

Erving Library Trustee Meeting
12/07/17
Minutes by Holly Fitzpatrick

Attending: Mackensey Bailey – Trustee, Holly Fitzpatrick – Trustee, Barbara Friedman – Library Director, Rupert Roy-Clark (joined at 7:05), Guest: Scott Bastarache at 7:00

Meeting called to order at 4:10 p.m.*

*Note: when Rupert Roy-Clark arrived, it was determined that meeting had been posted for 7:00 not the 6:00 start time as requested by Chairperson Bailey.

Approval of 11/26/17 minutes deferred.

Old business:

- Director review completed and gone over with Director. Mackensie will drop off to town hall.
- Rupert has goals pertinent to current review (through end of 2017) in last month's minutes.
- Current budget: Substitute librarian line is over budget, but Barbara is working less until end of year so money will be there to cover. Will need to close early several days in December due to lack of staffing.
- 2018-19 budget: question raised as to whether trustee stipends are included in the budget or separate. Mackensey to follow up.
- Clarification was received regarding technology article
- Tabled letter to Selectboard as Rupert not present.

At this point Rupert joined the meeting.

Discussion ensued regarding technology request for additional computers. Need expressed for two additional computers for youth to use after school. Approximately \$1800.

Motion made by Rupert to put an article in special town meeting to cover the cost of a library assistant through the end of the current fiscal year. Seconded by Mackensey. Passed unanimously.

Motion made by Mackensey to put an article in special town meeting for \$1800 to cover cost of new computers. Seconded by Rupert. Discussion about asking town versus taking out of existing state funds. Need is based on different patrons and delay of new library building. Not part of capital plan as not large enough. Bryan (town coordinator) had recommended putting into 18-19 budget but library director wants to buy now rather than waiting until July. Discussion regarding the need for a technology stabilization account. Passed unanimously.

Need approval of the surplus equipment list. Rupert made a motion that all the items listed on the 12/4/17 letter to the Board of Selectmen be deemed surplus. Seconded by Holly. Passed unanimously.

Next meeting 12/17 at 4:00 at the library.

Rupert made a motion to adjourn the meeting. Seconded by Mackensey. Passed unanimously.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Holly Fitzpatrick

Rupert Roy-Clair