

Board of Selectmen  
12 East Main Street  
Erving, Massachusetts 01344

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# Town of Erving

\*\*\*\*\*ECRWSS\*\*\*

LOCAL  
POSTAL CUSTOMER  
ERVING MA 01344

## Special Town Meeting Warrant

**Date: Tuesday, June 25, 2019**

**Time: 7:00 PM | Location: Senior & Community Center**

*The 2018 Annual Town Report is available for pick-up at Town Hall and will be at the Special Town Meeting.*

*Please bring this copy with you to the  
Special Town Meeting.*

Residents that are age 55 or over and need transportation assistance to attend the Town Meeting are encouraged to call the Senior & Community Center and to speak with Paula Betters. Phone: (413) 423-3649

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Town of Erving, should contact the office of the Board of Selectmen as soon as possible but no later than 48 hours before the scheduled event.

The office of the Board of Selectmen is located at 12 East Main Street, Erving, MA 01344.

Email: [admin@erving-ma.org](mailto:admin@erving-ma.org) | Phone: (413) 422-2800



# TOWN OF ERVING

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## SPECIAL TOWN MEETING WARRANT

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### COMMONWEALTH OF MASSACHUSETTS

Franklin, ss.

Town of Erving Constables: In the name of the Commonwealth, you are directed to notify and warn the said inhabitants qualified to vote in Town affairs to meet in the **Senior & Community Center** located at **1 Care Drive, Erving, Massachusetts 01344** on

**Tuesday, June 25, 2019 at 7:00 PM**

then and there to vote on the following articles in the Warrant:

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#### GENERAL ARTICLES

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##### ARTICLE 1: ACCEPTANCE OF THE 2018 TOWN REPORT

To see if the Town will vote to accept the reports of the Town Officers for 2018, or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article will accept the 2018 Town Report as presented. This article was passed over at the May 01, 2019 Annual Town Meeting. Approval of this article requires a majority vote.*

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#### BYLAW ARTICLES

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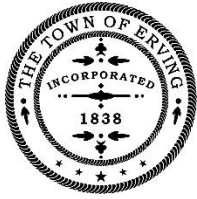
##### ARTICLE 2: AMENDED REVOLVING ACCOUNTS

To see if the Town will vote to amend the General Bylaw entitled Departmental Revolving Funds, adopted on June 20, 2017 in Section 5 "Authorized Revolving Funds" by establishing and authorizing a new revolving fund for use by the Board of Library Trustees under Massachusetts General Laws Chapter 44, § 53E1/2, .

**Please note: Proposed additions are in *bold italics*.**

#### DEPARTMENTAL REVOLVING FUNDS

5. Authorized Revolving Funds. The Table establishes:



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## SPECIAL TOWN MEETING WARRANT

- A. Each revolving fund authorized for use by a town department, board, committee, agency or officer.
- B. The department or agency head, board, committee or officer authorized to spend from each fund.
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant.
- D. The expenses of the program or activity for which each fund may be used.
- E. Any restrictions or conditions on expenditures from each fund.
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

Revolving Fund	Entity Authorized to Spend from Fund	Fees, Charges, or Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Food Service	Council on Aging	Receipts Related to the food service program at the Council on Aging	Operation of a food Service Program	Limit of \$10,000.00		Fiscal Year 2018 and Subsequent Years
Facility Use	Council on Aging	Receipts Related to the use of the Senior & Community Center	Maintenance, staffing and repair related to making the facility available for use by outside groups.	Limit of \$10,000.00		Fiscal Year 2018 and Subsequent Years
<i>Library Use and Fees</i>	<i>Board of Library Trustees</i>	<i>Receipts Related to the use of the Public Library, Lost Book Fees, and Other Program Fees</i>	<i>Maintenance, staffing and repair related to making the facility available for use by outside groups, replacement of books and materials, expenses related to programs offered</i>	<i>Limit of \$3,000.00</i>		<i>Fiscal Year 2020 and Subsequent Years</i>

or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

**Article Information:** Approval of this article would establish a new revolving fund for use by the Board of Library Trustees to accept funds paid for use of the Public Library as well as lost book fees, and fees related to programs. Expenses are related to the sources of the revenue. The expense limit will be voted on annually. A majority vote is required to adopt or amend the general by-laws.



