

Town of Erving – Now and Then

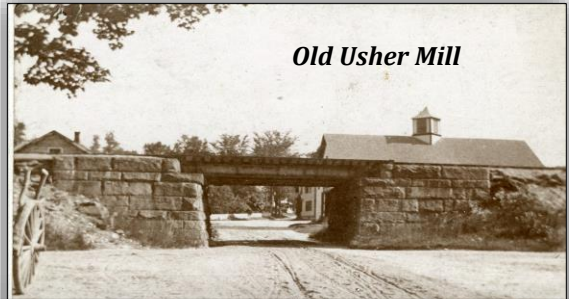
Erving Riverfront Park - Today



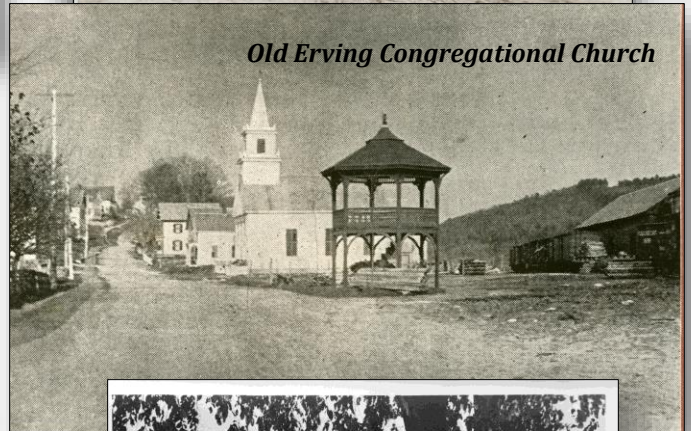
Erving Evangelical Church – Today



Old Usher Mill



Old Erving Congregational Church



Erving Town Hall – Today



Old Erving Center School

Erving Graded School #1 at Erving Center



TOWN OF ERVING

2018 ANNUAL TOWN REPORT

ANNUAL REPORT

MANY THANKS TO

**ALL WHO SUBMITTED DEPARTMENTAL
AND REGIONAL REPORTS**

**AND TOWN HALL STAFF WHO TOOK THE TIME
TO DESIGN AND EDIT THIS REPORT**

ANNUAL REPORT

**TOWN OF ERVING
MASSACHUSETTS**



**FOR THE YEAR ENDING
DECEMBER 31, 2018**

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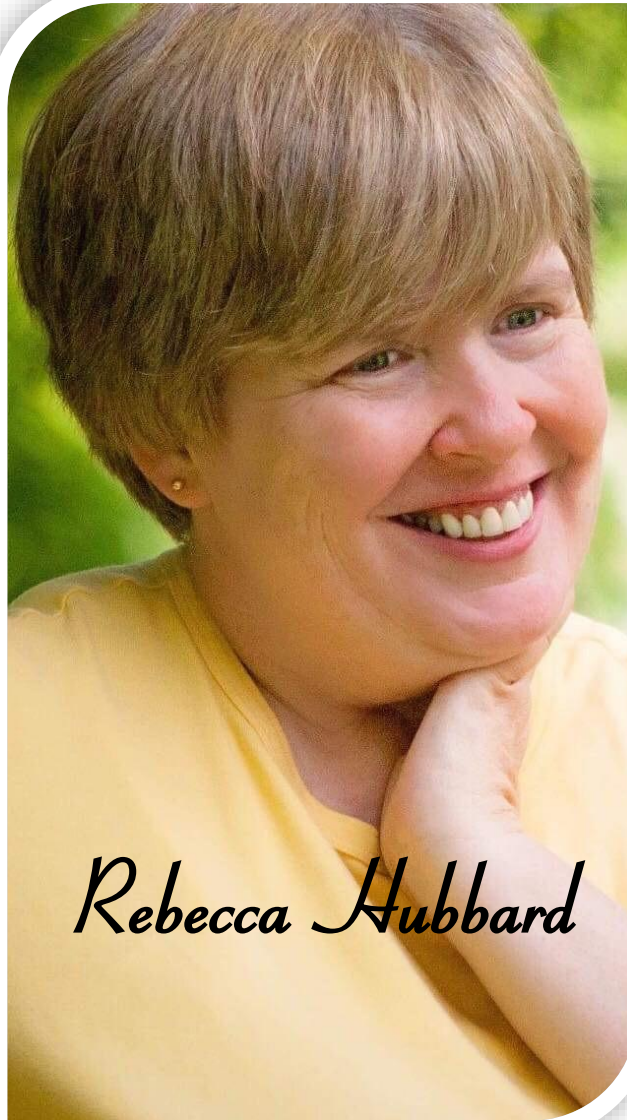
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DEDICATION

