to provide. As one parent put it “My child would never have this kind of opportunity at another school!” These traditions are an important part of what makes Erving such a wonderful community.

Veterans Day: I feel that one of the most important educational messages we can convey to our students is that of respect. If every person in the world truly honored, valued, and respected each other, it would be clear that we would be living in a different world. I would like to share with the community how our students and staff at Erving Elementary School recently had the opportunity to spend some *special time with ‘friends’*, and demonstrate the value of respect. On



Thursday, November 10, 2016 Erving Elementary School students and staff came together to honor and pay tribute to all American veterans, but especially to give thanks to living veterans who served our country honorably during war or peacetime. Our school was proud to honor the following (31) special guests in attendance:

Theresa Blanchard (Rolling Thunder), Joe Lorion (Navy), Dan Hammock (Army), Jeff Rollins (Navy), Terry Floran (Army), Ronald Leslie (Marines), Gary Betters (Army), Frank Zabawa (Army), Andrea Curtis (Navy), Richard Galvin (Army), Jason Allen (Army), Steven Chapman (Air Force), Claude Lapointe (Marines), Bruce Fowler (Air Force), Michael Canon (Army), Jennifer Fay (Army), Dan Miner (Marines), Robert Miner (Marines), Adam Paicos (Army), Barbara Viencek (Air Force-Spouse), Buddy McCord (Army), Richard Breor (Army), Norm Calkins (Marines), Douglas McIntosh (Air Force), John Loughton (Army), Lynn Loughton (Rolling Thunder), Pat Diskin (Army), Charles Hodges (Army), Dorothy Hodges (Army), Richard Haskins (Army National Guard), Joseph Guidaboni (Army National Guard)

Safety: Captain LaClaire, Captain Betters and Firefighter Joe Reed visited each classroom to present all of our students with important Fire Safety and Prevention information. Erving Police Chief Chris Blair and members of the Erving police force accompanied a number of state troopers from the Commonwealth School Safety Task Force. They were at Erving to conduct a school-wide unannounced lockdown drill, and to provide us with feedback on our protocols for student and staff safety. Overall we did a wonderful job. Students and staff followed everything to the law and received an 'A' rating. Our guests were extremely impressed with the culture of respect that permeated the building. As you can imagine we are very proud of our students and staff.

Sergeant Holst provided all students in grade 6 with a comprehensive D.A.R.E. program. DARE teaches students good decision-making skills to help them lead safe and healthy lives.

Students and staff at EES can now say that the world's largest caterpillar crawled across their hands! On Friday September 30, the Hickory Horned Devil came to visit Erving Elementary School as part of the Caterpillar Lab (Keene, NH) exhibition. Rinky Black and Ben Rubin wrote a grant to help cover the costs to bring this exciting program to our students. Throughout the school day every student had the opportunity to visit with guest presenters who captivated all of us with incredible facts about many of the caterpillars on display. Thank you Rinky and Ben for providing this educational experience.

You may have caught sight of an article in the Greenfield Recorder, reporting on our 100 Mile Club kick off. A great number of people from the community were in attendance as the whole school walked the inaugural mile together. It was incredible to witness so many people enjoying an afternoon amble around our track, which was spray-painted onto the grass. Our hope is that the new track will be installed some time before Christmas. Our thanks go out to Gail Dubreuil who has led the push for a 100-Mile Club to promote healthy lifestyles for everybody in the community. Every day our students rush out to recess, race across to the playground, and then begin to circle the 1/7 mile track. They are invigorated, returning to their classes with a spring to their step, full of pride and admiration for their workout, and, ready to learn ☺.

The School Council meets monthly to create a shared vision, discuss how the school can improve student outcomes, and, plan a school environment which unites all members of the school community in a sense of belonging, commitment and growth.

On behalf of the students attending Erving Elementary School, thank you to Superintendent Jennifer Haggerty, Central Office staff, Director of Student Support Services Prudence Marsh, Business Manager Aaron Osborne, Erving School Committee, PTO, School Council, Town Highway Department staff, Erving Town Officers, faculty and staff, families and community members. Your leadership, management, vision and support are all necessary to maintain the quality of education that our school provides for our children. It is imperative that we continue to provide our children with a safe, innovative and challenging environment to learn and grow as students and as people.

Thank you for providing our students with a safe, supportive and well cared for environment, where they can learn and grow. Our students deserve the best!

Respectfully Submitted

James D. Trill
Principal

**GILL-MONTAGUE REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2015-2016**

<u>SCHOOL COMMITTEE</u>	<u>TERM</u>	<u>EXPIRATION</u>
(May)		
Mike Langknecht, Chair	2017	
Sandy Brown, Vice Chair	2017	
April Reipold	2017	
Lesley Cogswell	2018	
Christina Postera	2018	
Valeria Smith	2018	
Marjorie Levenson	2019	
Jane Oakes	2019	
Heather Katsoulis	2019	

Superintendent's Report

The Gill-Montague Regional School District vision is to be ***"A community that empowers every student for continuous learning, active citizenship, and personal fulfillment"***. Under the support and direction of the school committee, the district's 219 faculty and staff work with dedication, collectively striving towards this shared vision. These aspirations are guided by the district's three year strategic plan which began implementation in 2014-15. The plan's details may be found at our website: www.gmrdsd.org and its main objectives are summarized below:

Strategic Plan Overarching Objectives:

1. **Readiness to Learn:** Provide social and emotional support and instruction to ensure all students fully engage in learning.
2. **Literacy Skills (elementary level):** Refine our approaches to teaching reading, writing, and critical thinking.
3. **Critical Thinking (secondary level):** Increase the frequency of tasks and assessments that require higher order thinking and authentic performance.
4. **Educator Learning:** Create a culture of adult learning grounded in a cycle of inquiry focused upon improved student achievement.
5. **Community Engagement:** Increase parental and stakeholder involvement and investment in district schools

We believe the combination of initiatives being undertaken as part of this strategy will result in increased student achievement, improved student enrollment trends, and more sustainable school finances.

Student Enrollment:

Total student enrollment had been on a long-term slow decline. However, we hope the current plateau is a sign of improvement. In 2012 it was 1,024 students; in 2013 it was 1,010; in 2014 it was 1,000; in 2015 it was 947. In the fall of 2016 it was 951 as follows:

Gill Elementary (Grades K-6)	117
Hillcrest Elementary (Grades Pre K-1)	148
Sheffield Elementary (Grades 2-5)	217
Great Falls Middle School (Grades 6-8)	238
Turners Falls High School (Grades 9-12)	<u>231</u>
Total:	951

Finances:

In May, 2016, the citizens of Gill and Montague showed their support for the district with their approval of an FY17 budget that reflected a 3.4% increase in local assessments from the prior year. The general fund budget for FY17 was \$18,762,925, a 2.3% increase from the FY 16 budget of \$18,347,689.

**Gill-Montague Regional School District – General Fund
Statement of Revenues and Other Sources, and Expenditures and Other Uses – Budget and Actual
For the Year Ended June 30, 2016 (Unaudited)**

FY16	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Positive/(Negative)
Revenues and Other Sources:				
Assessments to member towns	10,083,280	\$10,083,280	\$10,068,596	(\$14,684)
Tuition	\$941,398	\$941,398	\$816,642	(\$124,756)
Intergovernmental	\$6,568,611	\$6,568,611	\$6,536,782	(\$31,829)
Investment Income	\$4,400	\$4,400	\$4,089	(\$311)
Miscellaneous	0	\$0	11691.3	\$11,691
Other Sources	750,000	750,000	888,994	\$138,994
Total Revenues and Other Sources	\$18,347,689	\$18,347,689	\$18,326,794	(\$20,895)
Expenditures and Other Uses:				
Administration	\$682,447	\$681,197	\$670,702	\$10,495
Instruction	\$8,311,137	\$8,286,233	\$8,269,127	\$17,107
Other School Services	\$1,195,810	\$1,170,810	\$1,036,668	\$134,142
Operation and maintenance	\$1,498,115	\$1,522,969	\$1,408,184	\$114,784
Fixed charges benefits	\$3,945,711	\$3,837,011	\$3,848,888	(\$11,877)
Debt Service	\$156,135	\$156,135	\$156,136	(\$1)
Acquisition	\$-	\$-	\$-	\$0
Special education tuitions	\$158,333	\$293,333	\$311,871	(\$18,537)
School choice/charter	\$2,400,000	\$2,400,000	\$2,443,426	(\$43,426)
Total Expenditures and Other Uses	\$18,347,689	\$18,347,689	\$18,145,002	\$202,687
Excess (deficiency) of revenues and other sources over expenditure and other uses				\$181,782

Gill Elementary School 2015/16**Overview**

Strong academic traditions continued this past year at Gill Elementary. In the state's accountability system, Gill School continues to be a level one school. Even though the year was a "hold harmless" one, in regards to the state's leveling system, the PARCC standardized test results were interesting. In ELA, students across grade levels scored an average of one point above the state average. In math, students averaged 29 points above the state average. We did see a drop in 5th grade MCAS science proficiency rates last year, going from outperforming 70% of schools in 2014 to 58% in 2015.

Students and Staff

Gill Elementary School's enrollment dropped from 2016 to the fall of 2017. Our current enrollment is 117 students. We have had two move out during the year, but three new students have come into our school. The current breakdown is as follows:

Kindergarten	18 Students
First Grade	18 Students
Second Grade	17 Students
Third Grade	13 Students
Fourth Grade	17 Students
Fifth Grade	22 Students
Sixth Grade	11 Students

For staff, we have one teacher in each of the following classrooms: kindergarten, 1st grade, 2nd grade, 3rd grade, 4th grade, 5th grade and 6th grade. We also have a special educator and a special education paraprofessional. We have a one-on-one paraprofessional with one student and a paraprofessional in the kindergarten room. We have a principal and administrative assistant. We have a custodian, school nurse, cafeteria worker and cafeteria assistant. We share our specials teachers with Sheffield Elementary School and have a different specialist every day. We also have an SLP who works two days a week, an OT and PT who each work one day a week, and a school psychologist and team chair that are shared among district schools for IEP needs.

Academic Program

Responsive Classroom continued to form the core of the social curriculum from first grade through sixth grade. Instructional programs continued to be supported with *Houghton-Mifflin Reading*, *Math Expressions* and *Tools of the Mind* in kindergarten. When possible, students have also been utilizing Lexia to supplement their reading skills. In addition to our in-school academic programs, we have continued to run *Destination Imagination* after school and have 3rd, 5th and 6th grade teams. We also continue to have the *Mad Science* program available for students in all grades. The ACT program run by Amy Gordon will run again this spring as well, culminating in a performance at Town Hall.

School Council

The School Council is in its second year of a school improvement plan this year and has spent time analyzing the current improvement plan and action steps we've taken to meet our goals. We've also been looking at next steps for the school improvement plan we'll be developing this spring. Our current members are- Conor Driscoll, Amy Gordon, David Grout, Kathryn Hayden, Sheri Little, and Kim Malcolm. We are still seeking an additional parent member and have solicited in weekly mailings and newsletters.

Family School Engagement

We continue to have an incredibly strong parent base at Gill Elementary. The PTO has run monthly events that have been well attended. These included a "Soup and Games" night and a crafts night. They have also had several successful fundraisers and have been able to donate to classes for field trips, provide \$5 for every student to spend on books at the book fair, and purchase every teacher's classroom wish list at the book fair. Additionally, we have made a schedule change to allow parents to be more of the school community. We have kept school sing once a month, on the third Friday of the month. We've also kept all school meetings scheduled for the first Friday of every month. Other Fridays, at the same time when sing or all-school-meeting would normally run, teachers have been expected to invite parents into the classrooms to participate in projects. This shift has been very successful in that parents feel like they're invited into each class, not just for special events in the school.

Improvements

The main physical change in the school this year has been the movement of the library space. Previously, the special education room and the library shared a space in room seven. We moved the library to the computer lab in order to create a designated special education room. This had the added benefit of creating a media center where students can use computers and texts to access and conduct research. The other area of improvement has been the climbing wall. This resource has not been utilized for a number of years. Through the Quintus Allen Fund via the town of Gill and by a community donation, we have been able to update the equipment and schedule an inspection to get the wall up and running again. We anticipate the opening to be mid-March.

Hillcrest Elementary School, 2015-2016

We are pleased to present you with the School Annual Report, which provides key information about the 2015-2016 progress at Hillcrest Elementary School.

Student Data

Statistics describing the student population served by Hillcrest Elementary School during the 2015-2016 school year may be found below:

- Hillcrest Elementary School served grades PK, K, and 1 with 3 preschool classes, 3 kindergarten classes, and 3 first grade classes, and a Therapeutic Special Education classroom.
- Average class size was 16.
- Average daily attendance rate was 92.7%
- There were 148 students enrolled during the school year.
- 57.4% of the students were economically disadvantaged.
- English Language Learners made up 18.9% of our student population.
- 16.9% of our students had educational disabilities.

Overview of School Improvement Goals 2015-2016: The 2015-2016 School Council continued its work in implementing the School Improvement Goals established in the 2014-2015 school year. These goals included focusing on our students' social and emotional growth, building stronger relationships between home and school, and boosting early literacy development.

Summary of Goals

Goal 1: Improved Readiness to Learn – Development of a comprehensive approach to promoting healthy social and emotional growth in our students.

Goal 2: Improved Family Partnerships – A focus on increasing family attendance at classroom-based and school-wide events. In addition, we focused on providing opportunities for families to learn more about supporting children's literacy learning at home.

Goal 3: Improved Early Literacy Performance –Hillcrest Elementary School staff participated in district-based professional development focused excellent, Tier One Literacy instruction. In addition, Hillcrest Elementary School implemented standardized literacy assessments in kindergarten and first grade, used data from these literacy assessments to create small-group literacy interventions and implemented a system of ongoing progress monitoring.

Hillcrest Elementary School's main improvement objectives included the following:

- **Promotion of Healthy Social Emotional Growth:** Efforts included ongoing implementation of Responsive Classroom practices from preschool through kindergarten and coaching for teachers provided by the district's Responsive Classroom coach. In first grade and kindergarten, the Keeping Kids Safe curriculum continued to be an important piece of building students' social and emotional wellness.