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### DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMITS

#### ARTICLE 3: REVOLVING ACCOUNT SPENDING LIMIT

To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2020 beginning on July 1, 2019 for the Library Use and Fees revolving fund established in Town bylaws for the Board of Library Trustees in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

Revolving Fund	Department/Board/Committee/ Agency or Officer	FY2020 Spending Limit
Library Use and Fees	Board of Library Trustees	\$3,000.00

or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article would establish the FY2020 spending limits in the above referenced revolving funds in accordance with Town bylaw and with MGL Chapter 44, Section 53E 1/2. Approval of this article requires majority vote.*

### ACCOUNTS PAYABLE OF A PRIOR YEAR: 2018

#### ARTICLE 4: APPROPRIATION FOR FY2018 EXPENSES

To see if the Town will vote to appropriate the sum of Two Hundred Thirty-three Dollars and Ninety-One Cents (\$233.91) from Free Cash for the purpose of paying Fiscal Year 2018 invoices as listed below or take any other action relative thereto.

Line	Department/ Agency	Vendor	Amount
1	Fire Department	Comcast	233.91
Grand Total			\$233.91

SUBMITTED BY: Administrative Coordinator

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2019 and after the books for FY2018 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval*



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for expenditures in a previous fiscal year require 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.

### FY2020 FINANCIAL ARTICLES

#### ARTICLE 5: TRANSFER FOR ERVING CENTER PLANNING

To see if the Town will vote to transfer the sum of Seven Thousand Two Hundred Dollars and No Cents (\$7,200.00) from the Consulting account (01-122-200-53000) into a special article fund for the purpose of conducting planning efforts for the Erving Center village, or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

*Article Information:* Approval of this article would transfer existing funding for the Town to contract with a consultant to work with the Town, residents, and business owners on a plan for the future development of Erving Center. The Town originally voted to approve this transfer at the January 2019 Special Town Meeting. The funding was placed into the FY2019 operating budget as the project was to occur in the spring. The School that had contracted to do the planning project had to cancel the contract and the project was put on hold. The Town has made arrangements with another planning school to do the work if the funding can be moved into a special article. Approval of this article requires a majority vote.

#### ARTICLE 6: ADDITIONAL APPROPRIATION FOR THE CONSTRUCTION OF THE ERVING PUBLIC LIBRARY

To see if the Town will vote to appropriate the sum of Five Hundred Fifty Thousand Dollars and No Cents (\$550,000.00), sourced with Four Hundred Eighty-four Thousand Seven Hundred Fifty Dollars and No Cents (\$484,750.00) from Free Cash and by raising Sixty-five Thousand Two Hundred Fifty Dollars and No Cents (\$65,250.00), for the purpose of constructing the new Erving Public Library and related expenses, as itemized below, or take any other action relative thereto.

Line	Description	Amount
1	Construction of a Photovoltaic Solar Array	\$325,000.00
2	Furniture, Fixtures and Equipment	\$225,000.00
Grand Total		\$550,000.00

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval



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**Article Information:** Approval of this article would transfer \$484,750 from certified free cash, raise \$65,250 and appropriate that total of \$550,000 for the construction of the new Erving Public Library. The amount requested is meant to fund the construction of a photovoltaic solar array to provide electricity to the new Public Library, reducing operational costs, and for the purchase of furniture, fixtures, and equipment. Failure to approve the installation of the PV solar array would jeopardize the MBLC grant that was awarded and potentially reduce the matching funds from the state. Approval of this article requires a majority vote.

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### ARTICLE 7: APPROPRIATION FOR THE CONSTRUCTION OF THE ERVING PUBLIC LIBRARY

To see if the Town will vote appropriate the sum of Two Million Five Hundred Fifty-one Thousand Seven Dollars and No Cents (\$2,551,007.00) from General Stabilization for the purpose of constructing the new Erving Public Library and related expenses and to rescind the remaining borrowing authorized under Article 27 of the Annual Town Meeting on May 03, 2017 or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

**Article Information:** Approval of this article would transfer \$2,551,007 from General Stabilization and appropriate it for the construction of the new Erving Public Library. Additionally, approval of the article would rescind the approved borrowing authority. By transferring available cash, the Town will avoid borrowing this amount and hundreds of thousands of dollars in interest and loan origination costs associated with that borrowing. In accordance with the Town's Reserve Funding Policy, the repayment plan is as follows: two (2) remaining matching grant payments from the MBLC, each in the amount of \$544,000, \$100,000 grant from the MBLC for achieving LEED certification, and an annual appropriation of \$273,000 over a five (5) year period that begins in FY2021. Approval of this article requires a 2/3 vote.

