

Board: Select Board / Water Commissioner's Meeting
Date: Monday, August 23, 2021
Location: Online Video/Audio Conference Pursuant to Massachusetts General Law, in Response to the COVID-19 Pandemic

Select Board Present: Jacob Smith, William Bembury, Scott Bastarache
Finance Committee: Benjamin Fellows, Debra Smith, Charles Zilinski
Capital Planning Committee: Jacob Smith, Benjamin Fellows, Debra Smith, Linda Downs-Bembury, Peter Mallet
Public Works Feasibility Committee: Mariah Kurtz, Glenn McCrory, Michael Gordon, Peter Sanders, Peter Mallet
Also, Present: Bryan Smith, Eva Zilinski, Robert Holst, Sarah Vega-Liros, Brian McHugh, Peter Grandy, Kelly Loynd, Brandon Breault, Dana Dodge, Marcia Bernard, Richard Sawicki, Charlene McDonough, Jon Flis, Elizabeth Donald
Press: Kathleen Nolan, Montague Reporter; Julian Mendoza, Greenfield Recorder

At 6:04 PM **Chairman Smith** called the meeting to order.

Chairman Smith explained that the meeting is being recorded and provided an overview of the functions of the video/audio conferencing platform.

Review of Cook/Kitchen Manager Position Description Draft

The Select Board members reviewed the current description for the Cook / Kitchen Manager position at the Senior & Community Center. Bryan Smith, Town Administrator, explained that as the Senior & Community Center has continued to reopen for services, the Director is working to resume meal services and would like to hire for the currently vacant position. **Selectman Bembury** asked about the requirement for a driver's license and the ability to operate a vehicle. **Selectman Bembury** explained that if the requirement remained, he would like it clearly communicated that an employee is eligible for mileage reimbursements for use of a personal vehicle. Bryan explained that past employees in the position have occasionally traveled for food and supply purchasing, but that the Town has worked to improve meal planning and ordering to limit the need for such trips. Bryan confirmed that an employee that is authorized to use a personal vehicle for official work would be eligible for mileage reimbursement. The Select Board members discussed having no further concerns and approved proceeding with the advertising process.

Review of Van Driver Position Description Draft

The Select Board members reviewed the draft description for the Van Driver position at the Senior & Community Center. Bryan explained that as the Senior & Community Center has continued to reopen for services, the Director is working to resume transportation services. Bryan explained that the current Van Driver has expressed intentions to resign. Bryan explained that it has been several years since the Town has hired for this position and that the draft position description was prepared in consultation with similar position descriptions in other communities. Bryan explained that the position has been assigned Grade A on the compensation schedule. The Select Board members discussed having no concerns with proceeding with the position description as presented. **Selectman Bembury** made a motion to approve the job description for Van Driver position for the Senior Community Center, as written. **Selectman Bastarache** seconded. **Vote:** Unanimously approved.

Review of Wastewater Maintenance Screening Committee Recommendation

Peter Sanders, Wastewater & Water Superintendent, joined the Select Board members to review the search process for the Wastewater Maintenance Laborer position. The Select Board members reviewed the memorandum from Bryan outlining the search proceedings. Peter explained that as of the deadline, the Town received three (3) applications and that the Screening Committee decided to invite all three (3) candidates to participate in an interview. Peter explained that just prior to the scheduled interview, two (2) candidates withdrew their applications from consideration and the Screening Committee proceed with the interview for the final candidate. Peter explained that the Screening Committee recommends that the Select Board consider the appointment of Pamela McNamara for the position. Peter noted that Pamela is a current Town employee, working in Building & Ground Maintenance. Peter explained that Pamela had a strong interview performance and that the Town is familiar with Pamela's work performance. **Selectman Bembury** explained that as a member of the Screening Committee he has no concerns with the recommendation and explained that he believes that Pamela is qualified for the position. Further, **Selectman Bembury** explained that he would like the Board to wave the probationary period.

Chairman Smith discussed past practice of appointments for internal applicants and wanting to be consistent. **Chairman Smith** expressed concern about a small applicant pool for the position. **Chairman Smith** expressed support for the appoint of Pamela to the position and acknowledged the need to consider the hiring for Pamela's replacement and to allow for cross training as the Senior Center and Library cannot lose maintenance support. The Select Board members expressed agreement and discussed providing sufficient time to conduct a search process for the resulting vacancy in the Building & Ground Maintenance position. **Chairman Smith** made a motion to appoint Pamela McNamara to the Wastewater Maintenance position at a starting pay rate of Grade B, Step 7, pending a medical screening, and with a start date on or before December 31, 2021. **Selectman Bembury** seconded. **Vote:** Unanimously approved.