- **Community Building:** Building on the success of the 2014-2015 school year, Hillcrest continued to hold a monthly All School Meeting and a monthly All School Sing. Weekly recognition of first grade leadership took the form of “Cookie Connection.” Our parent group, Friends of Hillcrest, continued to create engaging and free family events such as Cocoa, Cookies & Crafts and Family Movie Night. Additional Community Building efforts included a Story Walk in downtown Turners Falls, a playgroup at Montague Catholic Social Ministries led by the districts’ CFCE coordinator, Read Across Hillcrest (a family literacy night), and multi-grade workshop series titled March into Spring.
- **Improved Literacy Instruction Practices** Key components of improved literacy practices at Hillcrest during the 2015-2016 school year included the use of DIBELS Benchmark and Progress Monitoring Assessments in kindergarten and first grade, the use of the PALS assessment for four year-olds in prekindergarten, Foundations Coaching for kindergarten and first grade teachers, and the ongoing implementation of daily reading intervention groups for kindergarten and first grade students.
- **Promotion of Family Literacy Learning:** Initiatives included a book drive sponsored by Friends of Hillcrest, the Read Together Book Club, funded by GMEF, the Read Across Hillcrest event and three family literacy workshops led by the prekindergarten teachers.
- **School and Community Connections:** The school continued to establish important connections with the Montague community. Through the CFCE grant, Hillcrest sponsored a weekly playgroup for young families and offered two Get Ready for Kindergarten workshops. In addition, the Hillcrest art teacher organized an interactive Story Walk in downtown Turners Falls which featured the artwork of Hillcrest students.

Sheffield Elementary School, 2015-2016

We are pleased to present you with the School Annual Report, which provides key information about the 2015-2016 educational progress for Sheffield Elementary School.

Student Data

Statistics describing the student population served by Sheffield Elementary School during the 2015-2016 school year may be found below:

- The Sheffield School served a 2-5 grade span, with 3 classrooms each for grades 2, 3, 4, and 5.
- Average class size was 17 students.
- Average daily attendance rate was 94.90%.
- There were 235 students enrolled during the school year.
- 60% of children received free or reduced lunch and the English language learner population was 10 %.
- The overall special education population was 25%. Two substantially separate programs for children with significant disabilities exist in the school; a therapeutic program for children with emotional disabilities and a life-skills program for children with developmental disabilities. Sheffield Elementary practices inclusion as well as pull-out for children with special needs.

On state PARCC tests, Sheffield Elementary School did not make Adequate Yearly Progress (AYP) as identified by the *No Child Left Behind Act* (NCLB) and the school was classified by the state as a Level 3 status school.

Overview of School Improvement Goals 2015-2016: The 2015-2016 school year the Sheffield School Council identified three main focal points for the Sheffield Elementary School Improvement Plan.

Goal 1: Improved Reading Performance - Development of a shared understanding of best practices in reading instruction and a common model of effective literacy instruction including tiered literacy at all grades.

Goal 2: Improved Readiness to Learn - Renewed commitment to Responsive Classroom approach and its school-wide teaching practices.

Goal 3: Improved Family Partnerships - Development of a Parent Program focused on increasing parental involvement.

Great Falls Middle School, 2015-2016

Great Falls Middle School provides a welcoming, nurturing, and academically challenging learning environment. Its program provides a supportive transition from elementary to secondary school and is specifically designed to empower early adolescents by helping them develop and recognize their value and place in the local and global community.

In the state's accountability system, Great Falls Middle School is currently rated as a Level 1 school (the highest level) based upon its academic performance.

Great Falls Middle School enrolls approximately 250 students in grades six through eight. A team structure, common planning time, flexible scheduling, and a philosophy that addresses the needs of early adolescents are what set us apart from junior highs and many other middle schools. We take great pride in the quality of the education that we offer our students, and in the cooperative and respectful atmosphere where students and teachers work and learn together as a community.

Great Falls Middle School is housed in the east side of the building shared with Turners Falls High School. While their classroom spaces are separated, the two schools share the library, gymnasium, pool, auditorium, band/chorus room, and cafeteria. The middle school is comprised of three interdisciplinary academic teams, one for sixth grade, one for seventh grade, and one for eighth grade. A fourth team is composed of the teachers of related arts classes that include art, physical education, health, math applications, reading, theatre (for grade 7) and Spanish (for grade 8). In addition to the four academic courses, all students participate in a study skills class where they learn skills to help improve their overall academic performance.

All students also participate in Developmental Designs, a program designed to create networks of supportive relationships between students and staff and to promote a positive school culture. Students meet three days a week in a small "home base" group and twice a week in all-school morning meeting. Like Turners Falls High School, we incorporate Restorative Practices into our approach to student discipline -- a way to help students understand how their behavior impacts the people around them -- and we have one of the longest standing Peer Mediation programs in the region.

Students have many ways to get involved and explore interests beyond the classroom. The school offers marching band, concert band, chorus, photography club, table tennis club, knitting club, as well as Buddy Squad, GSA, Cyberbullying Awareness Committee, Yearbook, and Student Council. In addition, many students participate in the inter-scholastic athletics program which includes soccer, football, field hockey, cross country, cheer, volleyball, golf, basketball, swimming, baseball, softball, tennis, and track.

This past year was marked by many events that highlight the school's efforts to build community within and beyond the building:

- New Family Orientations: on two evenings prior to school opening, families new to our school met the principal and assistant principal, teachers, and other students while getting familiar with the school building.
- We are fortunate to have the support of the GFMS PTO who fundraise and organize community events. This year the PTO and other organizations from the local community hosted tables at our September back-to-school Open House.
- The Upstanders Club brought a screening of the film “Finding KIND” for our middle school girls, which inspired many other activities about standing up to unkind behavior and making things right after a conflict.
- Local and novel foods featured our cafeteria included Just Roots Farm soups, special recipes prepared by Chef Sam from Project Bread, and salad greens from our own TFHS Greenhouse.
- The GFMS/TFHS musical production of *Little Shop of Horrors* in March provided middle school students with the opportunity to help produce or perform in a great show.
- March also brought the March Madness Reading Challenge, involving the whole school in reading for pleasure and prizes; the Math Applications classes made big data visualizations to show us how much we were reading.
- Montague Police Chief Dodge addressed the Middle School with a Career of the Month presentation, and Turners Falls Fire Department staff provided a hands-on Ice Safety Assembly for our students. Also, Amy Proetti from GCC gave a talk on financial aid and affording college as part of College Month.
- In June, twenty Pakistani teachers visiting on a UMass program came to GFMS and talked to 8th graders who had just finished studying Islam and reading *I am Malala*. The same day, students and staff took to the fields for the annual staff vs. student softball game.

Turners Falls High School, 2015-2016

Turners Falls High School (TFHS) is a four-year, comprehensive high school accredited by the New England Association of Schools and Colleges. There were approximately 240 students enrolled in 2015-16. TFHS distinguishes itself as a small school with an amazing array of offerings for its size. In addition to course offerings in English, mathematics, science, and social studies, the school offers diverse elective courses including three world languages (Latin, Spanish, and French), business and technology education (including graphic arts, computer-aided design, wood shop manufacturing, digital filmmaking, and television studio production), health education, physical education, art, and music. Advanced Placement courses that offer students the opportunity to earn college credit are also part of the curriculum. In addition, the school has partnered with Greenfield Community College’s Educational Transitions Program to provide low income students with dual enrollment opportunities at no cost to their families. Recognizing the importance of providing students with insight into the world of work, internships and school-to-work opportunities are provided for students who want hands-on opportunities for credit.

The high school’s hallmarks include a commitment to excellence, a caring atmosphere promoted by students and staff, and a strong sense of community. Students participate in leadership opportunities including Student Council, National Honor Society, and Rise Up, a program which allows students to work on a variety of community service efforts and charitable undertakings. Each Tuesday, the entire community gathers for morning meeting. Each Thursday, students participate in an Advisory that includes team building, upstander/anti-bullying curriculum, and academic check-ins. The Advisory group and their Advisor stay together for four years.

Athletic highlights of 2015-16 included:

- Football: league and Western Mass champions

- Volleyball: tournament quarterfinalists
- Field hockey: tournament quarterfinalists, falling in the second round of shoot outs after a double OT
- Girls basketball: qualified for tourney for first time in 22 years
- Swimming had 5 Western Mass qualifiers
- Softball: repeating state champs with Jenna Putala making all state and Mack Phillips all state, pitcher of the year, and ESPN MA softball player of the year
- Baseball: tournament quarterfinalists
- Community service:
 - Football team reading to local elementary schools
 - Field Hockey's suicide awareness walk
 - Coaches vs. Cancer basketball game vs Franklin Tech
 - Softball helped with coaches' classic tournament game.

Students also participated in a variety of co-curricular and extracurricular activities:

- Alumni from the Class of 1991 joined the Seniors of 2016 to open a time capsule containing artifacts from the senior class of 25 years ago
- Students extended their learning beyond the classroom through making portraits of African-American Musicians in celebration of Black History Month and attending a substance abuse prevention conference in Washington DC; our Student Council delegation attending the Massachusetts conference for student councils where they won a Silver Council of Excellence Award
- TFHS was the recipient of a Summer Jobs and Beyond grant as part of a partnership with the Franklin Hampshire Regional Employment Board, one of only eleven funded nationally, to support students in career readiness and access to the workforce
- Annual traditions such as the Advisory college door-decorating contest, the Thanksgiving Bonfire, the Ugly Holiday Sweater Contest, the All-District Performing Arts Concert, and Unity Day kept school spirit high
- A new tradition, the Senior Walk-through, took our seniors on a tour of their elementary schools, where they were welcomed and cheered by students and staff as they walked the halls in their caps and gowns.

Turners Falls High School appreciates the community's support of our many activities, athletic events, fundraisers, concerts, musical productions, and field trips and the help of the many volunteers who assist our school.

Contributors to the Annual Report
Michael Sullivan, Ed.D., Superintendent of Schools
Joanne Blier, Director of Business and Operations
Conor Driscoll, Principal, Gill Elementary School
Melissa Pitrat, Principal, Sheffield Elementary School
Sarah Burstein, Hillcrest Elementary School
Annie Leonard, Great Falls Middle School/Turners Falls High School

FRANKLIN COUNTY TECHNICAL SCHOOL

82 Industrial Boulevard

Turners Falls, Massachusetts 01376

TEL: 413-863-9561

FAX: 413-863-2816



Richard J. Martin
Superintendent

2016 Annual Report to Towns

We submit this annual report for 2016 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2016 was 437 students with town breakouts as follows:

Bernardston	21	Erving	33	Montague	59	Sunderland	6
Buckland	9	Gill	10	New Salem	3	Warwick	9
Colrain	21	Greenfield	109	Northfield	35	Wendell	7
Conway	7	Heath	12	Orange	61	Whately	9
Deerfield	16	Leyden	7	Shelburne	3		

Franklin County Technical School awarded 117 diplomas to our seniors in June of 2016. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained Level 2 Accountability status for the last four years. Our overall Progress and Performance Index (PPI) moved from 17% in 2012 (Level III) to 31% in 2014 (Level II) and have maintained Level II status ever since, with nearly 30% growth each year. Additionally, the district met the goals set by the Department of Education for passing rates of students of high risk with disabilities.

98.3% of FCTS students receive a high school diploma and vocational certificate with 69% planning to join the regional workforce, while others plan to join the military or attend post-secondary or trade/technical schools. FCTS dropout rate is also significantly below the state and regional average. We are proud of the accomplishments of the Class of 2016.

On June 23, 2015 Franklin County Technical School District was fortunate to have received approval from all nineteen member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty year-old roof and ensure paving upgrades of its forty year old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the bond will not impact member towns until FY19. FCTS now has state-of-the-art exterior energy efficient doors and windows, new parking lot paving and lights, track, basketball courts and a new silicone roof coating. In addition, FCTS will be adding new interior doors and handles to bring us into ADA compliance. FCTS students were instrumental with landscaping associated with the projects, digging conduits to lay wire for lighting, and supporting installation of parking lot lights to save the district tens of thousands of dollars.

Franklin County Technical School's technical programs have been busy with community-based projects that are used as learning opportunities. This year, as in the past, students embrace the authentic work that is done in the communities and truly engage in building their skills while out on work sites. Project work is treated as an immersive activity, with guidance and professional direction by instructors. Due to the instructional nature of the work, duration of a project may increase, but costs associated with a project to our cities and towns are significantly decreased. Within the walls of FCTS, students from Electrical, Plumbing, Carpentry, Landscaping/Horticulture, Auto Technology, Welding and Collision Repair are involved in repair and upgrading activities that save FCTS money as compared to associated costs with hiring contractors. What follows are some examples of the ways in which we serve our communities: FCTS faculty, staff and students donate to food drives for needy families and organizations throughout Franklin County. Our Culinary Arts program donates to the Franklin County Sheriff's Office Regional Dog Shelter and FCTS instructors and students within specific shop areas visit veterans at the Veterans Hospital on Veterans Day. Our Pre-Employment or (PEP) program provides specialized instruction and training for students with

disabilities, donates to the Dakin Animal Shelter and Ronald McDonald House. In Bernardston, Electrical instructors and students provided electrical maintenance work at the Bernardston Library, while Carpentry instructors and students completed the roof over a handicap ramp at the Bernardston Veterans Clubhouse. Electrical instructors and students wired/retrofitted the Colrain Fire Station for a network; as well as having provided work on the Colrain Fire Station's emergency generator. In Conway, Programming & Web Design instructors and students planned to create a website on Field Memorial Library; and in Deerfield, Carpentry and Electrical instructors and students worked on a new electric service enclosure on Deerfield's Town Common. Culinary Arts instructors and students help with the Schuetzen Verein Senior Expo and Senior Center functions in Gill/Montague.

In Greenfield our Health Technology instructors and students are involved in community service learning sites at: Community Action Parent/Child Development Center; Poet's Seat Healthcare Facility; GVNA Adult Day Health; Arbors Assisted Living Facility; NELCWIT/GVNA; Recovery Project; Buckley Nursing Facility. Electrical instructors and students retrofitted LED lighting at Greenfield Community College. Cosmetology instructors and students have been involved with the Girl's Day Out at the YMCA; and have provided beautician services at local nursing homes. Culinary Arts instructors and students have also been involved in Girl's Day Out at the YMCA; provide cookie donation to the GCC's golf tournament; and the Soups & Game Night at Hope & Olive. Machine Technology students help set up for the Relay for Life at the Greenfield Fair Grounds. Carpentry students installed 50 new window boxes at Greenfield Housing Authority's Elm Terrace; and frame enclosed a new athletic storage building at Greenfield High School. In Montague, Health Technology instructors and students are involved in community service learning at Community Action Parent/Child Development Center. FCTS Automotive Technology and Collision and Repair programs painted brackets for Judd Wire, repaired a trailer for the Turners Falls Police Department, and completed pin and bushing repair for the Turners Falls Police Department.