DEDICATION

It is with honor that we dedicate this 2018 edition of the Annual Town Report to:



Rebecca Hubbard

Rebecca (Becky) Hubbard

Becky moved to Erving in 1969 from Warwick, MA and attended Erving Elementary School (which now houses Town Hall) and graduated from Mahar Regional School. She continued her education and graduated from Greenfield Community College with an Associate's Degree.

Becky then joined the Navy in 1981 to 1985 and stayed in the Reserves. From there she attended Eastern State University in Connecticut and earned her Bachelor's Degree. While in Connecticut she taught third grade.

Becky moved back to Erving in 2000 and has lived here ever since. When she returned, she attended UMASS Amherst. Becky worked at Erving Elementary School as a speech therapist from 2004 to 2007.

Becky served on the Erving Cultural Council for several years. She always had valuable input during the decision-making process (which grant applicants would be awarded monetary grants) and often gave up her own time to prepare member packets for the voting meetings. She was a true asset to the Cultural Council.

Who comes to mind when we think of the Friends of the Erving Public Library? That would be their Founder of course, Rebecca Hubbard! Going through the many steps and jumping through all the hoops, Becky founded the group in 2011. From there Becky led the group to take on the Town Wide Tag Sale and Annual Book Sale. The following year to present, with the extended book/plant sale, Becky has the 'Friends' supporting the summer reading program, craft days, library book talks and other events. She attends Trustee meetings to report on 'Friends' activities. Under Becky's leadership the 'Friends' have raised thousands of dollars which have been used for library programming throughout the year and for practical things such as a bulletin board, doorbell, summer reading prizes and many other incidentals that are not covered by the Erving Public Library budget. Her leadership led to a 501(c)3 designation for the Friends as a recognized charity. In 2016 Becky spearheaded a community-wide concert; a fundraiser for the new library.

In 2017 Becky built the Little Library to serve Erving Center and guests to Erving. The 'Friends' paid for and donated it to the new Erving Riverfront Park.

As the President of the 'Friends' group, Becky coordinates events with the Erving Elementary School, Erving Senior/Community Center and the Erving Recreation Commission. She and the 'Friends' have participated in the Erving Fall Festival, Trunk or Treat, the 1st Annual Summerfest and countless other activities promoting the 'Friends of the Erving Public Library'. Becky also served on the Library Feasibility Committee for the new Library project and currently serves on the Library Building Committee. She also participates in library legislative breakfasts, talks to legislators at Library Legislative Day on Beacon Hill and attends the events sponsored by the Western Library Advocates and FRCOG (Franklin Regional Council of

DEDICATION

Governments). In 2018 Becky accepted the Massachusetts Friends of the Library Association Fantastic Friends Award on behalf of the Friends of the Erving Public Library.

It doesn't stop there! Becky also serves on the Senior Housing Committee. With great concern for those most in need she has worked with disabled seniors who need a helping hand. Her devotion to Erving's aging population is commendable. Also, at Town Meetings Becky is not afraid to stand up and voice her concerns about topics she is passionate about and asks questions to help not only herself, but everyone else to understand.

Who is always HELPING OTHERS? Who is HUMBLE? Who is COMMUNITY? The name that easily comes to mind – Rebecca Hubbard, without hesitation.

Becky, it is an honor and a privilege to dedicate our 2018 Annual Town Report to you. We thank you immensely for your activism, your tireless efforts and your passion to help. You are a leader, a team player and a truly valuable member of our community.