Discussion Regarding Setting of the FY2022 Electric Vehicle Charging Rate

The Board passed over this agenda item.

Review of Meeting Minutes for January 11, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for January 25, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for February 08, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for March 01, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for March 08, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for April 26, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for May 03, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for June 14, 2021

The Board passed over this agenda item.

Review of Meeting Minutes for August 16, 2021

The Board passed over this agenda item.

Discussion Regarding Town Response to COVID-19

Chairman Smith explained that the additional air purifiers for offices and buildings had been ordered and will be distributed this week. **Chairman Smith** explained that the Town Hall staff is preparing to reopen the building to the public on Tuesdays and Thursdays between the hours of 10:00 AM and 2:00 PM beginning the first week of September. Bryan noted that some communities have decided to issue mask mandates through the Board of Health and that he will continue to monitor guidance and share with the Select Board. **Selectman Bembury** asked Bryan to follow up with Labor Counsel about vaccination mandates, noting that the Governor has issued a requirement with employees. Bryan will follow up with Labor Counsel.

Library Construction Project Update & Review of Change Order Requests

Bryan explained that the electrical outlet installation to support the automatic door openers has been scheduled for this upcoming Friday and then the security vendor can be scheduled to complete the equipment installation. Bryan added that the Town is still awaiting a response from the General Contractor and Owner's Project Manager on the status of the punch list items.

Review of Former Graded School Request for Proposals & Former IP Mill Request for Information Procurement Drafts

The Select Board members discussed the review of the draft request for interest (RFI) for the former International Paper Mill and the draft request for proposals (RFP) for the former Graded School. Bryan explained that the drafts have been sent to Town Counsel for legal form review. The Select Board members agreed to review again on September 13, 2021.

Joint Meeting with Finance Committee, Capital Planning Committee, Public Works Feasibility

At 6:30 PM **Chairman Smith** called the joint meeting of the Select Board, the Finance Committee, the Capital Planning Committee, and the Public Works Feasibility Committee to order.

Review of Engineering Proposal for Flagg Hill Sewer Project

The Select Board members reviewed a revised engineering proposal from Tighe & Bond for professional services related to the Flagg Hill Road sewer collection system. **Chairman Smith** reviewed the proposed project timeline with an anticipated construction completion date of December 2021. **Chairman Smith** asked if the Town should proceed with the engineering proposal as presented. **Selectman Bembury** and Benjamin Fellows expressed support for proceeding. Peter Mallet sked about the anticipated project cost. Bryan explained the conceptual cost estimates. **Chairman Smith** made a motion to engage Tighe & Bond for engineering services for the Flagg Hill Road sewer extension project for 5 tasks not to exceed \$60,600. **Selectman Bembury** seconded. **Vote:** Unanimously approved.

Review of Public Works Office & Dry Storage Conceptual Design & Opinion of Probable Cost

At 6:37 PM the discussion regarding the feasibility study of the public works dry storage and office space project began. Mariah Kurtz, Assistant Town Planner, provided an overview of the Feasibility Committee's work and the recommendation for the Town to consider the construction of a single building that would include office space, storage, and six (6) garage bays. Mariah explained that the Feasibility Committee worked with Weston & Sampson and conducted site visits, conducted interviews with key staff, and reviewed the inventory of trucks and equipment that requires storage. Mariah explained that the recommended facility allows for the safe storage of equipment and supplies and that the proposed office space is designed to comply with OSHA requirements. Mariah explained that the proposed facility would address displaced staff that have been relocated from POTW#1 to other Town buildings and is designed to support the centralized building & ground maintenance staff and supplies. Mariah reviewed the space needs analysis and discussed the Feasibility Committee's work to plan for current needs and to consider sufficient capacity for the future without overbuilding. Mariah explained that the proposed layout includes locker rooms, laundry, data and electric utility areas. Mariah explained that of the layout options in the study, the Feasibility Committee has identified a preference for a design similar to options 2C and 2D in the report. Mariah clarified that the feasibility Committee considered a pull-through truck bay and full wash equipment, but that after consideration of the costs and space requirements the Committee is not proposing a pull-through truck bay and suggests providing for proper draining and a simple wand system. Mariah summarized that the proposed facility would incorporate approximately 8,500 sq ft.

