

**Selectmen Present:** Jacob Smith, Scott Bastarache, William Bembury

**Also Present:** Bryan Smith, Peter Sanders, Glenn McCrory, Philip Wonkka, Deb Smith, Jeanie Schermesser, Christopher Blair, Holly Fitzpatrick, Brian McHugh, Pam Ososky, Jane Urban, Jacquelyn Boyden

**Press:** Christine Miranda, Athol Daily News; Katie Nolan, Montague Reporter

At 6:30 PM **Chairman Smith** called the meeting to order.

#### **Review of Meeting Minutes from Monday, May 22, 2017**

The Board reviewed draft meeting minutes from Monday, May 22, 2017. **Selectman Bastarache** made a motion to approve the minutes from May 22, 2017 as written. **Selectman Bembury** seconded.

Unanimously approved.

#### **CDBG Extension- FCRHRA Request**

Brian McHugh, FCRHRA, joined the Board to explain the three (3) month extension request. Brian explained that the program has accomplished the goal of rehabbing 19 housing units. Additional funding appears to provide an opportunity for eight (8) additional units for a total of 27 housing unit rehabilitations. The FCRHRA is requesting a three (3) month extension through September 30, 2017. Additionally, the Senior Housing Study has completed and the Keeping East County Warm program is complete. **Chairman Smith** made a motion to sign the extension request through September 30, 2017 for the CDBG FY15 funding. **Selectman Bembury** seconded. Unanimously approved.

#### **Custodian Position Screening Committee**

The Board has reviewed a letter of interest from Deb Smith to serve on the Custodian Position Screening Committee. **Selectman Bastarache** made a motion to appoint Deb Smith to serve on the Custodian Position Screening Committee. **Selectman Bembury** seconded. Unanimously approved.

#### **Review and Adopt STM Warrant**

The Board reviewed the revised draft of the Special Town Meeting Warrant. The article to accept a donation of land from the Mount Grace Conservation Trust has been removed per legal counsel recommendation. MGL Chapter 40 Section 8C authorizes a Conservation Commission to accept a gift of land with the approval of the Board of Selectmen. The Board will review this topic on June 19, 2017. The article to transfer free cash into the general stabilization account has been amended to an amount of \$350,000 and the article to raise and appropriate into the general stabilization account has been amended to an amount of \$150,000. **Chairman Smith** made a motion to approve the Special Town Meeting warrant for Tuesday, June 20, 2017 as written. **Selectman Bembury** seconded. Unanimously approved.

#### **Patrolman Position Finalist Review**

Christopher Blair, Police Chief, joined the Board to discuss the work of the Patrolman Screening Committee, to present finalists, and to make a recommendation on next steps. Chief Blair explained that the Committee had invited six (6) individuals to interview for the position. Two (2) applicants withdrew their applications and did not interview. The Committee interviewed the remaining four (4) applicants. The Committee made a recommendation for a top three (3) by ranking each applicant on their resume, experience, and interview. The finalists included Cody Wells, Brent Griffin, and Nemours Duteau. Chief Blair explained that overall the Committee recommended Cody Wells for hiring and Chief Blair recommends Brent Griffin. Chief Blair explained that his rationale included Griffin's experience, performance during the interview, and the fact that he is fully academy trained which was a preferred qualification. The Board agreed to offer the Patrolman position to Brent Griffin. **Chairman Smith** made a motion to appoint Brent Griffin as a full time Patrolman at a rate of \$21/ hour, with a start date to be

determined by the Police Chief, and with a 90 day probationary period. **Selectman Bembury** seconded. Unanimously approved.

**Chairman Smith** made a motion to dissolve the Patrolman Position Screening Committee. **Selectman Bastarache** seconded. Unanimously approved.

At 7:05 PM **Chairman Smith** recused himself from the meeting.

