

Erving Board of Selectmen

Monday, October 02, 2017

Town Hall, Erving, MA

Selectmen Present: William Bembury, Scott Bastarache, and Jacob Smith (6:40PM)

Also Present: Bryan Smith, Peter Sanders, Peter Mallet, Philip Wonkka, Jeanie Schermesser, Deborah Taylor, Charles Ellsworth

Press: Katie Nolan, Montague Reporter; Christine Miranda, Athol Daily News

At 6:31 PM **Selectman Bastarache** called the meeting to order.

Review of Meeting Minutes from September 25, 2017

The Board reviewed meeting minutes from Monday, September 25, 2017. **Selectman Bastarache** made a motion to approve the minutes of September 25, 2017 as written. **Selectman Bembury** seconded. Unanimously approved.

Review of Meeting Minutes from September 27, 2017

The Board passed over meeting minutes from September 27, 2017.

Erving Center Traffic Safety Updates

The Board reviewed a project update from Bryan Smith, Administrative Coordinator. On Friday, September 29, 2017 Bryan met with Principal Trill, a representative from Kuzmeskus Bus Company to discuss the proposed intersections changes and the location of bus stops. The School will be sending a notice to families clarifying the location of morning pickups and to make it clear that students should be waiting for the bus at the designated location. The School asked if the Town could provide a "bus stop sign" at the proper location with a "bus stop ahead sign" in advance of the stop. Bryan will follow up with Highway Department about signage. The Board asked Bryan to follow up with the Northfield Board of Selectmen to see if there is interest in a truck exclusion.

Elected Officials Recall Bylaw Discussion

Bryan Smith, Administrative Coordinator, provided the Board with update on status of elected officials recall bylaw that was submitted to the legislature for consideration. The bill was sponsored by Senator Rosenberg and had a 1st and 2nd reading in the Senate. Records do not show that further action was taken and when the legislative session ended on December 31, 2016, the bill procedurally expired. **Chairman Smith** stated that he discussed the topic with citizens who had been involved in the process to bring the bylaw to Town Meeting. **Chairman Smith** stated that their preference would be for the Town to resubmit the bylaw with the language that was approved at Town Meeting. **Selectman Bembury** discussed his past experience with lack of updates from the legislature as bills move through the process. **Chairman Smith** expressed his support to resubmit the bylaw to Erving's Legislator and provide support from the Selectmen's Office to keep the issue a priority. The Board asked Bryan to resubmit the approved bylaw.

Erving Industries 3rd Party Wastewater Agreement

The Board reviewed the revised draft agreement regarding Third Party Wastewater between the Town and Erving Industries. **Selectman Bastarache** discussed expectation of confidentiality in Section 6 between an auditor and Erving Industries and asked if it would prevent the information from being shared with the Board. The Board acknowledged that if an auditor was used under Section 6 they would be required to report to the Board their findings but that all source information should remain confidential. **Selectman Bembury** noted that the Town's legal counsel had reviewed the language and was satisfied. **Selectman Bastarache** reviewed attachment A and discussed the challenge of meeting the 2% solids requirement in bullet 4. Peter Sanders, Chief Wastewater Operator and Water Superintendent, joined the Board and discussed the variance in testing methods, noting that the Town and the Company use different methodology, and that both are industry standards. **Chairman Smith** asked if the Town can change methods to match the methodology used by Erving Industries. Peter said it was an option, but

noted that the Town's method was selected to reduce the handling of the sample and therefore a reduction in human error. **Selectman Bembury** asked if data is available on the margin of error. Peter stated he would check the data on the methods. **Chairman Smith** asked for the agreement to include a variance of .5 percent to allow for the differences in testing methods. **Selectman Bastarache** asked for clarification about the variance in percentage for methodology. **Selectman Bembury** agreed and thought the clarification would help both parties. The Board reviewed proposed changes in Section 10A and had no concerns. The Board agreed to accept all additional language. Bryan Smith, Administrative Coordinator, will notify legal counsel of the accepted language and ask if Erving Industries would be amenable to a margin of +/- .5 percent. The Board will plan to review a final draft on Monday, October 16, 2017.

FY18 Maple Avenue Landfill Monitoring Agreement

The Board reviewed the proposal from Tighe & Bond for continued monitoring of the landfill located on Maple Avenue for FY 2018. Peter Sanders, Chief Wastewater Operator & Water Superintendent, stated that he has no concerns about the proposal and noted its importance as residents have wells on Maple Avenue. Bryan Smith, Administrative Coordinator, confirmed that there is sufficient funding to pay for the monitoring agreement. **Chairman Smith** made a motion to sign the FY2018 Post-closure Landfill Monitoring Engineering Services Proposal with Tighe & Bond for the Maple Avenue Landfill Site. **Selectman Bembury** seconded. Unanimously approved.

Hazard Mitigation Plan Update Grant W/ FRCOG

Bryan Smith, Administrative Coordinator, explained that the Town's Hazards Mitigation Plan was approved in 2013 and is set to expire in June 2018. FEMA is making planning grants available through MEMA to communities to help support the update of the plan. The grant application requires a 25% non-federal match which can include in-kind contributions. The Board reviewed the draft non-federal match budget. **Chairman Smith** made a motion to authorize the Chair to sign the letter of commitment to MEMA for the update to the Hazards Mitigation Plan with FRCOG's assistance. **Selectman Bastarache** seconded. Unanimously approved.

Surplus Equipment Request from the Information Technology Department

The Board reviewed a request from Jacquelyn Boyden, IT Coordinator, to deem the following equipment surplus:

- Laserjet 36A Ink Cartridge- does not fit any of our existing printers
- HP Color Laserjet Ink Cartridge Q2682A & Q2681A- does not fit any of our existing printers
- Workforce 1100 Printer- obsolete operating system
- HP Photosmart 7450 Printer- obsolete operating system

Selectman Bastarache made a motion to deem the requested equipment as surplus. **Selectman Bembury** seconded. Unanimously approved.

Upcoming Meetings

The Board discussed upcoming meetings. Monday, October 16, 2017 the Board will meet at Erving Elementary School. At 6:45 PM the Board will meet with Alan Singer to discuss the 10 Town Loan Fund annual report and at 7:00 PM the Board will meet with Joe Shea of the Hampshire Group Insurance Trust to discuss changes to health insurance benefits for FY2019. All benefited employees are encouraged to attend.

Adjournment

At 7:15 PM **Chairman Smith** made a motion to adjourn. **Selectman Bastarache** seconded. Unanimously approved.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bryan Smith". The signature is written in a cursive, flowing style.

Bryan Smith
Administrative Coordinator