Electrical students worked on the Shelburne Trolley Museum's car barn and also have work pending on the Sunderland Library. Additionally, they have been involved with an LED lighting retrofit for the Warwick DPW; and have worked on the Warwick Police & Fire Department's emergency generator. Plumbing and Heating students installed a multi-head heat pump Mini-Split system for the Warwick Police Department, and Electrical students completed work on that system, as well. The Town of Whately invited our Collision shop and Repair and Refinishing shop to restore a Chevy Silverado for the Whately Fire Department; and our Electrical students have finished wiring the Wendell town kitchen.

Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2016

Bernardston-Lloyd J. Szulborski; Buckland-Laura J. Earl; Colrain-Nicole Slowinski;
Conway-Brian Kuzmeskus; Deerfield-Katherine James; Erving-Robert F. Bitzer; Gill-Clifford C. Hatch;
Greenfield-Paul R. Doran, Christopher L. Joseph, Mark Leonard, Mark M. Maloney;
Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson;
Dennis L. Grader; New Salem-Angela Fournier; Northfield-Scott Milton; Orange-Clifford J. Fournier,
Secretary; Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson; Sunderland-James Bernotas; Warwick-
A. George Day, Jr.; Wendell-Richard E. Drohen; Whately-Donald C. Sluter

TOWN
ELECTIONS
&
MEETINGS

COMMONWEALTH OF MASSACHUSETTS

**WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

SS.

To either of the Constables of the Town of Erving

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at

Precinct 1

Town Hall, 12 East Main Street

on **TUESDAY, THE FIRST DAY OF MARCH, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE FOR THIS COMMONWEALTH
STATE COMMITTEE MAN HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
STATE COMMITTEE WOMAN HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
WARD OR TOWN COMMITTEE ERVING TOWN

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 16th day of February, 2016.

William F. Dembary, Selectmen, Chair
Arthur J. [Signature]
Paul S. [Signature]

Board of Selectmen of the Town of Erving

by hand
(Indicate method of service of warrant.)

Richard W. Newton
Constable

February 17, 2016.
(month and day)

DEMOCRATIC PRESIDENTIAL PRIMARY RESULTS MARCH 1, 2016

OFFICE	VOTES
Presidential Preference – Vote For One	
Bernie Sanders	225
Martin O'Malley	0
Hillary Clinton	90
Roque "Rocky" De La Fuente	0
No Preference	1
Others	0
Blanks	1
Total	317
State Committee Man – Vote For One Man	
David J. Narkewicz	236
Others	1
Blanks	80
Total	317
State Committee Woman – Vote For One Woman	
Mollie M. Fox	239
Others	2
Blanks	76
Total	317
Town Committee – Vote For Ten	
Others	14
Blanks	3156
Total	3170

REPUBLICAN PRESIDENTIAL PRIMARY RESULTS MARCH 1, 2016

OFFICE	VOTES
Presidential Preference – Vote For One	
Jim Gilmore	0
Donald J. Trump	56
Ted Cruz	9
George Pataki	0
Ben Carson	5
Mike Huckabee	1
Rand Paul	1
Carly Fiorina	0
Rick Santorum	0
Chris Christie	2
Marco Rubio	15
Jeb Bush	0
John R. Kasich	35
No Preference	3
Others	1
Blanks	0
Total	128
State Committee Man – Vote For One Man	
John A. Andrulis	86
Others	0
Blanks	42
Total	128
State Committee Woman – Vote For One Woman	
Tammy S. Mosher	79
Mary L. Stuart	27
Others	0
Blanks	22
Total	128
Town Committee – Vote For Ten	
Others	5
Blanks	1275
Total	1280

**GREEN RAINBOW PRESIDENTIAL PRIMARY RESULTS
MARCH 1, 2016**

OFFICE	VOTES
Presidential Preference – Vote For One	
Sedinam Kinamo Christin Moyowasifza Curry	0
Jill Stein	0
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
No Preference	0
Others	0
Blanks	0
Total	0
State Committee Man – Vote For One Man	
Others	0
Blanks	0
Total	0
State Committee Woman – Vote For One Woman	
Others	0
Blanks	0
Total	0
Town Committee – Vote For Ten	
Others	0
Blanks	0
Total	0

**UNITED INDEPENDENT PRESIDENTIAL PRIMARY RESULTS
MARCH 1, 2016**

OFFICE	VOTES
Presidential Preference – Vote For One	
No Preference	0
Others	0
Blanks	0
Total	0
State Committee Man – Vote For One Man	
Others	0
Blanks	0
Total	0
State Committee Woman – Vote For One Woman	
Others	0
Blanks	0
Total	0
Town Committee – Vote For Ten	
Others	0
Blanks	0
Total	0

**COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN
SPECIAL TOWN MEETING
March 7, 2016**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Senior/Community Center, 1 Care Drive, Erving, Massachusetts, on Monday March 7, 2016, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:03 p.m. who noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to transfer from the unexpended fund balance (Free Cash), the sum of Forty Thousand Dollars and No Cents (\$40,000.00) for the purpose of road work related to the reconstructing and upgrading of the Pan Am Crossing located at 45 East Main Street.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES NO RECOMMENDATION

ARTICLE 2

The Town voted unanimously to Transfer from the unexpended fund balance (Free Cash) the sum of Forty-Four Thousand Dollars and No Cents (\$44,000.00) for the purpose of purchasing a police cruiser, including any related equipment.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 3

The Town voted unanimously to Transfer from Line Item Number 01-220-911-57800 (Fire Pumper Truck) the sum of Forty-Four Thousand Dollars and No Cents (\$44,000.00) for the purpose of purchasing a police cruiser, including any related equipment.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 4

The Town voted unanimously to Transfer from Line Item Number 01-220-911-57800 (Fire Pumper Truck) the sum of Forty Thousand Dollars and No Cents (\$40,000.00) for the purpose of purchasing a Fire Department Command /Utility Vehicle, including any related equipment.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 5

The Town voted unanimously to Transfer from Line Item Number 01-220-911-57800 (Fire Pumper Truck) the sum of Sixty Thousand Dollars and No Cents (\$60,000.00) for the purpose of purchasing a Fire Department Brush Truck including any related equipment.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 6

The Town voted unanimously to Transfer from Line Item Number 30-300-000-57800 (EES School Construction/Renovation) the sum of Twenty-Five Thousand Dollars and No Cents (\$25,000.00) for the purpose of installing Category 6 Cabling including related equipment at the Erving Elementary School.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 7

The Town voted unanimously to transfer from the following:

Line Item Number 01-220-911-57800 (Fire Pumper Truck) the sum of Six Thousand Nine Hundred Ninety-Five Dollars and Fifty-Three cents (\$6,995.53);

Line Item Number 01-232-901-57800 (EMT Air Pac Purchase & Training) the sum of Two Thousand Seven Hundred Sixty Five Dollars and No Cents (\$2,765.00);

Line Item Number 01-220-904-57800 (Fire Department Roof and Door Design/Replacement) the sum of Four Thousand Six Hundred Fifty-Six Dollars and Twenty-Eight Cents (\$4,656.28);

Line Item Number 01-220-908-57800 (Fire Department Training) the sum of Two Thousand Seven Hundred Seventy-Four Dollars and Seventy-Two Cents (\$2,774.72) and

Line Item Number 01-220-906-57800 (Fire Department Computers and Accessories) the sum of One Hundred Dollars and Fifty-Four Cents (\$100.54)

for a total of Seventeen Thousand Two Hundred Ninety Two Dollars and Seven Cents (\$17,292.07) for the purpose of purchasing Two Thermal Imagers for the Fire Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 8

The Town voted by majority to Transfer from Line Item Number 32-541-50010 (Senior Center Capital Project) the sum of Five Thousand Five Hundred Dollars and No Cents (\$5,500.00) for the purpose of repairing the interior/exterior and pipes to the Senior.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE TAKES NO ACTION

ARTICLE 9

The Town voted unanimously to Transfer from Line Item Number 32-541-50010 (Senior Center Capital Project) the sum of Three Thousand Two Hundred Dollars and No Cents (\$3,200.00) for the purpose of building two overhead roofs at the two exterior exits at the Senior Center.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 10

The Town voted unanimously to have the Accounting Officer Transfer the sum of Sixty Three Thousand Eight Hundred Twenty Eight Dollars and Two Cents (\$63,828.02) to the PEG Access and Cable Related Fund that was accepted by the Town at the October 6, 2015 Special Town Meeting.

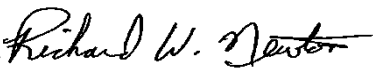
SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 11

The Town voted unanimously to Transfer from Line Item Number 32-541-50010 (Senior Center Capital Project) the sum of One Thousand Two Hundred Dollars and No Cents (\$1,200.00) for the purpose of purchasing a Floor Buffer for use at the Senior Center.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

32 registered voters attended this meeting. The meeting was dissolved at 7:46 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

**ANNUAL TOWN MEETING
MONDAY MAY 2, 2016**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Monday May 2, 2016, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:02 p.m. and noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to accept the reports of the Town Officers for 2015.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 2

The Town voted unanimously to authorize the Board of Selectmen to apply for State or Federal grants and to expend any monies received, as set forth by the grant, and to follow the appropriate procedures.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 3

The Town voted unanimously to authorize the Town to dispose of any Town property that had been declared surplus by the Selectmen.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 4

The Town voted unanimously to raise and appropriate the sum of Seven Thousand, Five Hundred Dollars and No Cents (\$7,500.00) for the purpose of purchasing space in the *Around Town* newsletter.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 5

The Town voted unanimously to re-authorize the establishment of a revolving fund in accordance with Massachusetts General Law Chapter 44, Section 53 E 1/2, for the use of the Erving Council on Aging, during the fiscal year beginning July 1, 2016. The fund shall receive

reimbursements for Medicaid rides provided by the Council on Aging van and will make expenditures for providing outreach and community services for Erving seniors as well as provide the 20% matching funds for the purchase of a new Council on Aging van. The fund will be under the control of the Council on Aging and the expenditures will be limited to Ten Thousand Dollars and No Cents (\$10,000.00) or the total amount of the receipts, whichever is less. If this fund is not re-authorized for the following fiscal year, the remaining balance will be transferred to the general fund at the close of the fiscal year ending June 30, 2017.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 6

The Town voted unanimously to authorize the establishment of a revolving fund in accordance with Massachusetts General Law Chapter 44, Section 53 E 1/2, for the use of the Erving Council on Aging, during the fiscal year beginning July 1, 2016. The fund shall receive facility use payments from outside groups. The fund will be under the control of the Council on Aging and the expenditures from the fund on maintenance and repair related to making the facility available for use by outside groups will be limited to Ten Thousand Dollars and No Cents (\$10,000.00) or the total amount of the receipts, whichever is less. If this fund is not re-authorized for the following fiscal year, the remaining balance will be transferred to the general fund at the close of the fiscal year ending June 30, 2017.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 7 – ORIGINAL ARTICLE

To see if the Town will vote to raise and appropriate the following itemized amounts, all for municipal purposes, or take any action relative thereto.

Line item #1	General Government	\$ 591,998.00
Line item #2	Public Safety	\$ 594,455.00
Line item #3	Public Works	\$ 512,278.00
Line item #4	Human Services	\$ 166,624.00
Line item #5	Culture and Recreation	\$ 135,327.00
Line item #6	Benefits	\$ 1,293,856.00
Grand Total	Article 9	\$ 3,294,538.00

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

Amendment: To change the words “Grand Total Article 9” to “Grand Total Article 7”. Moved and Seconded. The amendment passed unanimously.

Amendment: To change line item #5 Culture and Recreation from \$135,327.00 to \$133,730.00 (specifically Account Number 01-610-100-51100 Library Wages to \$38,759.00) for a grand total of \$3,292,941.00. Moved and Seconded. The amendment passed by majority.

ARTICLE 8

The Town voted unanimously to raise and appropriate for FY17, the sum of One Hundred Four Thousand, Seven Hundred Nineteen Dollars and No Cents (\$104,719.00) for Elected Town Officials’ salaries, and vote that the following salary and compensation be paid from this sum to the following Elective Officers of the Town, as provided by Section 108, chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947.

Moderator	\$ 102.00	
Selectmen	\$ 11,273.00	\$3,757.66 each
Assessor	\$ 10,759.00	\$3,586.33 each
Treasurer	\$ 42,842.00	
\$1,000.00 Certification award		
\$1,664.64 from Water Department		
Total Salary = \$45,506.64		
Tax Collector	\$ 10,740.00	
\$1,000.00 Certification award		
\$1,798.26 from Water Department		
Total Salary = \$13,538.26		
Town Clerk	\$ 8,947.00	
\$1,000.00 from Expenses for census work		
Total Salary = \$9,947.00		
Planning Board	\$ 4,250.00	\$ 850 each
School Committee	\$ 6,481.00	\$1,296.20 each
Tree Warden	\$ 2,343.00	
Board of Health	\$ 2,696.00	\$ 898.66 each
Recreation Commissioner	\$ 4,286.00	\$ 857.20 each

TOTAL \$ 104,719.00

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 9 – ORIGINAL ARTICLE

To see if the Town will vote to change the position of Treasurer from an elected position to an appointed position upon the current Treasurer's term of office expiring or a vacancy in the position occurring, or take any other action relative thereto.

SUBMITTED by CITIZEN'S PETITION
FINANCE COMMITTEE TAKES NO ACTION

Article 9 was defeated by a majority. 27 Yes, 36 No

ARTICLE 10

The Town voted unanimously to appropriate the sum of Ninety-one Thousand, One Hundred Nine Dollars and No Cents (\$91,109.00) to fund the FY17 Water operations. Said money to be raised from receipts, revenues, and user fees derived from activities of the Erving Water Department.