#### **Firefighter Position Description Review**

Philip Wonka, Fire Chief, joined the Board. The Board reviewed the revised position description for the Firefighter II- EMT permanent position. The Board also reviewed the "duties for Full Time Staff" list that Chief Wonka maintained to further detail duties that will be conducted by the firefighters. The Board asked that Chief Wonka include the statement from the Essential Functions section of the position description to the "duties for full time staff" list that clarifies that other duties are assigned as the work requires it by the Fire Chief. **Selectman Bembury** asked that under essential duties that bullet 6 include "municipal" the list of types of buildings. **Selectman Bastarache** made a motion to approve the Firefighter II- EMT/ B position as amended. **Selectman Bembury** second. Unanimously approved

The Board would like to appoint the screening committee on June 19, 2017 and would like the employment opportunity to be advertised for approximately two (2) weeks.

#### **Fire Chief Position- Full Time Status**

The Board reviewed Fire Chief position description and made the following changes:

- Update Statement of Duties to clarify that the position is full time and benefited
- Update Supervisory Responsibility to clarify management of the call force and full time personnel
- Update Special Requirements to include the requirements that are listed in the Firefighter II- EMT permanent position
- Updated Confidentiality to include the same language regarding medical information as the Firefighter II- EMT permanent position
- Update the Supervision Required section by removing the last sentence.

**Selectman Bastarache** made a motion to approve the amended Fire Chief position description with an effective date of July 1, 2017. **Selectman Bembury** seconded. Unanimously approved.

At 7:35 PM **Chairman Smith** rejoined the meeting.

#### **Discussion of Chapter 32B Sections 21-23**

At 7:35 PM **Chairman Smith** made the motion that the Town of Erving elects to engage in the process to change health insurance benefits under MGL Chapter 32B section 21 through 23. **Selectman Bastarache** seconded. Public discussion was opened. Pam Ososky and Jane Urban of the Teachers Union at Erving Elementary School asked for an explanation of the process. Bryan Smith, Administrative Coordinator, explained that the Town of Erving is a member of the Hampshire County Council of Governments' Insurance Trust Fund. The Trust Fund is governed by a committee with representative membership from each participating agency. The Trust Fund has seen several years of increased premium costs that are unsustainable over the long run and would like to begin the process of discussing potential plan changes that could reduce increases in premiums for member agencies. The Board's vote to adopt MGL Chapter 32B section 21-23 would allow Erving to be part of the conversation. Jacquelyn Boyden, Assistant Assessor, asked what would happen if the town does not agree to a change the trust wants to make and when the Town will be notified of any potential plan changes. Bryan explained that the Trust Fund meets again in July and plans to begin this conversation between July 2017 and October 2017. The

conversations will focus on plan changes that might take effect next year. The changes to the plan will be made by a majority of voting members at the Trust Fund. If a member agency wanted to offer additional benefits than what was offered through the Trust Fund plan, the agency would be responsible for doing so on their own. At 7:45 PM the public discussion was closed. **Chairman Smith** called for a vote. Unanimously passed.

#### **Review of Infiltration & Inflow Evaluation**

Peter Sanders, Chief Operator, joined the Board to review the infiltration & inflow report from Tighe & Bond. The report analyzed wastewater levels received at the pump stations and compared levels received before and after significant rain storms. The report identified that more water is received at the pump stations after a rain storm which suggests that additional water is making it into the system. The Erving Center and Farley systems appear to have inflow issues. The Erving Center wastewater lines were slip lined and manholes were repaired in 2009 and Farley wastewater lines are primarily PVC so the likelihood of infiltration from damaged pipes is low. Tighe & Bond recommends that the department should apply to DEP for a waiver and identify a maintenance plan. A further recommendation would be to conduct die and smoke tests to help identify additional points of water entry into the system. Pete explained that the department would notify residents in advance of any smoke testing. The Board agreed to submit a waiver to DEP and to follow Tighe & Bonds recommendations.

#### **Boards and Commission Reappointments**

The Board reviewed reappointment recommendations for Boards and Commissions.

##### ***Animal Inspector***

**Chairman Smith** made a motion to re-appoint Arthur Johnson as Animal Inspector for a term of one (1) year to expire on June 30, 2018. **Selectman Bastarache** seconded. Unanimously approved.

##### ***Archaeological Preservation Officers***

**Chairman Smith** made a motion to re-appoint David Brule and Bruce (Cyd) Scott as Archaeological Preservation Officers for a term of one (1) year to expire on June 30, 2018. **Selectman Bastarache** seconded. Unanimously approved.

