

Town of Erving

2015 ANNUAL REPORT

Commonwealth of Massachusetts

Incorporated in 1838



ACCEPTING THE PARC GRANT

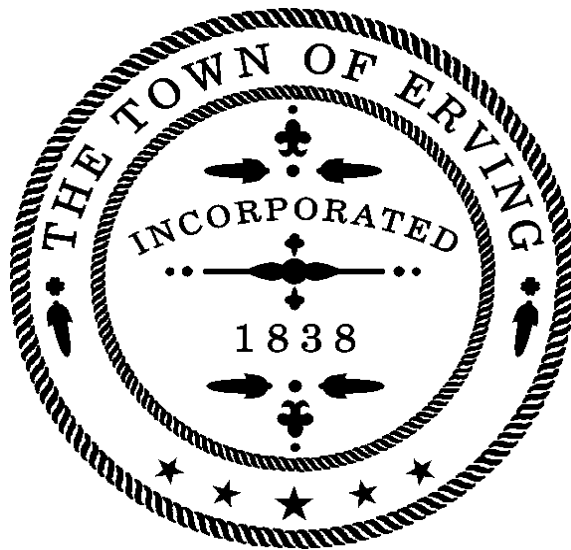
Secretary of Environmental Affairs Matthew Beaton, Selectman Arthur Johnson, Usher Reuse Committee Member Jeffrey Dubay and Select Board Chair William Bembury

I wish to thank all of those who contributed to this report.

Betsy Sicard, Municipal Clerk

ANNUAL REPORT

TOWN OF ERVING MASSACHUSETTS



**FOR THE YEAR ENDING
DECEMBER 31, 2015**

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DEDICATION

We dedicate this year's Annual Town Report to



***Kathy
Hammock***



Town Report Dedication to Kathy Hammock

Kathleen F. (Winship) Hammock

Kathy was elected as a Library Trustee in 1984, winning by just three votes. She was a Trustee for 18 years, but the story doesn't stop there. Hers' may be the only Erving election ever reported on the front page of U.S.A. Today, a nationally read newspaper! She began what would turn out to be 20 years of continuous service to Erving.

At that time the Trustees were also the Librarians, providing a wide variety of books, magazines, audio cassettes and VHS tapes to choose from to making sure people of all ages, especially kids, had a safe and enjoyable place to visit, have fun and, learn. Then to watch these kids grow up to be voters; some even holding Town offices themselves, proved to be very rewarding. In her tenure as a Library Trustee Kathy had the foresight to invest in the future. For example, she authorized the purchase of the first computer, the Commodore 64 which at the time was controversial as computers at the time were considered to be a 'fad'.

Until 2004 Kathy held a wide variety of other positions in the Town as well. Some were elected positions, some appointed, many held at the same time. In addition to her 18 years as a Library Trustee, Kathy was Assistant Town Clerk for many years bringing continuity to that position as it transitioned from Virginia "Ginger" Parsons, to Terry Dodge, to Dick Newton. For many years she was also on the Board of Voter Registrars and worked at Town elections.

Kathy was our Town Treasurer from 1988 to 2002 and Tax Collector from 1989 to 2004. She attended dozens of classes, learned, took tests, and earned designations as both Certified Tax Collector and Certified Treasurer. When Kathy first took office many of the records were kept in large ledger books with "no erasures or white out allowed". She was expected to "get it right the first time; every time". She found herself uniquely positioned to guide the process of bringing the practices of the Collectors & Treasurers offices, which hadn't changed much since the turn of the last century, into the computer age of the 21st Century. She hadn't planned it that way, but was well prepared. When the year 2000 arrived and "Y2K" had everyone so worried, the offices in Erving carried on without a hitch. Kathy stopped paying the outside payroll service and brought that function back 'in house'. This created more work for her, but saved the Town thousands of dollars.

She was elected to sit on the County Retirement Board, be President of the Hampshire-Franklin Collectors & Treasurers Association and was appointed to the State Collectors & Treasurers Association Education Committee. As she gained knowledge and experience and the confidence of her peers, she was asked to teach some of the classes held by State Collectors & Treasurers Association each year at the UMASS Amherst campus.

Outside of Erving, Kathy's work ethic did not go unnoticed. She represented Erving and attended Treasurer & Collector conferences around the State. Since they came to depend on her always being in class, the Association would often ask Kathy to help manage the agendas, introduce speakers and to be a speaker herself on subjects she had learned about.

Kathy has traveled a long journey from the shy girl from Wheelock Avenue who would barely say "Hi", (without blushing) to someone she didn't know. Once, when asked what prompted her to be so involved in her Town she replied "Well, my husband is on so many Boards and Committees and has so many meetings,

I thought that if I signed up for something myself I might get to see him once in a while in passing at the Town Hall.” She always did her jobs with a smile and a great sense of humor.

Always active in many things outside of her busy Town responsibilities, Kathy became an accomplished SCUBA diver earning both Basic and Advanced SCUBA diving certifications. She lead the local Brownie troop, was proud to put flags at our cemeteries on Memorial Day and as President of VFW Post 2827 Ladies Auxiliary, carried the POW-MIA flag in our local parades. Kathy is also a very talented artist; painting with oils and developing extraordinary skills as a ‘custom work’ photography printer, years before home computers or ‘photo shopping’ had been invented. Her beautiful and unique, custom developed prints reside in wedding and photo albums and frames all around the United States. Kathy has enjoyed fishing every local stream and pond, has been on the Board of Directors of the North Worcester Quabbin Anglers for over 25 years working to keep open access to the Quabbin for everyone, plays golf much better than her husband and is an expert marksman (woman) with a rifle, shotgun or pistol. Kathy can also ski but would prefer to enjoy the comfort of the warm lodge. Kathy always made time to attend her daughter Michelle’s sports and school events.

Before her last day in office in Erving she received a call from the Franklin County Sheriff. He told her he needed someone with a proven track record in finance on his team and heard she might be available. For every door that closes, another one opens! She took the job, loved the lack of stress for a change, and after a number of years there she is now happily retired.

Kathy has been a resident of Erving all of her life. She met her husband Dan when she was 14 years old and they married in 1970. They have a daughter Michelle and son-in-law Colonel Andrew Sullivan. Andy and Michelle have given Kathy & Dan twin grandchildren, Brianna and Aiden. Through all of her personal and professional endeavors doing a good job has been important to her, but Kathy has always kept family as her number one priority and she loves them all dearly.

We wish to thank you Kathy for all of your years of service to the Town of Erving. It is an honor to dedicate this years’ Annual Town Report to you.

~Thank you to Dan Hammock for writing this dedication (although it has been slightly edited) and for submitting the beautiful pictures.

Town Clerk

Reports

2015



Richard W. Newton

ELECTED TOWN OFFICIALS

BOARD OF SELECTMEN

Arthur D. Johnson	Term Expires 2016
William A. Bembury (Chair)	Term Expires 2017
Jacob A. Smith	Term Expires 2018

BOARD OF ASSESSORS

James Carpenter	Term Expires 2016
Beth A. Palmquist	Term Expires 2017
Daniel B. Hammock	Term Expires 2018

TOWN CLERK

Richard W. Newton	Term Expires 2018
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TOWN TREASURER

Margaret A. Sullivan	Term Expires 2017
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TAX COLLECTOR

Michele M. Turner	Term Expires 2016
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LIBRARY TRUSTEE

Peter Roy-Clark	Term Expires 2016
Mackensy L. Bailey	Term Expires 2017
Debra L. Smith	Term Expires 2018

MODERATOR

Richard K. Peabody	Term Expires 2016
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ERVING SCHOOL COMMITTEE

Renee A. Tela	Term Expires 2016
Erik R. Semb	Term Expires 2017
Katelyn G. Mailloux	Term Expires 2017
Scott M. Bastarache	Term Expires 2018
Son Hui May	Term Expires 2018

TREE WARDEN

William F. Lemieux	Term Expires 2016
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CONSTABLES

Richard W. Newton	Term Expires 2016
Arthur A. Kaczinski	Term Expires 2017
Daniel B. Hammock	Term Expires 2018

PLANNING BOARD

Jacquelyn M. Boyden	Term Expires 2016
Michael M. Shaffer	Term Expires 2016
William J. Morris, Jr. (Resigned 4/30/15)	Term Expires 2017
Debra L. Smith (Appointed 5/11/15)	Term Expires 2016
George moonlight Davis	Term Expires 2017
Son Hui May	Term Expires 2018

RECREATION COMMISSION

Jillian Betters	Term Expires 2016
Chad D. Gagne	Term Expires 2016
Renee A. Tela	Term Expires 2017
Michele M. Turner	Term Expires 2017
Mark D. Burnett	Term Expires 2018

BOARD OF HEALTH

Leo J. Parent, Jr.	Term Expires 2016
Bruce W. Scott	Term Expires 2017
Michael J. Gralenski (Resigned 12/1/15)	Term Expires 2018

COMMITTEES OR REPRESENTATIVES APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Daniel Hammock (Chairman)	Term Expires 2016
Benjamin Fellows	Term Expires 2016
Jacob Smith (Resigned 5/6/15)	Term Expires 2016
Shirley Holmes	Term Expires 2017
Eugene Klepadlo	Term Expires 2017

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT REPRESENTATIVE

Robert Bitzer	Term Expires 2016
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TOWN OFFICIALS APPOINTED BY THE BOARD OF SELECTMEN

ADMINISTRATIVE

Thomas E. Sharp (Retired 7/1/2015)	Administrative Coordinator
Elizabeth C. Sicard	Municipal Clerk
Deborah M. Mero	Accountant
Jacob Smith	IT Support
Jacquelyn Boyden	IT Coordinator
Donna MacNicol	Town Counsel

PUBLIC SAFETY - POLICE DEPARTMENT

Christopher Blair	Chief of Police
Robert Holst	Sergeant
Patrick Merrigan (Resigned 12/23/15)	Full-Time Police Officer
James Loynd	Full-Time Police Officer
Bethann Kaczinski	Full-Time Police Officer
Heath Cummings	Part-Time Police Officer
Jay Butynski (Resigned 11/2015)	Part-Time Police Officer
Bryn Raptor	Part-Time Police Officer
Phillip Malone	Part-Time Police Officer
Arthur Kazcenski	Auxiliary Policy Officer

MUTUAL AID POLICE OFFICERS

Northfield

Chief Robert Leighton
Sergeant John Richardson
Officer Igor Komerzan

Bernardston

Chief James E. Palmieri
Sergeant Jason Bassett
Officer Christopher Savinski

Gill

Chief David Hastings
Sergeant Christopher Redmond

EMERGENCY MANAGEMENT AGENCY

Philip Wonkka	Director
Donna LaClaire	Deputy Director

FIRE DEPARTMENT OFFICERS AND FOREST FIRE WARDENS

Philip Wonkka
Ryan Betters
Mitchell LaClaire, Sr.

Chief and Warden
Captain and Warden
Captain and Warden

ERVING FIREFIGHTERS/EMT

Joe Reed, Jr.
Justin Fellows, EMT
Brandon Breault, EMT
Mitchell LaClaire, Jr.
Jeremy Klepadlo
Peter McDonough
Spencer Harris

Shaina Kosloski
Cody Pease
Tim Cronin
Melinda Hodgkins
Sarah Meattey, EMT
Jacob Smith

Erving Fire Department Life Members

Gary Burnett
William Lemieux
Douglas Walker
Douglas Dupell
William Hackett
James Paulin
William Meuse

Jason Burnett
Robert Haselton
Donald Keith
Dana Dodge
Leo Cordery
George Burnett
Leonard Clark, Jr.

COMMITTEES & APPOINTMENTS BY THE BOARD OF SELECTMEN

CONSERVATION COMMISSION

David Brule (Chairman)	Cyd Scott
Laura Herbert	Carol Gregory
Beth Bazler	Harry Sharbaugh (Alternate)

HISTORICAL COMMISSION

Cyd Scott, Co-Chairman	Eric Duffy, Co-Chairman
Brad Peters	David Brule
Carol Gregory	Nancy Kruzlic
William Lemieux	

ERVING CULTURAL COUNCIL

Megan Niedzwiedz (Chairman)	Term Expires 2017
Son Hui May	Term Expires 2020
Laura Bezio	Term Expires 2020
Elizabeth Sicard	Term Expires 2020
Brad Peters	Term Expires 2020
Rinky Black	Term Expires 2020
Marcia Bernard	Term Expires 2020
Phyllis Stone	Term Expires 2020

ZONING BOARD OF APPEALS

Leonard H. Clark, Jr. (Chairman)
Arthur D. Johnson
Daniel B. Hammock
Deborah Mero (Alternate)

COUNCIL ON AGING

Marge Clark	Term Expires 2016
Robert Turner	Term Expires 2016
Kathie Curnick	Term Expires 2017
Joseph Bucci	Term Expires 2016
Sarah Meuse	Term Expires 2016
Denise Maynard	Term Expires 2017
Gary Betters	Term Expires 2017
Dennis Wonsey	Term Expires 2017

COUNCIL ON AGING VAN DRIVERS

William Meuse

Harold Jenson

WORKERS' COMPENSATION TREASURER

Margaret A. Sullivan

CEMETERY

Bryant Stewart

TOWN BUILDINGS MAINTENANCE

Peter Walsh

HIGHWAY DEPARTMENT EMPLOYEES

Glenn McCrory, Foreman

Dana Moore, Jr.

James Paulin

Julie Wonkka, Highway Secretary

Tyler Emery, Part-time Recreation

POTW #1 EMPLOYEES

Peter Sanders, Chief Wastewater Operator

Darby Chagnon, Assistant Chief Operator

Ryan Henderson, Operator

E911 PLANNING COMMITTEE

Philip Wonkka

Emergency Management Director

Richard Newton

Database Coordinator

FRANKLIN COUNTY SOLID WASTE DISTRICT

Peter Sanders - Representative

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

William Bembury - Representative

FRANKLIN COUNTY COOPERATIVE INSPECTION PROGRAM

Jacquelyn Boyden – Representative

ELECTION WORKERS

Leslie Brown	Warden
Nancy Kruzlic	Clerk

INSPECTORS & TELLERS

Jane Carpenter	June Graves
Joyce Newton	Clemma Savage

BOARD OF REGISTRARS

Richard Newton	Theresa Dodge
Warren Boyden	Elizabeth Sicard

TREASURER'S OFFICE

Julie Wonkka, Payroll/HR Assistant
Avis Suddy, Clerk (Resigned 07/12/2015)
Jean Fountain (Hired 9/24/2015)

TAX COLLECTOR'S OFFICE

Ann Petrain, Assistant Tax Collector

TOWN CLERK'S OFFICE

Elizabeth Sicard, Assistant Town Clerk

ANIMAL INSPECTOR

Daniel Hammock
Arthur Johnson

ANIMAL CONTROL OFFICER

Arthur Johnson

HRA HOUSING REHAB CITIZEN ADVISORY

Carole Lyman
Marjorie Clark

CENTRAL FRANKLIN COUNTY VETERANS' DISTRICT

Bruce Bezio

VETERANS' COMMITTEE

Leo Parent, Jr.
Dan Hammock
Art Kaczinski

MEMORIAL DAY COMMITTEE

Laura Bezio

GOLDEN CANE COMMITTEE

Carole Lyman
Leo Parent, Jr.
Bruce Bezio
David Brule

USHER PLANT REUSE COMMITTEE

Jeanie Schermesser
Gary Burnett
Jeff Dubay
Deb Lapinski

PERSONNEL RELATIONS REVIEW BOARD

Beth Lux, Chair
Jacquelyn Boyden
Brenda Silva
Willi Ryan
Deb Smith
Linda Downs-Bembury, Alternate

NATIVE AMERICAN AFFAIRS OFFICERS

David Brule, Conservation Commissioner
Bruce Scott, Conservation Commissioner

APPOINTMENTS BY THE ERVING ELEMENTARY SCHOOL COMMITTEE

GILL-MONTAGUE REGIONAL SCHOOL COMMITTEE REPRESENTATIVES

3 Vacancies

SCHOOL UNION 28 REPRESENTATIVES

Scott Bastarache (voting member)

Renee Tela (Secretary)

Katelyn Mailloux (voting member)

Erik Semb (alternate)

Son Hui May (alternate)

SCHOOL UNION 28 JOINT SUPERVISORY COMMITTEE

Daniel Hayes (Chair)

ERVING ELEMENTARY SCHOOL COUNCIL

James Trill

Mary Glabach

Allison Graichan

Principal

Teacher

Teacher

Breta Petraccia

Son Hui May

Parent

Parent

TOWN CLERK

VITAL STATISTICS FOR 2015

BIRTHS

A total of 4 births were recorded in the Town of Erving for this year.

MARRIAGES

A total of 4 marriages were recorded in the Town of Erving for this year.

DEATHS

A total of 20 deaths were recorded in the Town of Erving for this year.

REPORTS
OF
BOARDS
AND
DEPARTMENTS

BOARD
OF
SELECTMEN

*William A. Bembury, Jr.,
Chairman*

Arthur D. Johnson

Jacob A. Smith

Board of Selectmen



Jacob A. Smith

William A. Bembury, Jr., Chairman

Arthur D. Johnson

Board of Selectmen's Report

We thank you for the opportunity to serve the community and the Town of Erving as your elected officials. On July 31, 2015 The Town of Erving purchased the property at 54 Northfield Road from Margaret and Winston Lavallee. The property is three plus acres and a one family house, and sits across from the Senior/Community Center. The addition of this property gives the Town the opportunity to explore the possibility of future expansion, i.e. Senior Housing and or a new library.

The Town of Erving received a \$400,000.00 PARC Grant from the Executive Office of Energy and Environmental Affairs / Division of Conservation Services. The grant will reimburse the Town 52 percent up to \$400,000.00 for the cost of constructing a park at the Usher Mill Property. The park will be maintained and will fall under the jurisdiction of The Erving Recreation Commission.

In 2015 Tighe & Bond, an Engineering firm, was hired to do a study to determine potential uses of the International Paper Mill on Papermill Road in Erving and the estimated cost to repair. The Study is complete and on February 22, 2016 the Board of Selectmen will meet with Tighe & Bond, The Planning Board and the Finance Committee to address the overall strategy for making the International Paper Mill a viable building and potential resource for the Community.

In July 2015 Thomas Sharp, the Town of Erving Administrative Coordinator of 12 years announced his plan to retire in January of 2016. Tom Sharp will be missed, and our prayers go with him and his family.

William A. Bembury Arthur Johnson Jacob Smith

Board of Selectmen's Office



Betsy Sicard, Municipal Clerk

Acting Town Administrator's Report

Late 2015 Governor Charlie Baker and Lt. Governor Karyn Polito established the Community Compact Initiative. Its purpose is to strengthen the partnership between cities and towns and Massachusetts State Government. By entering into a Community Compact the Town of Erving agrees to implement self-selected best practices. As part of this partnership, the Baker Administration agrees to fulfill a set of commitments and works to provide assistance for a community based on their chosen best practices. As of February 11, 2016, 128 municipalities of 351 municipalities in the state of Massachusetts have signed the agreement including the Town of Erving.

Through the Baker Administration the Commonwealth Division of Local Services (DLS) is coordinating with the Franklin Regional Council of Governments (FRCOG) to make funding available through the Compact Program and District Local Technical Assistance (DLTA) so that FRCOG can work with the Town of Erving on the development of a capital improvement plan and housing and economic development. The FRCOG will provide Erving with the technical assistance on creating a Housing Production Plan for senior housing using town owned land adjacent to the senior/community center, or the International Paper Mill site on Paper Mill Road in Erving.

Being a part of the Community Compact Initiative, the Town of Erving earns bonus points which allows the town to apply for State grants and gives Erving a competitive edge over municipalities who have not signed on to the Community Compact Initiative.

Respectfully submitted,

William A. Bembury, Acting Town Administrator

Fire Department Annual Report

In opening the report of the Fire Department for the year 2015, I would like to thank the many residents that supported the department throughout the year.

This year the Town received a brand new Fire Pumper. This truck was designed to fit the need for a pumper rescue. It comes equipped a 5 man cab and plenty of room for needed equipment at Fires or rescue operations. The lights were upgraded in both Stations to energy reducing low watt LED fixtures. And the backup generator was installed at the Moore Street Location.

This year we saw the largest graduation of the county Fire Fighter training class with 5 members from Town completing the class.

Fire prevention classes were held at the school to educate are children and staff how to react in case of any emergencies. We preformed fire drills throughout the year to make sure the children are safe at all times.

In closing I would like to say thank you for supporting the Fire Department throughout the year.

Respectfully,

Philip Wonkka

Fire Chief

Reported calls	202
Medical Emergency/MVA	125
Fires (brush or other)	37
False/Problem alarms	27
Hazardous Condition	4
Public Service Request	8
Special Incident	1

Erving Highway Department Annual Report

The Highway Department would like to thank everyone for their continued support.

Many thanks for the daily commitment from Dana Moore Jr., Jim Paulin, Peter Walsh from the Highway Department. To Tyler Emery for Recreation and Highway, Bryant Stewart for the great job that he does in the cemetery, parks and other grounds that he maintains and Julie Wonkka for everything she does to keep the Highway office running smoothly.

2015 was a challenging year with big projects that included tree work and drainage repair on High Street, Mountain Road and Lillian's Way in preparation for paving. These project were able to be completed thanks to many contributors including the Erving Police Department, the Highway Department, J and R Tree Service and Warner Brothers. Many trees had to be extensively trimmed to help drainage and visibility issues. The Highway Department replaced an old crushed culvert pipe on High Street to repair drainage before the road was completed.

We also, after the purchase of a brush chipper, are able to keep intersections and other bad areas clear and more visible without having to make many trips back to the yard. With new chipper and the help of the Franklin County Sheriff's Department Community Service Program we are able to keep the brush pile in the Highway yard to a minimum since D.E.P. no longer allows highway departments to burn those piles.

We helped with forming and pouring concrete where the new generators and propane tanks at Fire Station 2, River Street pump station, and Arch Street pump station were installed.

The Highway Department was involved in updating the wiring and helped install the new security camera system at the Town Hall and at the Highway/POTW building.

The old storage shed at the Union 28/Recreation building on Pleasant street was removed and a new one was built. With the help of J and R Tree Service, trees were trimmed and some were removed that had been hanging over the School roof for many years which was causing drainage problems and helped create leaky spots inside the building.

With all these projects that happened we still had our seasonal duties that were completed also; Catch basin cleaning, roadside mowing, line painting, almost anything goes, street sweeping, town building and park maintenance, setting up tents for the summer program and fall festival and the fall leaf collection. The new leaf machine worked wonderful! We would especially like to thank the residents for reading the Around Town notice on not including other yard waste in the leaf piles this year.

We look forward to helping and working with all departments again in 2016.

