

**Erving Public Library
Library Trustee Meeting
March 19, 2017
Held at the Library
Minutes**

The meeting was called to order at 4:15 p.m. Present were Trustees Mackensey Bailey, Holly Fitzpatrick, and Rupert Roy-Clark, Library Director Barbara Friedman, and Friends of EPL Becky Hubbard.

Approval of Minutes: Approval of the minutes of February 19, 2017: moved by Holly, seconded by Mackensey Yes, Mackensey and Holly; abstain, Rupert. Approved.

Friends Report: Becky Hubbard reviewed progress in the Friends' sign-up for the Valley Gives campaign, the planned April 7 Potluck and Vegetarian Sushi Demo, and the recently completed Candy Fundraiser, as well as the planned Support your Library Buttons for the Town Meeting vote, the Tag Sale and the Plant Sale plans.

Librarian's Report: See attached

- A motion was made by Mackensey to authorize use of up to \$1900 from the Building Maintenance Account on cleaning services, including stripping and waxing the tile floors and shampooing the rugs. Seconded by Holly. Passed unanimously.
- A motion was made by Mackensey to approve Registration fees for Barbara to attend the ALA conference out of state June 23 – 26 and to approve both Registration fees and mileage for Barbara to attend the MLA conference in state May 22 & 24. Seconded by Rupert. Approved unanimously.

Fundraising: The Trustees wish to thank Becky and the Friends for all their great efforts at fundraising, and clarified our position that Fundraising is also our responsibility. Holly will work on developing a Draft to use for Corporate Giving, local private giving and pledges.

New Business: The Trustees reviewed

- Upcoming Informational Meetings – March 21, 2017
- Upcoming Program information
- Summer Planning & Draft Brochure

Adjournment: Moved by Rupert, seconded by Holly, passed unanimously at 6:25

Next Meeting: The next meeting is scheduled for Sunday, April 9, 4 pm at the Library.

Respectfully Submitted,

Rupert Roy-Clark