TOWN CLERK REPORTS

TOWN CLERK REPORTS

ELECTED TOWN OFFICIALS

BOARD OF SELECTMEN

Scott M Bastarache (Chair)	Term Expires 2019
William A. Bembury	Term Expires 2020
Jacob A. Smith	Term Expires 2021

BOARD OF ASSESSORS

Mark D. Burnett	Term Expires 2019
Jeffrey A. Rollins	Term Expires 2020
Daniel B. Hammock	Term Expires 2021

TOWN CLERK

Richard W. Newton	Term Expires 2021
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TOWN TREASURER

Julie A. Wonkka	Term Expires 2020
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TAX COLLECTOR

Michele M. Turner	Term Expires 2019
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LIBRARY TRUSTEE

Peter B. Roy-Clark	Term Expires 2019
Mackensey L. Bailey	Term Expires 2020
Daniel B. Hammock	Term Expires 2021

MODERATOR

Richard K. Peabody	Term Expires 2019
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ERVING SCHOOL COMMITTEE

Jennifer L. Eichorn	Term Expires 2019
Erik R. Semb	Term Expires 2020
Brian N. Guerin	Term Expires 2020
David L. Chagnon, Jr.	Term Expires 2021
Opening	Term Expires 2021

TREE WARDEN

Michael J. Gordon	Term Expires 2019
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CONSTABLES

Richard W. Newton	Term Expires 2019
Arthur A. Kaczinski	Term Expires 2020
Daniel B. Hammock	Term Expires 2021

TOWN CLERK REPORTS

PLANNING BOARD

Jacquelyn M. Boyden	Term Expires 2019
Michael M. Shaffer	Term Expires 2019
Debra L. Smith	Term Expires 2020
George Moonlight Davis	Term Expires 2020
Son Hui May	Term Expires 2021

RECREATION COMMISSION

Jillian F. Betters	Term Expires 2019
Jeffrey A. Rollins	Term Expires 2019
Renee A. Tela (Chair)	Term Expires 2020
Erik J. Eichorn	Term Expires 2020
Alison L. Rollins	Term Expires 2021

BOARD OF HEALTH

Leo J. Parent, Jr.	Term Expires 2019
Bruce W. Scott	Term Expires 2020
Michael J. Gralenski	Term Expires 2021

APPOINTMENTS BY THE ERVING ELEMENTARY SCHOOL COMMITTEE

GILL-MONTAGUE REGIONAL SCHOOL COMMITTEE REPRESENTATIVES

Theresa Kolodziej	2 Vacancies
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SCHOOL UNION 28 REPRESENTATIVES

Erik Semb, Chair	Brian Guerin
David Chagnon, Jr.	
Jennifer L. Eichorn	

JOINT SUPERVISORY COMMITTEE

<u>Voting Members:</u>	<u>Alternate Members:</u>
Erik Semb	Jennifer Eichorn
Brian Guerin	
David Chagnon, Jr.	

ERVING ELEMENTARY SCHOOL COUNCIL

James Trill, Principal	Dulcie McAndrews, Parent
Mary Glabach, Teacher	Jessica Allen, Parent

COMMITTEES OR REPRESENTATIVES APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Benjamin Fellows	Term Expires 2018
Arthur Johnson	Term Expires 2019
Daniel Hammock	Term Expires 2020

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT REPRESENTATIVES

Robert Bitzer	Term Expires 2020
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TOWN CLERK REPORTS

ERVING PUBLIC LIBRARY STAFF – APPOINTED BY THE LIBRARY TRUSTEES

Barbara Friedman, Director
Andrea Deiuliis, Assistant

Jean Daley, Assistant

TOWN OFFICIALS APPOINTED BY THE BOARD OF SELECTMEN

ADMINISTRATIVE

Bryan Smith
Elizabeth Sicard
Deborah Mero
Jacob Smith
Jacquelyn Boyden
Donna MacNicol

Administrative Coordinator
Municipal Clerk
Accountant
IT Support
IT Coordinator
Town Counsel

ANIMAL CONTROL and ANIMAL INSPECTOR

Arthur Johnson

Term Expires 06/30/2019

ARCHAEOLOGICAL PRESERVATION OFFICER

David Brule
Bruce Scott

Term Expires 06/30/2019

Term Expires 06/30/2019

BOARD OF REGISTRARS

Warren Boyden
Richard Newton

Theresa Dodge
Elizabeth Sicard

CABLE ADVISORY COMMITTEE

William Bembury
Richard Newton

Phillip Johnson

CAPITAL PLANNING COMMITTEE

Scott Bastarache
Benjamin Fellows
Deb Smith

Linda Downs-Bembury
Peter Mallet

CENTRAL FRANKLIN COUNTY VETERAN'S COMMITTEE

Leo Parent, Jr.

