

**Board:** Board of Selectmen/ Water Commissioner's Meeting  
**Date:** Wednesday, May 01, 2019  
**Location:** Erving Elementary School, 28 Northfield Road, Erving, MA 01344

**Selectmen Present:** Scott Bastarache, William Bembury, Jacob Smith  
**Finance Committee:** Benjamin Fellows, Debra Smith  
**Also, Present:** Bryan Smith, Glenn McCrory, Philip Wonkka  
**Press:** None

At 6:06 PM **Chairman Bastarache** called the meeting to order.

#### **Review of Meeting Minutes for April 22, 2019**

The Board reviewed meeting minutes from Monday, April 22, 2019 and made the following changes:

- Change the location of the meeting to read "Town Hall, 12 East Main Street"
- On page 2, change the wording "...department uses accounting quarters that uses 13 periods" to now read "...department accounts in 13 periods over 12 months"
- On page 2, change the word "plan" to read "plant"
- On page 3, change the wording "The Board..." to now read "Selectman Smith..."
- On page 3, change the wording "Chairman Bastarache his..." to now read "Chairman Bastarache gave his..."

**Chairman Bastarache** made a motion to approve the meeting minutes of April 22, 2019 as amended. **Selectman Smith** seconded. **Vote:** Unanimously approved.

#### **Library Construction Project Update**

Bryan Smith, Administrative Coordinator, explained that he had heard from the Owner's Project Manager (OPM) that the earth moving, and foundation work is going well and is expected to be completed within the next two (2) weeks. The clerk of the works will have been assigned and will begin working one (1) day a week at the site and will soon transition to full time on the site. Bryan added that the invitation for bid (IFB) was advertised and was made available publicly today. Bryan noted that two (2) local companies had already contacted the office to request information on obtaining the IFB package.

#### **Senior & Community Center HVAC Project Update**

Glenn McCrory, Highway Foreman, explained that the HVAC project is on hold, pending the decisions made at Town Meeting on May 08, 2019 and the information received from Energy Conservation Inc (ECI), the Town's energy efficiency consultation. Bryan explained that he had asked ECI for an update on the calculated energy savings by transitioning to the air-sourced system.

#### **Next Meeting Date**

The Board agreed to meet next on Wednesday, May 08, 2019 at 6:00 PM at the Senior & Community Center, 1 Care Drive, Erving, MA 01344.

#### **Review of Annual Town Meeting Warrant- Joint Meeting with Finance Committee**


At 6:22 PM **Chairman Bastarache** called the joint meeting with Finance Committee to order. Benjamin Fellows and Debra Smith joined the Board to review the Annual Town Meeting warrant. The Board and the Finance Committee discussed having no concerns about the articles as presented. Bryan Smith, Administrative Coordinator, requested a floor amendment to Article 22: Acceptance of the Relocation of Wheelock Street to change the date of the alteration plan from "February 20, 2018" to now read "April 10, 2019." Bryan explained that in response to the public hearing with residents of Wheelock Street, that

the plan was updated to reflect current property owner names and was given a new date. The Board discussed support for the requested amendment.

**Adjournment**

At 6:30 PM **Chairman Bastarache** made a motion to adjourn. **Selectman Bembury** seconded. Unanimously approved.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Bryan Smith".

Bryan Smith  
Administrative Coordinator