##### ***Cable Advisory Committee***

**Chairman Smith** made a motion to re-appoint William Bembury, George Moonlight Davis, Tim Cronin, and Brenda Silva to the Cable Advisory Committee for a term of one (1) year to expire on June 30, 2018. **Selectman Bastarache** seconded. Unanimously approved.

##### ***Central Franklin County Veterans Committee Representative***

**Chairman Smith** made a motion to re-appoint Leo Parent, Jr. as the Central Franklin County Veterans Committee Representative and Bruce Bezio as the Alternate Representative for a term of one (1) year to expire on June 30, 2018. **Selectman Bastarache** seconded. Unanimously approved.

##### ***Council on Aging***

**Chairman Smith** made a motion to re-appoint:

Joseph Bucci for a term of three (3) years with an expiration date of June 30, 2020;  
Sarah Meuse for a term of three (3) years with an expiration date of June 30, 2020;  
Gary Betters for a term of three (3) years with an expiration date of June 30, 2020;  
Dennis Wonsey for a term of two (2) years with an expiration date of June 30, 2019;  
Bill Meuse for a term of two (2) years with an expiration date of June 30, 2019;  
Kathy Curnick for a term of one (1) year with an expiration date of June 30, 2018; and  
Denise Maynard for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Cultural Council***

**Chairman Smith** made a motion to re-appoint:

Laura Bezio for a term of three (3) years with an expiration date of June 30, 2020;  
Bradley Peters for a term of three (3) years with an expiration date of June 30, 2020;  
Rinky Black for a term of three (3) years with an expiration date of June 30, 2020;  
Marcia Bernard for a term of three (3) years with an expiration date of June 30, 2020; and  
Michele Turner for a term of three (3) years with an expiration date of June 30, 2020.

**Selectman Bastarache** seconded. Unanimously approved.

***E911 Planning Committee***

**Chairman Smith** made a motion to re-appoint:

Richard Newton for a term of one (1) year with an expiration date of June 30, 2018; and  
Phillip Wonkka for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Board of Registrars***

**Chairman Smith** made a motion to re-appoint:

Richard Newton for a term of one (1) year with an expiration date of June 30, 2018;  
Warren Boyden for a term of one (1) year with an expiration date of June 30, 2018;  
Theresa Dodge for a term of one (1) year with an expiration date of June 30, 2018; and  
Elizabeth Sicard for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Election Inspection & Tellers***

**Chairman Smith** made a motion to re-appoint:

Jane Carpenter for a term of one (1) year with an expiration date of June 30, 2018;  
Joyce Newton for a term of one (1) year with an expiration date of June 30, 2018;  
June Graves for a term of one (1) year with an expiration date of June 30, 2018; and  
Clemma Savage for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Election Workers***

**Chairman Smith** made a motion to re-appoint:

Leslie Brown for a term of one (1) year with an expiration date of June 30, 2018; and  
Nancy Kruzlic for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Franklin County Cooperative Inspection Program Representative***

**Chairman Smith** made a motion to re-appoint Jacquelyn Boyden as the Representative to the Franklin County Cooperative Inspection Program for a term of one (1) year to expire on June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Franklin County Solid Waste Management District Representative***

**Chairman Smith** made a motion to re-appoint Peter Sanders as the Representative to the Franklin County Solid Waste Management District for a term of one (1) year to expire on June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Franklin Regional Council of Governments Representative***

**Chairman Smith** made a motion to re-appoint William Bembury as the Representative to the Franklin Regional Council of Governments for a term of one (1) year to expire on June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Franklin Regional Council of Governments Alternate Representative***

**Chairman Smith** made a motion to re-appoint Bryan Smith as the Alternate Representative to the Franklin Regional Council of Governments for a term of one (1) year to expire on June 30, 2018.

