

**Erving Public Library  
Library Trustee Meeting  
December 17, 2017 at 4:00 p.m.  
Held at the Library  
Minutes**

The meeting was called to order at 4:11 p.m. Present: Trustees Mackensey Bailey, Holly Fitzpatrick and Rupert Roy-Clark, and Director Barbara Friedman. Holly Fitzpatrick left meeting at 4:30. Becky Hubbard (Friends) came at 5:20 p.m.

**Approval of Minutes:**

- Approval of November 19, 2017 Minutes moved by Mackensey, seconded by Holly, passed unanimously
- Approval of December 7, 2017 Minutes postponed until next meeting.

**Friends Report:** No Friends Report this meeting.

**Librarian's Report:** No Friends Report this meeting.

**Preparation for January 8<sup>th</sup> meeting** at Town Hall with Selectboard and the Finance Committee. We discussed the budget that has been submitted to the town.

**Old Business to be brought forward:**

- We have not yet heard from the Board of Selectmen whether Mackensey and Holly will be sworn in so the Trustees could cast a vote at a LBC Meeting in Rupert's absence.
- Signing of end of Calendar 2017 bills postponed until early January
- Library Director's Contract
- Fundraising
- Draft 2018 Annual Report (Final Due January 2018) Approval
- Review meeting Board of Trustee and Library Building Committee schedule for 2018.
- New policy review: draft accepting gifts; draft social media policy;

**Next Meetings:** The next meeting is scheduled for Monday, January 8, 6 pm at the Town Hall, a Joint Meeting in conjunction with the Board of Selectmen and the Finance Committee. January 17<sup>th</sup> there is a Joint meeting with the Library Building Committee at the Senior Center at 7:00 p.m. Next EPL Trustees meeting Sunday, January 28, 4 p.m. at the Library.

**Adjournment:** Moved by Rupert, seconded by Mackensey, passed unanimously at 6:26

Respectfully Submitted,

Rupert Roy-Clark