SUBMITTED by the WATER COMMISSIONERS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 11

The Town voted unanimously to Transfer from Retained Earnings of the Water Enterprise Fund the sum of Three Thousand dollars and No Cents (\$3,000.00) for the purpose of purchasing Two Propane Heaters for the Water Department.

SUBMITTED by the WATER COMMISSIONERS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 12

The Town voted unanimously to appropriate the sum of Six Hundred Ninety-Eight Thousand Eight Hundred Thirty-six Dollars and No Cents (\$698,836.00) to fund the FY17 Wastewater operations.

The \$698,836.00 is to be raised as follows:

Town of Montague and other receipts	\$198,734.77
Town of Erving (raise & appropriate)	\$501,101.23
 Total Wastewater Operating Costs	 \$698,836.00

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 13

The Town voted unanimously to Transfer from Line Item Number 60-907-009-57800 (Inspect and Repair Sewer Mains) the sum of Fifteen thousand dollars and No Cents (\$15,000.00) for the purpose of purchasing a pump for the River Street pumping station.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 14

The Town voted unanimously to Transfer from Line Item Number 60-907-009-57800 (Inspect and Repair Sewer Mains) the sum of Sixty Thousand dollars and No Cents (\$60,000.00) for the purpose of replacement of the Two Pumps and Rails at the Renovators Pumping station.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 15

The Town voted unanimously to raise and appropriate the sum of Two Million, Eight Hundred Forty Thousand, Seven Hundred Fifty-six Dollars and No Cents (\$2,840,756.00) for the expense and operation of the Erving Elementary School for FY17, beginning July 1, 2016.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 16

The Town voted unanimously to raise and appropriate the sum of One Million, Six Hundred Nineteen Thousand, Seven Hundred Eight-four Dollars and No Cents (\$1,619,784.00) for tuition and expenses for secondary education for FY17, beginning July 1, 2016.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 17

The Town voted unanimously to raise and appropriate the sum of Five Hundred Forty-Four Thousand, Six Hundred Fifty-Two Dollars and No Cents (\$544,652.00) for secondary education at the Franklin County Technical School for FY17, beginning on July 1, 2016.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 18

The Town voted unanimously to raise and appropriate for FY17, the sum of One Thousand, Two Hundred Sixty-five Dollars and No Cents (\$1,265.00) for a stipend to be paid to the Appointed Town of Erving Representative to the Franklin County Technical School.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 19

The Town voted unanimously to raise and appropriate the sum of Twelve Thousand Dollars and No Cents (\$12,000.00) for the Special Stabilization fund established for technical educational supplies (such as computers and associated accessories at the Erving Elementary School).

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 Vote Required

ARTICLE 20

The Town voted unanimously to transfer from the Special Stabilization fund established for technical educational supplies (such as computers and associated accessories at the Erving Elementary School) the sum of Eleven Thousand Five Hundred Forty-six Dollars and No Cents (\$11,546.00).

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 Vote Required

ARTICLE 21

The Town voted unanimously to transfer from Free Cash the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) for the purpose of resurfacing the tennis courts at Veteran's Park.

SUBMITTED by the RECREATION COMMISSION
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 22

The Town voted unanimously to transfer from Free Cash the sum of Five Thousand Dollars and No Cents (\$5,000.00) for the purpose of installing new roofs on the bath house and Shed Building at Zilinski Field.

SUBMITTED by the RECREATION COMMISSION
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 23

The Town voted unanimously to grant Erving's Library Board of Trustees the authority to apply for, accept, and expend any state grants which may be available for library construction.

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 24

The Town voted unanimously to authorize the Board of Trustees of the Erving Public Library to accept the schematic design for a new library facility on town owned property located at 34 Northfield Road, assessor's parcel 4-8-7 (voted for purchase at June 29, 2015 Special Town Meeting).

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 25

The Town voted unanimously to transfer from Free Cash the sum of Thirty Thousand Dollars and No Cents (\$30,000) to the continuing appropriation for potential renovations or replacement (a new building) of the library, subject to Library Trustee and Board of Selectmen approval.

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 26 – ORIGINAL ARTICLE

To see if the Town will vote to authorize the position of Librarian Assistant from non-benefitted to benefitted, or take any other action relative thereto.

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE DOES NOT RECOMMEND APPROVAL

The Town voted unanimously to PASS OVER Article 26.

ARTICLE 27

The Town voted unanimously to raise and appropriate the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) to the continuing appropriation for the purpose of maintaining and improving town buildings.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 28

The Town voted unanimously to raise and appropriate the sum of Five Thousand Dollars and No Cents (\$5,000.00) to the continuing appropriation for the purpose of repairing and replacing existing streetlights.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 29

The Town voted unanimously to transfer from Free Cash the sum of One Hundred Thirty Thousand Dollars and No Cents (\$130,000.00) to use for the continuing appropriation established for highway work. Improvements include sidewalks, catch basins, grinding, paving, and conduit (if conduit is feasible). The funding will also pay for related police detail expenses.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 30

The Town voted by majority to raise and appropriate the sum of One Thousand, Two Hundred Ten Dollars and No Cents (\$1,210.00) for the purpose of purchasing a Taser for the Animal Control Officer.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 31

The Town voted unanimously to transfer from Free Cash the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) for the purpose of purchasing a copier for the Police Station.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 32

The Town voted unanimously to transfer from Free Cash the sum of Two Thousand Dollars and No Cents (\$2,000.00) for the purpose of purchasing security cameras and related software and hardware for the Historical Commission Building.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 33

The Town voted unanimously to raise and appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) for the purpose of purchasing a new ballot counting machine and related accessories.

SUBMITTED by the TOWN CLERK
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 34

The Town voted unanimously to raise and appropriate the sum of Six Thousand Dollars and No Cents (\$6,000.00) for a Computer Server Maintenance/Upgrade continuing appropriation. These funds will allow the replacement of town hall and police computer servers every five to six years.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 35

The Town voted unanimously to raise and appropriate the sum of Eight Thousand Dollars and No Cents (\$8,000.00) for a Computer Upgrade continuing appropriation. These funds will allow the replacement of computers in all departments (town hall, police, wastewater, highway, recreation, senior/community center, library, etc.) every three to four years.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 36

The Town voted unanimously to raise and appropriate the sum of Seven Thousand Dollars and No Cents (\$7,000.00) to the continuing appropriation established for revaluation work by the Assessors.

SUBMITTED by the BOARD OF ASSESSORS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 37

The Town voted unanimously to raise and appropriate the sum of Five Thousand, Two Hundred Fifty Dollars and No Cents (\$5,250.00) for the purpose of a GASB45/OPEB/GASB75 Study.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 38

The Town voted unanimously to raise and appropriate the sum of Three Hundred Thousand Dollars and No Cents (\$300,000.00) for the Other Post-Employment Benefits (OPEB) Liability Trust Fund.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL


ARTICLE 39

The Town voted unanimously to raise and appropriate the sum of Four Hundred Ninety-four Thousand, Four Hundred Seventy-six Dollars and No Cents (\$494,476.00) and Transfer from Free Cash the sum of Two Hundred Eighty-five Thousand Dollars and No Cents (\$285,000) for a total of Seven Hundred Seventy-nine Thousand, Four Hundred Seventy-six Dollars and No Cents (\$779,476.00) to the Stabilization Fund.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 vote required

70 registered voters attended this meeting.

The meeting was dissolved at 9:40 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

ANNUAL TOWN ELECTIONS
WEDNESDAY MAY 4, 2016

To either of the Constables of the Town of Erving:

Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Erving, qualified to vote in town affairs to meet in the meeting room at the Town Hall in Erving Center on Wednesday, May 4, 2016, at 10:00AM then and there to bring in their votes for the following town officers and ballot questions:

One Selectman for three years
One Assessor for three years
One Tax Collector for three years
One Library Trustee for three years
One Moderator for one year
One School Committee Member for three years
One Tree Warden for one year
One Constable for three years
Two Planning Board Members for three years
One Planning Board Member for one year
Two Recreation Commissioners for three years
One Board of Health Member for three years
One Board of Health Member for two years

The polls will close at 8:00PM.

2016 TOWN ELECTION RESULTS

OFFICE	VOTES
Selectman – 3 Years – Vote For One	
Arthur D. Johnson	75
Scott M. Bastarache	124
George Moonlight Davis	51
Others	0
Blanks	2
Total	252
Assessor – 3 Years – Vote For One	
Mark D. Burnett	77
Linda E. Downs-Bembury	49
Bruce W. Scott	14
Others	8
Blanks	104
Total	252
Tax Collector– 3 Years – Vote For One	
Michele M. Turner	219
Others	2
Blanks	31
Total	252
Library Trustee – 3 Years – Vote For One	
Peter B. Roy-Clark	207
Others	1
Blanks	44
Total	252
Moderator– 1 Year – Vote For One	
Richard K. Peabody	208
Others	4
Blanks	40
Total	252
School Committee – 3 Years – Vote For One	
Renee A. Tela	207
Others	1
Blanks	44
Total	252

Tree Warden – 1 Year – Vote For One

William F. Lemieux	214
Others	1
Blanks	37
Total	252

Constable – 3 Years – Vote For One

Richard W. Newton	214
Others	0
Blanks	38
Total	252

Planning Board – 3 Years – Vote For Two

Jacquelyn M. Boyden	162
Michael M. Shaffer	183
Others	6
Blanks	153
Total	504

Planning Board – 1 Year – Vote For One

Debra L. Smith	196
Others	2
Blanks	54
Total	252

Recreation Commission – 3 Years – Vote For Two

Jillian F. Betters	213
Keri Bastarache	18
Others	10
Blanks	263
Total	504

Board of Health – 3 Years – Vote For One

Leo J. Parent, Jr.	205
Others	3
Blanks	44
Total	252

Board of Health – 2 Years – Vote For One

Mike Gralenski	5
Others	18
Blanks	229
Total	252

**COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN
TOWN OF ERVING
SPECIAL TOWN MEETING
TUESDAY, JUNE 28, 2016**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Senior / Community Center, 1 Care Drive, Erving, Massachusetts, on Tuesday June 28, 2016, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:15 p.m. who noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to Transfer from Free Cash the sum of Six Thousand Dollars and No Cents (\$6,000.00) for the purpose of purchasing Exercise Equipment for Senior/Community Center.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 2

The Town voted unanimously to Transfer from Free Cash the sum of Three Thousand Five Hundred Dollars and No Cents (\$3,500.00) for the purpose of purchasing an Ice Machine, including any related equipment, for the Senior/Community Center.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 3

The Town voted unanimously to Transfer from Free Cash the sum of Three Thousand Three Hundred Ninety-eight Dollars and No Cents (\$3,398.00) for the purpose of purchasing an awning at the Senior/Community Center.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 4

The Town voted unanimously to Transfer from Free Cash the sum of Three Thousand Five Hundred Dollars and No Cents (\$3,500.00) for the purpose of purchasing a surround sound system and projection screen, including any related equipment, for the Senior/Community Center.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 5 – ORIGINAL ARTICLE

To see if the Town will vote to Transfer from Free Cash the sum of Four Thousand Five Hundred Dollars and No Cents (\$4,500.00) for the purpose of purchasing a Vinyl Shed for the Senior/Community Center, or take any other action relative thereto

SUBMITTED by the BOARD OF SELECTMEN

The Town voted unanimously to pass over Article 5.

ARTICLE 6

The Town voted unanimously to Transfer from Free Cash the sum of Forty Five Thousand Dollars and No Cents (\$45,000.00) for the purpose of purchasing a Highway Utility Truck and Plow.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 7

The Town voted unanimously to Transfer from Free Cash the sum of Five Thousand Dollars and No Cents (\$5,000.00) for the purpose of purchasing Furniture for Fire Station 1 & 2.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 8

The Town voted unanimously to Transfer from Free Cash the sum of Five Thousand Dollars and No Cents (\$5,000.00) for the purpose of Historical Building Improvements.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 9

The Town voted unanimously to transfer from Free Cash the sum of Twenty Thousand Dollars and No Cents (\$20,000.00) for the purpose of restoring records which must be kept permanently by any Town office or department.

SUBMITTED BY THE TOWN CLERK

ARTICLE 10

The Town voted unanimously to change the Annual Town Meeting from First Monday in May to the First Wednesday in May and to change the Annual Town Election Date from the First Wednesday in May to the Monday following the Annual Town Meeting.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 11

The Town voted unanimously to Transfer from Free Cash the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) to pay the costs associated with the Board of Assessors Defense of the Town's assessment for any and all property in the Town including legal fees, expert witness fees and any other costs required to be paid to effect the purposes of this article.

SUBMITTED by the BOARD OF ASSESSORS

ARTICLE 12

The Town voted unanimously to Transfer from Free Cash the sum of Thirty Six Thousand Dollars and No Cents (\$36,000.00) for the purpose of purchasing submersible pump fueling system and related software and hardware.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 13

The Town voted unanimously to Transfer from Free Cash the sum of Four Thousand Five Hundred Dollars and No Cents (\$4,500) for a secure door entry system and all necessary and related accessories for the Ervingside Graded School Building.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 14

The Town voted unanimously to appropriate from the fund balance of the PEG Access and Cable Related Fund the sum of Thirty Thousand and No Cents (\$30,000) for the purpose of purchasing all necessary equipment and related equipment to televise town/board meetings. These expenditures must be authorized by the Board of Selectmen

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 15

The Town voted unanimously the Select Board to extend the deadline for filing special legislation directing the Franklin Regional Retirement system to accept the enhanced retirement benefit for Dana Moore, Jr. that was approved as the October 6, 2015 Special Town Meeting from June 30, 2016 to December 31, 2016.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 16

The Town voted by majority to adopt the local option statute to M.G.L. c 59, section 51.

This option allows the Board of Selectmen to exempt up to 10 percent of the value of Class Three commercial parcels occupied by qualifying small businesses. The small commercial

exemptions lowers taxes on parcels occupied by small businesses and shifts those taxes to other commercial and industrial taxpayers. Eligible small businesses are defined as those having an average annual employment of no more than ten persons at all locations during the prior calendar year and the valuation of the parcel must be less than \$1,000,000 before the exemption has been applied. The exemption applies to the parcel and not the individual business. This exemption is annual adoption and the Board of Selectmen determine (before the tax rate is set) whether or not to grant the exemption to small commercial businesses for that fiscal year.

