

Erving Public Library
Library Trustee Meeting Minutes
October 2nd, 2019 5:30 PM
Held at the Erving Public Library
17 Moore Street, Erving, MA 01344

Meeting called to order at 5:40 p.m. Present: Mackensey Bailey, Dan Hammock Trustees; Barbara Friedman, Director, Becky Hubbard, Friends of EPL. Rupert Roy-Clark, Trustee joined at 5:55

Minutes:

- July 30 Minutes postponed to next meeting
- August 28 Minutes: motion to approve by Rupert seconded by Mackensey. Mackensey yes, Rupert yes, Dan abstain.

Reports

- Friends' Report – *Becky Hubbard, Friends President* Fall Festival 3 – 8 p.m. Sept 28: got 75 pumpkins donated, all but 5 went home. Sold wreaths, goody bags; Etched mug for sale, passed out order forms. This month: WMass Library Advocates Annual Mtg 10/17; Friends meeting with Friends Meeting 10/26 “how to run your friends group like a firehouse.” Thinking about outreach to homebound folks. Craft Day October 6: homemade wreaths. Trunk-or-Treat Oct at Riverside Park. Friends Annual Mtg. November. Fundraiser next year: brown bag dinner attendance at a dinner-theater rehearsal.
- Librarian's Report- *Barbara Friedman, Library Director* (see attached) NEW LIBRARY: looking for moving companies for the new library; children/makers space FFE quotes are coming in; Building Committee Meeting Thursday 10/3 at 5:30. Substantially complete in January, soft opening February; Grand Opening in March. Received Mass Cultural council (state level) for Grand Opening. Jacquie Boyden and Mackensey on Grand Opening Sub-Committee. The Housens have pledged \$10k; we anticipate putting their name on the Business Center.
- Building Committee –**next meeting Thursday, 10.2.19 at Senior Center 5:30**
- Fundraising Sub-Committee: over \$25,000 raised. **Next Meeting Oct 3rd**

Traversari Room Mackensey will try to set up a meeting with family and Town Hall

Proposal for IT for new Library: Barbara wants new building system evaluated by CW Mars, coming Oct 15 regarding the CW Mars network. Received a proposal for 60 – 80 hours for hardware and software involved with setting up the public WiFi network. Looking at CW Mars or Town for other options.

Donations Dan made a motion to accept the Desk from Barbara and the Chair from Andrea, seconded by Rupert. Passed unanimously. Painting donation under further consideration.

Donor Recognition: considering an initial wave, glass pattern; must have recognition of builders, etc. as well.

Chris Blair's emails about 1st Amendment interactions discussion regarding filming in a public place. Barbara and staff have discussed and feel prepared.

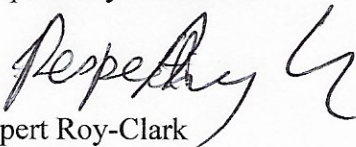
Next Meeting: November 20, 2019 at 5:30 pm at the Library

Future Meeting Agenda Items

- Reports
- Special Town Meeting—wages, solar PV
- What is happening with funding for the generator?
- Policy Discussion: Room Use Discussion; Next up: behavior policy? Pet Policy?
- Director's Employee Performance Evaluation form
- Traversari Room.
- Upcoming Capital Plan
- Preliminary Budget FY21
- Donor Recognition Plaques

Adjournment: Mackensey made a motion to adjourn at 7:47, seconded by Rupert. Unanimous.

Respectfully Submitted


Rupert Roy-Clark