CONSERVATION COMMISSION

Beth Bazler
Peter Sanders
David Brule
Bruce Scott
Carol Gregory

Term Expires 2019
Term Expires 2019
Term Expires 2020
Term Expires 2020
Term Expires 2021

COUNCIL ON AGING

William Meuse
Dennis Wonsey
Gary Betters
Joseph Bucci
Sarah Meuse, Chair

Term Expires 2019
Term Expires 2019
Term Expires 2020
Term Expires 2020
Term Expires 2020

TOWN CLERK REPORTS

Kathie E. Curnick
Denise Maynard

Term Expires 2021
Term Expires 2021

CULTURAL COUNCIL

Marcia Bernard, Chair
Laura Bezio
Rinky Black
Bradley Peters
Michele Turner

Term Expires 2020
Term Expires 2020
Term Expires 2020
Term Expires 2020
Term Expires 2020

E911 PLANNING COMMITTEE

Richard Newton
Philip Wonkka

Term Expires 2019
Term Expires 2019

ELECTION INSPECTION & TELLERS

Jane Carpenter
Harriet Graves
Joyce Newton
Clemma Savage

Term Expires 2019
Term Expires 2019
Term Expires 2019
Term Expires 2019

ELECTION WORKERS

Leslie Brown, Warden
Nancy Kruzlic, Clerk

Term Expires 2019
Term Expires 2019

EMERGENCY MANAGEMENT

Philip Wonkka, Director

Donna LaClaire, Deputy

FIRE DEPARTMENT – FULL TIME FIREFIGHTERS

Philip Wonkka, Chief
Ryan Betters, Captain
Brandon R. Breault, EMT, FFII

Term Expires 2020

CALL FORCE FIREFIGHTERS

Tim Cronin
Todd Czernich
Phillip Dupell
Justin Fellows
Spencer Harris
Jeremy Klepadlo
Jacob Smith

Jonathan LaClaire
Mitchell LaClaire, Sr.
Mitchell LaClaire, Jr.
Peter McDonough
Cody Pease
Joseph Reed, Jr.
Carolyn Warger-Czernich

FRANKLIN REGIONAL PLANNING BOARD

Bryan Smith

Term Expires 2019

FRANKLIN COUNTY COOPERATIVE INSPECTION PROGRAM

Jacquelyn Boyden

Term Expires 2019

FRANKLIN COUNTY SOLID WASTE MANAGEMENT PROGRAM

Peter Sanders

Term Expires 2019

TOWN CLERK REPORTS

FRCOG REPRESENTATIVE

William Bembury
Bryan Smith, Alternate

Term Expires 2019
Term Expires 2019

GOLDEN CANE COMMITTEE

Leo Parent, Jr.
David Brule

Term Expires 2019
Term Expires 2019

HIGHWAY DEPARTMENT

Glenn McCrory, Foreman
Michael Gordon
Rebecca Walsh, Custodian

James Paulin
Thomas Duffy
Julie Wonkka, Secretary

HISTORICAL COMMISSION

Sara Campbell
John Rice
Bruce Scott
David Brule
Eric Duffy
Carol Gregory

Term Expires 2019
Term Expires 2019
Term Expires 2020
Term Expires 2020
Term Expires 2020
Term Expires 2021

LIBRARY BUILDING COMMITTEE

Marcia Bernard
Sara Campbell
Peter Roy-Clark
Deb Smith

Jacquelyn Boyden
Rebecca Hubbard
Cynthia Roy-Clark
Charlies Zilinski

MEMORIAL DAY COMMITTEE

Vacancy

OPEN SPACE COMMITTEE

Scott Bastarache, Select Board Rep.
Jacquelyn Boyden, Planning Board Rep.
Jillian Betters, Recreation Comm. Rep.

Beth Bazler, Cons. Comm. Rep.
Joseph Bucci, COA Rep.

ORANGE AMBULANCE ADVISORY COMMITTEE

Philip Wonkka

Term Expires 2019

PUBLIC SAFETY DEPARTMENT

Christopher Blair, Chief
Robert Holst, Sergeant
Brent W. Griffin
Nemours Duteau

Term Expires 2020
James Loynd
Adam Paicos

SENIOR/COMMUNITY CENTER

Paula Betters, Director
Paul Wasielewski, Custodian
Robbin Terault, Food Service Cook