Respectfully Submitted,
Glenn McCrory, Highway Foreman

Wastewater Treatment Report

The Town of Erving owns three wastewater treatment plants. POTW # 1 & 3 (Publically Owned Treatment Works) which are operated by the Town, and POTW# 2 which is operated by Erseco (a subsidiary of Erving Industries) Each plant is regulated by Federal and State laws. Each plant is **EPA** (Environmental Protection Agency) regulated by an **NPDES Permit** (National Pollutant Discharge Elimination System) that sets limits for the discharged water (**effluent**) to the Millers River. POTW #2 treats domestic wastewater from Erving Center and industrial wastewater from Erving Paper Mill. POTW #1 located at 16 Public Works Boulevard treats wastewater from Ervingside and Millers Falls. POTW #3 treats domestic wastewater from the small community of Farley. Wastewater is the used water and solids from a community (households) and is also known as sewage. Residential wastewater is conveyed to the treatment facility by a sewer system. The Town owns and maintains three separate sewer systems that consist of underground pipes and pump stations that pump the wastewater to an elevation so it can flow to their respective treatment plants. There are five pump stations in Erving that are also owned and maintained by the Town. We are currently in the process of installing new motors and VFD drives at River St. pump station. The Town aslo installed two new Propane Generators one at River St. and one at Arch St. Erseco provides funding for the operation of POTW #2 and the Town provides funding for the operation of the sewer systems, pump stations, and POTW #1&3. For every gallon of wastewater treated there are costs associated with the treatment process. Water conservation practices are very important they, can reduce the costs that homeowner's taxes pay for. Researching water conservation tips can reduce the cost for homeowners on the out of pocket water usage bill and can also lower the cost for the treatment of wastewater. It is important to address faucets that drip and toilets that continually run for they can cost hundreds of dollars annually per household and also increase the annual cost at the respective treatment facility.

The Town of Erving continues to clean, inspect and make repairs to the sewer infrastructure in hopes of reducing I&I. (Inflow and Infiltration). **Inflow** is surface water (sump pumps & gutter down spouts) and **infiltration** is ground water that finds its way into the sewer system through cracks. One of the many requirements by the **EPA** is the Town reduces the amount of I&I entering the sewer system. The main reason for reducing the amount of Infiltration and Inflow (**I&I**) is for groundwater recharge. For every gallon of water entering the sewer is a gallon not recharging a well or an aquifer resulting in water table depletion. The secondary reason for decreasing the amount of surface water and ground water from entering the sewer system is to decrease the costs previously mentioned in the treatment process. The **EPA** also requires the Town to investigate Inflow (sump pumps and gutter downspouts illegally connected to sewer system). It is not illegal to have a sump pump in your home but the Town of Erving **Sewer Ordinance** forbids illegal connections to the sewer. All three treatment plants have flow measuring devises that record the influent (incoming wastewater) and this is also an EPA requirement. This is how the Town realizes that Infiltration & Inflow (I&I) is an ongoing problem. There are methods to detect illegal connections to the sewer. There is a large expense at treating thousands of gallons a day of unnecessary I&I. Inflow (surface water from gutter downspouts and sump pumps) can be reduced by home owners acting responsible and removing illegal connections to the sewer system. The Town has expended large sums of approved funding to minimize infiltration (subsurface water entering thru cracks in sewer system) to the wastewater treatment facilities. Residents that may have questions are more than welcome to call POTW #1 at (413) 423-3354 for direction on capping of cellar floor drains and how to properly install sump pumps.

A special "Thank You" to all the staff at Erving Paper Mill, Erseco (POTW #2), and at POTW #1 whose professionalism protects the natural beauty of the Millers River and Connecticut River. A job well done by Darby Chagnon, (Assistant Chief Operator) and Ryan Henderson, (maintenance/operator) at POTW #1 has

ensured compliance with all State and Federal requirements. It is a joint effort by many professional individuals at protecting the environment and the community from the ill effects of water pollution.

Respectfully submitted,

Peter Sanders
Chief Operator, POTW #1&3



Erving Police Department 2015 Annual Report

In 2015 the Department had over 991 calls for service. These included, but were not limited to motor vehicle crashes, alarms, medical emergencies, animal & dog complaints, breaking and entering, disturbances and general complaints.

There were 447 traffic citations written in 2015, these include civil infractions and written warnings.

The Department received over 331 calls directly to the station. There were approximately 740 walk-ins to the station.

In September of this year, the K-9 program was discontinued as it proved to be challenging and time consuming for the handler. Badge is currently with another trainer and they are working on re-assigning him to another police department. We appreciate all the support that this program received from the community.

Officer James Loynd was hired as a Full-Time Officer in July 2015; he has worked as a Reserve Officer for ten years and is currently in the Massachusetts Criminal Justice Training Academy in Boylston, MA. The expected graduation date is January 15, 2016.

In December, Full-Time Officer Patrick Merrigan and Part-Time Officer Jay Butynski resigned from their positions with this Department to take Full-Time employment with the Greenfield Police Department.

Also this year, the Department received a grant from the Massachusetts Interlocal Insurance Association (MIIA) for body cameras. This grant funded the purchase of five Watch Guard VISTA body cameras, computer software and accessories. The Erving Police Department has the distinction of being one of the first departments in the state to use body cameras as a mandatory tool during regular patrol duties.

Through a grant the department was able to install a sharps collection box in the lobby of the station. This collection box is for used and unused needles and lancets and is located above the green prescription disposal box. Please do not put needles or lancets in the green box, this is for pill medication only (no sharps or liquids are accepted in this collection box).

The station is open to the public on Monday and Wednesdays from 10:00 am to 6:00 pm and Tuesday and Thursdays from 8:00 am to 3:00 pm.

As in the past, please do not hesitate to call me at (413) 423-3310 with any questions or concerns.

Sincerely,

Chief Christopher M. Blair

Erving Recreation Commission

Welcome to another fascinating year, filled with fun-runs, obstacle courses, witches, ice-skating and Easter Bunnies! Beginning our year with basketball season in full swing and ending with our Holiday Events, our year has been one family fun event after another.

All Hands on Deck: The Commission retained the five positions with Michele Turner, Chad Gagne, Renee Tela, Mark Burnett and Jill Betters all staying on for 2015. Chad Gagne accepted the Chairman position when Mark Burnett stepped down in the spring. Alison Rollins continues to support the Commission as the Assistant.

Improvements: While working within our budget, we were able to move into our new facility updating the existing décor, and improve Veterans Park Playground.

1. With the purchase of an Air Hockey Table, Office Furniture and Foosball Table, the new Rec Center is a welcoming place for parties and functions.
2. Vets Park was overhauled this Fall, with digging out a perimeter and adding fresh mulch.
3. A new batting cage was purchased for Zilinski Park.

Summer Park: We welcomed Uriah Forest-Bulley as the Director this year, who was full of great new ideas for the day to day running of Summer Park. We were fully staffed with 6 counselors. Crafts, games, weekly fieldtrips to Laurel Lake and trips to Interskate 91, MassMOCA, French King Bowling Center, Greenfield Garden Cinema, Lupa Zoo, the Ecotarium and Look Park, were appreciated by kids and parents alike.

Sports: We offered up three seasons of sports. Soccer in the fall, basketball in winter, and baseball in the spring. We oversaw group outings to an UMass Basketball game in February.

Fall Activities: With the smashing success of last year's venue, we decided what could be better than a repeat of the breathtaking activities offered in 2014? Along with the rock-climbing wall, Euro bounce and Obstacle course, we offered some fun new challenges for young and old alike. Vendors from the community came out to support this annual event. The Recreation Commission also sponsored a Quinnetucket II River Boat Cruise, filling it to capacity for this beautiful scenic ride along the Connecticut River.

Breakfast with Santa: Thank you to Santa for making time again this year, to delight our community. We offered a sit down pancake breakfast, overseen by Gary and Ryan Betters. Donations were accepted to provide support to Erving Families in need this time of year.

Sincerely,

Mark Burnett, Jill Betters, Renee Tela, Chad Gagne, Michele Turner and Alison Rollins

ERVING HISTORICAL COMMISSION ANNUAL REPORT

The Historical Commission continues progress on the Pearl B. Care museum. The project is still under way. Due to some small damage from last year's extreme cold the building has a new heating system. We have finished the upstairs floors and many items are in their new locations of display. Everyone has spent time organizing the artifacts and cleaning everything. Our hope is to have another open house soon to show off the place. Keep your eyes open to the Around Town for a date and time.

We continue to collect arrowheads and artifacts, photographs and documents that contribute to Erving's history for scanning, preservation and display. (Items can be on a loan basis). Photographic additions received in 2015 have been scanned and added to the slide show of Erving's history prepared earlier by the Historical Commission. Brad Peters of the Historical Commission has developed another slide show using the extensive material in the Erving Library Traversari Collection of Doris Felton's 1970s Massachusetts gravestone rubbings, epitaphs and photographs. He presented the slide show at the library in November. Brad also completed the monthly contributions to Around Town of transcribed letters from the Civil War battlefields written by Erving soldiers to Erving businessman William Walkup from 1861 through 1864. The letters are from the collection of Erving's Bev Care. For 2016, he plans a monthly illustrated contribution to Around Town titled "Erving – Leader in the Industrial Revolution."

The Erving Historical Commission received a gift by way of Cyd Scott from the Northampton Historical Society; an antique display case from the 1870-90's. It's from a downtown Northampton jeweler store. It is the hope that this case will be the future home of the display covering the earliest human habitation in Erving. Due to the fact early settler's had limited or less land use that change our landscape we have less damage to the ancient ceremonial landscape surrounding us. From "Keyup" Brook to the rivers bend and all along the millers and ledges 10,000 years of footprints. We are so lucky to still be able to stand at an outlook from ledges that eyes have looked out from for so long. We want to bring to light this lost past and embrace it as a collective historical past from the footprints of the past to the factories of yesterday.

Cyd Scott spent much of the years' time working with the legal issues involved with The Massachusetts Historical Commission to return some of the archival and anthropological history and articles from Erving's Historical past. Home to the town. This process is ongoing. However, everything has gone in favor of the Erving Historical Commission, so far.

You can help too, in the form of a story. We are happy to set up a time to do a "Story Core" type recording. We give you the place and we do the recording. You tell us your stories pertaining to Erving. By appointment only. Contact us on the Erving Historical Commission's Facebook page and see some great images of old Erving. Or the town web site www.erving-ma.org , or call the town hall at 413-422-2800 for a contact name and number.

Respectfully yours,

Cyd Scott, Chair
Bradley Peters
Nancy Kruzlic

Eric Duffy
Bill Lemieux

David Brule
Carol Gregory

Erving Historical Commission



6500
Visitors
Annually



Programs funded by the
Cultural Council are hosted
at the Library

2015



Life Long Learning at
the Library



Serving All
Ages

853 C/W MARS
cardholders
have an Erving
address



In FY15
17,000
items circulated at desk or at other
libraries

The Town budgeted
\$1658 for programming in FY15
59 programs
were held in FY 15
Attendance = 1132



And the Library takes learning to other
venues: The Community Center



600 items
"weeded" annually
for lack of space



The Town invests
\$12,000
in new items annually

The annual VALUE of the
materials checked out in Erving
or Erving owned and circulated
by the other libraries.
\$350,000

Erving Public Library Annual Report 2015 Highlights

February 2015 – Building Program Statement, required preliminary planning document, was approved by Massachusetts Board of Library Commissioners.

April 2015 – Erving Board of Selectmen sign contract with Project Manager, Daniel Pallotta of P-3, Inc. to represent the Town of Erving in the planning and design phase for a new library.

June 29, 2015 Special Town Meeting – Town votes to purchase land (34 Northfield Road) as potential site of new library. (Revote on original Town Meeting vote of May 6, 2015.)
\$25,000 approved for expenses related to the improvement of the Library building.

July 2015 – Focus group, held at the Erving Senior/Community Center, gathers citizen input for Long Range Plan. This event was followed by the Friends of the Library Ice Cream Social.

August 2015 - Contract signed between the Erving Board of Selectmen and Johnson Roberts Associates, architects for planning and design phase.

September – November 2015 Architect presents three potential library sites Reviewed and evaluated by Feasibility Committee and Trustees.

October 2015 – Trustees submit 5-Year Long Range Plan (2016-2020) and receive approval and certification from Massachusetts Board of Library Commissioners.

December 8, 2015 - First Public Information Meeting held for a new Library for Erving residents.

Statistics 2015 vs. 2014 vs. 2005*

Circulation for calendar year	2015	2014	2005
• At the Erving Library Desk	14373	14069	7376
• Digital Downloads	798	544	0
• Erving items at other Library Desks	2514	2661	5
Total	17685	17274	7381

(Statistics do not include Erving residents use at other libraries or downloads of digital books, audiobooks, and videos from Boston Public Library)

*Circulation at the Erving Public Library is ever-changing. Ten years ago a significant amount of VHS tapes and audio cassette tapes were still in demand. Those older formats are now gone and digital downloads are up 47% since last year. (This figure may be higher since we have no statistics for downloads through Boston Public Library.)

Value of Items Circulated in 2015 = \$318,834* Plus Digital resources = \$350,000
\$71,635.84 Items received from other libraries

\$54,144.10 Items sent to other libraries

\$193,054.38 Erving Items over the Erving circulation desk

*Calculated by the Central/Western Massachusetts Automated Resource Sharing (C/W MARS)

Current # of Erving residents holding a Library card = 853*

*Library cards are free, available to residents the age of 6, and can be used at any C/W MARS library in Central and Western Massachusetts. Erving residents may also apply for an *ecard* from the Boston Public Library at <http://www.bpl.org> or for a regular card by appearing in person with proof of Massachusetts residency.

Visits to the Library

- **Annual attendance = 6573 visits to the Library during FY15**

Since the Library started keeping statistics in FY04, the year when the two Erving Libraries merged into the Erving Public Library through FY15, the Library has seen 62,393 visitors.

*Within the next five years, it is expected that the current visits to the Library may double based on predictions for communities opening new libraries according to the MBLC (Massachusetts Board of Library Commissioners)

Programs

- **Number of programs = 59 during FY15 (more than one a week!)**

*Craft programs and special events are sponsored by the Friends of the Library. The 2015 programs included making fairy houses, *Minions*, paper ornaments, scarves, etc. Events included the Annual Book/Plant Sale, Cooking with Carol, Fall Festival Pumpkin decorating, etc. The Erving Cultural Council supported the following programs held at or hosted by the Library: Sing with Your Baby, The History of the Farley Brothers with Sara Campbell, Author and Illustrator David Costello, Cake Decorating with Mackensy Bailey, Ukulele lessons with Julie Stepanek, Circus Arts with Marvelous Marvin, and Stories and Songs by Davis Bates.

200 people of all ages signed up for the 2015 Summer Reading Program. The theme for the Summer Reading Program was *Every Hero has a Story*. The Massachusetts Library System offered a teen video contest. As the state winner, Cynthia Roy-Clark, was awarded \$150 prize and \$50 of summer incentives were awarded to the Library. The local grand prize was a Kindle Fire won by Isabel May. Noah Kolodziej won a hockey puck from the Boston Bruins. Six lucky winners received prize bags during the six weeks of programming. Over 200 books and incentives were distributed to participants. Contributions to the program were provided by the

Friends of the Erving Public Library, the Massachusetts Board of Library Commissioners, the Boston Bruins, the Western Massachusetts Library Association and local businesses including the Crooked Tap, French King Bowling Alley, the Freight House, etc.

A Library Services and Technology Act grant supported STEAM (Science, Technology, Engineering, the Arts, and Mathematics) programming, including programs from the Hitchcock Environmental Center and Lego Programs for pre-school children. Town funds supported Animal World Experience featuring live animals, and several sessions of Lego Club. The Museum of Science in Boston offered their *Blizzards* traveling program free of charge to Erving.

Programs offered in cooperation with the Erving Elementary School included the annual first-grade *first library card* visit and monthly kindergarten visits, weather permitting. The Library also offers resources for *Extreme Reading* and meets on a regular basis with Jane Urban, Erving School Librarian.

The 2015 Volunteer of the Year

Annabelle Lucas with assistance from her dog Daisy

2015 Teen Summer Volunteer Program

Samantha Kolodziej Cynthia Roy-Clark

Isabel May

The 2015 Monthly Craft Leaders

Maggie Fidanza and Katie Stetson

The 2015 Feasibility Committee

Sara Campbell, Chairperson

Rubert Roy-Clark, Committee Secretary and Trustee Rebecca

Hubbard, Friends of the Erving Library President

Jacquelyn Boyden, Erving Town Assessor and Planning Committee Member

Jeannette Emond

Debra Smith, Trustee and Planning Committee Member Elaine

Stafford, Friends of the Library Member

Margaret Sullivan, Erving Town Treasurer

Michele Turner, Erving Town Tax Collector and Recreation Committee Member Dennis

Wonsey, former Erving Finance Board and active library user

Barbara Friedman, Library Director (non-voting member)

William Bembury, Erving Selectman (Library liaison)

The 2015 Friends of the Library Officers

Becky Hubbard, President Arlene

Wonsey, Treasurer Elaine Stafford

Carol Gregory

The Library is directed by Barbara Friedman, with the assistance of Jean Daley.

Respectfully submitted,

Erving Board of Library Trustees Mackensey

Bailey, Chairperson Rupert Roy-Clark,

Secretary Debra Smith, Trustee-at-Large

This Annual Report was prepared by the Library Director, Barbara Friedman, on behalf of the Library



Erving Senior Community Center Council on Aging Annual Town Report 2015

The Year of Change

In February 2015 Polly Kiely made the decision that it was time to retire. She had dedicated 20 great years of service as Director to The Erving COA. We had a wonderful thank you & celebration party for Polly. It was well attended and memories were made. Polly's skills as an artist & accomplished quilter has been beneficial. She has stayed on as an instructor for our painting & quilting classes held weekly

I had big shoes to fill! I was hired as the Interim Director. I have 25 years' experience in leadership and business management, training in effective communication & public speaking, marketing & maintaining a multi-million dollar budget. I have owned and operated a small business. I have compassion and a great understanding of people. I have knowledge and the dedication it takes to make a business successful, and ability to multi task and keep organized. That is what it takes for this position to be successful & grow.

The experience has been wonderful. I truly appreciate all who I have come to know so well and look forward to seeing them regularly attending the center. Everyone has shown unbelievable support for me and all my efforts to make this center special for all. I was appointed full time Director in July. It is with great pride that I will continue to do my best for the people and the community.

The Center has expanded its hours.

Open daily 8:00 to 4:00

We are a welcoming place and look forward to seeing new faces daily.

I have created a monthly calendar to help communicate all programs in advance. It has been a great visual tool to our seniors. The calendar is also posted on the town's website.

PROGRAMS: We currently have 8 **exercise programs.** Tai Chi: currently funded by a Title 111 grant supported by FCHCC. Instructor: Marcia Gobeil

Osteoporosis focused exercise: Supported by the volunteers from RSVP: Instructor Sue Sharbaugh & Priscilla Caouette.

Line Dancing, Chair Aerobics & Impact Aerobics. Instructor Linda Allis supported in part by EOE. All for the active participant.

Healthy Bones & Muscle: Instructor: Sandy Kosterman. A great low impact exercise program.

Chair Yoga: Instructor Marcia Gobel Stretching & Balance: A combination of Platies, Yoga & low impact stretches. Instructor: Ann Skowron

PROGRAMS: Currently we offer additional activities. Bowling, Quilting, Painting in different mediums, Jewelry making workshop, Card games, Bingo, Puzzle making, Gardening. Movies, cooking classes.

And more to come for 2016

Activities & Productions

The Center plans a lunch at a local restaurant monthly. We have trips to local nursing homes as well as assisted living communities. We are always busy planning our next adventure or event. This year we had success with a production called Hats Off to America.

We served Americana food for lunch and enjoyed the show. Salute to Vaudeville another success including lunch. Both shows had over 50 attendees and many smiles. This year staying with tradition we attended the North Quabbin Community Picnic. Several BIG birthdays we celebrated Thelma Downs & Mabel Schermesser both 97 years young. Liz Adams turned 90 Other events: We had a Halloween Party, **Thanksgiving Dinner with all the fixings**. The holiday party with a yankee swap in our comfy living room and cozy fireplace and plenty of hot cocoa for all.



Marcia Gobeil Tai Chi

Halloween Party 2015



Other Services

Provided by the COA

Congregate meals: Provided by the FCHCC Meals are served Monday, Wednesday & Thursday. FCHCC provides a certified kitchen staff to prepare the lunch. The food is delivered by a catering service to our facility the evening before. All food is prepared and ready to heat and serve to our seniors. The menu is posted monthly and sign-up is required. A donation of \$2.50 is suggested.

Home Cooked meals: Our sandwich Tuesday & Pizza Fridays have been greatly received. We average 24 people & up on these lunch days. For \$3.00 we serve a hearty lunch & dessert.

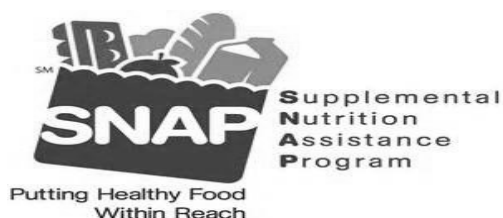
The success we have had with the home cooked meals are incentive to explore doing this 5 days a week.

We will be seeking a research committee to look into the possibility of sustaining our own working kitchen to provide more home cooked meals to the seniors & community.



FRTA Van Service for Erving Seniors

COA works cohesively with the FRTA providing transportation services for the seniors of Erving. The van is owned by the FRTA and operated by the COA. Our drivers have been certified in defensive driving & safety they have been trained in lift use and securement. Our center has provided over 950 Demand/Response rides as well as Med –Rides that can go out of the county. This service provides rides to and from the center Dr. appointments, shopping and other locations seniors may have to attend in order to live independently. The cost is minimal. If you are a client of FCHCC your cost for the service is free. The procedure is simple. Call the Center and a ride can be arranged. Med-rides must call FRTA direct and they will dispatch a van per your request.



The Brown Bag Service:

The Center provides a monthly distribution program to all seniors' income eligible through the WM Food Bank. The first Thursday of every month the Food Bank delivers an assortment of food to the Center. Our center volunteers create an assembly line and the bags are filled and ready to be picked up. Donation of \$3.00 is suggested. Applications are available anytime the center is open. This program is a great help to supplement the high cost of food for our active seniors. **SNAP:** The center will post on our monthly calendar when a Snap Councilor will be available. She comes to center with applications as well as information to answer any questions you may have about the program.

Out Reach Programs

The Center can help provide referral services for many programs available to our seniors. SHINE counseling by appointment. Congregate and supporting housing, homecare services, adult day care, and many other supportive services. TRIAD visits the center weekly.



Medical Programs

COA provides monthly Blood Pressure Clinic at no charge to seniors. No need for an appointment, Clinic is held first Wednesday of every month at the center. Due to circumstances beyond our control we were unable to provide a flu clinic. We did solve the situation by providing a van to Walmart for the vaccine. A **Foot Clinic** is held the first Thursday of every month. This program supports happy & healthy feet. Clinics are supported by the Erving Board of Health. We will be researching additional programs.