Mariah added that the Feasibility Committee has also explored a recommendation to incorporate a photovoltaic (PV) solar array, estimating 250 to 275 solar panels, which is estimated to generate more energy than the facility is estimated to consume. Mariah discussed the need to consider the potential option to electrify the Town's fleet of vehicles in the future. Mariah discussed the option for the Town to consider installing conduits during construction to allow the Town to have the option to install electric vehicle chargers in the future. Mariah explained that a potential source for the Town to fund a PV solar panel installation at the proposed facility may be the remaining funds of the PV solar array special article for the Public Library.

Chairman Smith thanked Mariah for the overview of the proposed project and the Feasibility Committee members for their work on this project to date. Linda Downs-Bembury asked for a discussion of the proposed office layout. Mariah explained the layout for two (2) offices for the superintendents as well as an administrative support space and file storage. **Chairman Smith** asked about the space provide for the IT/data room. Mariah described the square footage was informed by Public Library's data room but needs further review. **Selectman Bembury** asked to have the insurance company review the proposed layout to address any safety concerns. Bryan explained that the proposed layout will be reviewed with the insurance company and that the conceptual plans are designed to comply with building code and OSHA requirements. Mariah explained that the proposed use does not require fire suppression, but the Town may want to consider fire suppression, which is estimated to cost \$52,000. **Chairman Smith** asked to review the cost of insuring the building with and without fire suppression. Peter Mallet expressed his concerns with the increase in cost for the proposed project in comparison to the original concept for the dry storage building that was discussed several years ago. **Chairman Smith** acknowledged the concern about the proposed cost but noted the need for a safe work environment and explained that this issue arose after the initial discussions of a simple dry storage building occurred.

Chairman Smith explained that the conversation regarding the project needed to pause for the Select Board to conduct a public hearing and that the discussion would resume at the conclusion of the public hearing.

Review of FY2021 CDBG Application & Public Hearing

At 7:00 PM **Chairman Smith** called the public hearing regarding the FY2021 CDBG application to order.

Chairman Smith read the following legal notice into the record:

The purpose of this meeting will be to solicit public response to the proposed town submission of an FY21 Massachusetts Community Development Block Grant application on behalf of the towns of Erving, Northfield and Warwick. The Town will be applying for a town-wide Housing Rehabilitation Program in each of the three towns. The Town of Erving (lead) will contract with Franklin County Regional Housing & Redevelopment Authority (HRA) to administer the CDBG Program.

Brian McHugh, Director of Community Development with the Franklin County Regional Housing & Redevelopment Authority (FCRHRA), joined the Select Board to discuss the proposed FY2021 Community Development Block Grant (CDBG). Brian reviewed the national objectives of the CDBG program to provide benefit for low to moderate income residents and the elimination of slum and blight. Brian explained that the proposed application would establish a housing rehabilitation program that is anticipated to improve 17 housing units, with a current waitlist in Erving of 8; in Northfield of 6; and in Warwick of 3, for a program budget of \$680,000. The proposed grant project would also include \$248,267 for the FCRHRA to provide grant management and project(s) oversight services for a total grant application of \$928,267.

Brian explained the structure of the terms of the loan program, noting that loans would be issued with 0% interest deferred loan payment and a 15-year term with prorated loan forgiveness. Brian explained how loan repayments are handled and used to replenish the Revolving Loan Fund for future housing rehabilitation loans in Erving. Brian reviewed the timeline, explaining that the CDBG application is due on September 10, 2021, and award announcements are anticipated in January 2022.

Selectman Bembury asked for an explanation for the source of the proposed \$680,000 in housing rehabilitation funding. Brian explained that CDBG funding is sourced from the U.S. Department of Housing and Urban Development funds that are sent to the State for administration. Brian explained that towns with a population of less than 50,000 residents are eligible to apply to the Massachusetts Department of Housing and Community Development for competitive grants.

Chairman Smith asked individuals in attendance if they would like to comment on the proposed FY21 CDBG application. No members of the public asked to speak or submitted comment on the application.

At 7:13 PM **Chairman Smith** made a motion to close the public hearing. **Selectman Bembury** seconded.

Vote: Unanimously approved.