SUBMITTED by the BOARD OF ASSESSORS AND SELECTMEN

ARTICLE 17

The Town voted unanimously to adopt the local option statute to M.G.L. c. 59, section 114 which will exempt \$3,000 of fair cash value on personal property accounts beginning in fiscal year 2018.

SUBMITTED by the BOARD OF ASSESSORS

ARTICLE 18

The Town voted unanimously to transfer from Free Cash the sum of One Thousand Five Hundred Dollars and No Cents (\$1,500) for the purpose of Groundbreaking and Grand Opening Activities at the Riverfront Park located on Arch Street.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 19

The Town voted unanimously to transfer from Line Item Number 32-541-50010 (Senior Center Capital Project) the sum of Sixteen Thousand Dollars and No Cents (\$16,000) for the purpose of updating the lighting system at the Town Hall building.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 20

The Town voted unanimously to transfer from Free Cash the sum of Six Thousand Five Hundred Dollars and No Cents (\$6,500) for the purpose of purchasing computers and related software and accessories for the Police Department.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 21

The Town voted by majority (21 YES, 5 NO) to enact a General Bylaw, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780

CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2017, a copy of which is on file with the Town Clerk.

STRETCH ENERGY CODE

- § 1 Definitions
- § 2 Purpose
- § 3 Applicability
- § 4 Stretch Code

§ 1 Definitions

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 9th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

§ 2 Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for both new construction and existing buildings.

§ 3 Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

§ 4 Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Erving General Bylaws.

The Stretch Code is enforceable by the inspector of buildings or building commissioner.

SUBMITTED by the BOARD OF SELECTMEN

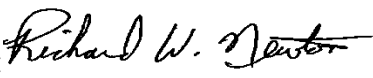
ARTICLE 22

The Town voted unanimously to Transfer from Free Cash the sum of One Hundred Thirty-Four Thousand, Nine Hundred Eighty Dollars and No Cents (\$122,508.00) to the Stabilization Fund.

SUBMITTED by the BOARD OF SELECTMEN

29 registered voters attended this meeting.

The meeting was dissolved at 8:57 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2016 STATE PRIMARY

SS.

To the Constables of the Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1

Town Hall, 12 East Main Street


On **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:


To cast their votes in the State Primaries for the candidates of political parties for the following offices:


REPRESENTATIVE IN CONGRESS SECOND DISTRICT
COUNCILLOR EIGHTH DISTRICT
SENATOR IN GENERAL COURT HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT SECOND FRANKLIN DISTRICT
SHERIFF FRANKLIN COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 25th day of July, 2016.







Board of Selectmen of the Town of Erving

I have served the above warrant by posting up attested copies, as directed by the vote of the Town, at least seven days before time of holding said election.


Erving Constable
July 25, 2016
Date

DEMOCRATIC STATE PRIMARY RESULTS SEPTEMBER 8, 2016

OFFICE	VOTES
Representative in Congress – Vote For One	
James P. McGovern	44
Others	0
Blanks	2
Total	46
Councillor – Vote For One	
Mary E. Hurley	22
Jeffrey S. Morneau	23
Others	0
Blanks	1
Total	46
Senator in General Court – Vote For One	
Stanley C. Rosenberg	44
Others	0
Blanks	2
Total	46
Representative in General Court – Vote For One	
Denise Andrews	41
Others	0
Blanks	5
Total	46
Sheriff – Vote For One	
Christopher J. Donelan	40
Others	0
Blanks	6
Total	46

REPUBLICAN STATE PRIMARY RESULTS SEPTEMBER 8, 2016

OFFICE	VOTES
Representative in Congress – Vote For One	
Robert McGovern	2
Others	0
Blanks	4
Total	6
Councillor – Vote For One	
Jeff Morneau	2
Others	0
Blanks	4
Total	6
Senator in General Court – Vote For One	
Donald Peltier	2
Others	0
Blanks	4
Total	6
Representative in General Court – Vote For One	
Susannah M. Whipps Lee	6
Others	0
Blanks	0
Total	6
Sheriff – Vote For One	
Others	0
Blanks	6
Total	6

GREEN RAINBOW STATE PRIMARY RESULTS SEPTEMBER 8, 2016

OFFICE	VOTES
Representative in Congress – Vote For One	
Others	0
Blanks	0
Total	0
Councillor – Vote For One	
Others	0
Blanks	0
Total	0
Senator in General Court – Vote For One	
Others	0
Blanks	0
Total	0
Representative in General Court – Vote For One	
Others	0
Blanks	0
Total	0
Sheriff – Vote For One	
Others	0
Blanks	0
Total	0

**UNITED INDEPENDENT STATE PRIMARY RESULTS
SEPTEMBER 8, 2016**

OFFICE	VOTES
Representative in Congress – Vote For One	
Others	0
Blanks	1
Total	1
Councillor – Vote For One	
Others	0
Blanks	1
Total	1
Senator in General Court – Vote For One	
Others	0
Blanks	1
Total	1
Representative in General Court – Vote For One	
Others	0
Blanks	1
Total	1
Sheriff – Vote For One	
Others	0
Blanks	1
Total	1

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

FRANKLIN SS.

To the Constables of the Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precinct 1

Town Hall, 12 East main Street

on **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESSSECOND DISTRICT
COUNCILLOREIGHTH DISTRICT
SENATOR IN GENERAL COURTHAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURTSECOND FRANKLIN DISTRICT
SHERIFFFRANKLIN COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines. The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheater, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.

The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the state Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records. The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

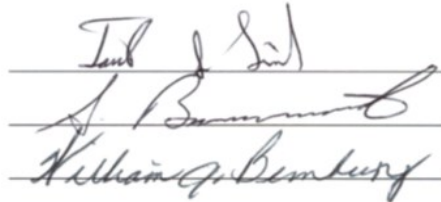
The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products) and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A NO VOTE would make no change in current laws relative to marijuana.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 3rd day of October, 2016.



Selectmen of the Town of Erving

Warrant posted by hand by Town of Erving Constable Richard W. Newton on October 3, 2016.


Constable

PRESIDENTIAL ELECTION RESULTS NOVEMBER 8, 2016

OFFICE	VOTES
Electors of President and Vice President – Vote For One	
Clinton and Kaine	420
Johnson and Weld	59
Stein and Baraka	32
Trump and Pence	300
Bernie Sanders	8
Others	3
Blanks	12
Total	834
Representative in Congress – Vote For One	
James P. McGovern	668
Others	4
Blanks	162
Total	834
Councillor – Vote For One	
Mary E. Hurley	644
Others	2
Blanks	188
Total	834
Senator in General Court – Vote For One	
Stanley C. Rosenberg	588
Donald Peltier	188
Others	1
Blanks	57
Total	834
Representative in General Court – Vote For One	
Susannah M. Whipps Lee	625
Others	7
Blanks	202
Total	834
Sheriff – Vote For One	
Christopher J. Donelan	705
Others	7
Blanks	121

Total	834
Council of Governments Executive Committee – Vote for One	
Jay D. DiPucchio	642
Others	1
Blanks	191
Total	834
Question 1 Expanded Slot Machine Gaming	
Yes	358
No	438
Blanks	38
Total	834
Question 2 Charter School Expansion	
Yes	221
No	601
Blanks	12
Total	834
Question 3 Conditions For Farm Animals	
Yes	377
No	442
Blanks	15
Total	834
Question 4 Legalization, Regulation, and Taxation of Marijuana	
Yes	501
No	323
Blanks	10
Total	834

ASSESSORS

Beth Palmquist, Chairman

Mark Burnett

Daniel Hammock

Jacquelyn Boyden, MAA, Assistant Assessor

TAX/WATER COLLECTOR

Michele M. Turner, CMMC

Ann Petrain, Assistant

TREASURER

Margaret Sullivan, CMMT

Julie Wonkka, Payroll HR Assistant

Jean Fountain, Clerk (September 24, 2015-present)

Board of Assessors

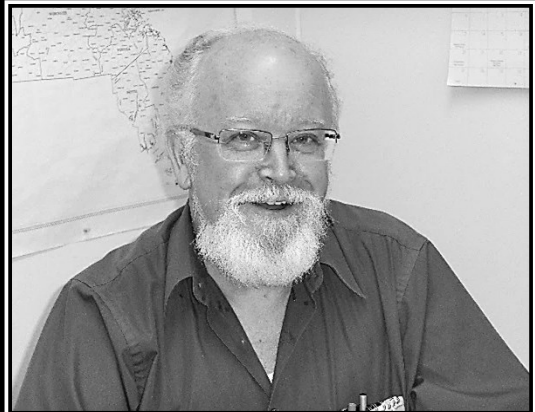
*Beth
Palmquist*



Chair



Mark Burnett



Dan Hammock

Jacquelyn Boyden



Assistant Assessor

**2016 FINANCIAL REPORT
ERVING BOARD OF ASSESSORS**

TOTAL AMOUNT TO BE RAISED FOR FY 2017 **\$11,895,754.12**

LESS RECEIPTS & REVENUE **\$2,458,671.86**

Estimated Receipts from Cherry Sheet	\$ 611,203.00
Local Estimated Receipts	\$ 283,653.00
Free Cash	\$ 878,406.00
Enterprise Fund	\$ 317,566.09

NET AMOUNT TO BE RAISED BY TAXATION **\$9,437,082.26**

ASSESSED VALUATIONS

Residential	121,659,350
Open Space	513,600
Commercial	7,235,279
Industrial	598,761,410
Personal Property	153,221,570

Total Taxable Value	818,391,209
---------------------	-------------

CLASSIFIED TAX RATES FOR FY 2017

Our Fiscal Year 2016 Tax Rate was finalized by the Department of Revenue on November 16, 2016.

Residential & Open Space	\$ 6.96
Commercial, Industrial & Personal Property	\$11.31

ABATEMENTS AND EXEMPTIONS GRANTED FROM FISCAL YEAR 2016

#	TYPE	TOTAL AMOUNT
4	Real Estate Abatements	\$ 1,539.46
12	Veteran's Exemption 22 (a-f)	\$ 4,800.00
1	Veteran's Exemption 22A	\$ 750.00
8	Veteran's Exemption 22E	\$ 7,943.64
3	Blind Exemption	\$ 1,500.00
24	Persons 65 & Over Exemption	\$ 22,253.53
10	Persons 70+ & Surviving Spouse	<u>\$ 1,750.00</u>
62	Total (as of 6/30/16)	\$ 40,796.63

MOTOR VEHICLE EXCISE ASSESSED IN CALENDAR YEAR 2016

2015	Levy	
	Number of Vehicles	45
	Total Valuation	411,150.00
	Total Tax	\$1,203.75
2016	Levy	
	Number of Vehicles	1910
	Total Valuation	7,804,000.00
	Total Tax	\$168,527.91
	Total of Commitments	\$169,731.66

MOTOR VEHICLE EXCISE ABATEMENTS GRANTED IN CALENDAR YEAR 2016

2002	Levy	
	Number of Abatements	1
	Total Amount Granted	\$ 20.63
2003	Levy	
	Number of Abatements	1
	Total Amount Granted	\$ 32.50
2005	Levy	
	Number of Abatements	1
	Total Amount Granted	\$ 18.96
2006	Levy	
	Number of Abatements	1
	Total Amount Granted	\$ 32.50
2015	Levy	
	Number of Abatements	4
	Total Amount Granted	\$ 95.01
2016	Levy	
	Number of Abatements	48
	Total Amount Granted	\$ 2,576.77

Respectfully Submitted,

The Erving Board of Assessors

Beth Palmquist, Chair

Dan Hammock

Mark Burnett

Tax Collector

Reports Ending 6/30/2016



Michele M. Turner, Tax Collector



Ann Petrain, Assistant Tax Collector

REPORT OF THE COLLECTOR OF TAXES

For Fiscal Year 2016 (7/1/2015 - 6/30/2016)

Levy Year	Tax / Fee / Lien	Balance 7/1/2015	Levy Commitment	Collections Net of Refunds &	Abatements Exemptions Adjustments	Balance 6/30/2015
2016	Real Estate	\$20.98	\$7,485,056.55	\$7,434,435.50	\$35,723.15	\$14,918.88
2015	Real Estate	\$64,844.06		\$33,634.13		\$31,209.93
2014	Real Estate	\$2,146.92		\$1,492.89		\$654.03
		\$2,146.92				\$31,863.96
2016	Personal Property		\$1,654,785.26	\$1,653,688.20	\$32.53	\$1,064.53
2015	Personal Property	\$1,542.05		\$542.73		\$999.32
2014	Personal Property	\$1,293.37		\$186.59		\$1,106.78
2013	Personal Property	\$617.16				\$617.16
2012	Personal Property	\$0.00				\$0.00
2011	Personal Property	\$93.98				\$93.98
2010	Personal Property	\$0.00				\$0.00
2009	Personal Property	\$133.71				\$133.71
2008	Personal Property	\$176.76				\$176.76
2007	Personal Property	\$68.99				\$68.99
		\$2,383.97				\$3,196.70
2016	Motor Vehicle Excise		\$151,820.77	\$132,102.35	\$1,744.26	\$17,974.16
2015	Motor Vehicle Excise	\$10,455.04	\$16,464.72	\$22,131.80	\$1,449.00	\$3,338.96
2014	Motor Vehicle Excise	\$4,407.69		\$2,162.90	\$79.59	\$2,165.20
2013	Motor Vehicle Excise	\$1,493.29		\$97.82		\$1,395.47
2012	Motor Vehicle Excise	\$1,495.13		\$292.20		\$1,202.93
2011	Motor Vehicle Excise	\$1,257.40		\$108.75		\$1,148.65
2010	Motor Vehicle Excise	\$902.93				\$902.93
2009	Motor Vehicle Excise	\$940.52				\$940.52
2008	Motor Vehicle Excise	\$1,180.53		\$20.83		\$1,159.70
2007	Motor Vehicle Excise	\$260.42				\$260.42
2006	Motor Vehicle Excise	\$567.19				\$567.19
2005	Motor Vehicle Excise	\$280.21				\$280.21
2004	Motor Vehicle Excise	\$1,025.93				\$1,025.93
2003	Motor Vehicle Excise	\$321.88				\$321.88
2002	Motor Vehicle Excise	\$42.51				\$42.51
1993	Motor Vehicle Excise	\$5.00		\$5.00		\$0.00
		\$14,180.63				\$14,752.50
	Interest Collected on Past Due Taxes			\$6,768.15		
	Collection Fees and Charges			\$12,163.00		
	Water Liens (cost, interest & water)			\$5,228.52		
	Mobile Home Fees In Lieu of Taxes			\$864.00		
	Municipal Lien Certificates			\$1,400.00		
	TOTAL COLLECTIONS FOR FY 2016			\$1,839,255.73		
Respectfully submitted,						
Michele M. Turner						
Tax Collector						

WATER COLLECTOR'S REPORT

07/01/2015 - 06/30/2016

Balances Prior Year Commitment:

FY15 Water	14233.95
------------	----------

Beginning Balance:	\$ 14233.95
--------------------	-------------

Water Commitments FY 2016:

Water Testing	3500.00
Testing Backflow devices	640.00
Hydrant Flushing	5860.00
Delinquent Fees	275.00
Water Usage	90961.34

Total FY 16:	\$101,236.34
--------------	--------------

Net Commitments:	\$115,470.29
------------------	--------------

Net Payments-Refunds:	\$105,962.75
-----------------------	--------------

Ending Balance:	\$ 9507.54
-----------------	------------

Respectfully Submitted,

Michele M. Turner
Water Collector

Treasurer's Office



Left to Right:

Jean Fountain, Clerk

Margaret Sullivan, Treasurer

Julie Wonkka, Payroll HR Assistant

Erving Treasurer's Annual Report

Julie Wonkka, Payroll & Human Resources Assistant, and Jean Fountain, Clerk, worked in the Treasurer's Office through June 30, 2016.