Catherine Burnett: Comes to us from and is paid by the Catholic Charities program. She works 20 hours a week. She has been a joy and a great help with so many projects we have at the Center. The term Catherine can be with us is one year. I only wish it could be more. She is a people person and fits in well at center.

The Center could not do it alone without our faithful volunteers. We need them to help with many aspects when having a function. They are there to assist if needed. Run an errand or anything asked with a positive attitude knowing they are making a difference and being a part of a team. I thank them every day and are grateful for all they contribute.

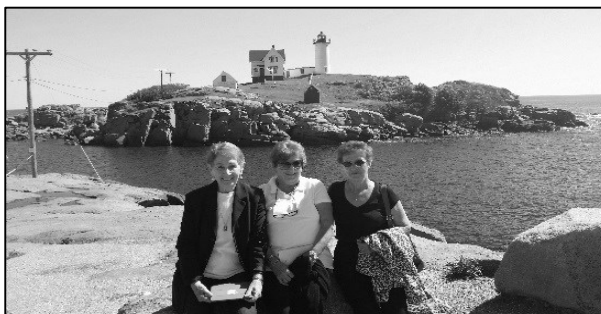
Friends of the Erving Senior Community Center

The Friends Group is an organization that consists of the following officers. President, Vice-President, Secretary & Treasurer. Meetings are the third Tuesday of every month at the center. The goal of the Friends group is to help support future programs, events and provide the center with additional funds for seniors that that may not be able to participate without the friend's assistance. This year for the Holiday Bazaar, Nana's Attic was created, Nana's Closet & Nana's Café will be open on Dec 5th for one day. We are looking forward to its success and the future of Nana's Attic for 2016.

New Additions to the TEAM: Paul Wasielewski: was hired as our part-time maintenance & custodial person in September. He has been and will be an asset to the Center. It is a pleasure to come in each day and knowing everything is in its place and looking great.

Bus Trips

We had great fun this year with two bus trips. Our first trip was to Rhode Island. We enjoyed a boat tour of ten lighthouses, lunch & shopping. Bread & Jam Tour York Maine. The weather was perfect! Our first stop Stonewall Kitchen then to Nubble Lighthouse, Warrens Lobster House & When Pigs Fly Bread Company. It was a great day enjoyed by all.



Council on Aging (COA) The COA consists of 9 members Sarah Meuse: President, Mickey Turner: Chair, William Bembury, Joseph Bucci, Denise Maynard, Kathie Curnick, Gary Betters, William Meuse & Dennis Wonsey.

The members meet the first Tuesday of every month @ 9:30 One Care Drive Erving MA. All meeting agenda's posted prior to meetings.

FACTS: In the town of Erving there are **415** people age 60 and over. **135** people age 55 to 59. **TOTAL: 550 people able to attend the Erving Senior Community Center.** This Center is here for YOU. There are no fees and it is a great place to meet new friends. We are here to keep you young and able to live life to its fullest.

Community Functions Breakfast with Santa, Breakfast with the Easter Bunny. Several Baby & Wedding Showers, After Funeral Gatherings, Holiday Parties, Boy Scouts monthly, Eagle Scout Ceremony, Garden Club meetings, Special town meetings, Marvelous Marvin (library) Tom Sharp & Polly Kiely retirement party, Lego Lady, RSVP training, Boston Museum of Science, Department Head Meetings, Birthday Parties, Misc. Speakers, Meetings, pipeline, library feasibility studies, Veterans, Cooking with Carol, Ice-cream So

I attended the MCOA Annual 3 day conference. Participated in 9 workshops. Completed Serv Safe Course. Attended FCHCC reception for EOEA. Studying to become a Life Reimagined Guide, AARP



These smiles are what makes me happy to come to work each day!

Looking forward to 2016



Board of Health

The Board of Health, as in previous years, in conjunction with the Erving Senior Center, sponsored several health clinics for our Seniors. Clinics include monthly foot clinics.

In 2015 the Board of Health renewed 14 Food Establishment permits, two Semi-public Swimming Pool permits, and two Outdoor Wood Burning Boiler permits.

The Board of Health permitted 17 Septage Hauler permits for 2015. Septage Hauler permits allows septic hauling companies to dispose of waste at the Erving Center Treatment Plant and/or at the Erving side Wastewater Facility. The waste from residents' septic systems can be disposed of without charge at the Erving side Plant. The septic hauler must call the facility in advance at 413-423-3354.

There are several ways to obtain permit applications for all of the above:

- 1) Visit the Board of Health page or click on the 'Forms' tab on the town website at www.erving-ma.org and download the application that you need.
- 2) Call or email the Board of Health Clerk and request an application be mailed or emailed to you. Contact information is at the end of this report.
- 3) Come into Town Hall and pick up an application in the Board of Selectmen's Office.

There continue to be workshops and trainings through the Massachusetts Association for Public Health for the purpose of awareness and preparedness for immunizations, emergency and catastrophic events, for both the State and local Board of Health levels. Rules and Regulations are forever changing in the public health field, so the local board is always kept abreast of upcoming meetings, workshops, trainings and webinars.

We continue to work with, as well as seek guidance and advice from our Health Agents, David Zarozinski and Deborah Palmer from the Eastern Franklin County Health District. Please be sure to read their report that is included within this Annual Report. We thank them for their continued help and support. In years past and present we have, and continue to depend on them for many things from tenant complaints, food establishment inspections, perc tests, well plan approvals and everything in between. They are truly an asset to the Town of Erving.

Wondering what foods are being recalled? Please check out our webpage on the Town website at www.erving-ma.org and click on 'Board of Health' for the latest recall information.

The Board of Health is always open to any questions, concerns or problems regarding health issues in our town. Please feel free to call anytime at 413-422-2800 ext. 101; or you may email the Board of Health Clerk, Betsy Sicard, at municlerk@erving-ma.org or contact our local board of health members at boh@erving-ma.org.

Respectfully submitted,

Cyd Scott, Chair

Leo Parent, Jr.

Michael Gralenski

Erving Board of Health

EDUCATION

Erving Elementary

Gill-Montague Regional

Franklin County Technical

2015 Annual Report from the Erving Elementary School

Erving Elementary School (EES) enjoys a rich history of academic and cultural excellence that is the result of a collegial partnership between the school staff, parents and members of the community, each providing a diversity of experiences for our students. Visitors to our school find this close working relationship, and focus upon what is best for children, to clearly exist.

Erving is often characterized as a 'jewel', when parents and educators are carefully considering the qualities that must be present in order to educate the whole child, and prepare them for the challenges of the 21st century.

Our educational programs are academically and artistically challenging, engaging each student by linking the curriculum to prior knowledge and experience. Faculty and staff work extremely hard to provide exciting, expanded opportunities for our students to explore new ideas, and acquire the skills to become productive citizens in a vastly changing society.

The total enrollment of the school is 136 students in grades preschool through grade 6. New additions to the faculty this year are Nathan Gaetano (P.E.), Jill Kolodziej (Grade 3), Tracey Saharceski (Kindergarten), Kerri Lapointe (Preschool), and Lynne Heath (Custodial).

In the fall of 2014, The Erving Union #28 Schools had the opportunity to choose between administering MCAS (our existing state assessment - the Massachusetts Comprehensive Assessment System), or PARCC (Partnership for Assessment of Readiness for College and Careers) assessments, for the 2014-2015 school year in Grades 3-6. We, like many Massachusetts districts, chose PARCC. Results from PARCC are different from prior years' MCAS results. PARCC is a different measuring stick, and the assessment includes challenging questions designed to measure critical-thinking, writing and multi-step problem-solving. The test results provide critical information that is utilized to target instruction and resources that improve student learning. Erving Elementary School received a Level 2 classification following the release of the PARCC/MCAS test results. You can find more details about PARCC by visiting the Department of Education website at www.doe.mass.edu/parcc.

Throughout the fall and winter of 2015, the school faculty continued to work on developing a clear understanding of the Standards for Mathematical Practice. This important groundwork lays the foundation for Math Curriculum, Instruction and Assessment at EES. In grades K through 5 EES adopted a new math (curriculum) program called Investigations, while Grade 6 implemented the C.M.P. program that is used by a number of the local middle schools.

Erving Elementary 'Preschool' is extremely popular. Our full-day program attracts the attention of many Franklin County residents; some of who are relocating to the town, to ensure their child experiences a quality early childhood education. We have a second preschool classroom to accommodate the increase in student numbers. This valuable addition ensures children attending Erving receive the finest opportunity to start their educational journey.

Grade 6 students attended Nature's Classroom in Hancock, New Hampshire. The classroom is a 5-day residential outdoor education program. Parents, teachers and children who attend speak of its impact for years.

Technology – Tom Smith (Technology Director) has updated our new website (www.erving.com). The school provides iPad training workshops for staff, students and members of the community. To cope with the worldwide technological advance, we introduced an After School Academy that has a S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) focus.

Erving Elementary School PTO is a vital part of the schools daily life. Our Winter Concert and Cookie Exchange was a clear example of the extent to which the Erving community goes to demonstrate their care of, and respect for each other. The gym was packed with standing room only, people squeezing into every space along the walls. We were treated to an instrumental and choral extravaganza, beautiful voices courtesy of the hard work of students and staff. Bravo Ms. B.C. for a well-orchestrated event. It was marvelous to see and hear all students participate. Thank

you Kelly Loynd and a host of P.T.O. volunteers who spent many hours setting up, and ensuring every person received a bag of goodies at the end of the concert. Another community event was, "A Connecticut River Tale", a theatrical extravaganza, which was presented to a packed 'house' on Wednesday, April 15. An abundance of laughter was the order of the day in this local tale. As Grandpa Parple would say "The banks of our river are rich in history, tradition and a lot of salmon!" These traditions are an important part of what makes Erving such a wonderful community.

Veterans Day: On Tuesday November 10, 2015 Erving Elementary School students and staff came together to honor and pay tribute to all American veterans, but especially to give thanks to living veterans who served our country honorably during war or peacetime. Our students and staff were proud to honor 34 special guests (veterans) in attendance.



Richard Wahlstrom (Army), Fred Blanchard (Air Force), Theresa Blanchard (Rolling Thunder), Joe Lorion (Navy), Jeffrey Neipp (Army), Dan Hammock (Army), Thomas Smith (Coast Guard), Jeff Rollins (Navy), Joseph Kozik (Army), Terry Floran (Army), Joyce Wonkka-Coolidge (Army –Spouse), Jacquelyn Boyden (Navy), Ronald Leslie (Marines), Gary Betters (Army), Eric Meals (Navy), Peter Sanders (Navy), Sean Barry (Army), Bill Rosenberg (Army), Russ Breault (Army), Frank Zabawa (Army), Ron Matuszko (Marines, Air Force), David Thompson (Army), Andrea Curtis (Navy), Richard Galvin (Army), Joseph Dulat (Army), Robert Hall Jr. (Navy, Army), Christopher Blair (Army), Jason Allen (Army), Steven Chapman (Air Force), Rob Holst (Army), Dennis Wonsey (Air Force), Claude Lapointe (Marines), Tim O'Donnell (Army), Bruce Fowler (Air Force).

Safety: Captain LaClaire, Captain Betters and Firefighters Sarah Meattey and Joe Reed visited each classroom to present all of our students with important Fire Safety and Prevention information. Erving Police Chief Chris Blair and members of the Erving police force accompanied a number of state troopers from the Commonwealth School Safety Task Force. They were at Erving to conduct a school-wide unannounced lockdown drill, and to provide us with feedback on our protocols for student and staff safety. Overall we did a wonderful job. Students and staff followed everything to the law and received an 'A' rating. Our guests were extremely impressed with the culture of respect that permeated the building. As you can imagine we are very proud of our students and staff.

Sergeant Holst provided all students in grade 6 with a comprehensive D.A.R.E. program. DARE teaches students good decision-making skills to help them lead safe and healthy lives.

In December, students experienced an American Revolution Living History Day. Denis Cormier of Hands On History visited EES, bringing with him a variety of costumes and artifacts (incl. muskets). Every student was able to dress in period costume and play a role in the re-enactment of the time. Mr. Cormier shared many wonderful stories, captivating the imaginations of our students. By the end of his presentations I had the distinct feeling that every student wanted to immediately step back in time to witness how complicated life was for the residents of Massachusetts. Students commented on how the whole experience gave them a much greater understanding of the problems that were faced during the establishment of the United States of America. Mr. Cormier's visit was funded with support from Erving Cultural Council, for which we are extremely appreciative.

The School Council meets monthly to create a shared vision, discuss how the school can improve student outcomes, and, plan a school environment which unites all members of the school community in a sense of belonging, commitment and growth.

On behalf of the students attending Erving Elementary School, thank you to Superintendent Jennifer Haggerty, Central Office staff, Director of Student Support Services Prudence Marsh, Business Manager Aaron Osborne, Erving School Committee, PTO, School Council, Town Highway Department staff, Erving Town Officers, faculty and staff, families and community members. Your leadership, management, vision and support are all necessary to maintain the quality of education that our school provides for our children. It is imperative that we continue to provide our children with a safe, innovative and challenging environment to learn and grow as students and as people.

Thank you for providing our students with a safe, supportive and well cared for environment, where they can learn and grow. Our students deserve the best!

Respectfully Submitted

James D. Trill
Principal

**ANNUAL REPORT
GILL-MONTAGUE REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2014-15**

SCHOOL COMMITTEE

Sandy Brown, Chair	2017
April Reipold, V. Chair	2017
Lesley Cogswell	2018
Mike Langknecht	2017
Marjorie Levenson	2016
Jane Oakes	2016
Joyce Phillips	2016
Christina Postera	2018
Valeria Smith	2018

TERM EXPIRATION (May)

Superintendent's Report

The Gill-Montague Regional School District vision statement is to be ***“A community that empowers every student for continuous learning, active citizenship, and personal fulfillment”***. Under the support and direction of the school committee, the district's 219 faculty and staff work with dedication, collectively striving towards this shared vision. These aspirations are guided by the district's three year strategic plan which began implementation in 2014-15. The plan's details may be found at our website: www.gmrds.org and its main objectives are summarized below:

Strategic Plan Overarching Objectives (2014-2017):

1. **Readiness to Learn:** Provide structures and support to ensure all students are socially and emotionally able to engage in learning.
2. **Critical Literacy:** Build a system of literacy development that focuses on comprehension, written communication, and learning at high levels of understanding.
3. **Performance Driven Curricula:** Develop curricula that reflect state standards and that specify and align learning outcomes with meaningful performance assessments.
4. **Learning Organization:** Create a culture of adult learning driven by goal setting, feedback, collaboration, and accountability.
5. **Community Engagement:** Increase parental and stakeholder involvement and investment in the district and be responsive to the community's educational wants and needs.

We believe the combination of initiatives being undertaken as part of this strategy will provide a path forward for increased student achievement, improved student enrollment trends, and more sustainable school finances.

Student Enrollment:

Total student has remained relatively steady in the district. In 2011 it was 1,043; in 2012 it was 1,037; in 2013 it was 1,047 and in 2014 it was 1,037. The 2015 end of year enrollment was the following:

Gill Elementary (Grades K-6)	130
Hillcrest Elementary (Grades Pre K-1)	156
Sheffield Elementary (Grades 2-5)	226
Great Falls Middle School (Grades 6-8)	213
Turners Falls High School (Grades 9-12)	<u>253</u>
Total:	978

District Finances:

In May, 2015, the citizens of Gill and Montague showed their support for the district with their approval of a FY 2016 budget that reflected a 3.4% increase in local assessments over FY 2015. The district's total general fund budget for FY 2016 was \$18,347,689, a 4.9% increase from FY 2015.

Gill-Montague Regional School District – General Fund
Statement of Revenues and Other Sources, and Expenditures and Other Uses – Budget and Actual
For the Year Ended June 30, 2015 (Unaudited)

FY15	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Positive/(Negative)
Revenues and Other Sources:				
Assessments to member towns	\$9,751,896	\$9,751,896	\$9,738,224	(\$13,672)
Tuition	\$650,000	\$865,000	\$865,015	\$15
Intergovernmental	\$6,462,027	\$6,462,027	\$6,560,250	\$98,223
Investment Income	\$5,000	\$5,000	\$3,212	(\$1,788)
Miscellaneous	0	\$0	0	\$0
Other Sources	619,900	654,900	839,205	\$184,305
Total Revenues and Other Sources	\$17,488,823	\$17,738,823	\$18,005,905	\$267,082
Expenditures and Other Uses:				\$0
Administration	\$614,741	\$614,741	\$642,522	(\$27,781)
Instruction	\$8,289,597	\$8,297,193	\$8,057,008	\$240,184
Other School Services	\$1,101,026	\$1,176,026	\$1,244,425	(\$68,400)
Operation and maintenance	\$1,642,803	\$1,635,207	\$1,472,750	\$162,457
Fixed charges benefits	\$3,656,045	\$3,706,045	\$3,732,973	(\$26,928)
Debt Service	\$167,076	\$167,076	\$160,756	\$6,321
Acquisition	\$0	\$0	\$0	\$0
Special education tuitions	\$38,699	\$38,699	\$94,748	(\$56,049)
School choice/charter	\$1,978,837	\$2,103,837	\$2,312,782	(\$208,945)
Total Expenditures and Other Uses	\$17,488,823	\$17,738,823	\$17,717,964	\$20,859
Excess (deficiency) of revenues and other sources over expenditure and other uses				\$287,941

Gill Elementary School, 2014-2015

Students and Staff

During the 2014/15 year Gill Elementary School's enrollment was 130 students. The breakdown was as follows: Kindergarten – 16, First Grade – 21, Second Grade – 16, Third Grade – 19, Fourth Grade – 22, Fifth Grade – 19, and Sixth Grade – 17 students.

School staff consisted of one teacher per grade level. We also had a special educator and two special education paraprofessionals. We had a one-on-one paraprofessional with one student and a paraprofessional in the kindergarten room. We had a principal, administrative assistant, custodian, school nurse, cafeteria worker and cafeteria assistant. We shared our specials teachers with Sheffield Elementary School and had a different specialist every day.

Academic Overview

Strong academic traditions have continued in the 14/15 school year at Gill Elementary. Gill School continues to be a level one school in the state's accountability system, currently ranked in the 73rd percentile. Based upon the spring 2015 state standardized tests, in English, students from across grade levels scored one point above the state average. In math, students averaged 29 points above the state average.

Academic Program

Responsive Classroom continued to form the core of the social curriculum from Kindergarten through sixth grade. Instructional programs continued to be supported with *Houghton-Mifflin Reading*, *Math Expressions* and *Tools of the Mind* in kindergarten. When possible, students also utilized Lexia to supplement their reading skills. In addition to our in-school academic programs, we continued to run *Destination Imagination* after school and had 2 teams from 4th, 5th and 6th grades. We also had the *Mad Science* program available for students in all grades. The ACT program run by Amy Gordon will run again in the spring as well, culminating in a performance at Town Hall.

School Council

The School Council developed and implemented a School Improvement Plan in the 2014/15 school year. This plan had four key goals: improved readiness to learn, improved critical literacy, improved learning organization and improved community engagement. The members of the school council were: Ingrid Arvidson (co-chair), Kathleen Bailer (co-chair), Amy Gordon, David Grout, Kathryn Hayden, Sheri Little and Kim Malcolm.

Family School Engagement

Gill Elementary continued to have a strong parent base in the 14/15 school year. The PTO ran monthly events that were well attended. These included a crafts night, “Arts and Eats,” a soup and games night and a family dance among other things. They also had several successful fundraisers and were able to donate for field trips as well as purchase every teacher’s classroom wish list at the book fair. The school continued to have All School Sing on Fridays, but also began holding All-School-Meetings once a month.

Hillcrest Elementary School, 2014-2015

We are pleased to present you with the School Annual Report, which provides key information about the 2014-2015 progress at Hillcrest Elementary School.

Student Data

Statistics describing the student population served by Hillcrest Elementary School during the 2014-2015 school year may be found below:

- Hillcrest Elementary School served grades PK, K, and 1 with 3 preschool classes, 3 kindergarten classes, and 3 first grade classes.
- Average class size was 18.
- Average daily attendance rate was 93.0%
- There were 160 students enrolled during the school year.
- 58% of the students were economically disadvantaged.
- English Language Learners made up 16.9% of our student population.
- 19.4% of our students had educational disabilities.
- In November 2014, a therapeutic classroom was established to support students with significant social and emotional disabilities. Hillcrest Elementary School practices inclusion for all children with special needs.

Overview of School Improvement Goals 2014-2015: The 2014-2015 school year marked the return of Hillcrest Elementary School as its own entity with a Hillcrest School Council and a full time building-based principal. As such, our emphasis for the 2014-2015 school year was on the development of a vibrant, engaging school community focused on fostering our students’ social and emotional growth, building stronger relationships between home and school and boosting early literacy development.

Summary of Goals

Goal 1: Improved Readiness to Learn – Development of a comprehensive approach to promoting healthy social and emotional growth in our students.

Goal 2: Improved Family Partnerships – A focus on increasing family attendance at classroom-based and school-wide events. In addition, we focused on providing opportunities for families to learn more about supporting children’s literacy learning at home.

Goal 3: Improved Early Literacy Performance –Hillcrest Elementary School staff participated in district-based professional development focused excellent, Tier One Literacy instruction. In addition, Hillcrest Elementary School implemented standardized literacy assessments in kindergarten and first grade, used data from these literacy assessments to create small-group literacy interventions and implemented a system of ongoing progress monitoring.

Hillcrest Elementary School’s main improvement objectives included the following:

- **Promotion of Healthy Social Emotional Growth:** Efforts included the implementation of Responsive Classroom practices from preschool through kindergarten, coaching for teachers provided by district Responsive Classroom coach, and a pilot of the Strong Start curriculum in kindergarten. In first grade, the Keeping Kids Safe curriculum continued to be an important piece of building students’ social and emotional wellness.
- **Community Building:** Work included the establishment of a monthly All School Meeting and a Monthly All School Sing, and the scheduling of “Show What You Know” Weeks to highlight positive all-school behaviors. Additional Community Building efforts included the development of an active parent organization, *Friends of Hillcrest*, which was dedicated to enriching the community through family events and classroom field trips.
- **Improved Literacy Instruction Practices** (kindergarten and first grade): The implementation of a new literacy assessment system, DIBELS (Dynamic Indicators of Basic Early Literacy Skills), the use of a new phonics curriculum, Foundations, the use of the Calkins Writing Workshop model in first grade, and the development of daily reading interventions for struggling readers were key components of improved literacy practices at Hillcrest during the 2014-2105 school year.
- **Promotion of Family Literacy Learning:** Initiatives included a book drive sponsored by Friends of Hillcrest, the Read Together Book Club, funded by GMEF, and the Read Across Hillcrest event.
- **School and Community Connections:** The school continued to establish important connections with the Montague community. Through the CFCE grant, Hillcrest sponsored a weekly playgroup for young families and offered several Get Ready for Kindergarten workshops. In addition, the CFCE coordinator organized an interactive Story Walk in downtown Turners Falls which featured the artwork of Hillcrest students.