Selectman Bembury made a motion to authorize to authorize FCRHRA to submit a CDBG Application in the amount of \$928,267 on behalf of the towns of Erving (lead), Northfield and Warwick. **Selectman Bastarache** seconded. **Vote:** Unanimously approved.

Brian discussed the need for the Town to identify and authorize an individual to serve as the Environmental Certifying Officer, noting the towns often assign this role to the Town Administrator. Brian explained that the Environmental Certifying Officer will work with the FCRHRA staff to review each project and consider flood plain impacts, proximity to toxic waste sites, and consider proximity to endangered species. **Chairman Smith** made a motion to identify the Town Administrator, Bryan Smith, as the Environmental Certifying Officer. **Selectman Bembury** seconded. **Vote:** Unanimously approved.

Brian discussed the need for the Town to identify and authorize an individual to serve as signatory on the CDBG grant application documents, noting that the role is often assigned to the Chair of the Select Board as the chief elected official. **Selectman Bembury** made a motion to authorize Select Board Chairman, Jacob Smith, as signatory for CDBG application documents. **Selectman Bastarache** seconded. **Vote:** Unanimously approved.

Review of Public Works Office & Dry Storage Conceptual Design & Opinion of Probable Cost (continued)

At 7:21 PM the discussion regarding the proposed public work dry storage and office building resumed. **Chairman Smith** asked if there were additional questions that individuals would like to ask this evening, noting that there would be future conversations about this project. Debra Smith asked about how the proposed project would impact the use of the current PTOW#1 building. Mariah provided an overview of what equipment would move to the proposed building and explained that the Highway Department would maintain use of specific vehicle bays in the POTW#1 while returning use of two (2) bays to the Wastewater Department. Glenn McCrory, Highway Superintendent, explained that the Highway Department has several pieces of equipment that are stored outdoors that are proposed to move into the new facility and that the proposal includes moving equipment from the storage buildings on Moore Street and Maple Avenue. Glenn added that the buildings on Moore Street and Maple Avenue would no longer be used for storage.

Chairman Smith discussed the need to refine the plan and discussed the need to explore what funding options may exist. **Selectman Bembury** asked about the financial review. Bryan explained that the current stage of the project is a conceptual cost and that further refinement of the financial costs would require additional guidance from the Boards on how they would like to proceed. **Selectman Bastarache** discussed his recollection of the initial conversations about a proposed dry storage building several years ago and his understanding with the change in scope to incorporate the office space. **Selectman Bastarache** noted the sense of “sticker shock” when he reviewed the conceptual cost estimates. **Chairman Smith** explained that he would like to better understand the use of existing and proposed vehicle bays with departmental equipment. Staff will prepare information for further review at the next joint meeting. Bryan again encouraged questions from Boards and the public to be sent to his attention in advance of the next meeting.

Review of Church Street Bridge Conceptual Design & Opinion of Probable Cost

At 7:30 PM **Chairman Smith** provided an overview of the intentions for the Church Street Bridge project discussion. **Chairman Smith** explained that this discussion was the first of an ongoing conversation regarding the project. **Chairman Smith** noted that no decisions were being made this evening and encouraged members of the public to submit questions. Bryan introduced Peter Grandy, Lead Structural Engineer with Weston & Sampson, to review the status of the Church Street Bridge and the work done to date to understand the Town’s options. Bryan explained that the conceptual design is considered to be a 30% design and it is understood that the Boards and the citizens still need to consider whether not to replace the Bridge and what the impacts could be of each decision. Bryan invited written comment to be e-mailed or mailed to Town Hall.

Peter Grandy explained the condition of the Bridge, noting that the Bridge is of a stone masonry construction. Peter Grandy provided an overview of the engineering study process and discussed the analysis that has occurred to understand traffic and potential impacts on Church Street, Highland Avenue, and North Street. Peter Grandy further discussed the concerns about impact traffic at the intersection of North Street and Route 2. Peter Grandy discussed the challenging sight lines on Route 2 at the intersection at North Street and reviewed the analysis of truck traffic turning radius challenges. Peter

Grandy acknowledged that North and Church Streets have heavy vehicle exclusions, but that the roads and even a replacement bridge would have to be designed to accommodate trucks because local truck traffic is still allowed.