Harold Jenson, Van Driver
William Meuse, Van Driver

TOWN CLERK REPORTS

SENIOR HOUSING COMMITTEE

William Bembury
Gary Betters
Paula Betters
Rebecca Hubbard

Keith Ball
Jacquelyn Boyden
Linda Downs-Bembury
Denise Maynard

TAX/WATER COLLECTOR'S OFFICE

Ann Petrain, Assistant

TOWN CLERK'S OFFICE

Elizabeth Sicard, Assistant

TREASURER'S OFFICE

Jean Fountain, Assistant

VETERAN'S COMMITTEE

Daniel Hammock	Term Expires 2019
Leo Parent, Jr. (Didn't seek reappointment 6/30)	Term Expires 2018
Arthur Kaczinski	Term Expires 2019

WASTEWATER TREATMENT

Peter Sanders, Chief Operator	Darby Chagnon, Asst. Operator
Peter Walsh, Operator	

WATER DEPARTMENT

Peter Sanders, Chief Water Operator	Michael Brown, Water Operator
Darby Chagnon	Peter Walsh

ZONING BOARD OF APPEALS

Arthur Johnson	Term Expires 2019
Deborah Mero	Term Expires 2019
Daniel Hammock	Term Expires 2020

VITAL STATISTICS

BIRTHS – A total of 14 births were recorded in the Town of Erving for this year.

MARRIAGES – A total of 3 marriages were recorded in the Town of Erving for this year.

DEATHS – A total of 14 deaths were recorded in the Town of Erving for this year.

REPORTS OF BOARDS AND DEPARTMENTS

- Board of Selectmen
- Administrative Coordinator
- Fire Department
- Police Department
- Erving Recreation Commission
- Erving Public Library
- Council on Aging
- Board of Health

REPORTS OF BOARDS AND DEPARTMENTS

BOARD OF SELECTMEN REPORT

We wish to thank the community for allowing us the opportunity to serve you as your elected officials. The Board is proud to serve a community that works together and supports each other; through times of great opportunity and as well as great loss. We are consistently reminded that the Town of Erving is truly a “Great Place to Live.”

The Board of Selectmen have had the opportunity to work with departments, boards, commissions, and citizens on several projects in 2018.

- The Board has met with Lt. Governor Polito to discuss various issues related to Erving. Those issues range from Route 2 safety concerns, French King Bridge safety, County Radio failures and proposals to remedy, infrastructure concerns such as IP Mill redevelopment.
- Senior Housing efforts continued under the leadership of the Senior Housing Committee in collaboration with the Franklin Regional Council of Governments and the Franklin County Regional Housing and Redevelopment Authority. The Town is currently waiting for bids to be returned for review.
- The Board continues to collaborate with the Finance Committee and Capital Planning Committee to develop a long-range capital plan that considers the Town’s capital needs in a comprehensive manner. This process was used to prepare the FY2020 budget proposal and will inform a multiyear plan.
- The Board continues to work with regional and state stakeholders on opportunities to redevelop the former International Paper Mill and return it to productive use. The Town’s Planning Board, Historical Commission, Conservation Commission, Finance Committee, and Capital Planning Committee have been invited into the process.
- The Board has continued to work with staff to address technology needs with the goal of increasing efficiencies. The Board has worked to deliver a new website and phone system throughout the town. There are plans to enhance the email system in the near future. All of these updates are in an effort to be more efficient and transparent in all aspects of Town operations.
- The Library Building Committee, Board of Library Trustees, and Library Director Barbara Friedman successfully received a grant from the MBLC for the construction of a new Library in town and is expected to be completed in March 2020.

In the coming year we look forward to working with staff and citizens to continue to make progress on these initiatives as well as new initiatives.

Scott Bastarache, Chair

William Bembury

Jacob A. Smith

Erving Board of Selectmen

REPORTS OF BOARDS AND DEPARTMENTS

ADMINISTRATIVE COORDINATOR REPORT

Much of 2018 was spent planning and working with stakeholders on a variety of projects and initiatives. These efforts are only made possible by the dedicated service of community members, volunteers, and staff. Below is a summary of the projects and initiatives that occurred in 2018 and that will set the stage for work in 2019.

Highlights from 2018

The New Erving Public Library: In February 2018 the Town was notified that the MBLC had made an award of \$2.7 Million to Erving for the construction of a new public Library. The Building Committee and Town staff worked with P-3, the Town's Owners Project Manager, and Johnson & Roberts Associates, the Town's Architect, to revise construction plans and issued bid documents. Bids were due in December 2018 with an award expected in January 2019. The Town expects to spend 2019 constructing the new Library at 2 Care Drive. This exciting occasion is the result of many years of work from Barbara Friedman, Library Director, the members of the Library Feasibility and Building Committees, and the Library Trustees.