Sheffield Elementary School, 2014-2015

We are pleased to present you with the School Annual Report, which provides key information about the 2014-2015 educational progress for Sheffield Elementary School.

Student Data

Statistics describing the student population served by Sheffield Elementary School during the 2014-2015 school year may be found below:

- The Sheffield School served a 2-5 grade span, with 3 classrooms each for grades 2, 3, 4, and 5.
- Average class size was 17 students.
- Average daily attendance rate was 94.37%.
- There were 230 students enrolled during the school year.
- 64% of children received free or reduced price lunch and the English language learner population was 6 %.
- The overall special education population was 24%. Two substantially separate programs for children with significant disabilities exist in the school; a therapeutic program for children with emotional disabilities and a life-skills program for children with developmental disabilities. Sheffield Elementary practices inclusion for all children with special needs.

On state MCAS tests, Sheffield Elementary School did not make Adequate Yearly Progress (AYP) as identified by the *No Child Left Behind Act* (NCLB) and the school was classified by the state as a Level 3 status school.

Overview of School Improvement Goals 2014-2015: The 2014-2015 school year the Sheffield School Council identified three main focal points for the Sheffield Elementary School Improvement Plan.

Goal 1: Improved Reading Performance - Development of a shared understanding of best practices in reading instruction and a common model of effective literacy instruction including tiered literacy at all grades.

Goal 2: Improved Readiness to Learn - Renewed commitment to Responsive Classroom approach and its school-wide teaching practices.

Goal 3: Improved Family Partnerships - Development of a Parent Program focused on increasing parental involvement.

Great Falls Middle School, 2014-2015

Great Falls Middle School provides a welcoming, nurturing, and academically challenging learning environment. Its program provides a supportive transition from elementary to secondary school and is specifically designed to empower early adolescents by helping them develop and recognize their value and place in the global community.

In the state's accountability system, Great Falls Middle School is currently rated as a Level 1 school (the highest level) based upon its academic performance.

Great Falls Middle School enrolls approximately 250 students in grades six through eight. A team structure, common planning time, flexible scheduling, and a philosophy that addresses the needs of early adolescents are what set us apart from junior highs and many other middle schools. We take great pride in the quality of the education that we offer our students, and in the cooperative and respectful atmosphere where students and teachers work and learn together as a community.

Great Falls Middle School is housed in the east side of the building shared with Turners Falls High School. While their classroom spaces are separated, the two schools share the library, gymnasium, pool, auditorium, band/chorus room, and cafeteria. The middle school is comprised of three interdisciplinary academic teams, one for sixth grade, one for seventh grade, and one for eighth grade. A fourth team is composed of the teachers of related arts classes that include art, physical education, health, math applications, reading, theatre (for grade 7) and Spanish (for grade 8). In addition to the four academic courses, all students participate in a study skills class where they learn skills to help improve their overall academic performance.

Students also participate in Developmental Designs, a program designed to create networks of supportive relationships between students and staff and to promote a positive school culture. Students meet three days a week in a small "home base" group and twice a week in all-school morning meeting. Like Turners Falls High School, we incorporate Restorative Practices into our approach to student discipline -- a way to help students understand how their behavior impacts the people around them.

Students have many ways to get involved and explore interests beyond the classroom. The school offers marching band, concert band, chorus, table tennis, creative writers club, knitting club, as well as peer mediation, GSA, Cyberbullying Awareness Committee, Yearbook, and Student Council. In addition, many students participate in the inter-scholastic athletics program which includes soccer, football, field hockey, cross country, cheer, volleyball, golf, basketball, swimming, baseball, softball, tennis, and track.

This past year was marked by many events that highlight the school's efforts to build community within and beyond the building:

- Annual First Day Celebration: On the day prior to school opening, families met with their child's teachers and incoming students had the opportunity to meet teachers and other students.
- The GFMS/TFHS musical production of *Beauty and the Beast* in March provided middle school students with the opportunity to help produce or perform in a great show.
- A series of dances was put on by the student council.
- Community Service: The student council, with the assistance of the whole middle school community, successfully responded to the needs of others by collecting food for donation to the survival center. Students also spearheaded other fundraisers throughout the school year to benefit people in need such as Locks of Love and a benefit for local animal shelters.
- Our school year always concludes with the 8th Grade Celebration. On the last day of school we gathered all of our students, parents, and community members in the gymnasium to celebrate the 8th grade students' finishing their middle school career and going onto high school.

Turners Falls High School, 2014-2015

Turners Falls High School (TFHS) is a four-year, comprehensive high school accredited by the New England Association of Schools and Colleges. There were approximately 250 students enrolled in 2014-15. TFHS distinguishes itself as a small school with an amazing array of offerings for its size. In addition to course offerings in English, mathematics, science, and social studies, the school offers diverse elective courses including three world languages (Latin, Spanish, and French), business and technology education (including graphic arts, computer-aided design, wood shop manufacturing, digital filmmaking, and television studio production), health education, physical education, art, and music. Advanced Placement courses that offer students the opportunity to earn college credit are also part of the curriculum. In addition, the school has partnered with Greenfield Community College's Educational Transitions Program to provide low income students with dual enrollment opportunities at no cost to their families. Recognizing the importance of providing students with insight into the world of work, internships and school-to-work opportunities are provided for students who want hands-on opportunities for credit.

The high school's hallmarks include a commitment to excellence, a caring atmosphere promoted by students and staff, and a strong sense of community. Students participate in Student Council, National Honor Society, and Rise Up, a program which allows students to work on a variety of community service efforts and charitable undertakings. Each Tuesday, the entire community gathers for morning meeting. Each Thursday, students participate in an Advisory that includes team building, upstander/anti-bullying, and academic check-ins. The Advisory group and their Advisor stay together for four years.

Athletic highlights of 2014-15 included:

- Football: league champions
- Volleyball: tournament quarterfinals
- Boys Basketball: western MA semi-finals
- Softball: state champions
- Community service activities including leukemia and suicide awareness walks and campus clean-ups.

Students also participated in a variety of extracurricular activities. Traditions such as the Powder Puff Football Game, Annual Arts Evening, Thanksgiving Bonfire, Snow Ball, National Honor Society Induction, Prom, and Homecoming activities included all four classes. In March, students from Turners Falls High School and Great Falls Middle School performed *Beauty and the Beast*. In the spring, the annual spirit week activities included a talent show, games, a barbeque, and a dunk tank with staff getting dunked for charity. The annual TFHS Hall of Fame induction ceremony celebrated the successes of Turners graduates who have excelled after high school.

Turners Falls High School appreciates the community's support of the many activities, athletic events, fundraisers, concerts, musical productions, and field trips and the help of the many volunteers who assist our school on a daily basis

Contributors to the Annual Report
Michael Sullivan, Ed.D., Superintendent of Schools
Joanne Blier, Director of Business and Operations
Conor Driscoll, Principal, Gill Elementary School
Sharon Moberg, Principal, Sheffield Elementary School
Sarah Burstein, Hillcrest Elementary School
Annie Leonard, Great Falls Middle School/Turners Falls High School

Franklin County Technical School District **2015 Annual Report to Towns**

We submit this annual report for 2015 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2015 was 507 students with town breakouts as follows:

Bernardston	20	Erving	32	Montague	56	Sunderland	6
Buckland	10	Gill	10	New Salem	3	Warwick	4
Colrain	24	Greenfield	115	Northfield	42	Wendell	9
Conway	8	Heath	11	Orange	74	Whately	7
Deerfield	14	Leyden	9	Shelburne	7	Non-District	46

Franklin County Technical School awarded 117 diplomas to our seniors in June of 2015. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. FCTS has maintained Level 2 Accountability status for the last three years. Our overall Progress and Performance Index (PPI) moved from 17% in 2012 (Level III) to 21% in 2013 (Level II), 31% in 2014 and 30% in 2015 (Level II). Additionally, the district met the goals set by the Department of Education for passing rates of students at risk and with disabilities.

Having earned their vocational certificate, 38% of our graduates plan to go on to either a two or four year college, 37% joined the regional work force, 5% planned to join the military, 9% went on to a post-secondary trade/technical school, and 11% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2015.

Franklin County Technical School's technical programs have been busy with community-based projects that are used as learning opportunities. This year, as in the past, students embrace the authentic work that is done in the communities and truly engage in building their skills while out on work sites. As learning activities, these projects are not treated as production work that would be done by commercial entities. Project work is treated as an immersive activity, with guidance and professional direction by instructors. Alternating weeks of shop time increase the duration of a project but costs associated with a project are less than those conducted by a commercial company; this service-learning work is coupled with a benefit to our towns. Within the walls of FCTS, students from Electrical, Plumbing, Carpentry, Landscaping/Horticulture, Auto Technology, Welding and Collision Repair are involved in repair and upgrading activities that save the school costs associated with hiring contractors.

What follows are some examples of the ways in which we serve our communities: Electrical students and instructors have been involved in the Shelburne Trolley Museum's car barn; the retrofitting of LED units throughout the Greenfield Community College campus; rewiring of the South Deerfield Town Common; work on the library in the Town of Bernardston; continued work on the Hawlemont School barn; on-going work at the Colrain Fire Department; and work on the Warwick Police Department. Landscaping students and instructors have helped with the reconstruction of Greenfield's Minor League fields; grading and sod installation at the Veteran's Memorial field; trimming and pruning of plants and trees on the South Deerfield Common; prepping of the baseball fields at Pratt Field in Bernardston for the upcoming year; construction of raised beds along the Nature Trail in Charlemont; tree and brush chipping for the Hawlemont school; and involvement is underway in the Town of Montague's tree planting program. Carpentry instructors and students will be involved in the building of a new cabin at Camp Keewanee in the spring, as well as the planned building of the Greenfield High School Field House; construction of the South Deerfield Town Common structure; installation of a roof over the handicap ramp at the Bernardston Veterans building; construction of a new addition to the Athol regional animal shelter with ground pipes installed by the Plumbing department. Our Health Technology program has been involved in clinical work throughout the county and Cosmetology students have provided personal care to elders throughout the area, as well. The Culinary Arts program continues to host the annual Chamber of Commerce breakfast; donates food and labor to community non-profit organizations, and hosts nursing homes and senior groups from throughout Franklin County. The Franklin County Technical School's Pre-Employment Program continues to contribute pet supplies and money to area animal shelters, as well as contributions to the Ronald McDonald House. The FCTS drum line members and chaperones volunteer their time to participate in many parades throughout the county. School-wide faculty, staff and student involvement have resulted in the collection of food and winter clothing for area needs; fundraising for cancer awareness; set-up and serving of meals at the annual Triad dinner put on by the Franklin County Sheriff's Department; and participation in a 24 hour relay to raise money for the food pantry. The school continues to provide its track, facilities and personnel support of the annual Franklin County Home Care Meals on Wheels Walk-a-Thon.

There are numerous pending projects in many communities that are in discussion or in a queue for scheduling. FCTS programs consider projects based on their curriculum alignment, timing and appropriateness for students. Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

On June 23, 2015 Franklin County Technical School held a district wide election to allow FCTS the authority to borrow monies to upgrade our infrastructure for three distinct facility projects. FCTS received approval for a \$2.1 million project from the Massachusetts School Building Authority (MSBA) for new exterior windows and doors at a reimbursement rate of 73.89%. This project is on schedule to begin in the spring of 2016 and conclude in the summer. Our second project for a new roof coating system was approved for \$975,000. We are on schedule to begin this project late spring into early summer of 2016. The final facilities project approved for \$925,000 is for new paving of our parking lot and track areas, which are original to the school in 1976. We are in the process of receiving bids and setting up a construction schedule to start this project in the summer of 2016.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2015-2016

Bernardston-Lloyd J. Szulborski; Buckland-Laura J. Earl; Colrain-Nicole Slowinski; Conway-Brian Kuzmeskus; Deerfield-Katherine James; Erving-Robert F. Bitzer; Gill-Clifford C. Hatch; Greenfield-Paul R. Doran, Christopher L. Joseph, Mark Leonard, Mark M. Maloney; Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson; Dennis L. Grader; New Salem-Angela Fournier; Northfield-Scott Milton; Orange-Clifford J. Fournier, Secretary; Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson; Sunderland-James Bernotas; Warwick-A. George Day, Jr.; Wendell-Richard E. Drohen; Whately-Donald C. Sluter

TOWN
ELECTIONS
&
MEETINGS

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN

SPECIAL TOWN MEETING
February 23, 2015

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Town Hall, 12 East Main Street, Erving, Massachusetts, on Monday February 23, 2015, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:09 p.m. who noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1 – ORIGINAL ARTICLE

To see if the Town will vote to have its elected Treasurer become an appointed Treasurer of the Town, or take any other action relative thereto.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES NO RECOMMENDATION

Article 1 was defeated. 12 Yes, 25 No.

ARTICLE 2

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Thirty Thousand Dollars and No Cents (\$30,000.00) to a new continuing appropriation to purchase a wood chipper for the Highway Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS – Unanimous vote

ARTICLE 3

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) to a new continuing appropriation to purchase three (3) dry storage containers to replace two (2) wooden storage sheds at the Highway Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS – Unanimous vote

ARTICLE 4 – ORIGINAL ARTICLE

To see if the Town will vote to transfer from unexpended fund balance (free cash) the sum of Nine Thousand, One Hundred Thirty-five Dollars and No Cents (\$9,135.00) to pay partial 2014/2015 tuition at Smith Vocational and Agricultural High School, or take any other action relative thereto.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES NO RECOMMENDATION

It was voted unanimously to PASS OVER Article 4.

ARTICLE 5

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Three Thousand, Nine Hundred Seventy-six Dollars and No Cents (\$3,976.00) to pay a prior year (2014) bill to Duseau Trucking for trash/recycling services.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS – Unanimous vote
2/3 Vote Required

ARTICLE 6

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Five Thousand Dollars and No Cents (\$5,000.00) to a new continuing appropriation to fund sending a Full Time Police Officer to the Academy.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS – Unanimous vote

ARTICLE 7 – ORIGINAL ARTICLE

To see if the Town will vote to transfer from unexpended fund balance (free cash) the sum of Five Thousand Dollars and No Cents (\$5,000.00) to a new continuing appropriation to fund maintenance of the Recreation fields and programs, or take any other action relative thereto.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES NO RECOMMENDATION

Amendment: To replace the words “a new continuing appropriation” with “the FY15 Highway Department wages”. Moved and Seconded. The amendment passed unanimously.

Article 7 passed unanimously as amended.

ARTICLE 8

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) to a new continuing appropriation to purchase and install a wheel chair lift at the Pleasant Street Graded School.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES NO RECOMMENDATION

39 registered voters attended this meeting. The meeting was dissolved at 8:42 p.m.

A true copy, ATTEST:



Richard W. Newton
Erving Town Clerk

ANNUAL TOWN ELECTIONS

MONDAY MAY 4, 2015

To either of the Constables of the Town of Erving:

Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Erving, qualified to vote in town affairs to meet in the meeting room at the Town Hall in Erving Center on Monday, May 4, 2015, at 10:00AM then and there to bring in their votes for the following town officers and ballot questions:

One Selectman for three years
One Assessor for three years
One Town Clerk for three years
One Library Trustee for three years
One Moderator for one year
Two School Committee Members for three years
One School Committee Member for two years
One Tree Warden for one year
One Constable for three years
One Planning Board Member for three years
One Planning Board Member for two years
One Recreation Commissioner for three years
One Recreation Commissioner for two years
One Board of Health Member for three years

The polls will close at 8:00PM.

2015 TOWN ELECTION RESULTS

OFFICE	VOTES
Selectman – 3 Years	
Almon D. Meattley	88
Jacob A. Smith	166
Total	254
Assessor – 3 Years	
Margaret A. Sullivan	103
Daniel B. Hammock	145
Blanks	6
Total	254
Town Clerk – 3 Years	
Richard W. Newton	229
Others	1
Blanks	24
Total	254
Library Trustee – 3 Years	
Kathleen McAndrews	4
Debra Smith	20
Tony Rubinnachio	1
Others	20
Blanks	209
Total	254
Moderator – 1 Year	
Richard K. Peabody	218
Others	1
Blanks	35
Total	254
School Committee – 3 Years – Vote For Two	
Scott M. Bastarache	183
Son Hui May	159
Others	2
Blanks	164
Total	508
School Committee – 2 Years	
Katelyn G. Mailloux	220
Others	3
Blanks	35
Total	254

2015 TOWN ELECTION RESULTS

OFFICE	VOTES
Tree Warden – 1 Year	
William F. Lemieux	216
Others	3
Blanks	35
Total	254
Constable – 3 Years	
Daniel B. Hammock	210
Others	1
Blanks	43
Total	254
Planning Board – 3 Years	
Son Hui May	189
Others	12
Blanks	53
Total	254
Planning Board – 2 Years	
George Moonlight Davis	195
Others	4
Blanks	55
Total	254
Recreation Commission – 3 Years	
Mark D. Burnett	215
Others	4
Blanks	35
Total	254
Recreation Commission – 2 Years	
Michele M. Turner	223
Others	1
Blanks	30
Total	254
Board of Health – 3 Years	
Michael J. Gralenski	219
Others	2
Blanks	33
Total	254

**ANNUAL TOWN MEETING
WEDNESDAY MAY 6, 2015**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Wednesday May 6, 2015, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:04 p.m. who noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag. The Moderator then swore in the following newly elected and Town officials:

Selectman	Jacob A. Smith
Assessor	Daniel B. Hammock
Town Clerk	Richard W. Newton
Library Trustee	Debra L. Smith
School Committee	Scott M. Bastarache
School Committee	Son Hui May
Constable	Daniel B. Hammock
Planning Board	Son Hui May
Planning Board	George Moonlight Davis
Recreation Committee	Michele M. Turner

ARTICLE 1

The Town voted unanimously to accept the reports of the Town Officers for 2014.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 2

The Town voted by majority to raise and appropriate the following itemized amounts, all for municipal purposes.

Line item #1	General Government	\$ 593,633.00
Line item #2	Protection of Persons & Property	\$ 593,637.00
Line item #3	Health and Sanitation	\$ 113,359.00
Line item #4	Highways & Cemeteries	\$ 400,984.00
Line item #5	Human & Veteran's Services	\$ 169,364.00
Line item #6	Library	\$ 58,780.00
Line item #7	Parks/Recreation/Historical	\$ 59,582.00
Line item #8	Benefit Expenses	\$ 1,231,126.00

Grand Total	Article 2	\$ 3,220,465.00
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SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 3

The Town voted unanimously to authorize the Board of Selectmen to apply for State or Federal grants and to expend any monies received, as set forth by the grant, and to follow the appropriate procedures.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 4 – ORIGINAL ARTICLE

To see if the Town will vote to raise and appropriate for FY15, the sum of One Hundred One Thousand, Five Hundred Eighty-seven Dollars and No Cents (\$101,587.00) for Elected Town Officials' salaries, and vote that the following salary and compensation be paid from this sum to the following Elective Officers of the Town, as provided by Section 108, chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947, or take any other action relative thereto.

Moderator	\$ 82.00	
Selectmen	\$ 10,840.00	\$3,613 each
Assessor	\$ 10,548.00	\$3,516 each
Treasurer	\$ 42,002.00	
\$1,000.00 Certification award		
\$1,632.00 from Water Department		
Total Salary = \$44,634.00		
Tax Collector	\$ 10,529.00	
\$1,000.00 Certification award (pending qualification)		
\$1,763.00 from Water Department		
Total Salary = \$13,292.00		
Town Clerk	\$ 8,772.00	
\$1,000.00 from Expenses for census work		
Total Salary = \$9,772.00		
Planning Board	\$ 3,319.00	\$ 664 each
School Committee	\$ 6,354.00	\$1,270 each
Tree Warden	\$ 2,297.00	
Board of Health	\$ 2,643.00	\$ 881 each
Recreation Commissioner	\$ 4,202.00	\$ 840 each
TOTAL		\$ 101,587.00

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

Amendment: To change the Moderator pay from \$82.00 to \$100.00. Moved and Seconded. The amendment passed unanimously.

Article 4 passed unanimously as amended.

ARTICLE 5

The Town voted by majority to temporarily move items from the Traversari Room in the Library to the Pearl B. Care Historical Building that is located at 2 West Main Street.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 6

The Town voted unanimously to support further research on hiring a preparation/line cook to prepare meals five days a week at the Senior/Community Center.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 7

The Town voted by majority to change the Annual Town Election date from the first Monday in May to the first Wednesday in May following the first Monday in May, and vote to change the Annual Town Meeting date from the first Wednesday in May following the first Monday in May to the first Monday in May.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 8

The Town voted by declared 2/3 majority to transfer from unexpended fund balance (free cash), the sum of One Hundred Sixty-five Thousand Dollars and No Cents (\$165,000.00) to purchase and pay closing/legal/appraisal expenses associated with the acquisition of the house and property at 34 Northfield Road.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

Though Article 8 passed by a declared 2/3 majority, MGL Chapter 39 Section 15 requires a hand count be taken if not unanimous unless the Town has a bylaw allowing the Moderator to make such a declaration, which Erving does not currently have. Therefore this article did not pass.

ARTICLE 9 – ORIGINAL ARTICLE

To see if the Town will vote to amend the Town of Erving Zoning Bylaws, Section 4 - Use Regulations - pertaining to changes to the Ground Water Protection bylaw, Section 4.3.6 – to allow above-ground liquid petroleum products/tanks in the Town’s Ground Water Protection District by special permit.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

4.3.6 Use Regulations

In the Groundwater Protection District the following regulations shall apply:

A. Permitted Uses

The following uses are permitted within the Groundwater Protection District, provided that all necessary permits, orders, or approvals required by local, state or federal law are also obtained:

1. conservation of soil, water, plants and wildlife;
2. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
3. foot, bicycle and/or horse paths, and bridges;

4. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
5. maintenance, repair, and enlargement of any existing structure, subject to section 4.3.6.B (prohibited uses) and section 4.3.6.C (special permit uses);
6. residential development, subject to section 4.3.6.B (prohibited uses) and section 4.3.6.C (special permit uses);
7. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to section 4.3.6.B (prohibited uses) and section 4.3.6.C (special permit uses);
8. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels.

Underground storage tanks related to a Permitted Use are categorically not permitted.

