

**Erving Public Library
Library Trustee Meeting
April 22, 2018
4:00 PM
Held at the Library
Minutes**

The meeting was called to order at 4:15 p.m. Present: Trustees Mackensey Bailey and Rupert Roy-Clark, Director Barbara Friedman

Approval of Minutes:

- 3/25/18 Minutes moved by Rupert, second by Mackensey, passed unanimously.

Friends Report: May 1st Valley Gives Day for Friends of EPL; town wide tag sale, plant sale

Librarian's Report: (see attached)

\$4200 for substitutes from Special Town Meeting 3/27/18 is now in the budget report. \$1800 from Special Town Meeting is not yet in the Librarian's Report for 4/22/18, but will become a line in the Revolving Funds section, and will be spent in the near future. Discussed staffing needs of library going forward, and a revised time budget for the Director reflecting the increased demands on Barbara's time with the new building and technology work.

Library Director Contract: Awaiting feedback from town lawyer on the proposed Director contract agreed on March 4th meeting with Brian, Scott, Mackensey.

Construction Update: Rupert and Barbara updated the committee.

Fundraising: The town has established an account for fundraising.

Old Business brought forward:

- We have not yet heard from the Board of Selectmen whether Mackensey will be sworn in so the Trustees could cast a vote at a LBC Meeting in Rupert's absence. Mackensey will write to the Board of Selectmen to request this status.
- Fundraising: motion to form a Library Trustee Fundraising Sub-Committee to be formed. This committee will have at least one Trustee, and others appointed by Trustees. Moved by Rupert, seconded by Mackensey. Passed unanimously. Committee to be formed at a future meeting.

Old Business to be brought forward:

- New policy review: draft accepting gifts; draft social media policy;
- Traversari
- Director's Employee Contract
- 2018 Summer Programming

Next Meetings:

Board of Library Trustees	Library Building Committee
April 22 nd @ 4 p.m. @ Library	April 26 th @ 6:30 p.m. @ Town Hall
May 2 nd Annual Town Meeting	May 10 th @ 6:30 p.m. @ Town Hall
May 20 th @ 4 p.m.@ Library	May24 th @ 6:30 p.m. @ Town Hall
June 24 th @ 4 p.m.@ Library	

Adjournment: Moved by Rupert, seconded by Mackensey, passed unanimously at 6:15
Respectfully Submitted, Rupert Roy-Clark