The Tax Title balance, owed by nine taxpayers, for fifteen parcels, was approximately \$29,600 at the beginning of the year. As the year went on, more accounts were entered into Tax Title and some were redeemed. As of June 30, 2016, there were still fifteen parcels, owned by nine property owners, with an outstanding principal amount of approximately \$37,748.00.

The Town of Erving is the lead town for the Northern Tier Ten Town Economic Development Program which benefits ten towns. We have a contract with the Franklin County Community Development Corporation (FCCDC) to administer the money. The Trust Fund is utilized only for eligible activities as allowed by program income trust fund guidelines of the Small Cities Block Grant Program. As of June 30, 2016, we have a balance of \$7,870.63 which is available to be loaned out to applicants. As more loans are paid off, the fund increases and more money is available to be loaned out again.

We produce payroll every other week for approximately 100 employees on a regular basis and the numbers increase on a quarterly basis and throughout the summer. We generated 191 W-2's for calendar year 2015. Almost all of the employees take advantage of Direct Deposit. We offer deferred compensation. Health, Dental, and Life Insurance plans are offered to eligible employees at 84% paid by the town and Health Insurance is offered to retired employees at 77% paid by the town.

The bills for the town are paid every other week, the opposite week of payroll.

Money comes into the Treasurer's office in many different ways: The State automatically deposits their payments; The school brings over lunch money and after school program funds; The Select board turns in receipts from licenses; The Fire Chief turns in money from permits; Recreation department turns in money for programs they offer; and money is received from septic disposal and disposal of white goods.

Sincerely,

Margaret Sullivan, CMMT
Erving Treasurer

Treasurer's Financial Report

Composition of Treasurer's Cash as of 6/30/2016

Greenfield Coop Bank		\$1,215,337.72
Investment Account	\$211,823.13	
Ten Town Loan Fund	\$7,870.63	
Water Department Enterprise Fund	\$284,499.85	
POTW #1 Enterprise Fund	\$697,546.99	
Recreation	\$9,915.31	
Cultural Council	\$3,681.81	
 Easthampton Savings Bank		 \$400,521.56
 Bartholomew & Co. Inc. Trust Account		 \$8,623,598.77
Post War Rehabilitation Fund	\$22,202.58	
Cemetery Perpetual Care Fund	\$42,150.45	
Stabilization Fund	\$8,470,742.02	
Stabilization Fire Truck	\$27,937.43	
Stabilization EES Computers	\$51,485.04	
Conservation	\$9,081.25	
 Bartholomew & Co. Inc. OPEB Account		 \$2,588,211.60
Employee Benefits	\$141,183.44	
Retiree Insurance	\$2,447,028.16	
 Hometown Bank		 \$1,757,376.43
Investment	\$1,437,498.19	
Vendor	\$290,790.28	
School Vendor	\$29,087.96	
 Unibank		 \$777,870.49
Investment	\$719,238.42	
Payroll	\$58,632.07	
 Total Cash on Hand June 30, 2016		 \$15,362,916.57

Town Accountant

Financial Reports



Deb Mero

TOWN OF ERVING, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDING JUNE 30, 2016

							Totals
		Special	Capital		Trust and	Long Term	(Memorandum
	General	Revenue	Projects	Enterprise	Agency	Debt	Only)
Assets							
Cash and Investments	\$ 3,593,940.63	\$ 353,457.01	\$ (3,027.38)	1,656,188.85	\$ 11,210,141.57	\$ -	\$ 16,810,700.68
Accounts Receivable:							
Overpayment Refund	-	-	-	-	-	-	-
Property Taxes	52,656.37	-	-	-	-	-	52,656.37
Excise Taxes	34,324.07	-	-	-	-	-	34,324.07
Tax Liens	36,708.64	-	-	-	-	-	36,708.64
Tax Foreclosures	152,895.30	-	-	-	-	-	152,895.30
User Charges	-	-	-	12,341.74	-	-	12,341.74
Less: Allowance for Uncollectible Accounts	(561,606.53)	-	-	-	-	-	(561,606.53)
Due from Other Governments	-	100,628.68	-	-	-	-	100,628.68
Due from Other Funds	-	-	-	-	-	-	-
Amount to be Provided for the Payment of Debt	-	-	-	-	-	3,194,135.00	3,194,135.00
Total Assets	\$ 3,308,918.48	\$ 454,085.69	\$ (3,027.38)	\$ 1,668,530.59	\$ 11,210,141.57	\$ 3,194,135.00	\$ 19,832,783.95
Liabilities and Fund Equity							
Liabilities:							
Warrants & Payrolls Payable	\$ 278,980.90	\$ -		\$ 1,041.50		\$ -	\$ 280,022.40
Employee Withholdings	19,269.80	-	-	-	-	-	19,269.80
Due to Others	850.79	-	-	-	2,315.00	-	3,165.79
Due to Student Groups	-	-	-	-	18,218.98	-	18,218.98
Deferred Revenue:							
Property Taxes	(508,950.16)	-	-	-	-	-	(508,950.16)
Other	223,928.01	100,628.68	-	12,341.74	-	-	336,898.43
Due to Other Funds	-	-	-	-	-	-	-
Bond Indebtedness	-	-	-	-	-	3,194,135.00	3,194,135.00
Total Liabilities	14,079.34	100,628.68	-	13,383.24	20,533.98	3,194,135.00	3,342,760.24
Fund Equity:							
Retained Earnings:							
Reserved for Encumbrances	-	-	-	236,195.80	-	-	236,195.80
Unreserved:							
Designated for Subsequent Years' Expenditures				3,000.00			3,000.00
Undesignated				1,415,951.55			1,415,951.55
Fund Balance:							
Reserved for Encumbrances	1,019,005.46	-	(3,027.38)	-	-	-	1,015,978.08
Reserved for Nonexpendable Trust Principal	-	-	-	-	9,840.18	-	9,840.18
Unreserved:							
Designated for Subsequent Years' Expenditures	794,406.00	-	-	-		-	794,406.00
Undesignated	1,481,427.68	353,457.01	-	-	11,179,767.41	-	13,014,652.10
Total Fund Equity	3,294,839.14	353,457.01	(3,027.38)	1,655,147.35	11,189,607.59	-	16,490,023.71
Total Liabilities and Fund Equity	\$ 3,308,918.48	\$ 454,085.69	\$ (3,027.38)	\$ 1,668,530.59	\$ 11,210,141.57	\$ 3,194,135.00	\$ 19,832,783.95

**TOWN OF ERVING, MASSACHUSETTS
BALANCE SHEET - ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2016**

	POTW	Water	
	Fund	Fund	Totals
Assets			
Cash and Investments	\$ 1,403,122.69	\$ 253,066.16	\$ 1,656,188.85
Accounts Receivable:			
User Charges	-	12,341.74	12,341.74
Total Assets	\$ 1,403,122.69	\$ 265,407.90	\$ 1,668,530.59
Liabilities and Fund Equity			
Liabilities:			
Warrants Payable	1,026.50	15.00	1,041.50
Deferred Revenue	-	12,341.74	12,341.74
Total Liabilities	1,026.50	12,356.74	13,383.24
Fund Equity:			
Reserved for Encumbrances	212,858.67	23,337.13	236,195.80
Reserved for Expenditure	-	3,000.00	3,000.00
Unreserved Retained Earnings	1,189,237.52	226,714.03	1,415,951.55
Total Fund Equity	1,402,096.19	253,051.16	1,655,147.35
Total Liabilities and Fund Equity	\$ 1,403,122.69	\$ 265,407.90	\$ 1,668,530.59

TOWN OF ERVING, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trust Funds	(Memorandum Only)
Revenues:					
Taxes	9,107,947.67	\$ -	\$ -	\$ -	\$ 9,107,947.67
State Receipts	594,847.00	-	-	-	594,847.00
Excise Taxes	161,488.19	-	-	-	161,488.19
Licenses, Permits, Fees, Fines, Misc	120,506.22	-	-	-	120,506.22
Interest on Delinquent Taxes	7,456.12	-	-	-	7,456.12
Investment Income:					
Interest	11,422.02	14,966.99	-	536,821.91	563,210.92
Grants and Fees	-	838,144.85	-	-	838,144.85
Other	-	-	-	-	-
Total Revenues	10,003,667.22	853,111.84	-	536,821.91	11,393,600.97
Expenditures:					
Current:					
General Government	968,324.67	180,693.00	-	-	1,149,017.67
Public Safety	642,076.53	15,680.00	-	-	657,756.53
Public Works	616,197.63	206,399.43	14,071.81	-	836,668.87
Education	4,472,198.35	267,642.77	-	-	4,739,841.12
Health and Human Services	147,486.65	27,806.57	-	-	175,293.22
Culture and Recreation	153,124.59	59,988.26	63,676.33	-	276,789.18
Employee Benefits and Insurance	1,111,883.71	-	-	-	1,111,883.71
State Assessments	377,653.00	-	-	-	377,653.00
Debt Service:	-	-	-	-	-
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	8,488,945.13	758,210.03	77,748.14	-	9,324,903.30
Excess of Revenues Over (Under) Expenditures	1,514,722.09	94,901.81	(77,748.14)	536,821.91	2,068,697.67
Other Financing Sources (Uses):					
Operating Transfers In	299,371.85	12,889.53	-	1,152,712.00	1,464,973.38
Operating Transfers Out	(1,627,601.53)	(72,173.43)	(192,198.42)	(23,000.00)	(1,914,973.38)
Proceeds of Notes and Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	(1,328,229.68)	(59,283.90)	(192,198.42)	1,129,712.00	(450,000.00)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	186,492.41	35,617.91	(269,946.56)	1,666,533.91	1,618,697.67
Fund Balances, Beginning of Year	3,108,346.73	317,839.10	266,919.18	9,523,073.68	13,216,178.69
Fund Balances, End of Year	\$ 3,294,839.14	\$ 353,457.01	\$ (3,027.38)	\$ 11,189,607.59	\$ 14,834,876.36

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES AND EXPENDITURES -					
BUDGET AND ACTUAL - GENERAL FUND					
FOR THE YEAR ENDED JUNE 30, 2016					
				Amounts	
				Carried	Variance
	Original	Final		Forward	Favorable
	Budget	Budget	Actual	to Next Year	(Unfavorable)
Revenues:					
Taxes	\$ 8,947,591.00	9,004,591.00	\$ 9,107,947.67	\$ -	\$ 103,356.67
State Receipts	631,780.00	631,780.00	594,847.00	-	(36,933.00)
Excise and Other Taxes	147,720.00	147,720.00	161,488.19	-	13,768.19
Licenses, Permits, Fees, Fines, Misc	61,370.00	61,370.00	120,506.22	-	59,136.22
Interest on Delinquent Taxes	6,000.00	6,000.00	7,456.12	-	1,456.12
Interest on Investments	31,000.00	31,000.00	11,422.02	-	(19,577.98)
Total Revenues	9,825,461.00	9,882,461.00	10,003,667.22	-	121,206.22
	Λ	Λ	Λ		
Expenditures:					
Current:					
General Government	\$1,489,336.00	\$1,434,370.00	968,324.67	375,071.05	90,974.28
Public Safety	953,999.55	997,999.55	642,076.53	277,887.46	78,035.56
Public Works	764,753.02	774,489.02	616,197.63	96,548.50	61,742.89
Education	4,561,239.44	4,693,469.44	4,472,198.35	199,587.21	21,683.88
Health and Human Services	171,207.00	181,107.00	147,486.65	3,200.00	30,420.35
Culture and Recreation	192,251.62	192,251.62	153,124.59	31,711.24	7,415.79
Employee Benefits and Insurance	1,231,126.00	1,266,126.00	1,111,883.71	35,000.00	119,242.29
State Assessments	533,572.00	533,572.00	377,653.00	-	155,919.00
Debt Service:					
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	9,897,484.63	10,073,384.63	8,488,945.13	1,019,005.46	565,434.04
Excess of Revenues Over (Under) Expenditures	(72,023.63)	(190,923.63)	1,514,722.09	(1,019,005.46)	686,640.26
Other Financing Sources (Uses):					
Operating Transfers In	35,000.00	69,900.00	299,371.85	-	229,471.85
Operating Transfers Out	(1,614,712.00)	(1,614,712.00)	(1,627,601.53)	-	(12,889.53)
Total Other Financing Sources (Uses)	(1,579,712.00)	(1,544,812.00)	(1,328,229.68)	-	216,582.32
Budget Variance:					
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (1,651,735.63)	\$ (1,735,735.63)	\$ 186,492.41	\$ (1,019,005.46)	\$ 903,222.58

**TOWN OF ERVING, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN RETAINED EARNINGS
PROPRIETARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2016**