B. Prohibited Uses

The following uses are prohibited:

1. landfills and open dumps as defined in 310 CMR 19.006;
2. Storage of liquid petroleum products, except the following, *(and except as allowed by special permit pursuant to Section 4.3.6.C):*
 - a. *for normal household use and/or outdoor maintenance [or heating of a structure;]*
 - b. *for heating of a structure;*
 - c. waste oil retention facilities required by statute, rule, or regulation;
 - d. *for emergency generators required by statute, rule, or regulation; or*
 - e. treatment works approved under 314 CMR 5.00 for treatment of ground or surface water,

provided that such storage, listed in item a. [through d.] above, is in free-standing containers within buildings having an impervious floor surface which will contain any spill or in above ground covered tanks with a secondary containment area adequate to contain a spill equal to 110% of the size of the container's total storage capacity;
3. landfilling of sludge or septage as defined in 310 CMR 32.05;
4. storage of sludge or septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
5. individual sewage disposal systems that are designed in accordance with 310 CMR 15.00 to receive more than 110 gallons of sewage per quarter acre under one ownership per day, or 440 gallons of sewage on any one acre under one ownership per day, whichever is greater provided that:
 - a. the replacement or repair of a system, which will not result in an increase in design capacity, or the design capacity of 310 CMR 15.00, whichever is greater, shall be exempted; or
 - b. in cluster subdivisions the total sewage flow allowed shall be calculated based on the number of percable lots in the entire parcel.

6. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
7. storage of animal manure unless covered or contained in accordance with the specifications of the United States Natural Resource Conservation Service;
8. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 6 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;
9. facilities that generate, treat, store, or dispose of hazardous waste subject to MGL 21C and 310 CMR 30.000, except the following:
 - a. very small quantity generators as defined under 310 CMR 30.000;
 - b. household hazardous waste centers and events under 310 CMR 30.390;
 - c. waste oil retention facilities required by MGL Chapter 21, Section 52A; and
 - d. water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters.
10. automobile graveyards and junkyards, as defined in MGL Chapter 140B, Section 1;
11. treatment works that are subject to 314 CMR 5.00 including privately owned sewage treatment facilities, except the following:
 - a. the replacement or repair of an existing treatment works that will not result in a design capacity greater than the existing treatment works;
 - b. the replacement of existing subsurface sewage disposal systems with wastewater treatment works that will not result in a design capacity greater than the design capacity of the existing systems;
 - c. treatment works approved by the Massachusetts Department of Environmental Protection designed for the treatment of contaminated groundwater;
 - d. sewage treatment facilities in those areas with existing water quality problems when it has been demonstrated to the Department of Environmental Protection's and the Special Permit Granting Authority's satisfaction both that these problems are attributable to current septic problems and that there will be a net improvement in water quality.
12. storage of hazardous materials, as defined in MGL Chapter 21E, (*other than liquid petroleum products which are controlled under Section 4.3.6.C.*), unless they are in free-standing containers within buildings having an impervious floor surface which will contain any spill or in above ground covered tanks with a secondary containment area adequate to contain a spill equal to 110% of the size of the container's total storage;
13. industrial and commercial uses which discharge process wastewater on-site;
14. stockpiling and disposal of snow and ice containing deicing chemicals if brought in from outside the district;
15. storage of commercial fertilizers, as defined in MGL Chapter 128, Section 64, unless such storage is within a structure designated to prevent the generation and escape of contaminated runoff or leachate;
16. the use of septic system cleaners which contain toxic or hazardous chemicals.

17. *petroleum, fuel oil, and heating oil bulk storage and terminals including, but not limited to those listed under Standard Industrial Classification (SIC) Codes 5983 and 5171;*

C. Uses and Activities Requiring A Special Permit

The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

1. enlargement or alteration of existing uses that do not conform to the Groundwater Protection District;
2. the application of fertilizers for non-domestic or non-agricultural uses. Such applications shall be made in a manner so as to minimize adverse impacts on groundwater due to nutrient transport, deposition, and sedimentation;
3. those activities that involve the handling of toxic or hazardous materials in underlying zoning (except as prohibited under Section 4.3.6.B). Such activities shall require a special permit to prevent contamination of groundwater;
4. the construction of dams or other water control devices, ponds, pools, or other changes in water bodies or courses, created for swimming, fishing, or other recreational uses, agricultural uses, or drainage improvements. Such activities shall not adversely affect water quality or quantity;
5. any use that will render impervious more than 15% or 2,500 square feet of any lot, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by storm water infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.
6. *storage of liquid petroleum products of gasoline and diesel fuel, which are sold on the premises directly to retail customers (such as a gas station) if such storage is:*
 - a. *above ground level, and*
 - b. *on an impervious surface, and*
 - c. *either*
 - i. *in container(s) or above-ground tank(s) within a building, or*
 - ii. *outdoors in covered containers(s) or above-ground tanks(s) in an area that has a containment system designed and operated to hold 110% of the total possible storage capacity of all containers. However, this storage requirement shall not apply to the replacement of existing tanks or systems for the keeping, dispensing or storing of gasoline provided the replacement is performed in a manner consistent with state and local requirement, and*
 - d. *having a system for groundwater recharge which does not degrade groundwater quality, and which shall be by storm water infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other*

methods are infeasible. All such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner, and

- e. providing that regular third party inspections are conducted of all tanks, lines, pumps, containment areas/systems, and related storage facilities, at a minimum annually, and that monitoring wells be installed and a testing schedule established based on the site specific hydrogeology and the location of the public water supply. Such third party inspections and groundwater monitoring shall be at the expense of the owner of the property and reports shall be filed with the Select Board, Planning Board, Board of Health, Water Department, and Fire Chief. Such third party inspections or groundwater monitoring shall not be required for hazardous materials or petroleum products related to normal household use or heating of a structure.*

SUBMITTED by the PLANNING BOARD
PLANNING BOARD DOES NOT RECOMMEND APPROVAL
by a 4-1 Vote

After much discussion, a secret ballot vote was taken and Article 9 was defeated with 37 YES and 64 No.

ARTICLE 10

The Town voted unanimously to raise and appropriate the sum of Two Million, Seven Hundred Thousand, Six Hundred Twenty-two Dollars and No Cents (\$2,700,622.00) for the expense and operation of the Erving Elementary School for FY16, beginning July 1, 2015.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 11

The Town voted unanimously to raise and appropriate the sum of One Million, Ninety-nine Thousand, Six Hundred Thirty-four Dollars and No Cents (\$1,099,634.00) for tuition and expenses for secondary education for FY16, beginning July 1, 2015.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 12

The Town voted unanimously to raise and appropriate the sum of Four Hundred Ninety-six Thousand, Three Hundred Fifty-one Dollars and No Cents (\$496,351.00) for secondary education at the Franklin County Technical School for FY16, beginning on July 1, 2015.

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 13

The Town voted unanimously to raise and appropriate the sum of Twelve Thousand Dollars and No Cents (\$12,000.00) for the Special Stabilization fund established for technical educational supplies (such as computers and associated accessories at the Erving Elementary School).

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 Vote Required

ARTICLE 14

The Town voted unanimously to transfer from the Special Stabilization fund established for technical educational supplies (such as computers and associated accessories at the Erving Elementary School) the sum of Thirty-five Thousand Dollars and No Cents (\$35,000.00).

SUBMITTED by the SCHOOL COMMITTEE
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 Vote Required

ARTICLE 15

The Town voted unanimously to transfer from unexpended fund balance (free cash), the sum of One Hundred Ten Thousand Dollars and No Cents (\$110,000.00) for capital improvement projects at the Erving Elementary School. All proposed expenditures must receive formal prior approval from the School Committee, the Finance Committee, and the Select Board.

SUBMITTED by the SCHOOL COMMITTEE and the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 16

The Town voted unanimously to appropriate the sum of Seven Hundred Ninety Thousand, Forty Dollars and No Cents (\$790,040.00) to fund the FY16 Wastewater operations.

The \$790,040.00 is to be raised as follows:

Town of Montague and other receipts	\$340,040.00
Town of Erving (raise & appropriate)	\$450,000.00
 Total Wastewater Operating Costs	 \$790,040.00

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 17

The Town voted unanimously to transfer from unexpended fund balance (free cash), the sum of One Hundred Forty Thousand Dollars and No Cents (\$140,000.00) to use with State funding in FY16 for the continuing appropriation established for highway work. The FY16 work will be for the reconstruction of Mountain Road, High Street, and Lillians Way. This transfer will be the fifth installment toward a total contribution of over \$500,000.00 (over five years) for the purpose of on-going highway road work. Improvements include sidewalks, catch basins, grinding, paving, and conduit (if conduit is feasible). The FY16 funding will also pay for related FY16 police detail expenses.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 18

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Thirteen Thousand, Five Hundred Dollars and No Cents (\$13,500.00) for the purpose of purchasing a John Deere Ztrac mower and bagger system for the Highway Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 19

The Town voted unanimously to raise and appropriate the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) for the purpose of maintaining and improving town buildings.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 20

The Town voted unanimously to raise and appropriate the sum of Five Thousand Dollars and No Cents (\$5,000.00) for the purpose of repairing and replacing existing streetlights.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 21

The Town voted unanimously to appropriate the sum of Ninety-one Thousand, One Hundred Eighty-nine Dollars and No Cents (\$91,189.00) to fund the FY16 Water operations. Said money to be raised from receipts, revenues, and funds from any source derived from activities of the Erving Water Department.

SUBMITTED by the WATER COMMISSIONERS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 22

The Town voted unanimously to transfer from unexpended fund balance (free cash), the sum of Eight Thousand Dollars and No Cents (\$8,000.00) to purchase a thermal camera/imager for the Fire Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 23

The Town voted unanimously to re-authorize the establishment of a revolving fund in accordance with Massachusetts General Law Chapter 44, Section 53 E 1/2, for the use of the Erving Council on Aging, during the fiscal year beginning July 1, 2015. The fund shall receive reimbursements for Medicaid rides provided by the Council on Aging van and will make expenditures for providing outreach and community services for Erving seniors as well as provide the 20% matching funds for the purchase of a new Council on Aging van. The fund will be under the control of the Council on Aging and the expenditures will be limited to Ten Thousand Dollars and No Cents (\$10,000.00) or the total amount of the receipts, whichever is less. If this fund is not re-authorized for the following fiscal year, the remaining balance will be transferred to the general fund at the close of the fiscal year ending June 30, 2016.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 24

The Town voted unanimously to authorize the establishment of a revolving fund in accordance with Massachusetts General Law Chapter 44, Section 53 E 1/2, for the use of the Erving Council on Aging, during the fiscal year beginning July 1, 2015. The fund shall receive facility use payments from outside groups. The fund will be under the control of the Council on Aging and the expenditures from the fund on maintenance and repair related to making the facility available for use by outside groups will be limited to Ten Thousand Dollars and No Cents (\$10,000.00) or the total amount of the receipts, whichever is less. If this fund is not re-authorized for the following fiscal year, the remaining balance will be transferred to the general fund at the close of the fiscal year ending June 30, 2016.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 25

The Town voted unanimously to raise and appropriate the sum of Seven Thousand, Five Hundred Dollars and No Cents (\$7,500.00) for the purpose of purchasing space in the *Around Town* newsletter.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 26

The Town voted unanimously to raise and appropriate the sum of Two Thousand Dollars and No Cents (\$2,000.00) for the continuing appropriation established for revaluation work by the Assessors.

SUBMITTED by the BOARD OF ASSESSORS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 27

The Town voted unanimously to raise and appropriate the sum of Two Thousand Dollars and No Cents (\$2,000.00) to the continuing appropriation established for the purpose of the valuation of the Northfield Mountain Pumped Storage Project – Hydro Electric Generating Facility.

SUBMITTED by the BOARD OF ASSESSORS
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 28

The Town voted unanimously to raise and appropriate the sum of Three Thousand Dollars and No Cents (\$3,000.00) for the Audit Expense continuing appropriation.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 29

The Town voted unanimously to raise and appropriate the sum of Six Thousand Dollars and No Cents (\$6,000.00) for a Computer Server Maintenance/Upgrade continuing appropriation. These funds will allow the replacement of town hall and police computer servers every five to six years.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 30 – ORIGINAL ARTICLE

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars and No Cents (\$8,000.00) for a Computer Upgrade continuing appropriation, or take any other action relative thereto. These funds will allow the replacement of computers in all departments (town hall, police, wastewater, water, recreation, senior/community center, etc.) every three to four years.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

Amendment: To insert “library,” before “etc.)”. Moved and Seconded. The amendment passed by unanimously.

Article 30 passed unanimously as amended.

ARTICLE 31

The Town voted unanimously to authorize the Town to dispose of any Town property that had been declared surplus by the Selectmen.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 32

The Town voted unanimously to raise and appropriate the sum of Three Hundred Thousand Dollars and No Cents (\$300,000.00) for the Other Post Employment Benefits (OPEB) Liability Trust Fund.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 33

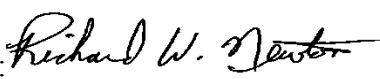
The Town voted by declared 2/3 majority to raise and appropriate the sum of Eight Hundred Fifty-two Thousand, Seven Hundred Twelve Dollars and No Cents (\$852,712.00) to the Stabilization Fund.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 vote required

Though Article 8 passed by a declared 2/3 majority, MGL Chapter 39 Section 15 requires a hand count be taken if not unanimous unless the Town has a bylaw allowing the Moderator to make such a declaration, which Erving does not currently have. Therefore this article did not pass.

104 registered voters attended this meeting.

The meeting was dissolved at 10:50 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

**ELECTION WARRANT
THE COMMONWEALTH OF MASSACHUSETTS
JUNE 23, 2015**

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT

Franklin, ss.

To the registered voters of the Towns of Bernardston, Buckland, Colrain, Conway, Deerfield, Erving, Gill, Greenfield, Heath, Leyden, Montague, New Salem, Northfield, Orange, Shelburne, Sunderland, Warwick, Wendell and Whately.

GREETING:

You are hereby notified and warned that the inhabitants of the Towns of Bernardston, Buckland, Colrain, Conway, Deerfield, Erving, Gill, Greenfield, Heath, Leyden, Montague, New Salem, Northfield, Orange, Shelburne, Sunderland, Warwick, Wendell and Whately registered to vote in any of said Towns, said Towns being the member towns of the Franklin County Technical School District, are to meet at their respective polling places, to wit,

In the TOWN OF BERNARDSTON at the Bernardston Town Hall, located at 38 Church Street in said Town, in the TOWN OF BUCKLAND at the Buckland Town Hall, located at 1 William Street in said Town, in the TOWN OF COLRAIN, located at 306 Main Road in said Town, in the TOWN OF CONWAY at Conway Town Hall, located at 5 Academy Hill in said Town, in the TOWN OF DEERFIELD at the Deerfield Town Offices, located at 8 Conway Street in said Town, in the TOWN OF ERVING at the Erving Town Hall, located at 12 East Main Street in said Town, in the TOWN OF GILL at Precinct 1, Fire Station, 196A Main Road located in said Town, in the TOWN OF GREENFIELD at the Guiding Star Grange, located at 401 Chapman Street in said Town, in the TOWN OF HEATH at the Community Hall, located at 1 West Main Street in said Town, in the TOWN OF LEYDEN at the Leyden Town Hall, located at 16 West Leyden Road in said Town; in the TOWN OF MONTAGUE at Precinct No. 1, the Montague Center Fire Station, located at 28 Old Sunderland Road, Montague Center; Precinct No. 2, the Millers Falls Precinct, Highland School Apartments Community Room, located at the, 446 Millers Falls Road, Millers Falls; and Precinct No. 3, the upper hill section of Turners Falls, the Hillcrest School Auditorium, located at 30 Griswold Street, Turners Falls; Precinct No. 4, the second level of Turners Falls, the Hillcrest School Auditorium, located at 30 Griswold Street, Turners Falls; Precinct No. 5, downtown section of Turners Falls, Montague Senior Center, located at 62 Fifth Street, Turners Falls; Precinct No. 6, the South End and Montague City Precinct, the Public Safety Complex Community Room, located at 180 Turnpike Road located in said Town, in the TOWN OF NEW SALEM at the New Salem 'Old Library,' located at 24 South Main Street in said Town, in the TOWN OF NORTHFIELD at the Northfield Town Hall, located at 69 Main Street in said Town, in the TOWN OF ORANGE at the Armory, located at 135 East Main Street in said Town, in the TOWN OF SHELBURNE at the Shelburne Town Hall, located at 51 Bridge Street in said Town, in the TOWN OF SUNDERLAND at the Sunderland Elementary School, located at 1 Swampfield Drive in said Town, in the TOWN OF WARWICK at the Warwick Town Hall, located at 12 Athol Road in said Town, in the TOWN OF WENDELL at the Town Office Building, located at 9 Morse Village Road in said Town, and in the TOWN OF WHATELY at the Whately Town Hall, located at 194 Chestnut Plain Road in said Town

on Tuesday, June 23, 2015 from 12:00 p.m. to 8:00 p.m. to vote by BALLOT on the following questions:

Question 1: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on April 8, 2015, to authorize the borrowing of \$2,100,882 to pay costs of replacing windows and doors at the Franklin County Technical School, which vote provides, in relevant part, as follows:

"VOTED: That the Franklin County Technical School District (the "District") hereby appropriates the amount of \$2,100,882 for the purpose of paying costs of replacing windows and doors at the Franklin County Technical School, located at 82 Industrial Boulevard, Turners Falls, Massachusetts 01376, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (MSBA) said amount to be expended at the direction of the School Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n), of the General Laws and the District Agreement, amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) seventy-three and eighty-nine hundredths percent (73.89%) of eligible, approved Project costs, as determined by the MSBA, or (2) of the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Yes _____ No _____

Question 2: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on Wednesday, April 8, 2015, to authorize the borrowing of \$975,000 to pay costs of roof repairs at the Franklin County Technical High School, including the payment of all costs incidental and related thereto?

Yes _____ No _____

Question 3: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on Wednesday, April 8, 2015, to authorize the borrowing of \$925,000 to pay costs of repaving the driveway, track and parking areas at the Franklin County Technical High School, including the payment of all costs incidental and related thereto?

Yes _____ No _____

The District Secretary is hereby directed to serve this Warrant by posting an attested copy thereof in at least one public place in each of the Towns of Bernardston, Buckland, Colrain, Conway, Deerfield, Erving, Gill, Greenfield, Heath, Leyden, Montague, New Salem, Northfield, Orange, Shelburne, Sunderland, Warwick, Wendell and Whately and by publishing a copy thereof at least once in a newspaper of general circulation in the District, said posting and publication to occur at least ten days before the day of election as aforesaid.

Given under our hand and the seal of the Franklin County Technical School District this 4th

day of June, 2015.

Anthony Hunkler
Angus Dow
Orlando H. Way, Jr.
Christopher Lee Joseph
Jerry Levine
Linda Chapman
Lof U
Lenny & Reiser
Don Dow
W. J. O'Neil
Lloyd Gullorini
Katherine M. James

Anthony Hunkler
Demi J. Braden
Mark M. Maloney
Michael G. H. H.
Robert Butler
Nicole Alvarado
Stephanie J. Recone
Heath M. H.
Angela Fournier
Rachel Fournier

Franklin County Technical School District

A True Copy Attest:

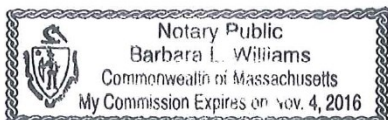
Angela J. Fournier

District Secretary

Franklin County

DATE: June 4, 2015

Barbara L. Williams



FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT VOTING RESULTS JUNE 23, 2015

Question 1: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on April 8, 2015, to authorize the borrowing of \$2,100,882 to pay costs of replacing windows and doors at the Franklin County Technical School, which vote provides, in relevant part, as follows:

“VOTED: That the Franklin County Technical School District (the “District”) hereby appropriates the amount of \$2,100,882 for the purpose of paying costs of replacing windows and doors at the Franklin County Technical School, located at 82 Industrial Boulevard, Turners Falls, Massachusetts 01376, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (MSBA) said amount to be expended at the direction of the School Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n), of the General Laws and the District Agreement, amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (1) seventy-three and eighty-nine hundredths percent (73.89%) of eligible, approved Project costs, as determined by the MSBA, or (2) of the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

YES	49
NO	4
TOTAL	53

Question 2: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on Wednesday, April 8, 2015, to authorize the borrowing of \$975,000 to pay costs of roof repairs at the Franklin County Technical High School, including the payment of all costs incidental and related thereto?

YES	51
NO	2
TOTAL	53

Question 3: Do you approve of the vote of the Regional District School Committee of the Franklin County Technical School District on Wednesday, April 8, 2015, to authorize the borrowing of \$925,000 to pay costs of repaving the driveway, track and parking areas at the Franklin County Technical High School, including the payment of all costs incidental and related thereto?

YES	47
NO	6
TOTAL	53

**COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN**

**SPECIAL TOWN MEETING
June 29, 2015**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Monday, June 29, 2015, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:12 p.m. who noted that a quorum was present. The moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to accept the following bylaw: On matters requiring a two-thirds, four-fifths, or nine-tenths vote by statute an actual count need not be taken unless the vote so declared is immediately questioned by the Moderator, or by seven or more voters as provided in Massachusetts General Law Chapter 39, Section 15.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 2

The Town voted unanimously to transfer from unexpended fund balance (free cash), the sum of One Hundred Sixty-five Thousand Dollars and No Cents (\$165,000.00) to purchase and pay closing/legal/appraisal expenses associated with the acquisition of the house and property at 34 Northfield Road.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 Vote Required

The Moderator decided to discuss Article 13 next.

ARTICLE 13

The Town voted by 2/3 majority to authorize the Select Board to submit a PARC grant application to the Commonwealth and further to see if the Town will vote to borrow the sum of Seven Hundred Seventy-five Thousand Dollars and No Cents (\$775,000.00) to develop the proposed Erving Riverfront Park (formerly the Usher Plant property) on Arch Street and further to see if the Town will vote to dedicate the Erving Riverfront Park land for recreation purposes pursuant to M.G.L. c. 45, section 3, and further to see if the Town will vote to **make this appropriation contingent upon the Town being successful in obtaining a PARC grant** that will reimburse Erving 52% of the total cost of development of the park up

to \$400,000.00, said land is more particularly described as Erving Assessors Map 6-4-83, 6-4-84, and 6-10-1, except the approximately one acre (existing mill building and surrounding land) that is shown outside of the proposed parkland on Milone & MacBroom's 25% design plans for Project File #4165-06.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE MAKES No RECOMMENDATION
2 AYES, 2 NAYS
2/3 vote required

Article 13 passed by 2/3. 95 yes, 10 No.

ARTICLE 3

The Town voted unanimously to raise and appropriate the sum of Eight Hundred Fifty-two Thousand, Seven Hundred Twelve Dollars and No Cents (\$852,712.00) to the Stabilization Fund.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
2/3 vote required

ARTICLE 4

The Town voted by majority to transfer from unexpended fund balance (free cash) the sum of Nine Thousand, One Hundred Thirty-five Dollars and No Cents (\$9,135.00) to pay partial 2014/2015 tuition at Smith Vocational and Agricultural High School.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL
3 Ayes, 1 Nay

ARTICLE 5

The Town voted by majority to transfer from unexpended fund balance (free cash) the sum of Ninety Thousand Dollars and No Cents (\$90,000.00) to a new continuing appropriation to reside Town Hall.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 6

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Twenty-one Thousand Dollars and No Cents (\$21,000.00) to a new continuing appropriation to replace the flooring at the Police Station.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 7

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Two Thousand, Eight Hundred Twenty Dollars and No Cents (\$2,820.00) to a new continuing appropriation to refinish the oak tables and chairs at the Library.

