



Town of Erving

FY2024 Budget Development Calendar

This document is subject to change as new information becomes available

Date	Action/Meeting	Location & Time
September 2022		
Wednesday, September 14, 2022	Joint Select Board & Finance Committee Meeting: Discuss budget goals and guidance	Senior & Community Center Joint meeting at 7:30 PM
Thursday, September 22, 2022	FY2024 Budget goals & guidance sent to Departments along with Capital Improvement Request forms & instructions	
October 2022		
Thursday, October 20, 2022	Capital Improvement Requests due	Town Administrator's Office by 5:00PM
Thursday, October 20, 2022	Operating Budget Request forms and Instructions sent to Department Heads	
November 2022		
Wednesday, November 9, 2022	Capital Planning Committee Meeting	Senior & Community Center at 7:00 PM
Wednesday, November 16, 2022	Capital Planning Committee Meeting- Department Presentations- Departments TBA	Senior & Community Center at 7:00 PM
Monday, November 21, 2022	Operating Budget Requests Due	Town Administrator's Office by 5:00PM
Wednesday, November 30, 2022	Capital Planning Committee Meeting- Department Presentations- Departments TBA- Tentative	Senior & Community Center at 7:00 PM
December 2022		
Thursday, December 1, 2022	Draft Operating and Capital Budget Requests sent to Select Board & Finance Committee	
Monday, December 5, 2022	Joint Select Board & Finance Committee Meeting: General Government Select Board, Finance Committee, Accountant, Assessors, Treasurer, Tax Collector, Information Technology, Community Access TV, Personnel, Town Clerk, Land Use	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Wednesday, December 14, 2022	Capital Planning Committee Meeting- Department Follow-up- Departments TBA- Tentative	Senior & Community Center at 7:00 PM
Monday, December 19, 2022	Joint Select Board & Finance Committee Meeting: Public Safety & Public Works Police, Animal Control, Fire, Emergency Management, Inspections Program, Tree Warden, Highway, Building & Grounds Maintenance, Solid Waste, Wastewater & Water	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
January 2023		
Monday, January 2, 2023	Holiday	
Monday, January 9, 2023	Joint Select Board & Finance Committee Meeting: Human Services, Culture & Recreation Board of Health, Council on Aging, Veterans Services, Library, Recreation, Historical Commission, Memorial Day Services	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Monday, January 16, 2023	Holiday	
Monday, January 23, 2023	Joint Select Board & Finance Committee Meeting: Benefits, Insurance & Assessments Retirement, Unemployment Insurance, Health & Dental, Property & Liability, FRCOG Assessment	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Monday, January 30, 2023	Joint Select Board, Finance Committee & Capital Planning Committee Meeting Capital Planning Budget	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
February 2023		
Monday, February 13, 2023	Joint Select Board & Finance Committee Meeting: Education Union 28, Erving Elementary School, & Secondary Education Franklin County Technical School	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Monday, February 20, 2023	Holiday	
Thursday, February 23, 2023	ATM Warrant Article Requests due	Town Administrator's Office by 5:00PM
Monday, February 27, 2023	Joint Select Board, Finance Committee & Capital Planning Committee Meeting: Draft FY2024 Budget Review and ATM Warrant	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
March 2023		
Monday, March 6, 2023	Joint Select Board & Finance Committee Meeting: Draft FY2024 Budget Review and ATM Warrant	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Monday, March 13, 2023	Joint Select Board & Finance Committee Meeting: Draft FY2024 Budget Review and ATM Warrant	Senior & Community Center Joint meeting at 7:00 PM (unless otherwise posted)
Monday, March 27, 2023	Select Board Finalize Annual Town Meeting Warrant	
April 2023		
Friday, April 14, 2023	Budget & Annual Town Meeting Warrant available to Residents	
May 2023		
Wednesday, May 10, 2023	Annual Town Meeting	