	Proprietary Fund Types		Totals
	POTW Fund	Water Fund	(Memorandum Only)
Operating Revenues:			
Collections and User Fees	\$ 193,887.56	\$ 105,492.56	\$ 299,380.12
Other Income	50,000.00	6,451.41	56,451.41
Interest on User Charges		423.66	423.66
Total Operating Revenues	243,887.56	112,367.63	356,255.19
Operating Expenses:			
Operating Costs	338,915.58	57,363.28	396,278.86
Total Operating Expenses	338,915.58	57,363.28	396,278.86
Operating Income (Loss)	(95,028.02)	55,004.35	(40,023.67)
Non-Operating Revenues (Expenses):			
Interest	1,432.13	757.01	2,189.14
Capital Outlay	(178,711.30)	(3,790.00)	(182,501.30)
Payment of Debt	(208,204.00)	(12,000.00)	(220,204.00)
Interest Expense	(69,364.09)	(2,100.00)	(71,464.09)
Total Non-Operating Revenues (Expenses)	(454,847.26)	(17,132.99)	(471,980.25)
Income (Loss) Before Operating Transfers	(549,875.28)	37,871.36	(512,003.92)
Operating Transfers In (Out)	450,000.00	-	450,000.00
Net Income (Loss)	(99,875.28)	37,871.36	(62,003.92)
Retained Earnings July 1, 2015	1,501,971.47	215,179.80	\$ 1,717,151.27
Retained Earnings June 30, 2016	\$ 1,402,096.19	\$ 253,051.16	\$ 1,655,147.35

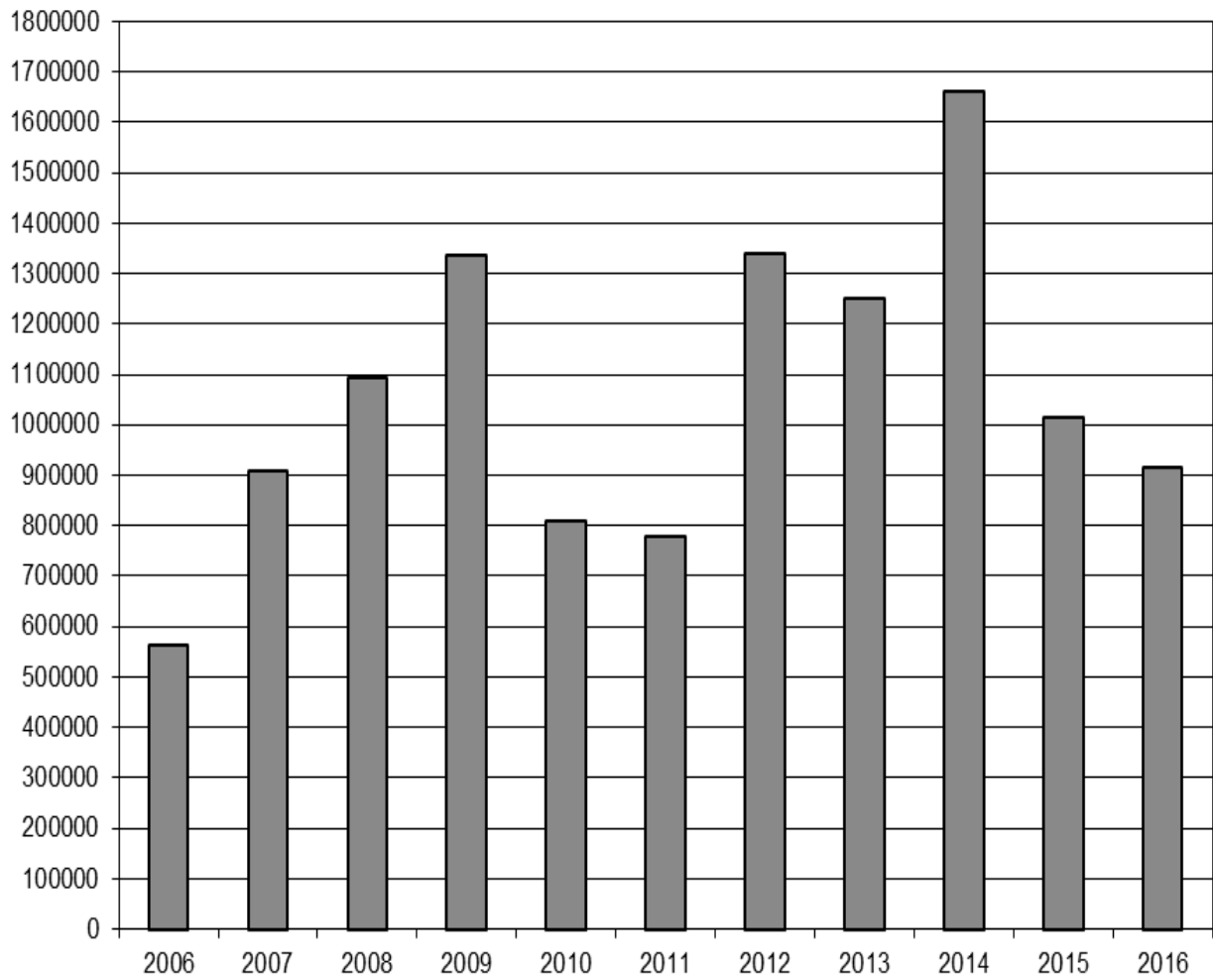
**TOWN OF ERVING, MASSACHUSETTS
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2016**

	Fund Balances	Revenues	Expenditures	Other Financing	Fund Balances
	July 1, 2015			Sources (Uses)	June 30, 2016
Highway Grants:	\$ -	206,399.43	206,399.43		\$ -
School Grants:					
SPED IDEA	600.73	48,732.00	47,622.12		1,710.61
SPED Early Childhood	0.06	1,478.00	1,478.32		(0.26)
SPED Program Improvement	0.00	3,000.00	-		3,000.00
SPED Program Improvement- EC	514.47	1,750.00	2,281.12		(16.65)
Title I	(1.20)	23,870.00	23,869.07		(0.27)
REAP Grant	(2,781.03)	13,548.00	13,957.79		(3,190.82)
Title II A - Education Quality	0.41	10,878.00	11,266.37		(387.96)
Foundation Reserve-"Pothole"	34,882.15	-	-		34,882.15
Community Part for Children	0.08	28,500.00	33,469.00		(4,968.92)
SPED Circuit Breaker	52,141.00	119,158.00	-	(58,189.00)	113,110.00
Kindergarten Enhancement Program	-	7,983.00	8,759.99		(776.99)
Police Grants:					
Community Policing	-				-
Bullet Proof Vests	-				-
Local Law Enforcement System Improvement	344.08				344.08
Select Enforce OT	(14.60)				(14.60)
Police Grant-Body Cameras	-	5,000.00			5,000.00
DCR VFA FY12 Firefighting Equipment	-				-
DFS2009 Firefighting Equipment	-				-
DCR Grant/Fire Department	-				-
Emergency Operations Planning Grant	92.04				92.04
CT CDA FY09 Emerg Mgmt Planning Grant	-				-
FEMA/MEMA Storm Relief	1,979.47				1,979.47
EOCD Housing Rehab	(0.00)	86,553.00	86,553.00		(0.00)
Septic Management Grant	2,000.00				2,000.00
MAPHC-Public Health	180.00				180.00
FCHHC-DPH My Life/My Health	2.38	-			2.38
Title III-FCHCC-COA	-	2,388.00	2,850.60		(462.60)
COA Walking Grant	-	-	120.00		(120.00)
Wellhead Protection Grant	1,167.78				1,167.78
COA Formula Grant	-	4,500.00	4,500.00		-
Library-LIG/MEG	9,857.56	2,481.98	242.14		12,097.40
Library Plan & Design Grant	40,000.00	10,000.00	40,000.00		10,000.00
Schools:	-				-
School Lunch	1,379.72	59,517.87	88,262.09	12,889.53	(14,474.97)
Revolving Funds:					
Cafeteria Grants/Gifts	0.24		0.24		(0.00)
EOS-UF ATB BIC	-	12,500.00	-		12,500.00
After School Program	(341.15)	15,205.25	17,887.08		(3,022.98)
School E Rate Revolving	2,855.20	667.23	-		3,522.43
Read-A-Thon Revolving Fund	3,215.60	-	3,215.60		0.00
Pre-K Tuition Revolving Fund	8,578.96	10,192.50	15,532.25		3,239.21
Other:					
Recreation Revolving	7,877.23	21,851.54	14,201.12		15,527.65
Ten Town Loan Program	11,578.87	94,268.63	88,200.00		17,647.50
Entergy/VY Training	1,180.00	-	-		1,180.00
Cultural Council	4,174.94	4,406.88	5,545.00		3,036.82
Road Machinery Fund	786.47				786.47
Sale of Cemetery Lots	9,800.00	100.00			9,900.00
Wetlands Protection Fund	3,623.83				3,623.83
Post War Rehab	20,969.85	1,232.73			22,202.58
Insurance Proceeds	-				-
WMECO Energy Effic Rebate	-	5,940.00	5,940.00		-
Cons Comm Consultant Fees	958.87				958.87
FRCOG-Mini Grant-BOH	197.23				197.23
FRCOG-Mini Grant-Wmass Homeland Security	-				-
Cable-PEG Access Support	59,945.86	15,975.74			75,921.60
COA Revolving:	7,422.21	15,109.06	16,647.00		5,884.27
COA Donations	1,984.47	2,685.00	3,688.97		980.50
COA Facility Use	500.00	600.00			1,100.00
Dog Fund Library	1,555.64				1,555.64
Police Outside Detail	25,304.43	16,640.00	15,680.00	(13,984.43)	12,280.00
Fire Dept Gifts	325.00				325.00
Library-Ezra Jack Keats Foundation	206.26				206.26
Library-Gifts	(0.00)		-		(0.00)
Other Gifts*	2,793.99		41.73		2,752.26
	\$ 314,192.93	\$ 853,111.84	\$ 758,210.03	\$ (59,283.90)	\$ 353,457.01

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
FOR THE YEAR ENDED JUNE 30, 2016					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2015	Revenues	Expenditures	Sources (Uses)	June 30, 2016
Erving Elementary School Construction	\$ 69,648.95	\$ -	\$ -	\$ (25,000.00)	\$ 44,648.95
Erving Senior Community Center	\$ 183,198.42	\$ -	\$ -	(167,198.42)	16,000.00
Brownfield's Loan/Grant	\$ -				-
POTW#1 Facility Upgrade	\$ 14,071.81		14,071.81		(0.00)
Riverfront Park-Arch St	\$ -		63,676.33		(63,676.33)
	\$ 266,919.18	\$ -	\$ 77,748.14	\$ (192,198.42)	\$ (3,027.38)

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENSES					
AND CHANGES IN FUND BALANCES - EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2016					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2015	Revenues	Expenditures	Sources (Uses)	June 30, 2016
Stabilization Fund:					
General	\$ 7,150,812.91	\$ 467,217.11		\$ 852,712.00	\$ 8,470,742.02
Fire Truck	26,386.32	1,551.11			27,937.43
Elem Sch Computers	71,727.14	2,757.90		(23,000.00)	51,485.04
OPEB Trust Fund	2,225,760.26	62,451.34		300,000.00	2,588,211.60
Cemetery Perpetual Care:					
Non-Expendable	9,840.18				9,840.18
Expendable	29,969.84	2,340.23			32,310.07
Conservation Fund	8,577.03	504.22			9,081.25
	\$ 9,523,073.68	\$ 536,821.91	\$ -	\$ 1,129,712.00	\$ 11,189,607.59

Free Cash FY 2005 - FY 2015



REGIONAL REPORTS

***FRANKLIN COUNTY
SOLID WASTE MANAGEMENT DISTRICT***



***EASTERN FRANKLIN COUNTY
HEALTH DISTRICT***



DEPARTMENT OF VETERAN SERVICES



***FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
FRANKLIN COUNTY COOPERATIVE
INSPECTION PROGRAM***

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2016 shows almost an identical amount of recycling tonnage since 2014. District residents recycled almost 1,700 tons of paper and just over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility.

In 2016, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 62 tons of material were recycled or disposed of from the two collections. A total of 550 households participated in these collection events.

We held our annual household hazardous waste collection in October 2016. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 313 households participated in this event. 50% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$88,350 for District towns. Some grant funding relates to the town’s successful waste management infrastructure. Other grants include equipment to make a town’s transfer station more efficient.

We continued to bale wood pellet bags and agricultural plastic in our second year of this recycling program. We manage the recycling and composting program at the Franklin County Fair and assist other events with waste reduction efforts. We work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Chris Boutwell, Montague - *Vice-Chair*

Jonathan Lagreze, Colrain - *Chair*

MA Swedlund, Deerfield - *Treasurer*

Eastern Franklin County Health District for the Erving Board of Health

The Eastern Franklin County Health District is responsible for conducting inspections and enforcement of federal, state and local health regulations. In addition, the District works with the Erving Board of Health in consultation to formulate and enact policies that carry out the intent of the Board for municipal health protection. The Eastern Franklin County Health District has provided public health services for the Town of Erving since its inception in 1985.

One of the primary responsibilities of the agents continues to be inspection related. Food Establishments, recreational camps, pools, and certain other services are required to be inspected annually on different schedules regulated by state law. Erving has two pools, a motel, and several restaurants/retail food sale vendors. This year saw another two voluntary restaurant closings by operators/owners. It should be noted that when food establishments change hands or re-open under new management, a pre-inspection and consultation prior to opening is required. A plan must be submitted if the layout of the kitchen is modified.

The District accepts calls from citizens with questions or health concerns, with subjects as varied as water quality, indoor air quality, mold, rodents and insects, septic system maintenance, community public health resources, and funding for maintaining minimum standards for housing. This year saw calls regarding the pipeline that was being proposed, water quality, well issues, and many “Nuisance complaints,” for issues with trash, recycling materials building up on residential lots, and other potential public health issues relating to infractions by homeowners.

New residential construction continues on a plateau. However there continues to be activity in Title V inspections and repairs to existing septic systems, well replacement (a record drought this summer) and sale readiness for marketing of homes in Erving. Percolation testing, plan review and inspection of installed sub-surface sewage systems were performed by the agents, mostly this year for re-sale properties. Replacement of these older systems which do not properly treat sewage increased the quality of everyone’s drinking water.