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 8

The Town voted by majority to transfer from unexpended fund balance (free cash) the sum of Twenty-five Thousand Dollars and No Cents (\$25,000.00) to a new continuing appropriation for potential renovations or replacement (a new building) of the library, subject to Library Trustee and Board of Selectmen approval.

SUBMITTED by the LIBRARY TRUSTEES
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 9

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Three Thousand, Two Hundred Dollars and No Cents (\$3,200.00) to a new continuing appropriation to purchase and install a washer and dryer at the Senior Center.

SUBMITTED by the COUNCIL ON AGING
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 10

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of One Thousand, Five Hundred Dollars and No Cents (\$1,500.00) to a new continuing appropriation to purchase a snow blower for use at the Senior Center.

SUBMITTED by the COUNCIL ON AGING
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 11

The Town voted unanimously to adopt Massachusetts General Law Chapter 59, Section 5K, "Property tax liability reduced in exchange for volunteer services; persons over age 60," to become effective July 1, 2015 (FY16).

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 12

The Town voted unanimously to establish the exemptions allowed under Massachusetts General Law Chapter 59, Section 5K and Chapter 188, Section 43 of the Acts of 2010, *Property Tax Assistance*

Program for the older citizens of the Town, funded by the Overlay account, to be set at \$750.00 for an individual taxpayer for the fiscal year 2016, under an agreement between the Assessors and the Board of Selectmen.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 14

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Five Thousand Dollars and No Cents (\$5,000.00) to a new continuing appropriation to hire professional assistance in seeking a park grant for reuse of Usher Mill property off Arch Street.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 15

The Town voted unanimously to authorize the Select Board to enter into a five- year contract with the Massachusetts Department of Environmental Protection and Waste Management Recycle America, LLC for recycling services at the Springfield Materials Recycling Facility.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 16

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Nine Thousand, Five Hundred Seventeen Dollars and No Cents (\$9,517.00) to a new continuing appropriation to purchase Class A uniforms for the Fire Department.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 17

The Town voted unanimously to transfer from unexpended fund balance (free cash) the sum of Three Thousand Dollars and No Cents (\$3,000.00) to a new continuing appropriation to purchase a 600W portable PA system.

SUBMITTED by the BOARD OF SELECTMEN
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 18

RESOLUTION TO BAN “FRACKED GAS” PIPELINES TO CHAMPION A SAFE AND HEALTHY ENVIRONMENT IN ERVING, MASSACHUSETTS

Whereas a proposed High-Pressure Pipeline carrying natural gas obtained through hydraulic fracturing may come through Erving, or neighboring communities, bringing said fuel en route to Dracut, Massachusetts and beyond to be used for electricity generation and heating; and

Whereas this same company is proposing the building of an 80,000 horsepower Compressor station in neighboring Northfield; and

Whereas said pipeline and compressor station would destroy unknowable amounts of forest, conservation land, farmland, recreation land as well as damage the quality of our air and water; and

Whereas a high-pressure gas pipeline, by its nature, carries the potential for leak, rupture or devastating explosion causing untold damage to property, our natural resources, and the lives of our people and the local wildlife; and

Whereas the cost of said pipeline could require Massachusetts citizens to pay a utility bill tariff as well as environmental costs not required by law for Tennessee Gas Pipeline Company, L.L.C... ("TGP", a subsidiary of Kinder Morgan Inc.), making ratepayers bear financial risk for the endeavors of a private corporation; and

Whereas the building of a pipeline and/or compressor station will cause property values to decrease dramatically; and

Whereas said pipeline goes against current Massachusetts commitments to renewable energies and combating global climate change; and

Whereas, we the citizens of Erving, Massachusetts choose not to participate in such dangers to the life, vibrancy, economic stability, and wellbeing of our neighbors in New York and elsewhere, wherever hydraulic fracturing is occurring and the pressurized pipeline is running; now, therefore, be it

Resolved, that the people of Erving, Massachusetts:

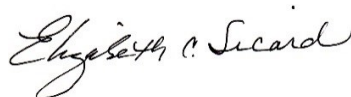
1. Hereby call on our Town Meeting to vote to stand in opposition to Tennessee Gas Pipeline Company's high pressured gas pipeline and not allow it within our town borders.
2. Oppose said pipeline, and any pipeline carrying natural gas obtained through hydraulic fracturing, within the borders of the town of Erving.
3. Hereby instruct the Select board that all future decisions concerning a proposed gas pipeline or compressor station, must be voted on by the residents of Erving.

SUBMITTED by the CITIZEN PETITION

Article 18 passed by majority.

110 registered voters attended this meeting. The meeting dissolved at 9:25pm.

A true copy, ATTEST:



Elizabeth C. Sicard
Assistant Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN**

**SPECIAL TOWN MEETING
October 6, 2015**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Town Hall, 12 East Main Street, Erving, Massachusetts, on Tuesday, October 6, 2015, at 7:00 p.m. and conducted the following business. The meeting was called to order by Selectman Chair William Bembury at 7:10 p.m. since the Moderator Richard Peabody could not be present. The first order of business was to elect a Moderator for the meeting. Ralph Semb was duly elected to fill in as Moderator for the evening. The Moderator noted that a quorum was present and then read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to transfer from line item number 01-429-904-57800 (Highway Ford F550 Truck) the sum of Five Thousand Dollars and No Cents (\$5,000.00) to line item number 01-422-201-57800 (Highway Mat.-Roads-Equip.) to cover an unexpected expense for repair of a highway truck.

SUBMITTED by the HIGHWAY DEPARTMENT

ARTICLE 2

The Town voted unanimously to authorize the Select board to file special legislation to direct the Franklin Regional Retirement system to accept the enhanced retirement benefit for **Dana Moore, Jr.** effective no later than June 30, 2016 and further authorize the Select board to approve changes to the language of the special legislation as requested by Franklin Retirement Board and/or the state legislature. Said legislation may essentially read as follows:

Notwithstanding the provisions of chapter 32 of the General Laws or any other general or special law to the contrary, and in order to promote the public good, the Franklin Regional Retirement Board is hereby authorized and directed to credit Dana Moore with a combination of 2 years of age and/or service to enhance his retirement benefit for the purposes of determining his ordinary retirement allowance pursuant to said chapter 32. Eligibility for said creditable age and enhancement shall be conditioned upon payment to the Franklin Regional Retirement System of an amount equal to the contribution he would have otherwise owed for said enhancement together with regular interest thereon. Such payment and additional years shall be part of all annual cost of living adjustments to his annual pension to which he is eligible and granted under chapter 32 or any other general or special law.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 3

The Town voted unanimously to transfer from 01-429-904-57800 (Highway Ford F550 Truck) the sum of Thirty Thousand Two Hundred Sixty-four Dollars and No Cents (\$30,264.00) and from **01-192-914-57800 (IP Mill Security/Safety/Maintenance)** the sum of Four Thousand Seven Hundred Thirty-six Dollars and No Cents (\$4,736.00) to be used as the payment to the Franklin Regional Retirement System for the enhanced retirement benefits for **Dana Moore, Jr** as provided in the special legislation authorized.

Final amount of the purchase will be dictated by the actual date of retirement, review and approval by the State Actuary, and passage date of the enabling legislation.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 4

The Town voted unanimously to transfer from line item number **01-220-911-57800** (Fire Pumper Truck) the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to a continuing appropriation line item number, for the purpose of updating the lighting system in Fire Hall #1.

SUBMITTED by the FIRE DEPARTMENT

ARTICLE 5

The Town voted unanimously to transfer from line item number **01-220-911-57800** (Fire Pumper Truck) the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to the to a continuing appropriation line item number, for the purpose of updating the lighting system in Fire Hall #2.

SUBMITTED by the FIRE DEPARTMENT

ARTICLE 6

The Town voted unanimously to transfer from line item number **01-192-914-57800 (IP Mill Security/Safety/Maintenance)**, the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) to fund the Edward J. Collins Center of Public Management, to assist the Town of Erving in hiring an Administrative Coordinator, work with the screening committee, conduct interviews and background checks, reimbursable expenses.

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 7

The Town voted unanimously to accept Chapter 44, Section 53F ³/₄ : PEG Cable Access Fund to establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a Franchise Agreement between a cable operator and the municipality (Town of Erving).

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 8

The Town voted unanimously to raise and appropriate the sum of Fifty-seven Thousand Dollars and NO Cents (\$57,000.00) for Secondary Education.

SUBMITTED by the SCHOOL COMMITTEE and the BOARD OF SELECTMEN

ARTICLE 9

The Town voted unanimously to transfer funds from the following continuing appropriation line items...

From:

1. "Mothball & Planning IP Site" (01-192-911-57800) the sum of Twenty-one Thousand Nine Hundred Ninety-four Dollars and Thirty-Nine Cents (\$21,994.39)
2. "Town Website" (01-155-902-57800) the sum of Two Thousand Eighty-six Dollars and Forty-seven Cents (\$2,086.47)
3. "Computer Server" (01-155-903-57800) the sum of Four Thousand Nine Hundred Fifty-four Dollars and Eighty-four Cents (\$4,954.84)
4. "Purchase 34 Northfield Road Property" (01-189-901-57800) the sum of Two Thousand Nine Hundred Dollars and No Cents (\$2,900.00)
5. "IP Mill Security/Safety/Maintenance" (01-192-914-57800) the sum of Eighteen Thousand Two Hundred Ninety Four Dollars and Thirty Cents (\$18,294.30)

With the TOTAL SUM of items One through Five being Fifty Thousand Two Hundred Thirty Dollars and No Cents (\$50,230.00), for Secondary Education.

SUBMITTED by the SCHOOL COMMITTEE and the BOARD OF SELECTMEN

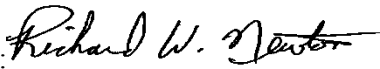
ARTICLE 10

The Town voted by majority to transfer from 01-192-914-57800 (IP Mill Security/Safety/Maintenance) the sum of Thirteen Thousand Seven Hundred Fifty Dollars and No Cents (\$13,750.00) to fund and authorize the Select Board to enter into an Agreement with the FRCOG for technical and legal services as outlined in the Draft Scope of Services dated August 31, 2015 to address the proposed Kinder Morgan -TGP Northeast Energy Direct Pipeline Project.

SUBMITTED by the BOARD OF SELECTMEN

71 registered voters attended this meeting.

The meeting was dissolved at 7:59 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF FRANKLIN

**SPECIAL TOWN MEETING
December 14, 2015**

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Town Hall, 12 East Main Street, Erving, Massachusetts, on Monday December 14, 2014, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Ralph Semb at 7:01 p.m. who noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

ARTICLE 1

The Town voted unanimously to rescind Article 16 of the annual town meeting of May 6, 2015 and replace it with the following:

To appropriate the sum of Seven Hundred Ninety Thousand, Forty Dollars and No Cents (\$790,040.00) to fund the FY16 Wastewater operations.

The Seven Hundred Ninety Thousand, Forty Dollars and No Cents (\$790,040.00) is to be raised as follows:

Town of Montague and other receipts:	\$193,887.00
Town of Erving Raise and Appropriate:	\$450,000.00
Retained Earnings of Wastewater Enterprise Fund:	\$146,153.00

SUBMITTED by the BOARD OF SELECTMEN

ARTICLE 2

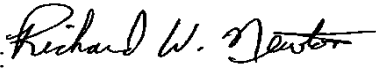
The Town voted unanimously to reauthorize the Board of Selectmen to file special legislation to direct the Franklin Regional Retirement System to accept the enhanced retirement benefit for Robert H. Miner, as previously authorized at a special town meeting on March 12, 2001 to have been effective on March 23, 2001, and further authorize the Board of Selectmen to approve changes to the language of the special legislation as requested by Franklin Retirement Board and/or the state legislature. Said reauthorized legislation shall essentially read as follows:

Notwithstanding the provisions of chapter 32 of the General Laws or any other general or special law to the contrary, and in order to promote the public good, the Franklin Regional Retirement Board is hereby authorized and directed to credit Robert H. Miner with additional years to provide him with 30 years of creditable service and to use the age 65 factor of 2.5% for the purposes of determining his superannuation retirement allowance pursuant to said Chapter 32. Eligibility for said creditable service and enhancement shall be conditioned upon payment to the Franklin Regional Retirement System of an amount equal to the contribution he would have otherwise owed for said period of creditable service and the additional cost of increasing his creditable service to 30 years and his age factor to 65 together with regular interest thereon, as determined by the actuary. Such repayment shall be made in one sum, or in installments, as the Franklin Regional Retirement System shall prescribe. Said Robert Miner shall be entitled to and shall receive all

annual cost of living adjustments to his annual pension to which he is eligible granted under Section 102 of said Chapter 32 or any other general or special law.

SUBMITTED by the BOARD OF SELECTMEN

18 registered voters attended this meeting. The meeting was dissolved at 7:11 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

ASSESSORS

Beth Palmquist, Chairman

Jim Carpenter

Daniel Hammock

Jacquelyn Boyden, MAA, Assistant Assessor

TAX/WATER COLLECTOR

Michele M. Turner, CMMC

Ann Petrain, Assistant

TREASURER

Margaret Sullivan, CMMT

Julie Wonkka, Payroll HR Assistant

Avis Suddy, Clerk (Resigned July 12, 2015)

Jean Fountain, Clerk (September 24, 2015-present)

Board of Assessors

Beth Palmquist



Chair



Jim Carpenter



Dan Hammock



Jacquelyn Boyden, Assistant Assessor

**2015 FINANCIAL REPORT
ERVING BOARD OF ASSESSORS**

TOTAL AMOUNT TO BE RAISED FOR FY 2016 **\$11,898,105.88**

LESS RECEIPTS & REVENUE **\$2,758,264.00**

Estimated Receipts from Cherry Sheet	\$ 633,977.00
Local Estimated Receipts	\$ 246,090.00
Free Cash	\$1,186,505.80
Enterprise Fund	\$ 431,229.00

NET AMOUNT TO BE RAISED BY TAXATION **\$9,139,841.88**

ASSESSED VALUATIONS

Residential	121,379,885
Open Space	520,300
Commercial	7,216,073
Industrial	598,881,410
Personal Property	150,571,910
 Total Taxable Value	 878,569,578

CLASSIFIED TAX RATES FOR FY 2016

Our Fiscal Year 2016 Tax Rate was finalized by the Department of Revenue on December 22, 2015.

Residential & Open Space	\$ 6.76
Commercial, Industrial & Personal Property	\$10.99

ABATEMENTS AND EXEMPTIONS GRANTED FROM FISCAL YEAR 2015

#	TYPE	TOTAL AMOUNT
5	Real Estate Abatements	\$ 2,463.62
1	Personal Property Abatement	\$ 159.95
10	Veteran's Exemption 22 (a-f)	\$ 4,000.00
1	Veteran's Exemption 22A	\$ 750.00
8	Veteran's Exemption 22E	\$ 8,000.00
2	Blind Exemption	\$ 1,000.00
25	Persons 65 & Over Exemption	\$ 24,775.02
10	Persons 70+ & Surviving Spouse	<u>\$ 1,750.00</u>
61	Total (as of 6/30/15)	\$ 42,898.59

MOTOR VEHICLE EXCISE ASSESSED IN CALENDAR YEAR 2015

2014	Levy	
	Number of Vehicles	32
	Total Valuation	222,400.00
	Total Tax	\$5,567.50
2015	Levy	
	Number of Vehicles	1838
	Total Valuation	6,905,300.00
	Total Tax	\$152,595.21
	Total of Commitments	\$158,162.71

MOTOR VEHICLE EXCISE ABATEMENTS GRANTED IN CALENDAR YEAR 2015

2014	Levy	
	Number of Abatements	3
	Total Amount Granted	\$ 198.55
2015	Levy	
	Number of Abatements	60
	Total Amount Granted	\$ 3,767.83

Respectfully Submitted,

The Erving Board of Assessors

Beth Palmquist, Chair
James Carpenter
Daniel B. Hammock

Tax Collector

Reports Ending 6/30/2015



Michele M. Turner, Tax Collector



Ann Petrain, Assistant Tax Collector

REPORT OF THE COLLECTOR OF TAXES

For Fiscal Year 2015 (7/1/2014 - 6/30/2015)

Levy Year	Tax / Fee / Lien	Balance 7/1/2014	Levy Commitment	Collections Net of Refunds & Tax Title	Abatements Exemptions Adjustments	Balance 6/30/2015
2015	Real Estate		\$7,226,033.67	\$7,118,450.97	\$42,738.64	\$64,844.06
2014	Real Estate	\$30,040.25		\$27,893.33		\$2,146.92
		\$30,040.25				\$66,990.98
2015	Personal Property		\$1,421,083.16	\$1,419,381.16	\$159.95	\$1,542.05
2014	Personal Property	\$1,902.20		\$608.83		\$1,293.37
2013	Personal Property	\$617.16				\$617.16
2012	Personal Property	\$0.00				\$0.00
2011	Personal Property	\$93.98				\$93.98
2010	Personal Property	\$0.00				\$0.00
2009	Personal Property	\$133.71				\$133.71
2008	Personal Property	\$176.76				\$176.76
2007	Personal Property	\$101.23			\$32.24	\$68.99
		\$3,025.04				\$3,926.02
2015	Motor Vehicle Excise		\$137,334.04	\$124,465.16	\$2,413.84	\$10,455.04
2014	Motor Vehicle Excise	\$8,850.44	\$26,935.60	\$30,564.25	\$814.10	\$4,407.69
2013	Motor Vehicle Excise	\$3,048.40		\$1,555.11		\$1,493.29
2012	Motor Vehicle Excise	\$1,714.72		\$219.59		\$1,495.13
2011	Motor Vehicle Excise	\$1,415.63		\$158.23		\$1,257.40
2010	Motor Vehicle Excise	\$976.68		\$73.75		\$902.93
2009	Motor Vehicle Excise	\$1,001.77		\$61.25		\$940.52
2008	Motor Vehicle Excise	\$1,204.38		\$23.85		\$1,180.53
2007	Motor Vehicle Excise	\$279.17		\$18.75		\$260.42
2006	Motor Vehicle Excise	\$578.13		\$10.94		\$567.19
2005	Motor Vehicle Excise	\$280.21				\$280.21
2004	Motor Vehicle Excise	\$1,329.68		\$303.75		\$1,025.93
2003	Motor Vehicle Excise	\$321.88				\$321.88
2002	Motor Vehicle Excise	\$42.51				\$42.51
1993	Motor Vehicle Excise	\$5.00		\$5.00		\$0.00
		\$21,048.60				\$24,630.67
	Interest Collected on Past Due Taxes			\$5,975.68		
	Collection Fees and Charges			\$13,676.00		
	Water Liens (cost, interest & water)			\$6,925.86		
	Mobile Home Fees In Lieu of Taxes			\$864.00		
	Municipal Lien Certificates			\$1,200.00		
	TOTAL COLLECTIONS FOR FY 2015			\$1,633,984.49		
Respectfully submitted,						
Michele M. Turner, Tax Collector						

WATER COLLECTOR'S REPORT

07/01/2014 - 06/30/2015

Balances Prior Year Commitment:

FY12 Water	60.00
FY13 Water	1336.19
FY14 Water	10547.26

Beginning Balance:	\$ 11943.45
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Water Commitments FY 2015:

Water Testing	3500.00
Testing Backflow devices	1280.00
Hydrant Flushing	5860.00
Water Usage	90716.65

Total FY 15:	\$101,356.65
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Net Commitments:	\$113,300.10
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Net Payments-Refunds:	\$ 99,066.15
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Ending Balance:	\$ 14,233.95
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Respectfully Submitted,

Michele M. Turner
Water Collector

Treasurer's Office



Left to Right:

Avis Suddy, Clerk

Julie Wonkka, Payroll HR Assistant

Margaret Sullivan, Treasurer

Treasurer's 2015 Annual Report
By Margaret Sullivan, CMMT
Erving Treasurer

Julie Wonkka, Payroll & Human Resources Assistant, and Avis Suddy, Clerk, still worked in the Treasurer's Office through June 30, 2015. It is nice to have continuity.

The Tax Title balance, owed by nine taxpayers, for seventeen parcels, was approximately \$36,140 at the beginning of the year. As the year went on, more accounts were entered into Tax Title and some were redeemed. As of June 30, 2015, there were still fourteen parcels, owned by seven property owners, with an outstanding principal amount of approximately \$29,600.00.

The Town of Erving is the lead town for the Northern Tier Ten Town Economic Development Program which benefits ten towns. We have a contract with the Franklin County Community Development Corporation (FCCDC) to administer the monies. The Trust Fund is utilized only for eligible activities as allowed by program income trust fund guidelines of the Small Cities Block Grant Program. As of June 30, 2015, we have a balance of \$67,678.87 which is available to be loaned out to applicants.

We produce payroll every other week for approximately 100 employees on a regular basis and the numbers increase on a quarterly basis and throughout the summer. We generated 210 W-2's for calendar year 2014. Almost all of the employees take advantage of Direct Deposit. We offer deferred compensation. Health, Dental, and Life Insurance plans are offered to eligible employees at 84% paid by the town and Health Insurance is offered to retired employees at 77% paid by the town.

The bills for the town are paid every other week, the opposite week of payroll.

Money comes into the Treasurer's office in many different ways: The State automatically deposits their payments; The school brings over lunch money and after school program funds; The Select board turns in receipts from licenses; The Fire Chief turns in money from permits; Recreation department turns in money for programs they offer; and money is received from disposal of other people's waste and disposal of white goods.