Regarding Weston & Sampson's recommendation of bridge replacement options, Peter Grandy suggested that the Town consider a 3-sided frame option that would be built up and around the existing bridge abutments. Peter Grandy explained that this recommendation would limit the work in the Keyup Brook and can be less intrusive to the environment. Peter Grandy explained that by using a concrete façade the Town can use a decorative form liner that would allow for a custom aesthetic. Peter Grandy reviewed a 3-sided arch structure, explaining that this option would still be built over the existing abutments but would require more removal of the existing structures. Peter Grandy added that some individuals consider an arch structure to be more aesthetically pleasing.

Peter Grandy reviewed a 4-sided box structure option, explaining that the option utilizes a precast structure and can provide for quicker construction. Peter Grandy explained that the impacts to Keyup Brook would be greater and would take longer to permit and would require additional regulatory oversight. Peter Grandy explained that the 4-sided culvert option would require the installation of a natural floor bed to foster aquatic habitat. Peter Grandy explained that he does not recommend changing the existing opening of the channel in Keyup Brook and therefore is not recommending this option.

Peter Grandy reviewed a variety of structure and railing options that the Town could consider and reviewed the sidewalk improvements that would be made and reviewed the cost comparison table on page 72 of the draft report.

Selectman Bembury asked for an explanation of the considerations related to the option for using precast concrete to build an arch structure with a larger opening for Keyup Brook to allow for additional water flow capacity. Peter Grandy clarified that the hydraulic calculations considers both width and height when determining flow capacity and that an arched shape would provide greater capacity without increasing the width. Peter Grandy noted that if the Town wanted to remove the existing structure and walls, a replacement bridge would have to be designed at 1.2 times the natural width of the Brook. Peter Grandy acknowledged that a full replacement of the bridge and wall structures would provide a slightly larger opening but explained that the existing structure walls provides sufficient water flow. Peter Grandy expressed concerns about removing the existing channel and noted potential other impacts along Keyup Brook. **Selectman Bastarache** discussed participation in recent site visits with representatives from MassDEP and expressed concern about the impact of the channel and the increased speed of water. Peter Grandy clarified that the proposed bridge replacement does not reduce the flow of water in the Brook and because the existing walls are already faced with concrete, they are structures that can continue to function with repairs. Peter Grandy added that the failure of the Swamp Road Bridge over Keyup Brook occurred because of the stone masonry construction and the erosion that occurred under the abutments and with the earthen embankment.

Peter Mallet asked about undermining walls of the Church Street Bridge and specifically the erosion by the south wall on North Street. Peter Grandy explained that the conceptual recommendation includes a plan to repair the walls and that it is anticipated that the repair work can be completed with sandbagging and minimal impacts to the Brook. Peter Mallet asked about removing the damn north of the Church Street Bridge. Bryan explained that the Town needs to further research the purpose of the damn and that there may be assistance from the State to remove part of all of the damn to encourage aquatic habitat.

Chairman Smith discussed his participation in the MassDEP site visit and wanting to better understand the hydraulic capacity of the structure and the Brook. Peter Grandy explained that the recommended 3-sided frame would maintain existing hydraulic capacity as it would maintain the existing walls and that a 3-sided arch option may provide some additional capacity but would require some alteration to the existing channel walls. Linda asked for clarification of the construction proposal. Peter Grandy clarified that the recommendation is for the Town to remove the existing superstructure and then a new bridge would be constructed behind and over the existing wall structures. Debra asked if Weston & Sampson had considered what would be required if the Town wanted to remove the existing abutments. Peter Grandy explained that it has been considered and discussed the limitations of the area between the Highland Avenue and North Street layouts in addition to the environmental requirements and the potential yearlong permitting process. **Selectman Bastarache** discussed the need for the Town to understand the comprehensive impact of the proposed bridge project in consideration of all the issues with Keyup Brook. Peter Grandy acknowledged the concern but again expressed caution of working within the existing constraints of the public property and the layouts of North Street and Highland Avenue. **Chairman Smith** noted the need to understand impacts to private properties if Keyup Brook remains channelized. Peter Grandy expressed agreement and discussed that there may be an option to reduce the profile of existing abutments. **Selectman Bastarache** asked about the proposed positioning of the precast footing on North Street and discussed a preference for having the footing further away from the Brook if possible, even if the channel walls are maintained to protect the structure. **Selectman Bastarache** posited that it may allow the Town options for mitigation activities in the Brook in a future project. Peter Grandy expressed his understanding and noted that increases in span will increase cost. **Selectman Bastarache** acknowledged the concern about costs and explained that he would like to understand the associated costs and impact related to the additional span. The Select Board members agreed that they would like to understand the maximum bridge span in consideration of Church Street, Highland Avenue and North Street. **Chairman Smith** asked what hydraulic capacity the proposed Bridge design is anticipated to convey. Peter Grandy explained that the design is suitable for a 2- or 5-year storm.