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### ARTICLE 8: AMENDED FY2020 GENERAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate the sum of Thirty-two Thousand Four Hundred Thirty-six Dollars and No Cents (\$32,436.00) to amend the FY2020 General Operating Budget, approved at Annual Town Meeting on May 01, 2019, by the following itemized amounts, all for municipal purposes, or take any other action relative thereto:

Line	Divisions	Original Amount	Proposed Amendment	New Total
1	General Government	\$ 908,431.00	\$8,929.00	\$917,360.00

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2	Public Safety	\$ 860,865.00	\$11,863.00	\$872,728.00
3	Public Works	\$ 554,714.00	\$8,133.00	\$562,847.00
4	Health & Human Services	\$ 224,865.00	\$1,482.00	\$226,347.00
5	Culture & Recreation	\$ 229,192.00	\$2,029.00	\$231,221.00
6	Benefits	\$ 1,680,368.00	\$0.00	\$1,680,368.00
<b>Grand Total</b>		<b>\$ 4,458,435.00</b>	<b>\$32,436.00</b>	<b>\$4,490,871.00</b>

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article requests amendments to the FY2020 operating budget to allow for adjustments to wages & compensation. The changes are in consideration of cost of living adjustments. Approval of this article will amend the FY2020 operating budget in the categories identified above. Approval of this article requires a majority vote.*

### ARTICLE 9: AMENDED FY2020 ELECTED OFFICIAL COMPENSATION

To see if the Town will vote to fix the sum of One Hundred Twenty-two Thousand Four Hundred Sixty-three Dollars and No Cents (\$122,463.00) for Elected Officials' salaries, and vote that the following salary and compensation be paid from this sum to the following Elected Officials of the Town, as provided by Section 108, Chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947, and rescind the FY2020 Elected Official Compensation article approved at the Annual Town Meeting on May 01, 2019, or take any other action relative thereto:

	Detail	Wage Total	Wage per Person
Assessor (3)		\$ 11,418.00*	\$ 3,806.00ea
Board of Health (3)		\$ 2,862.00*	\$ 954.00ea
Library Trustees (3)		\$ 2,340.00*	\$ 780.00ea
Moderator (1)		\$ 204.00*	
Planning Board (5)		\$ 4,510.00*	\$ 902.00ea
Recreation Commission (5)		\$ 4,550.00*	\$ 910.00ea
School Committee (5)		\$ 6,880.00***	\$ 1,376.00ea
Selectmen/Water Commissioners (3)	\$ 11,963.00*		
from Water Department	\$ 862.00**		
<b>Total Salary</b>		\$ 12,825.00	\$ 4,275.00ea
Tax Collector (1)	\$ 11,399.00*		
Certification Award	\$ 1,000.00*		
From Water Department	\$ 1,908.00**		
<b>Total Salary</b>		\$ 14,307.00	
Town Clerk (1)	\$ 9,495.00*		
From Census Work	\$ 1,000.00*		





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	<b>Total Salary</b>	\$ 10,495.00
<b>Treasurer (1)</b>	\$ 46,818.00*	
	Certification Award \$ 1,000.00*	
	From Water Department \$ 1,767.00**	
	<b>Total Salary</b>	\$ 49,585.00
<b>Tree Warden (1)</b>	\$ 2,487.00	
	<b>Total Elected Official Salary</b>	<b>\$122,463.00</b>

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article outlines the compensation amounts for elected officials. It has been adjusted from the May 01, 2019 Annual Town Meeting vote to incorporate cost of living adjustment. Approval of this article requires a majority vote.*