Sincerely,

Margaret Sullivan, CMMT
Erving Treasurer

TREASURER'S FINANCIAL REPORT

Composition of Treasurer's Cash as of 6/30/2015

Greenfield Coop Bank		\$2,255,755.80
Investment Account	\$1,165,199.45	
Ten Town Loan Fund	\$67,678.87	
Water Dept Enterprise	\$230,018.74	
POTW Enterprise	\$781,025.16	
Recreation	\$11,769.64	
Cultural Council	\$63.94	
 People's United Bank		 \$754,674.84
 Hometown Bank		 \$3,231,470.35
Investment	\$2,698,312.46	
Town Vendor	\$58,532.61	
School Vendor	\$474,625.28	
 Unibank		 \$241,546.52
Investment	\$231,215.12	
Payroll	\$10,331.40	
 Subtotal Cash on Hand June 30, 2015		 \$6,483,447.51
 Bartholomew & Co. Inc. Trust Account		 \$7,340,283.47
Post War Rehab Fund	\$20,969.85	
Cemetery Perpetual Care	\$39,810.22	
Stabilization Fund	\$7,150,812.91	
Stabilization Fire Truck	\$26,386.32	
Stabilization EES Computers	\$93,727.14	
Conservation	\$8,577.03	
 Bartholomew & Co., Inc OPEB Account		 \$2,225,760.26
Employee Benefits	\$137,271.04	
Retiree Insurance	\$2,088,489.22	
 TOTAL CASH ON HAND JUNE 30. 2015		 \$16,049,491.24

Town Accountant

Financial Reports



Deb Mero

TOWN OF ERVING, MASSACHUSETTS							
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS							
FOR THE YEAR ENDING JUNE 30, 2015							
							Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	(Memorandum Only)
Assets							
Cash and Investments	\$ 3,429,263.90	\$ 314,192.93	\$ 266,919.18	1,722,478.45	\$ 9,556,269.54	\$ -	\$ 15,289,124.00
Accounts Receivable:							
Overpayment Refund	155.40	-	-	-	-	-	155.40
Property Taxes	73,111.05	-	-	-	-	-	73,111.05
Excise Taxes	29,863.62	-	-	-	-	-	29,863.62
Tax Liens	21,394.56	-	-	-	-	-	21,394.56
Tax Foreclosures	152,895.30	-	-	-	-	-	152,895.30
User Charges	-	-	-	20,578.39	-	-	20,578.39
Less: Allowance for Uncollectible Accounts	(467,184.81)	-	-	-	-	-	(467,184.81)
Due from Other Governments	-	127,879.11	-	-	-	-	127,879.11
Due from Other Funds	22,000.00	-	-	-	-	-	22,000.00
Amount to be Provided for the Payment of Debt	-	-	-	-	-	3,414,339.00	3,414,339.00
Total Assets	\$ 3,261,499.02	\$ 442,072.04	\$ 266,919.18	\$ 1,743,056.84	\$ 9,556,269.54	\$ 3,414,339.00	\$ 18,684,155.62
Liabilities and Fund Equity							
Liabilities:							
Warrants & Payrolls Payable	\$ 318,704.53	\$ -		\$ 5,327.18		\$ -	\$ 324,031.71
Employee Withholdings	19,871.08	-	-	-	-	-	19,871.08
Due to Others	850.79	-	-	-	1,580.00	-	2,430.79
Due to Student Groups	-	-	-	-	9,615.86	-	9,615.86
Deferred Revenue:							
Property Taxes	(394,073.76)	-	-	-	-	-	(394,073.76)
Other	204,153.48	127,879.11	-	20,578.39	-	-	352,610.98
Due to Other Funds	-	-	-	-	22,000.00	-	22,000.00
Bond Indebtedness	-	-	-	-	-	3,414,339.00	3,414,339.00
Total Liabilities	149,506.12	127,879.11	-	25,905.57	33,195.86	3,414,339.00	3,750,825.66
Fund Equity:							
Retained Earnings:							
Reserved for Encumbrances	-	-	-	298,988.08	-	-	298,988.08
Unreserved:							
Designated for Subsequent Years' Expenditures				-			-
Undesignated				1,418,163.19			1,418,163.19
Fund Balance:							
Reserved for Encumbrances	1,481,563.63	-	266,919.18	-	-	-	1,748,482.81
Reserved for Nonexpendable Trust Principal	-	-	-	-	9,840.18	-	9,840.18
Unreserved:							
Designated for Subsequent Years' Expenditures	170,172.00	-	-	-	-	-	170,172.00
Undesignated	1,460,257.27	314,192.93	-	-	9,513,233.50	-	11,287,683.70
Total Fund Equity	3,111,992.90	314,192.93	266,919.18	1,717,151.27	9,523,073.68	-	14,933,329.96
Total Liabilities and Fund Equity	\$ 3,261,499.02	\$ 442,072.04	\$ 266,919.18	\$ 1,743,056.84	\$ 9,556,269.54	\$ 3,414,339.00	\$ 18,684,155.62

**TOWN OF ERVING, MASSACHUSETTS
BALANCE SHEET - ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2015**

	POTW	Water	
	Fund	Fund	Totals
Assets			
Cash and Investments	\$ 1,506,808.65	\$ 215,669.80	\$ 1,722,478.45
Accounts Receivable:			
User Charges	-	20,578.39	20,578.39
Total Assets	\$ 1,506,808.65	\$ 236,248.19	\$ 1,743,056.84
Liabilities and Fund Equity			
Liabilities:			
Warrants Payable	4,837.18	490.00	5,327.18
Deferred Revenue	-	20,578.39	20,578.39
Total Liabilities	4,837.18	21,068.39	25,905.57
Fund Equity:			
Reserved for Encumbrances	275,650.95	23,337.13	298,988.08
Reserved for Expenditure	-	-	-
Unreserved Retained Earnings	1,226,320.52	191,842.67	1,418,163.19
Total Fund Equity	1,501,971.47	215,179.80	1,717,151.27
Total Liabilities and Fund Equity	\$ 1,506,808.65	\$ 236,248.19	\$ 1,743,056.84

TOWN OF ERVING, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2015

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trust Funds	(Memorandum Only)
Revenues:					
Taxes	8,573,023.28	\$ -	\$ -	\$ -	\$ 8,573,023.28
State Receipts	583,327.68	-	-	-	583,327.68
Excise Taxes	152,941.68	-	-	-	152,941.68
Licenses, Permits, Fees, Fines, Misc	105,750.60	-	-	-	105,750.60
Interest on Delinquent Taxes	6,593.98	-	-	-	6,593.98
Investment Income:					
Interest	33,492.72	13,579.24	-	109,317.19	156,389.15
Grants and Fees	-	770,417.12	-	-	770,417.12
Other	-	-	-	-	-
Total Revenues	9,455,129.94	783,996.36	-	109,317.19	10,348,443.49
Expenditures:					
Current:					
General Government	793,197.07	235,852.47	-	-	1,029,049.54
Public Safety	543,988.96	59,112.88	-	-	603,101.84
Public Works	853,425.52	180,172.89	-	-	1,033,598.41
Education	4,205,853.79	289,584.46	-	-	4,495,438.25
Health and Human Services	126,458.98	22,056.03	-	-	148,515.01
Culture and Recreation	105,702.91	27,324.80	-	-	133,027.71
Employee Benefits and Insurance	1,093,367.40	-	-	-	1,093,367.40
State Assessments	486,062.00	-	-	-	486,062.00
Debt Service:	-	-	-	-	-
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	8,208,056.63	814,103.53	-	-	9,022,160.16
Excess of Revenues Over (Under) Expenditures	1,247,073.31	(30,107.17)	-	109,317.19	1,326,283.33
Other Financing Sources (Uses):					
Operating Transfers In	63,009.00	30,000.00	-	1,147,759.00	1,240,768.00
Operating Transfers Out	(1,732,759.00)	(41,009.00)	-	(22,000.00)	(1,795,768.00)
Proceeds of Notes and Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	(1,669,750.00)	(11,009.00)	-	1,125,759.00	(555,000.00)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(422,676.69)	(41,116.17)	-	1,235,076.19	771,283.33
Fund Balances, Beginning of Year	3,534,669.59	355,309.10	266,919.18	8,287,997.49	12,444,895.36
Fund Balances, End of Year	\$ 3,111,992.90	\$ 314,192.93	\$ 266,919.18	\$ 9,523,073.68	\$ 13,216,178.69

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES AND EXPENDITURES -					
BUDGET AND ACTUAL - GENERAL FUND					
FOR THE YEAR ENDED JUNE 30, 2015					
				Amounts	
				Carried	Variance
				Forward	Favorable
	Original	Final	Actual	to Next Year	(Unfavorable)
	Budget	Budget			
Revenues:					
Taxes	\$ 8,517,382.00	8,517,382.00	\$ 8,573,023.28	\$ -	\$ 55,641.28
State Receipts	592,631.00	592,631.00	583,327.68	-	(9,303.32)
Excise and Other Taxes	130,800.00	130,800.00	152,941.68	-	22,141.68
Licenses, Permits, Fees, Fines, Misc	85,700.00	85,700.00	105,750.60	-	20,050.60
Interest on Delinquent Taxes	4,500.00	4,500.00	6,593.98	-	2,093.98
Interest on Investments	25,000.00	25,000.00	33,492.72	-	8,492.72
Total Revenues	9,356,013.00	9,356,013.00	9,455,129.94	-	99,116.94
	Λ	Λ	Λ		
Expenditures:					
Current:					
General Government	\$1,223,639.56	\$1,542,597.36	\$793,197.07	664,334.00	85,066.29
Public Safety	888,934.31	957,249.31	543,988.96	327,548.55	85,711.80
Public Works	785,751.94	1,139,812.94	853,425.52	245,410.02	40,977.40
Education	4,293,150.57	4,508,150.57	4,205,853.79	212,903.44	89,393.34
Health and Human Services	138,662.00	138,662.00	126,458.98	-	12,203.02
Culture and Recreation	144,846.62	144,846.62	105,702.91	31,367.62	7,776.09
Employee Benefits and Insurance	1,227,681.00	1,227,681.00	1,093,367.40	-	134,313.60
State Assessments	501,940.00	501,940.00	486,062.00	-	15,878.00
Debt Service:					
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
Total Expenditures	9,204,606.00	10,160,939.80	8,208,056.63	1,481,563.63	471,319.54
Excess of Revenues Over					
(Under) Expenditures	151,407.00	(804,926.80)	1,247,073.31	(1,481,563.63)	570,436.48
Other Financing Sources (Uses):					
Operating Transfers In	22,000.00	22,000.00	63,009.00	-	41,009.00
Operating Transfers Out	(1,642,759.00)	(1,702,759.00)	(1,732,759.00)	-	(30,000.00)
Total Other Financing Sources (Uses)	(1,620,759.00)	(1,680,759.00)	(1,669,750.00)	-	11,009.00
Budget Variance:					
Excess of Revenues and Other					
Financing Sources Over (Under)					
Expenditures and Other Financing					
Uses	\$ (1,469,352.00)	\$ (2,485,685.80)	\$ (422,676.69)	\$ (1,481,563.63)	\$ 581,445.48

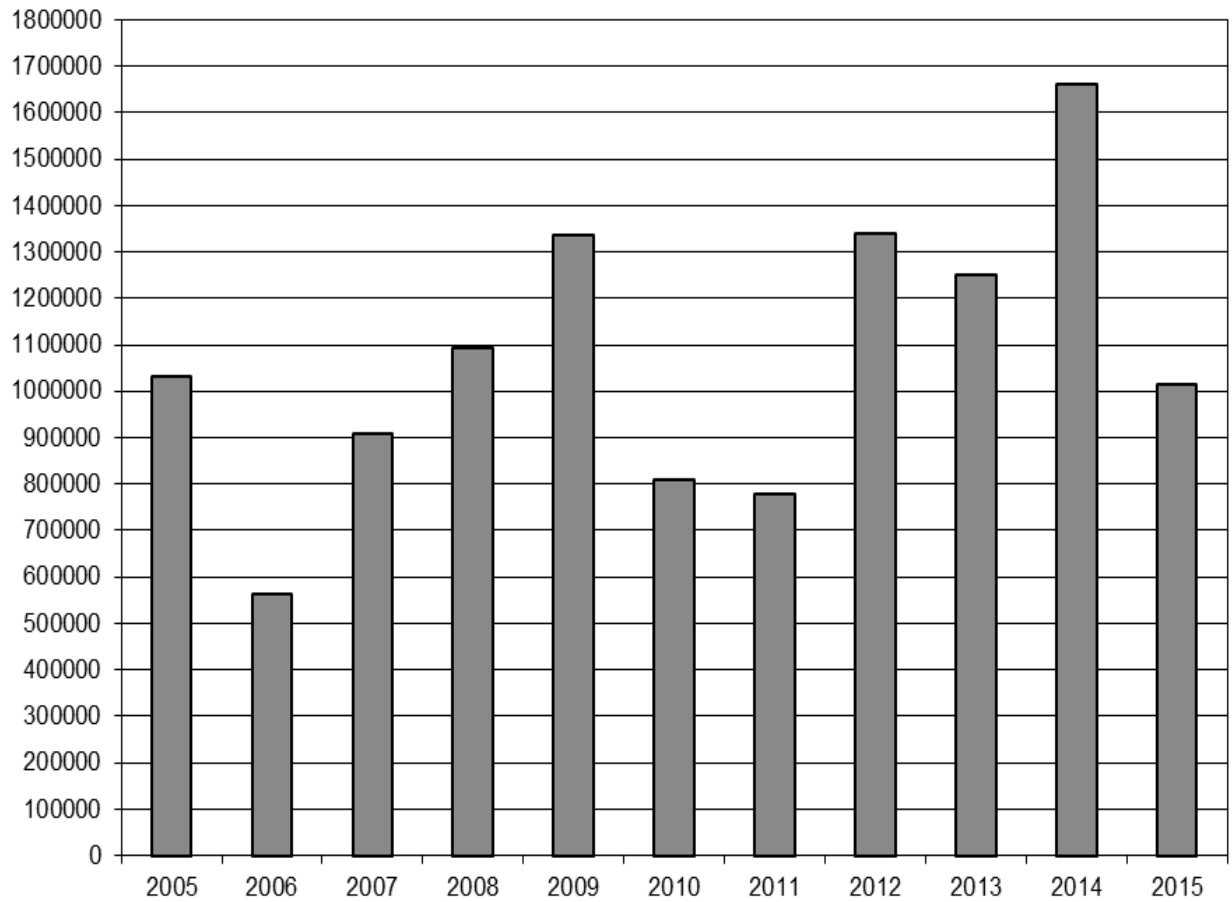
	Proprietary Fund Types		
			Totals
	POTW	Water	(Memorandum
	Fund	Fund	Only)
Operating Revenues:			
Collections and User Fees	\$ 189,428.60	\$ 95,108.58	\$ 284,537.18
Other Income	50,000.00	-	50,000.00
Interest on User Charges		284.38	284.38
Total Operating Revenues	239,428.60	95,392.96	334,821.56
Operating Expenses:			
Operating Costs	352,225.38	43,660.50	395,885.88
Total Operating Expenses	352,225.38	43,660.50	395,885.88
Operating Income (Loss)	(112,796.78)	51,732.46	(61,064.32)
Non-Operating Revenues (Expenses):			
Interest	1,080.49	637.55	1,718.04
Capital Outlay	(37,216.94)	(1,880.83)	(39,097.77)
Payment of Debt	(204,081.00)	(12,000.00)	(216,081.00)
Interest Expense	(73,796.16)	(2,400.00)	(76,196.16)
Total Non-Operating Revenues (Expenses)	(314,013.61)	(15,643.28)	(329,656.89)
Income (Loss) Before Operating Transfers	(426,810.39)	36,089.18	(390,721.21)
Operating Transfers In (Out)	555,000.00	-	555,000.00
Net Income (Loss)	128,189.61	36,089.18	164,278.79
Retained Earnings July 1, 2014	1,373,781.86	179,090.62	\$ 1,552,872.48
Retained Earnings June 30, 2015	\$ 1,501,971.47	\$ 215,179.80	\$ 1,717,151.27

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
FOR THE YEAR ENDED JUNE 30, 2015					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2014	Revenues	Expenditures	Sources (Uses)	June 30, 2015
Highway Grants:	\$ -	180,172.89	180,172.89		\$ -
School Grants:					
SPED IDEA	4,621.17	52,421.00	56,441.44		600.73
SPED Early Childhood	(537.87)	2,017.94	1,480.01		0.06
SPED Program Improvement	1,280.00	2,951.00	4,231.00		0.00
SPED Program Improvement- EC	1,962.90	4,800.00	6,248.43		514.47
Title I	(2,969.01)	27,425.00	24,457.19		(1.20)
REAP Grant	(6,871.95)	18,712.00	14,621.08		(2,781.03)
Title II A - Education Quality	(1,589.00)	15,688.00	14,098.59		0.41
Foundation Reserve-"Pothole"	34,882.15	-	-		34,882.15
Community Part for Children	0.08	37,772.00	41,418.17		(3,646.09)
SPED Circuit Breaker	49,845.00	62,709.00	19,404.00	(41,009.00)	52,141.00
Kindergarten Enhancement Program	(788.06)	9,923.00	9,134.94		-
Police Grants:					
Community Policing	-				-
Bullet Proof Vests	-				-
Local Law Enforcement System Improvement	344.08				344.08
Select Enforce OT	(14.60)				(14.60)
NDAITF Task Force OT	-				-
NWDA-Cops CSPP	32.88		32.88		(0.00)
DCR VFA FY12 Firefighting Equipment	-				-
DFS2009 Firefighting Equipment	-				-
DCR Grant/Fire Department	-				-
Emergency Operations Planning Grant	92.04				92.04
CT CDA FY09 Emerg Mgmt Planning Grant	-				-
FEMA/MEMA Storm Relief	1,979.47				1,979.47
EOCD Housing Rehab	70,840.09	56,562.38	127,402.47		(0.00)
Septic Management Grant	2,000.00				2,000.00
MAPHC-Public Health	180.00				180.00
FCHHC-DPH My Life/My Health	1,082.38	-	1,080.00		2.38
Wellhead Protection Grant	1,167.78				1,167.78
COA Formula Grant	(320.00)	4,000.00	3,680.00		-
Library-LIG/MEG	8,928.45	2,226.95	1,297.84		9,857.56
Library Plan & Design Grant	-	40,000.00	-		40,000.00
Schools:	-				-
School Lunch	(7,705.58)	56,010.21	76,924.91	30,000.00	1,379.72
Revolving Funds:					
Cafeteria Grants/Gifts	-	2,439.00	2,438.76		0.24
After School Program	3,635.63	10,977.56	14,954.34		(341.15)
School E Rate Revolving	2,855.20	-	-		2,855.20
Read-A-Thon Revolving Fund	3,562.56	-	346.96		3,215.60
Pre-K Tuition Revolving Fund	(1,921.40)	13,885.00	3,384.64		8,578.96
Other:					
Recreation Revolving	6,580.12	21,532.84	20,235.73		7,877.23
Ten Town Loan Program	52,093.93	67,934.94	108,450.00		11,578.87
Entergy/VY Training	28.00	2,952.00	1,800.00		1,180.00
Cultural Council	5,522.62	4,300.32	5,648.00		4,174.94
Road Machinery Fund	786.47				786.47
Sale of Cemetery Lots	9,300.00	500.00			9,800.00
Wetlands Protection Fund	3,623.83				3,623.83
Post War Rehab	20,690.43	279.42			20,969.85
Insurance Proceeds	-				-
Cons Comm Consultant Fees	958.87				958.87
FRCOG-Mini Grant-BOH	197.23				197.23
FRCOG-Mini Grant-Wmass Homeland Security	-				-
Cable-PEG Access Support	47,409.52	12,536.34			59,945.86
COA Revolving	12,158.64	12,140.57	16,112.00	(765.00)	7,422.21
COA Donations	1,413.50	1,755.00	1,184.03		1,984.47
COA Facility Use	100.00	400.00			500.00
Martap Mini Grant	(765.00)			765.00	-
Dog Fund Library	1,555.64				1,555.64
Police Outside Detail	23,612.43	58,972.00	57,280.00		25,304.43
Fire Dept Gifts	325.00				325.00
Library-Ezra Jack Keats Foundation	206.26				206.26
Library-Gifts	143.23		143.23		(0.00)
Other Gifts*	2,793.99				2,793.99
	\$ 355,309.10	\$ 783,996.36	\$ 814,103.53	\$ (11,009.00)	\$ 314,192.93

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
FOR THE YEAR ENDED JUNE 30, 2015					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2014	Revenues	Expenditures	Sources (Uses)	June 30, 2015
Erving Elementary School Construction	\$ 69,648.95				\$ 69,648.95
Erving Senior Community Center	\$ 183,198.42				183,198.42
Brownfield's Loan/Grant	\$ -				-
POTW#1 Facility Upgrade	\$ 14,071.81				14,071.81
	\$ 266,919.18	\$ -	\$ -	\$ -	\$ 266,919.18

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENSES					
AND CHANGES IN FUND BALANCES - EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2015					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2014	Revenues	Expenditures	Sources (Uses)	June 30, 2015
Stabilization Fund:					
General	\$ 6,218,042.44	\$ 97,011.47		\$ 835,759.00	\$ 7,150,812.91
Fire Truck	26,034.72	351.60			26,386.32
Elem Sch Computers	80,461.34	1,265.80		(10,000.00)	71,727.14
OPEB Trust Fund	1,915,716.82	10,043.44		300,000.00	2,225,760.26
Cemetery Perpetual Care:					
Non-Expendable	9,840.18				9,840.18
Expendable	29,439.33	530.51			29,969.84
Conservation Fund	8,462.66	114.37			8,577.03
	\$ 8,287,997.49	\$ 109,317.19	\$ -	\$ 1,125,759.00	\$ 9,523,073.68

Free Cash FY 2005 - FY 2015



REGIONAL REPORTS

*FRANKLIN COUNTY
SOLID WASTE MANAGEMENT DISTRICT*



*EASTERN FRANKLIN COUNTY
HEALTH DISTRICT*



DEPARTMENT OF VETERAN SERVICES



*FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
FRANKLIN COUNTY COOPERATIVE INSPECTION PROGRAM*



*FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS 2015
SERVICES TO ERVING*



FRANKLIN REGIONAL RETIREMENT SYSTEM

2015 REPORT OF THE FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2015 shows almost an identical amount compared to 2014. District residents recycled over 1,700 tons of paper and over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility. Although market prices for recyclables remained low all year, District towns received a total of \$40,000 in revenue for their recyclables.

In 2015, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 66 tons of material was recycled or disposed of from the two collections. A total of 590 households participated in these collection events.

We held our annual household hazardous waste collection in October 2015. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 347 households participated in this event. 48% of participants were using the collection for the first time.

We received a \$20,000 grant from the State to set up food waste diversion programs in area schools. We also helped member towns implement \$12,000 worth of small-scale initiative grants from the Massachusetts Department of Environmental Protection.

We baled over 10 tons of wood pellet bags and agricultural plastic in our first year of this new recycling program. We continue to manage the recycling and composting program at the Franklin County Fair and to assist other events with waste reduction efforts. We continue to work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*
Chris Boutwell, Montague - *Vice-Chair*

Jonathan Lagreze, Colrain - *Chair*
MA Swedlund, Deerfield - *Treasurer*

Eastern Franklin County Health District for the Erving Board of Health

The Eastern Franklin County Health District is responsible for conducting inspections and enforcement of federal, state and local health regulations. In addition, the District works with the Erving Board of Health in consultation to formulate and enact policies that carry out the intent of the Board for municipal health protection. The Eastern Franklin County Health District has provided public health services for the Town of Erving since its inception in 1985.

The District accepts calls from citizens with questions or health concerns, with subjects as varied as water quality, indoor air quality, mold, rodents and insects, septic system maintenance, community public health resources, and funding for maintaining minimum standards for housing.

Food Establishments, recreational camps, pools, and certain other services are required to be inspected annually on different schedules regulated by state law. Erving has two pools, a motel, and several restaurants/retail food sale vendors. When food establishments change hands or re-open under new management, a pre-inspection and consultation prior to opening is required. This year again saw changes in extending hours, operations and change of management of two establishments, which also necessitates plan review and pre-opening inspections.