The Town of Erving and the District benefited from the approval last year, and receipt of funding this year, for the FY15 Erving Five Town Housing Rehabilitation Program, which was supported by a recommendation for approval by the Board and the agents. This funding grants assistance for maintenance of homes to meet Chapter II of the State Sanitary code, thus allowing many residents and homeowners to safely remain in their homes. Upgrades include construction-related improvements, septic system repairs and wells.

This year saw the final stages and completion of the construction of a new power sub-station on Northfield Mountain in Erving. EverSource, the owner of the electric grid serving most of Massachusetts, built a sub-station there to service workers on the lines. They installed a well and septic system for the station, along with a massive infrastructure install of high power transmission-line grid equipment.

Active organizing by citizens in 2016 resulted in action leading to the withdrawal of a proposal for a major gas pipeline that would bisect the town. Many residents in Erving and much of Western MA persistently and publicly opposed the pipeline proposal, due to conflicting data on the impact of public health, and the possibility of water and air quality contamination.

Well permitting remained steady in number from last year. The District and the Board of Health Clerk processed well permits for installation and decommissioning of wells, and the District processed the installers licensing procedures.

The Board of Health also was involved in the request to make a determination on the old well at the Usher Mill site. A Board of Health hearing was held in response to DEP's determination that the old well would not be grandfathered in on its Public Water Supply status. Only by the Town of Erving taking on control and maintenance of the well, would it be available for possible use in the future. The Board of Health voted not to accept responsibility for operation and maintenance, and voted in support of abandonment of this well.

Complaints about sub-standard rental housing remained at approximately the same level in Erving this year. The Nuisance complaints were slightly increased. These complaints tend to rise in times of economic stress. The District office continues to expend resources in this area of public health. Several sites in Erving have had continual issues with excess trash and debris. Residents should be aware that in addition to being unsightly and decreasing property values, some debris (batteries, chemical waste, petroleum based products) are dangerous, and others (mattresses, cardboard boxes, furniture) are an attraction to rodents and vermin.

There was a slight decrease in the number of communicable disease reports from Erving with the State lab in Boston. Communicable disease reports are processed by the District and the State Laboratory in Boston with follow-up by the District. Lyme disease continues to be prevalent, along with other gastro enteric illness. Statewide monitoring is required of all communicable illnesses, and the DPH and CDC continue to gather more specific tick-borne illness cases for more accurate markers to help in research.

Deborah Palmer
David Zarozinski
Health Agents



Department of Veteran Services
294 Main Street • Greenfield, MA 01301
Phone 413-772-1571 • Fax 413-772-1401
www.greenfield-ma.gov

Timothy Niejadlik, Director
Laura Thorne, Assistant
Mark Fitzpatrick, VSO
Brian Brooks, VSO

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

District Annual Report 2016

Member Towns

Ashfield
Bernardston
Buckland
Charlemont
Colrain
Conway
Deerfield
Erving
Gill
Greenfield
Hawley
Heath
Leverett
Leyden
Monroe
Montague
New Salem
Northfield
Plainfield
Rowe
Shelburne
Shutesbury
Sunderland
Warwick
Wendell
Whately

2016 is the 1st full year our district has been in existence. We continue to be the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans' and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Massachusetts annuities and tax abatement assistance
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events(fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Our awarded claims have kept pace with CY16, bringing in close to \$300,000.00 in new claim money for our clients. Overall the district has over \$1,500,000.00 in VA awards flowing into our towns on a monthly basis.

After seeing a large reduction in M.G.L. Ch115 payouts in CY15 we have leveled off this year. We forecast this caseload to remain flat for the foreseeable future for our towns. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for the member towns.

For the coming year we will continue to assist veterans, conduct outreach events, and will emphasize programs for the dependents of veterans, particularly the elderly population.

Timothy Niejadlik, Director
Upper Pioneer Valley Veterans' Services District

*The Town of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

**FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
FRANKLIN COUNTY
COOPERATIVE BUILDING INSPECTION PROGRAM
2016 ANNUAL REPORT**

Dear Residents of Erving:

As you know, your town receives building, plumbing, gas, and wiring inspection and zoning enforcement services through the Franklin County Cooperative Inspection Program (FCCIP), a forty-one year old shared service housed at the Franklin Regional Council of Governments (FRCOG). We thank your town for your continued participation in the FCCIP, which allows small towns to have access to professional staff and state-of-the-art technology.

2016 was a busy year, permit wise, for the program. We issued 2,773 permits, including a significant number of insulation upgrade, solar array and wood/pellet stove permits. The number of permits was higher in 2016 than in the previous year, the fees collected were also slightly higher. A total of 26 new dwelling units were constructed in our 15 member towns.

Our new online permitting program went live on July 1, 2011 and has issued 13,508 building, electrical & plumbing/gas permits since then. The program allows you to apply, pay for, and track the progress of any permit online, saving you time and visits to our office in Greenfield. The program has 4,080 registered users. You can find it at www.frcog.org under the Franklin County Cooperative Inspection Program. Our website also includes helpful information on inspection requirements, permit costs, and contractor licensing.

In 2016, the FCCIP processed the following permits for Erving:

Residential Building Permits	64
Commercial Building Permits	8
Sheet Metal/Duct Permits	1
Electrical Permits	38
Plumbing Permits	9
Gas Permits	8
Certificates of Inspection	10
Solid Fuel	6
Fire Protection	0
Tents	0

We would like to remind all residents of the importance of applying for permits for work done. Building, Electrical and Plumbing/Gas permits are required by law and are an essential step in ensuring the safety of our communities. Please feel free to call our office with any building or zoning questions at 774-3167, extension 2.

James D. Hawkins
Building Commissioner
jhawkins@frcog.org

James Cerone
Building Inspector
jcerone@frcog.org

Tom McDonald
Electrical Inspector
electric@frcog.org

Andy French
Plumbing/Gas Inspector
plumbing@frcog.org

GLOSSARY

OF

TERMS

AND

DEFINITIONS

ACCOUNTANT

The town accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal books including each specific appropriation, the amounts and purposes of each expenditure, and the receipts from each source of income.

The accountant must inform town officers of unexpended balances in their appropriations (41:58), immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41:54A).

A critical function of the town accountant (41:56) relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION

The value placed on a particular property by the local board of assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR

The board of assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET

Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. This "Cherry Sheet" must be received by the Assessors before the new tax rate can be set.

DEPARTMENT HEAD

Department heads (either appointed, i.e., I-Highway Superintendent, or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS

There are two types of exclusions; debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR

July 1st to June 30th. At the Annual Town Meeting in May, 2015, we vote on the budget for FY2016 which starts on July 1, 2015. FY2016 taxes are assessed as of January 1, 2015 and billed according to the Fiscal Year July 1, 2015 to June 30, 2016.

FINANCE COMMITTEE

The finance committee is the official fiscal watchdog for the town. Finance committees were established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The finance committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH

Free cash is a term which generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY

The property tax levy is the revenue a community actually raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING

The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following-. Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST

If the Town has to borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE

Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH

New growth is generated by a substantial improvement to a property (generally, any new dwelling unit or an addition adding at least 50% to the value of residential property and not less than \$100,000 or 50% for commercial, industrial and personal property) in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE

A Town Meeting Warrant Article which consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY

Overlay is a reserve account which is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS

Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The assessors release this excess amount from overlay to overlay surplus. As a result of new legislation, these funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE

A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND

The reserve fund is a contingency fund usually created as part of the annual budget appropriations which is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID

Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING

Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools, but may not limit the authority of the school committee to determine expenditures within the total appropriation.

SELECTMEN

The Selectmen are the closest thing a town has to a chief executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the finance committee's position on the budget. The selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

SOFTWARE SUPPORT FEES (TAX COLLECTOR)

Money for the purpose of tape conversions (a process which converts the excise tax information at the Registry of Motor Vehicles to the Tax Collector's computer software data structures) and software updates required for the Tax Collector in order to comply with applicable laws of the Commonwealth of Massachusetts.

STABILIZATION

The stabilization fund may be created pursuant to 40:5B. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR

The collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE

Foreclosures in the Land Court are, generally speaking, the main avenue by which the treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK

The town clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The town clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER

The treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the selectmen. During the year, the treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.) Treasurers should maintain a cash flow budget which is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy which is reviewed with the selectmen and the finance committee. A strong record keeping system is also important to document performance.

WARRANT

There are three types:

1. Treasurer's Warrant, which is signed by the board of selectmen which authorizes the treasurer's to pay a list of bills (41:56)
2. Assessor's Warrant to Collect, which authorizes the collector to collect the amount of tax that has been committed to the collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that state the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted seven (7) days prior the annual town meeting and 14 days prior to a special town meeting (39:10)

IN MEMORY OF THOSE WE'VE LOST IN 2016

<i>*Collis John Adams</i> <i>(Inadvertently left off of 2015 list)</i>	<i>10-29-24 to 04-22-15</i>
<i>Donna Marie Casey</i>	<i>10-08-59 to 01-04-16</i>
<i>Bessie D. Bolin</i>	<i>10-23-30 to 01-05-16</i>
<i>Marilyn L. Cunningham</i>	<i>11-08-28 to 01-09-16</i>
<i>Gertrude S. Waryas</i>	<i>11-17-30 to 01-31-16</i>
<i>Jean Raymond Emond</i>	<i>12-09-29 to 02-01-16</i>
<i>Kent Savage</i>	<i>02-19-32 to 02-17-16</i>
<i>Elizabeth C. Kelley</i>	<i>01-20-50 to 3-22-16</i>
<i>Deborah J. Pervere</i>	<i>05-24-60 to 05-11-16</i>
<i>Gary Alan Burnett</i>	<i>10-04-39 to 05-30-16</i>
<i>Irene F. Cole</i>	<i>06-03-17 to 06-26-16</i>
<i>Helen T. Marynok</i>	<i>04-18-18 to 07-04-16</i>
<i>Mary S. Yezierski</i>	<i>10-23-26 to 07-20-16</i>
<i>Douglas Andrew Robinson</i>	<i>05-26-56 to 08-02-16</i>
<i>Walter P. Czernich, Jr.</i>	<i>09-03-44 to 08-05-16</i>
<i>Mabel R. Lentz</i>	<i>08-12-16 to 08-06-16</i>
<i>Leia Wardynski</i>	<i>10-19-15 to 11-22-16</i>
<i>Vera T. Smith</i>	<i>03-01-20 to 11-28-16</i>
<i>Robert J. Marchand</i>	<i>08-13-58 to 11-30-16</i>
<i>Maryann Guerin</i>	<i>03-13-43 to 12-04-16</i>

United States Senator

*Elizabeth Warren
Springfield Federal Building
1550 Main Street, Suite 406
Springfield, MA 01103
(413) 788-2693*

United States Senator

*William M. Cowan
365 Dirksen Senate Office Building
Washington, DC 20510
Phone: (202) 224-2742*

United States Congressman

*Jim McGovern
94 Pleasant Street
Northampton, MA 01060
(413) 341-8700*

Governor

Commonwealth of Massachusetts

*Charles Baker
State House – Room 280
Boston, MA 02133
(617) 725-4005*

Senator in General Court

*Stan Rosenberg
State House – Room 320
Boston, MA 02133
(617) 722-1532*

Representative in General Court

*Susannah Whipps Lee
State House – Room 540
Boston, MA 02133
(617) 722-2090
Susannah.WhippsLee@mahouse.gov*

AT YOUR SERVICE

HELPFUL CONTACT AND SCHEDULE INFORMATION

Board of Selectmen/ Water Commissioners Town Hall

Meets Mondays 6:30 PM
413-422-2800 Ext. 102
selectmen@erving-ma.org

Administrative Coordinator Town Hall

Monday thru Friday
413-422-2800 Ext. 102
admin@erving-ma.org

Municipal Clerk Town Hall

Monday thru Friday
413-422-2800 Ext. 101
municlerk@erving-ma.org

Accountant Town Hall

Thursday and Friday
413-422-2800 Ext. 103
acct@erving-ma.org

Board of Assessors Town Hall

Meets Every Other Monday
6:30PM
assessors@erving-ma.org

Assistant Assessor

Monday, Tuesday and Thursday
413-422-2800 Ext. 107
assessors@erving-ma.org

Tax and Water Collector Town Hall

Monday, Tuesday, Thursday
413-422-2800 Ext. 104
taxcol@erving-ma.org

Treasurer Town Hall

Monday, Tuesday, Thursday
413-422-2800 Ext. 114
treasurer@erving-ma.org

Board of Health Town Hall

Meets by Appointment
413-422-2800 Ext. 101
boh@erving-ma.org

Conservation Commission Town Hall

Meets First Monday 7:30 PM
413-422-2800 Ext. 100
concom@erving-ma.org

Finance Committee Town Hall

Meets as Necessary
413-422-2800 Ext. 100
fincom@erving-ma.org

Town Clerk Town Hall

Monday evening
413-422-2800 Ext. 106
townclerk@erving-ma.org

Planning Board Town Hall

Meets Third Thursday 7:00 PM
413-422-2800 Ext. 100
planning@erving-ma.org

Zoning Board of Appeals Town Hall

Meets by Appointment
413-422-2800 Ext. 100
zba@erving-ma.org

Highway Department

16 Public Works Blvd.
Monday thru Thursday
413-423-3500
highway@erving-ma.org

Water/Wastewater Dept.

16 Public Works Blvd.
Monday thru Friday
413-423-3354
water@erving-ma.org
potw@erving-ma.org

Erving Public Library 17 Moore Street

Sunday – Thurs 1pm – 7pm
413-423-3348
library@erving-ma.org

Council on Aging Senior/Community Center

1 Care Drive
Meets Second Tuesday 9:30 AM
413-423-3649
Center Open Mon thru Fri
seniorcenter@erving-ma.org

Veterans Services 294 Main Street Greenfield

413-772-1571

Erving Elementary School

28 Northfield Road
413-423-3326

School Committee

Erving Elementary School
Third Tuesday 7:00 PM

Erving Center Fire Station

413-422-2800 Ext. 200

Erving Fire Station

413-423-3866
firedept@erving-ma.org

Erving Police Station

71 French King Highway
413-423-3310
police@erving-ma.org

Recreation Commission

18 Pleasant Street
413-422-1187
recreation@erving-ma.org

Town-General Inquiries

info@erving-ma.org

Town of Erving's Website: www.erving-ma.org