Chairman Smith asked about the proposed traffic detour plan for routing Route 2 traffic north. Peter Grandy discussed the review of traffic data for North Street and Church Street that was recently collected by the Franklin Regional Council of Governments, in addition to the analysis of the Route 2 intersections with Church Street and North Street. Peter Grandy discussed the significant truck traffic on Route 2 and the need for approximately 600' of site distance on Route 2 when approaching a turning vehicle at these intersections. Peter Grandy explained that the average speed in this area of Route 2 is approximately 40 MPH, with greater speed observed with east bound traffic.

Sarah Vega-Liros asked if the proposed bridge concept would be built to allow truck traffic. **Chairman Smith** explained that heavy vehicle exclusion for North Street and Church Street remains in place but that the local traffic needs to be able to accommodate some truck traffic. Peter Grandy added that the bridge design standards require the structure to be built to carry all traffic, noting the needs of vehicles such as fire trucks and school buses. **Selectman Bembury** asked about the impact on North Street when Church Street Bridge is closed to through traffic, even if temporarily. **Selectman Bembury** also noted the existing concern about truck traffic still using Church and North Streets. Peter Mallet expressed concern with southbound traffic from North Street turning on to Church Street and with the proposed use of Mountain Road as a potential detour route as South Mountain Road in Northfield has steep grades. **Chairman Smith** also discussed concerns with the proposal to use Mountain Road for a detour as it transitions into an unimproved surface in Northfield at the Town boundary. Bryan explained that pass through traffic should be directed to stay on Route 2 until Route 63 in Erving-side or until Interstate 91 in Greenfield.

Elizabeth Donald discussed her observations with the challenges of all options that are being considered. Elizabeth asked for continued consideration of what other options exist for managing traffic on North Street and Church Street to mitigate impacts. **Chairman Smith** reviewed the efforts done in the recent years to address traffic concerns with the introduction of the heavy vehicle exclusion, the addition of a stop at the intersection of Church Street and North Street, and efforts to enforce the exclusion. Mariah asked if Weston & Sampson could provide engineering suggestions for alterations to the intersection of Route 2 and North Street for the Town to approach MassDOT about. **Chairman Smith** mentioned that ideas such as the consideration of a round-about at the intersection of Route 2 and North Street have been suggested. Dana Dodge discussed the traffic impacts that have been experience on High Street with traffic that typically would use North Street as a result of the loss of the Swamp Road Bridge after the July 18, 2021, flood emergency. Dana expressed concern about pass through traffic and accidents. **Chairman Smith** noted concern with ensuring that public safety apparatus can navigate safely through this neighborhood to provide responses to residents. Peter Mallet discussed his concern with the prevalence of vehicles speeding in a southbound direction on North Street. Peter Grandy was asked about the introduction of speed bumps on North Street and Church Street. Peter Grandy explained that they could be considered but they are often used in areas where speeds are lower such as 15 MPH. Peter Grandy add that speed bumps can also impact snow removal operations. Jon Flis expressed his concern about MassDOT not being involved in these planning efforts to address the related impacts. **Chairman Smith** acknowledged the challenge and provided an overview of previous conversations the Town has had with MassDOT regarding these matters.

Chairman Smith discussed setting next joint meeting to discuss the options for the Church Street Bridge on September 27, 2021.

Review of Decorative Lighting Engineering Report

Bryan explained that the Town has received reports from Tighe & Bond and Elm Electric that outline the findings from the analysis work that was done on the decorative streetlights. Bryan explained that the issues identified would address safety concerns, fixture operation and seasonal lighting. Bryan noted that the Town may have sufficient funding in the special article to repair the existing fixtures. The Select Board members expressed agreement that they would like to review quotes for the repair of the scope of work identified by Tighe & Bond. Bryan will work to obtain quotes for the Board's review.

Adjournment

At 9:25 PM **Chairman Smith** made a motion to adjourn. **Selectman Bastarache** seconded. **Vote:** Unanimously approved.

Respectfully submitted,



Bryan Smith
Town Administrator