The District agents remain available to work with new operators and managers of Food Establishments in preparation for new ownership or repairs of existing businesses before renovation, to ensure new establishments or renovated ones meet all prevailing regulations, both state and federal.

New residential construction continues to decline. However there continues to be increasing activities in Title V inspections and repairs to existing septic systems, and sale readiness for marketing of homes in Erving. Percolation testing, plan review and inspection of installed sub-surface sewage systems were performed by the agents, mostly this year for re-sale properties. Replacement of these older systems which do not properly treat sewage increased the quality of everyone's drinking water.

The District Agents received several calls over the course of the year regarding proposals for "Tiny Houses," (a new phenomenon seen on TV shows). Unfortunately for those interested, in Massachusetts the Building and State Sanitary Codes do not allow for such small dwellings and dwellings without a traditional well and septic system. We expect to see more activity in this area but changes to legislation may take some time to be made.

The District agents, and the Board of Health, worked with the Franklin County Regional Housing and Redevelopment Authority in supporting a grant written for help for citizens needing capital improvements in housing. The grant, entitled FY15 Erving Five Town Housing Rehabilitation Program, was approved and is being used for housing renovations for residents who need financial assistance to have safe and healthy housing.

EverSource, the new owner of the electric grid serving most of Massachusetts, is working on a power line on the mountain in town, and will be building a sub-station there. There has been some work between EverSource and the Health District in seeing if the substation would be able to have

septic facilities for the workers who are up on the power lines during the work day and in times of storms. This is a projected expected to go on for the next year or so.

There was a lot of activity by citizens in much of Western MA regarding the pipeline proposal. This is an ongoing issue and again, may take some time to come to a conclusion. Some BOH members have spent significant time and energy working to examine possible health consequences from this pipeline, which is the first ever to be proposed in our area.

There continues to be an increase in the filing of communicable diseases with the State lab in Boston from health care providers and hospitals. Communicable disease reports are processed by the District and the State Laboratory in Boston with follow-up by the District. Lyme disease continues to be prevalent, along with other gastro enteric illness. Statewide monitoring is required of all communicable illnesses, and the DPH and CDC continue to examine Lyme related cases for more accurate markers to help in research.

Well permitting remained steady in numbers from last year. Some residents were seeking more detailed information about location and yields of wells. The District and the Board of Health Clerk processed well permits for installation and decommissioning of wells, and the District processed the installers licensing procedures.

There was a reduction in complaints about sub-standard rental housing in Erving this year.

An ongoing problem in Erving revolves around "nuisance" complaints, usually regarding excess trash accumulation, pet waste, and trash dumping in both residential and unoccupied areas. These complaints tend to rise in times of economic stress. The District office continues to expend resources in this area of public health. Several sites in Erving have had continual issues with excess trash and debris. Residents should be aware that in addition to being unsightly and decreasing property values, some debris (batteries, chemical waste, petroleum based products) are dangerous, and others (mattresses, cardboard boxes, furniture) are an attraction to rodents and vermin.

Respectfully yours,

David Zarozinski, Health Agent

Deborah Palmer, Health Agent

Eastern Franklin County Health District



Department of Veteran Services
 294 Main Street • Greenfield, MA 01301
 Phone 413-772-1571 • Fax 413-772-1401
www.greenfield-ma.gov

Timothy Niejadlik, Director
Laura Thorne, Assistant
Mark Fitzpatrick, VSO
Brian Brooks, VSO

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

District Annual Report

Member Towns

Ashfield
Bernardston
Buckland
Charlemont
Colrain
Conway
Deerfield
Erving
Gill
Greenfield
Hawley
Heath
Leverett
Leyden
Monroe
Montague
New Salem
Northfield
Plainfield
Rowe
Shelburne
Shutesbury
Sunderland
Warwick
Wendell
Whately

Fiscal year 2016 saw the creation of the UPVVSD. By member count and by square miles this is the largest veterans' district in Massachusetts. We have strived to provide expanded services through increased satellite office hours, and a mobile office for home visits. Below are just some of the programs and services we help veterans' and their dependents with:

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Massachusetts annuities and tax abatement assistance
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events(fairs, festivals, health care expos)
- District passed certification for VSOs as required by MA state law

District filed for and helped veterans and eligible dependents be awarded over \$440000 in VA payments in the district for this year alone. Overall the district has over \$3,040,000 in VA awards flowing into our towns on a monthly basis.

Our office has conducted a thorough review of all MGL CH 115 cases in our district. The net result is a large reduction in monies being paid out by the member towns. This was accomplished by helping clients file for alternative sources of income, and revalidating clients' current situations to ensure eligibility.

For the coming year we will continue to assist veterans, attend more outreach events, and educate both the public and the member towns officials.

Timothy Niejadlik, Director

Upper Pioneer Valley Veterans' Services District

**FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS
FRANKLIN COUNTY
COOPERATIVE BUILDING INSPECTION PROGRAM
2015 ANNUAL REPORT**

Dear Residents of Erving:

As you know, your town receives building, plumbing, gas, and wiring inspection and zoning enforcement services through the Franklin County Cooperative Inspection Program (FCCIP), a thirty-nine year old shared service housed at the Franklin Regional Council of Governments (FRCOG). We thank your town for your continued participation in the FCCIP, which allows small towns to have access to professional staff and state-of-the-art technology.

2015 was a busy year, permit wise, for the program. We issued 2,741 permits, including a significant number of insulation upgrade, solar array and wood/pellet stove permits. The number of permits was higher in 2015 than in the previous year, the fees collected were also slightly higher. A total of 24 new dwelling units were constructed in our 15 member towns.

Our new online permitting program went live on July 1, 2011 and has issued 10,735 building, electrical & plumbing/gas permits since then. The program allows you to apply, pay for, and track the progress of any permit online, saving you time and visits to our office in Greenfield. The program has 3,573 registered users. You can find it at www.frcog.org under the Franklin County Cooperative Inspection Program. Our website also includes helpful information on inspection requirements, permit costs, and contractor licensing.

In 2015, the FCCIP processed the following permits for Erving:

Residential Building Permits	66
Commercial Building Permits	9
Sheet Metal/Duct Permits	1
Electrical Permits	41
Plumbing Permits	18
Gas Permits	10
Certificates of Inspection	11

We would like to remind all residents of the importance of applying for permits for work done. Building, Electrical and Plumbing/Gas permits are required by law and are an essential step in ensuring the safety of our communities. Please feel free to call our office with any building or zoning questions at 774-3167, extension 2.

James D. Hawkins
Building Commissioner
jhawkins@frcog.org

James Cerone
Building Inspector
jcerone@frcog.org

Tom McDonald
Electrical Inspector
electric@frcog.org

Andy French
Plumbing/Gas Inspector
plumbing@frcog.org



Franklin Regional Council of Governments

The FRCOG is a governmental body that serves and assists the municipalities of Franklin County as effectively and efficiently as possible. We provide regional and municipal services to our member towns using a diversity of funding sources and strategies. To learn about the FRCOG and the projects, products and services that we provide to the greater Franklin County region, please go to our web site, www.frcog.org, or refer to our Annual Report which can be found on the Publications page of our website. Over the course of the year we also provide specific services to every town. In 2015, the FRCOG provided the following individualized services to your town:

Administration and Special Projects

- Town staff participated in preliminary discussions for a new multi-town project to share professional human resource services. Grant funds will be used in 2016 to move the project toward implementation.

Cooperative Bidding & Purchasing Program

- Erving contracted with the FRCOG to receive cooperative bid pricing for up to 24 different Highway Products and Services. Total estimated highway contracts for FY16 are \$503,252.
- The Town participated in the Dog Licenses & Tags program.
- Erving contracted for bid services for contractor's services at the Millers Falls International Paper Mill Plant.
- 3 Generator sets and a Wood Pellet Boiler system were procured for the Town.
- The Town is eligible to participate in the Rental Equipment contracts and to purchase Hose and Testing Services as part of the Fire Service cooperative bids.

Franklin County Cooperative Inspection Program

- Staff issued 75 building permits, 41 electrical permits & 28 plumbing/gas permits for Erving in 2015. Eleven (11) Certificates of Inspection were issued.

Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Gill-Montague Regional School administrators results from 140 Gill-Montague students, representing 67% of the 8th, 10th, and 12th grades. Survey data meets federal No Child Left Behind requirements, enables the school to receive Safe and Drug Free Schools funding, and is valuable for grant-writing and program planning.
- One (1) Staff member from Great Falls Middle School was trained to deliver the LifeSkills program and is currently implementing the curriculum through the health program.
- GMRSD staff worked with PFY, 3 other area school districts, and community partners on the MassGrad Coalition to address the underlying issues associated with school dropout.
- Staff coordinated and conducted Alcohol Purchase Surveys of all open package stores in Erving on 3 occasions. These surveys, proven to reduce alcohol use among youth, involve sending young-looking of-age undercover shoppers to check the stores' compliance with underage drinking laws. Over the course of 2015, an average of, 67% of sellers checked for identification.
- Staff also worked with the Erving Police Department to complete 1 round of alcohol compliance checks at all open licensed establishments, a strategy proven to be effective at reducing youth substance abuse. 75% of the establishments were in compliance.
- Employees of on-premise alcohol licensed establishments were invited to participate in the Training for Intervention Procedures (TIPS® Training) for servers. Employees of off-premise alcohol licensed establishments were invited to the Mass Package Store Association (MassPack) Beverage Alcohol Training. Both trainings were offered at a discount to Erving establishments.

Planning and Development Department

- Staff assisted the FRTA in conducting a *Comprehensive Service Analysis* for its fixed route buses.
- Staff provided technical assistance on the redevelopment of the Usher Mill site producing a conceptual design for a riverfront park and public education materials for a Town Meeting open house, which supported the Town's application for a State PARC grant.
- Staff secured Brownfields funding to complete an interior hazardous substances survey of the Millers Falls International Paper Mill site (\$23,008).
- Staff assisted the Town in conducting a study of feasibility and reuse options for the former Millers Falls International Paper Mill site.
- Staff worked with the Franklin Land Trust and willing land owners to advance a project to permanently protect land in a prominent viewshed along the Mohawk Trail Scenic Byway with funding that was received the National Scenic Byway Program.
- Staff continued to advocate for the commencement of the design contract with MassDOT for streetscape improvements in Erving on Route 63 north of Millers Falls.
- Staff oversaw the installation of the tri-state Connecticut River Scenic Byway bicycling wayfinding sign system.
- Staff worked to update the *Connecticut River Scenic Byway Corridor Management Plan*.
- Staff completed a Western Massachusetts Scenic Byway Marketing campaign that included placement of advertising throughout the area, launching of website, and installation of a wayfinding sign system.
- Staff completed a Congestion Mitigation and Air Quality analysis for Streetscape and Pedestrian Improvements on Route 63 and for Route 2 / Route 2A Intersection Improvement project.
- Staff provided technical assistance on the FERC permitting process and a model bylaw related to the proposed KM-TGP NED pipeline project.

Regional Preparedness Program

- Staff conducted a review and an update of the *Montague Emergency Dispensing Site Plan* and ran quarterly contact drills and a site notification drill to test the Plan.
- Through a state Community Innovation Challenge Grant, FRCOG provided the fire department with a mobile data terminal to improve data collection during fire responses.
- Staff began the process of assisting the towns of New Salem, Warwick, Wendell, and Erving in negotiating a memorandum of understanding and financial assessment formula for the services of Orange Emergency Medical Services.

Workshops & Training

The following list represents the FRCOG workshops and training sessions Erving public officials, staff, and residents attended and the number in attendance:

Western Regional Homeland Security Advisory Council

- Anti Terror Exercise Series — 2

Selectboard Essentials

- You are the Boss: Personnel Legal Guidance for SB's — 1
- Who, What, Where, When Why & How of Being a SB Member — 2
- Managing Conflict on Town Boards — 2

Partnership for Youth

- Family Dinner Training: Community Agencies Working to Improve Family Management – 1
- USDA Local Food Procurement Training for K-12 Food Service Directors —1

Planning, Conservation, and Development

- Gas pipeline Workshop — 1

Sandra A. Hanks
Board Chair

Paula J. Light
Council Member

Paul J. Mokrzecki
Appointed Member

David R. Gendron
Vice Chair

Mary A. Stokarski
Elected Member

Dale C. Kowacki
Executive Director

FRANKLIN REGIONAL RETIREMENT SYSTEM
278 MAIN STREET, SUITE 311
GREENFIELD, MASSACHUSETTS 01301-3230

Annual Report for the Calendar Year Ending December 31, 2014

To the reader:

The Franklin Regional Retirement System is a government agency that serves the 492 retirees, 49 beneficiaries, 921 active employees, and 557 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC), which audits our operations and financial records every three years. We are also audited by independent auditors in the two intervening years, as well as a complete actuarial valuation every two years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a “defined benefit”, which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a “pay-as-you-go” system. In 1988 it was legislated that we begin saving to become “fully funded” over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2014, we are 79% funded at 26 years (65%) into the 40 year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com.

What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the “Finances” page of our website.

	CY 2014	CY 2013	CY 2012
<u>Balances</u>			
Cash	1,370,581	2,107,878	1,335,467
Investments	118,166,255	112,129,229	94,448,777
Receivables	523,687	272,477	431,106
Payables	81,595	100,714	114,075
Annuity Savings (members)	26,866,304	27,949,619	27,352,296
Retirement Reserves	93,275,814	86,459,252	68,748,979
<u>Revenues</u>			
Member's contributions	3,270,926	3,187,508	3,224,578
Towns, Schools, Agencies	5,418,158	5,605,588	5,202,569
Retirement Cost Sharing	466,031	439,735	375,647
Miscellaneous Revenue	19,414	20,752	66,657
Investment Income (net)	9,063,675	18,879,116	11,727,623
<u>Expenses</u>			
Retirement Benefits	7,980,270	7,437,506	6,840,923
Operating Expenses	403,803	373,095	398,662
Investment Expenses	720,626	657,782	538,484
Retirement Cost Sharing	3,028,026	960,334	723,503
Refunds to Members	372,232	396,387	541,614
<u>Investment Performance</u>			
Target	7.75%	7.88%	7.88%
Since 1984	8.59%	8.59%	8.21%
10 years	7.25%	7.28%	7.04%
5 years	11.39%	13.33%	2.69%
Current Year	8.42%	19.80%	13.39%
<u>Demographics</u>			
	1/1/2014	1/1/2012	1/1/2010
Members' Average Age	48.30	49.00	48.10
Members' Average Service	10.50	10.90	10.10
Members' Average Salary	33,249.00	32,333.00	30,400.00
Retirees' Average Age	72.10	72.10	71.90
Retirees' Average Pension	14,164.00	12,931.00	12,109.00
Disabled Members' Average Age	56.40	n/a	n/a
Disabled Members' Average Pension	26,052.00	n/a	n/a

Dale Kowacki
Executive Director
Franklin Regional Retirement System

GLOSSARY
OF
TERMS
AND
DEFINITIONS

ACCOUNTANT

The town accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal books including each specific appropriation, the amounts and purposes of each expenditure, and the receipts from each source of income.

The accountant must inform town officers of unexpended balances in their appropriations (41:58), immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41:54A).

A critical function of the town accountant (41:56) relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION

The value placed on a particular property by the local board of assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR

The board of assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET

Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. This "Cherry Sheet" must be received by the Assessors before the new tax rate can be set.

DEPARTMENT HEAD

Department heads (either appointed, i.e., I-Highway Superintendent, or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS

There are two types of exclusions; debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR

July 1st to June 30th. At the Annual Town Meeting in May, 2015, we vote on the budget for FY2016 which starts on July 1, 2015. FY2016 taxes are assessed as of January 1, 2015 and billed according to the Fiscal Year July 1, 2015 to June 30, 2016.

FINANCE COMMITTEE

The finance committee is the official fiscal watchdog for the town. Finance committees were established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The finance committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH

Free cash is a term which generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY

The property tax levy is the revenue a community actually raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING

The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following-. Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST

If the Town has to borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE

Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH

New growth is generated by a substantial improvement to a property (generally, any new dwelling unit or an addition adding at least 50% to the value of residential property and not less than \$100,000 or 50% for commercial, industrial and personal property) in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE

A Town Meeting Warrant Article which consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY

Overlay is a reserve account which is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS

Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The assessors release this excess amount from overlay to overlay surplus. As a result of new legislation, these funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE

A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND

The reserve fund is a contingency fund usually created as part of the annual budget appropriations which is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID

Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING

Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools, but may not limit the authority of the school committee to determine expenditures within the total appropriation.

SELECTMEN

The Selectmen are the closest thing a town has to a chief executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the finance committee's position on the budget. The selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

SOFTWARE SUPPORT FEES (TAX COLLECTOR)

Money for the purpose of tape conversions (a process which converts the excise tax information at the Registry of Motor Vehicles to the Tax Collector's computer software data structures) and software updates required for the Tax Collector in order to comply with applicable laws of the Commonwealth of Massachusetts.

STABILIZATION

The stabilization fund may be created pursuant to 40:5B. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR

The collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE

Foreclosures in the Land Court are, generally speaking, the main avenue by which the treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK

The town clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The town clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER

The treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the selectmen. During the year, the treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.) Treasurers should maintain a cash flow budget which is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy which is reviewed with the selectmen and the finance committee. A strong record keeping system is also important to document performance.

WARRANT

There are three types:

1. Treasurer's Warrant, which is signed by the board of selectmen which authorizes the treasurer's to pay a list of bills (41:56)
2. Assessor's Warrant to Collect, which authorizes the collector to collect the amount of tax that has been committed to the collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that state the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted seven (7) days prior the annual town meeting and 14 days prior to a special town meeting (39:10)

IN MEMORY OF THOSE WE'VE LOST IN 2015

<i>Neil M. Worden</i>	<i>06-22-47 to 01-04-15</i>
<i>Franklin Delano Savage</i>	<i>05-16-33 to 03-02-15</i>
<i>Merle Harry Kingsley</i>	<i>09-18-43 to 03-03-15</i>
<i>Bernard S. Waryas</i>	<i>09-20-26 to 03-21-15</i>
<i>Arlene Hazel Clark</i>	<i>09-11-14 to 03-24-15</i>
<i>Susan M. Emond</i>	<i>09-22-44 to 04-22-15</i>
<i>Robert Pollock, Jr.</i>	<i>05-04-67 to 06-23-15</i>
<i>Denise A. Reipold</i>	<i>10-20-55 to 07-17-15</i>
<i>Barbara L. Young</i>	<i>06-02-43 to 07-19-15</i>
<i>Stella D. Niedzwiedz</i>	<i>07-09-21 to 07-26-15</i>
<i>Alice J. Maslanka</i>	<i>10-26-49 to 08-31-15</i>
<i>Camillia Diane Lusco</i>	<i>02-14-43 to 10-13-15</i>
<i>Sandra Kahn</i>	<i>09-01-45 to 09-30-15</i>
<i>Dorothy R. Jeronczyk</i>	<i>12-04-24 to 12-11-15</i>
<i>Ruth S. Crosby</i>	<i>03-21-19 to 12-17-15</i>
<i>Frank Charles Plouffe</i>	<i>06-13-41 to 12-30-15</i>

United States Senator

*Elizabeth Warren
Springfield Federal Building
1550 Main Street, Suite 406
Springfield, MA 01103
(413) 788-2693*

United States Senator

*William M. Cowan
365 Dirksen Senate Office Building
Washington, DC 20510
Phone: (202) 224-2742*

United States Congressman

*Jim McGovern
94 Pleasant Street
Northampton, MA 01060
(413) 341-8700*

Governor

Commonwealth of Massachusetts

*Charles Baker
State House – Room 280
Boston, MA 02133
(617) 725-4005*

Senator in General Court

*Stan Rosenberg
State House – Room 320
Boston, MA 02133
(617) 722-1532*

Representative in General Court

*Susannah Whipps Lee
State House – Room 540
Boston, MA 02133
(617) 722-2090
Susannah.WhippsLee@mahouse.gov*

AT YOUR SERVICE

HELPFUL CONTACT AND SCHEDULE INFORMATION

Board of Selectmen/ Water Commissioners Town Hall

Meets Mondays 6:30 PM
413-422-2800 Ext. 102
selectmen@erving-ma.org

Administrative Coordinator Town Hall

Monday thru Friday
413-422-2800 Ext. 102
admin@erving-ma.org

Municipal Clerk Town Hall

Monday thru Friday
413-422-2800 Ext. 101
municlerk@erving-ma.org

Accountant Town Hall

Thursday and Friday
413-422-2800 Ext. 103
acct@erving-ma.org

Board of Assessors Town Hall

Meets Every Other Monday
6:30PM
assessors@erving-ma.org

Assistant Assessor

Monday, Tuesday and Thursday
413-422-2800 Ext. 107
assessors@erving-ma.org

Tax and Water Collector Town Hall

Hours Vary. Please Call.
413-422-2800 Ext. 104
taxcol@erving-ma.org

Treasurer Town Hall

Monday, Tuesday, Thursday
413-422-2800 Ext. 114
treasurer@erving-ma.org

Board of Health Town Hall

Meets by Appointment
413-422-2800 Ext. 101
boh@erving-ma.org

Conservation Commission Town Hall

Meets First Monday 7:30 PM
413-422-2800 Ext. 100
concom@erving-ma.org

Finance Committee Town Hall

Meets as Necessary
413-422-2800 Ext. 100
fincom@erving-ma.org

Town Clerk Town Hall

Monday evening
413-422-2800 Ext. 106
townclerk@erving-ma.org

Planning Board Town Hall

Meets Third Thursday 7:00 PM
413-422-2800 Ext. 100
planning@erving-ma.org

Zoning Board of Appeals Town Hall

Meets by Appointment
413-422-2800 Ext. 100
zba@erving-ma.org

Highway Department 16 Public Works Blvd.

Monday thru Thursday
413-423-3500
highway@erving-ma.org

Water/Wastewater Dept. 16 Public Works Blvd.

Monday thru Friday
413-423-3354
water@erving-ma.org
potw@erving-ma.org

Erving Public Library 17 Moore Street

Sunday, Monday, Tuesday
Wednesday, Thursday
413-423-3348
library@erving-ma.org

Council on Aging Senior/Community Center

1 Care Drive
Meets Second Tuesday 9:30 AM
413-423-3649
Center Open Mon thru Fri
seniorcenter@erving-ma.org

Veterans Services 294 Main Street Greenfield

413-772-1571

Erving Elementary School

28 Northfield Road
413-423-3326

Erving School Committee

Erving Elementary School
Third Tuesday 7:00 PM

Erving Side Fire Station

413-423-3866
firedept@erving-ma.org

Erving Center Fire Station

413-422-2800 Ext. 200
firedept@erving-ma.org

Erving Police Station

71 French King Highway
413-423-3310
police@erving-ma.org

Town-General Inquiries info@erving-ma.org

Town of Erving's Website: www.erving-ma.org