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### ARTICLE 10: APPROPRIATION FOR WAGE & COMPENSATION ADJUSTMENTS

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the purpose of wage and compensation adjustments, determined by the Board of Selectmen and the Finance Committee, or take any other action relative thereto.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article would raise and appropriate \$50,000.00 to allow for wage & compensation adjustments to be determined by the Board of Selectmen and the Finance Committee upon the completion of a wage & compensation study. The Town engaged UMass Boston to conduct a market study of comparable positions in comparable Towns and to recommend a transition towards a grade and step compensation system. Approval of this article requires a majority vote.*





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Constables... In addition, you are hereby directed to serve the above warrant and to post attested copies as directed by vote of the Town at least fourteen (14) days before said meeting. Fail not, and make due return of this warrant with your doings thereon to the Town Clerk for the day of said meeting.

Given under our hands this 10<sup>th</sup> day of **June 2019**.

Jacob A. Smith, Chairman

William A. Bembury

Scott Bastarache

Erving Board of Selectmen

FRANKLIN SS      TOWN OF ERVING

I have served the above warrant by posting up attested copies, as directed by vote of the Town, at least fourteen (14) days before time of holding said meeting.

6/11/2019

Date

Erving Constable

## This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, typical of notebook or legal stationery. The background is a solid off-white color, and there are no margins, text, or other markings present.

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# Summer Reading Program

## June 23rd until August 19th

Pick up your reading logs early to win prizes!

**EIGHT WEEKS OF PROGRAMMING AND  
FUN AT THE ERVING PUBLIC LIBRARY**



**FIVE STEAM ACTIVITIES DURING FIVE WEEKS OF SUMMER**

## **STEAM with Jean Daley: It's going to be a steamin' summer!**

July 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup> and Aug. 7<sup>th</sup>. The Wednesday STEAM Club is designed for children in grades 2 to 6 meets on Wednesday afternoons beginning at 1:30 and usually lasting until 3 pm. 5 sessions are offered this summer. Activities are related to the summer theme of “space.”

## **Virtual Reality for Everybody.**

July 23rd Virtual Reality Day! All Day! Virtual reality is a fairly new experience which presents different challenges for different ages. All sessions held at the Erving Senior/Community Center with a special session for each of these different groups: • 1 pm Virtual Reality for Seniors and Adults • 3 pm Virtual Reality for Teens • 5 pm Virtual Reality for Families

**And MORE**

<b>JUL 7</b>	<u><b>Join Maggie on Craft Sunday.</b></u> Sun 1:30 PM • 3 guests	<u><b>Erving Public Library</b></u> Erving, MA
<b>JUL 9</b>	<u><b>Author August Thomas Visit</b></u> Tue 6:30 PM	<u><b>Erving Public Library</b></u> Erving, MA
<b>JUL 14</b>	<u><b>Tales &amp; Tunes for Children at Riverfront Park</b></u> Sun 10 AM • by Erving Public Library	Riverfront Park, Arch Street, Erving, MA
<b>JUL 17</b>	<u><b>Extraterrestrial Life? Are We Alone?</b></u> Wed 6:30 PM • 1 guest	<u><b>Erving Public Library</b></u> Erving, MA
<b>AUG 4</b>	<u><b>Craft Day with Maggie</b></u> Sun 1:30 PM • 1 guest	<u><b>Erving Public Library</b></u> Erving, MA
<b>AUG 4</b>	<u><b>PJ Storytime: Wear Your Pajamas and Dream About Space</b></u> Sun 6:30 PM • by Erving Public Library	Location TBA
<b>AUG 6</b>	<u><b>Woodstock Revisited by Someone Who Helped Organize It!</b></u> Tue 6:30 PM • by Erving Public Library	<u><b>Erving Senior Center</b></u> Erving, MA
<b>AUG 18</b>	<u><b>Escape the Space Shuttle!</b></u> Sun 6:30 PM • 1 guest	<u><b>Erving Public Library</b></u> Erving, MA
<b>AUG 19</b>	<u><b>Museum of Science Presents: Rockets: There and Back Again.</b></u> Mon 6 PM • 1 guest	<u><b>Erving Public Library</b></u> Erving, MA
<b>AUG 19</b>	<u><b>Out of this World: End of Summer Reading Program Party</b></u> Mon 7 PM • by Erving Public Library	<u><b>Erving Senior Center</b></u> Erving, MA