**Selectman Bembury** seconded. Unanimously approved.

***Golden Cane Committee***

**Chairman Smith** made a motion to re-appoint:

Leo Parent, Jr. for a term of one (1) year with an expiration date of June 30, 2018;

Bruce Bezio for a term of one (1) year with an expiration date of June 30, 2018;

David Brule for a term of one (1) year with an expiration date of June 30, 2018; and

Carole Lyman for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Historical Commission***

**Chairman Smith** made a motion to re-appoint:

David Brule for a term of three (3) years with an expiration date of June 30, 2020;

Eric Duffy for a term of three (3) years with an expiration date of June 30, 2020;

Bruce (Cyd) Scott for a term of three (3) years with an expiration date of June 30, 2020;

Bradley Peters for a term of two (2) years with an expiration date of June 30, 2019;

John Rice for a term of two (2) years with an expiration date of June 30, 2019;

Sarah Campbell for a term of two (2) years with an expiration date of June 30, 2019; and

Carol Gregory for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Library Building Committee***

**Chairman Smith** made a motion to re-appoint:

Jacquelyn Boyden for a term of one (1) year with an expiration date of June 30, 2018;

Sarah Campbell for a term of one (1) year with an expiration date of June 30, 2018;

Deb Smith for a term of one (1) year with an expiration date of June 30, 2018;

Rebecca Hubbard for a term of one (1) year with an expiration date of June 30, 2018;

Charles Zilinski for a term of one (1) year with an expiration date of June 30, 2018;

Rupert Roy-Clark for a term of one (1) year with an expiration date of June 30, 2018;

Marcia Bernard for a term of one (1) year with an expiration date of June 30, 2018; and

Cynthia Roy-Clark as a non-voting member for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Open Space Committee***

**Chairman Smith** made a motion to re-appoint:

Scott Bastarache for a term of one (1) year with an expiration date of June 30, 2018;

Beth Bazler for a term of one (1) year with an expiration date of June 30, 2018;

Eric Duffy for a term of one (1) year with an expiration date of June 30, 2018;

Jillian Betters for a term of one (1) year with an expiration date of June 30, 2018; and

Jacquelyn Boyden for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Orange Ambulance Advisory Committee Representative***

**Chairman Smith** made a motion to re-appoint Philip Wonkka as the Representative to the Orange Ambulance Advisory Committee for a term of one (1) year to expire on June 30, 2018. **Selectman Bembury** seconded. Unanimously approved.

***Senior Housing Committee***

**Chairman Smith** made a motion to re-appoint:

William Bembury for a term of one (1) year with an expiration date of June 30, 2018;  
Paula Betters for a term of one (1) year with an expiration date of June 30, 2018;  
Gary Betters for a term of one (1) year with an expiration date of June 30, 2018;  
Jacquelyn Boyden for a term of one (1) year with an expiration date of June 30, 2018;  
Rebecca Hubbard for a term of one (1) year with an expiration date of June 30, 2018;  
Denise Maynard for a term of one (1) year with an expiration date of June 30, 2018; and  
Keith Ball for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Veteran's Committee***

**Chairman Smith** made a motion to re-appoint:

Leo Parent, Jr. for a term of one (1) year with an expiration date of June 30, 2018;  
Daniel Hammock for a term of one (1) year with an expiration date of June 30, 2018; and  
Arthur Kaczinski for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

***Zoning Board of Appeals***

**Chairman Smith** made a motion to re-appoint:

Daniel Hammock for a term of three (3) years with an expiration date of June 30, 2020;  
Arthur Johnson for a term of two (2) years with an expiration date of June 30, 2019; and  
Deborah Mero as an Alternate Member for a term of one (1) year with an expiration date of June 30, 2018.

**Selectman Bastarache** seconded. Unanimously approved.

**Chairman Smith** suggested that the Board should request a joint meeting with the Recreation Commission and the Usher Mill Reuse Committee for Monday, June 19, 2017 to discuss the completion of the Riverfront Park and to discuss the responsibility for the park and the future of the Usher Mill Reuse Committee. The Board Agreed. Jeanie Schermesser, UMRC Chair, stated that she would communicate with the other Committee members and confirm whether or not they could participate in the joint meeting on that date.

**Adjournment**

At 8:32 PM **Chairman Smith** made a motion to adjourn. **Selectman Bastarache** seconded. Unanimously approved.

Respectfully submitted,



Bryan Smith  
Administrative Coordinator