

**Board:** Board of Selectmen/ Water Commissioner's Meeting  
**Date:** Wednesday, November 13, 2019  
**Location:** Town Hall, 12 East Main Street, Erving, MA 01344

**Selectmen Present:** Peter Sanders, Jacob Smith  
**Also, Present:** Bryan Smith, Peter Mallet  
**Press:** None

At 6:39 PM **Chairman Smith** called the meeting to order.

#### **Library Construction Project Update**

The Board passed over this agenda item and will review at the next Board meeting.

#### **Millers Falls (IP) Mill- Hazardous Materials Clean-up Project Update**

Bryan Smith, Administrative Coordinator, explained that Tighe & Bond is drafting the procurement for the asbestos and lead remediation work for the former mill complex and that a draft should be ready for the Board's review in the coming weeks.

#### **Review of Comcast PEG Access Proposal**

**Chairman Smith** explained that the representative from Comcast has worked to revise the proposal for the fiber ethernet. Bryan will follow up with the representative on the final questions and will have a revised proposal for the Board to review at their next meeting.

#### **Review of Meeting Minutes for November 04, 2019**

The Board reviewed meeting minutes for Monday, November 04, 2019. **Chairman Smith** made a motion to approve the meeting minutes of November 04, 2019 as written. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

#### **Review of IP Mill Remediation Services Quotes**

Bryan provided the Board with an overview of the procurement process that was followed. The Town worked with Tighe & Bond to issue a project specification and request for quotes. The procurement is being conducted under MGL Chapter 30 § 39M which allows the Town to solicit quotes for procurements under \$50,000 in cost by seeking at least three (3) quotes from companies that customarily conduct this work and must obtain at least two (2) quotes. Bryan explained that an optional site visit was offered on Wednesday, November 06, 2019 and two (2) vendors attended. The questions that were received during the process resulted in the issuance of three (3) addendums. As of the deadline for responses of Tuesday, November 12, 2019 at 5:00 PM, the Town received two (2) quotes. Bryan added that a third quote was received after the deadline on Wednesday, November 13, 2019 and as a result has not been presented for consideration.

| <b>Company Name</b>             | <b>Address</b>                                | <b>Bid Total</b> |
|---------------------------------|---|------------------|
| Western Mass Environmental, LLC | 93 Wayside Avenue, West Springfield, MA 01089 | \$43,650.00      |
| Environmental Services, Inc     | 90 Brookfield Street, South Windsor, CT 06074 | \$15,675.00      |

**Chairman Smith** made a motion to award the contact to Environmental Services, Inc. for the transformer area cleanup project at 8 Papermill Road, in the amount of \$15,675.00. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Consideration of Historical Commission Appointment- Philip Johnson**

The Board reviewed a letter of interest from resident Philip Johnson to serve on the Historical Commission. Historical Commission members David Brule and Sara Campbell have communicated support for Philip's appointment to the Commission. **Chairman Smith** made a motion to appoint Philip Johnson to the Historical Commission with a term through June 30, 2022. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Cemetery Deeds #462, 463, 464, 465, 466, and 467: Susan Sharbaugh**

**Chairman Smith** made a motion to issue the following cemetery deeds to Susan Sharbaugh:

- Deed #462 for Lot #1381;
- Deed #463 for Lot #1382;
- Deed #464 for Lot #1383;
- Deed #465 for Lot #1418;
- Deed #466 for Lot #1419; and
- Deed #467 for Lot #1420

**Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Cemetery Deeds #452, 453, 454, 456, 457, 458, 459, 460, and 461: Thomas Duffy**

**Chairman Smith** made a motion to issue the following cemetery deeds to Thomas Duffy:

- Deed #452 for Lot #1242;
- Deed #453 for Lot #1243;
- Deed #454 for Lot #1244;
- Deed #456 for Lot #1245;
- Deed #457 for Lot #1246;
- Deed #458 for Lot #1247;
- Deed #459 for Lot #1248;
- Deed #460 for Lot #1249; and
- Deed #461 for Lot #1250

**Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Cemetery Deeds #450 and 451: Winfred Fellows**

**Chairman Smith** made a motion to issue the following cemetery deeds to Winfred Fellows:

- Deed #450 for Lot #1399; and
- Deed #451 for Lot #1400

**Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Review of Solicitation Permit- Chet Dube**

**Chairman Smith** made a motion to issue the solicitation permit to Chet Dube for a twelve (12) month period ending November 2020, to conduct door-to-door canvassing for home energy audits and solar. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Review of Arch Street Sewer Main Project Engineering Services Amendment Proposal**

Bryan explained the request for additional engineering services and permitting through the Massachusetts Department of Transportation (MassDOT). Bryan explained to the Board that this request is a result of the wetland delineation work that was completed earlier in the year and the need to work along the Route 2 layout to avoid disturbing wetlands. **Chairman Smith** made a motion to approve the

Arch Street Sewer Force Main Replacement - Amendment #1 with Tighe & Bond in the amount of \$15,300, which will amend the contract value to a total of \$110,300. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

**Payroll Warrant**

The Board reviewed the Payroll Warrant for November 14, 2019 noting that **Selectman Bembury** had reviewed and signed the warrant as authorized by the Board. No concerns.

**Adjournment**

At 7:07 PM **Chairman Smith** made a motion to adjourn. **Selectman Sanders** seconded. **Vote:** Unanimously approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bryan Smith". The signature is fluid and cursive, with the first name "Bryan" and last name "Smith" clearly distinguishable.

Bryan Smith  
Administrative Coordinator