

**Erving Public Library
Library Trustee Meeting
June 25, 2017
Held at the Library
Minutes**

The meeting was called to order at 4:25 p.m. Present were Trustees Mackensey Bailey, Holly Fitzpatrick, and Rupert Roy-Clark, Library Intern Shannon Compton, and Friends of EPL Becky Hubbard.

Approval of Minutes: Approval of April 30, 2017 Minutes tabled to next meeting.

Friends Report: Becky Hubbard reviewed fundraisers. Raffle tickets pricing was changed, 65 people bought raffle tickets, dollar volume increased. Friends had a table at the Riverfront Park Grand Opening, Little Library was on display. Will be presented to the Park by the Friends of the Library, and installed next week. The Valley Gives campaign income should be coming soon. Hike planned at Northfield Mountain for HD Thoreau's bicentennial. Phil Johnson may be able to speak on railroads in Western Mass. 7/24 Magic Show 1 p.m. at Erving Elementary co-hosted with Rec Committee. Build a Better World Theme for the Summer Reading Program. Friends is now part of Amazon Smile to be eligible for donations through Amazon.

Librarian's Report: See attached

New Employee Performance Evaluation Form: The Library Trustees would like to see the dates covered by the Annual Review as part of the form. Trustees will review Barbara's Self-Assessment and be prepared to complete the Supervisor's Response at the next meeting.

New Business:

- The Senior/Community Center requested that Library Programs not be advertised as taking place at the Senior/Community Center before the space has been booked.

Agenda for next meeting:

- Library Survey Results
- Annual Goals for Barbara
- New Contract for Barbara

Adjournment: Moved by Rupert, seconded by Holly, passed unanimously at 5:55

Next Meeting: The next meeting is scheduled for Sunday, August 27, 4 pm at the Library.

Respectfully Submitted,

Rupert Roy-Clark