Transportation Planning & Safety: The Town successfully worked with property owners on Moore and Lester Streets to support the progress of the Route 63 pedestrian and streetscape improvement project. The project was certified by MassDOT and was put to bid with a contractor awarded. The project is slated to begin construction in the spring of 2019.

The Concerns about the vehicular speed through Erving Center have continued to be addressed by working with residents and engaging our partners at MassDOT, the Franklin Regional Council of Governments, and the Town of Northfield. During the summer for 2018 a traffic study was conducted by the engineering staff at FRCOG. The results of the study support the need for a heavy commercial vehicle exclusion on Church and North Streets in Erving and Gulf Road in Northfield. In December both Boards of Selectmen in Northfield and Erving issued letters of support to MassDOT requesting the HCVE for the designated roads. A response is expected in the spring for 2019. Additionally, the Board of Selectmen worked with the Highway Department to alter the intersection of Church and North Streets to better define the travel lanes and require a formal turn from and onto Church Street. raised.

In August and September, the Town completed the retrofit of all streetlights throughout town to improve visibility and reduce energy consumption. All fixtures were replaced with a 3,000 Kelvin LED fixture, using Tanko Lighting as the Designer and Dagle Electrical Corporation as the installer. The Highway Department oversaw the installation of the project. The project was funded by the Town and is receiving partial reimbursement from a grant from Mass DOER and incentive rebates from Eversource and National Grid.

The Town continued to work with State and regional stakeholders and served as the Chair of the Route 2 Taskforce to address safety concerns. With the support of the Route 2

REPORTS OF BOARDS AND DEPARTMENTS

Taskforce members, the Board of Selectmen sent a request to MassDOT in May 2018 to make projects in Erving a priority for inclusion in the annual capital improvement plan (CIP) for design work. The three (3) projects requested include the addition of safety barriers on the French King Bridge and the safety improvements for Erving Center and Farley. MassDOT responded that all three (3) projects have been included in the CIP for design work that is expected to begin in Spring 2019.

Information and Transparency in Decision Making: To improve the public's access to information the Town implemented new formats for the delivery of information. In April 2018, the Board of Selectmen and the Finance Committee introduced a new budget format that provided departmental budget narratives that outlined notable accomplishments and challenges, established goals, and discussed significant budget changes. Accompanying the narratives was a departmental budget request that provided greater detail. The budget provided voters with greater detail about the Town's governance and approach to budgeting. To ensure that voters had access to the proposed FY2019 budget the Town direct mailed a copy to every residence.

To increase 24 hour/ 7 days a week access to public records the Town launched a new official website at www.erving-ma.gov. The reformatted website provides the public with access to meetings, meeting minutes, forms, reports, policies, upcoming events, and much more. The website is fully searchable and will continue to develop as the needs of the Town evolve.

Financial Audit Results: In the summer of 2018, Scanlon & Associates CPA presented the findings of the financial audit for Fiscal Year 2018 that was conducted. The overall findings were positive regarding the financial health of the Town; both regarding the savings that have been achieved in stabilization and in the funding of post-employment benefits as well as the processes and the financial controls that are in place. These positive findings are the result of the work of the members of our financial team including Deb Mero, Accountant, and Julie Wonkka, Treasurer.

Senior Housing: The Town's Senior Housing Committee and staff continued efforts towards the long sought the development of a senior housing complex. In 2018 the Town partnered with the Massachusetts Housing Partnership to hold community forums with residents and to identify design priorities for the project that were included in the request for proposals (RFP) process. The RFP process will be used to select a developer who will finance, construct and manage the project. In December, the Board met jointly with the Senior Housing Committee to refine the RFP and to prepare to release the RFP in January 2019. The Town hopes to help selected a developer by summer 2019.

Planning and Grant Applications: In January 2018 the Town signed a Community Compact with the Lieutenant Governor's Office, beginning the 2-year period to develop a Complete Street Policy and to inventory and plan for the maintenance of all municipally owned bridges and culverts. In August 2018 the Board of Selectmen officially adopted a

REPORTS OF BOARDS AND DEPARTMENTS

complete streets policy and submitted it to MassDOT for approval which was received. Further the Town identified the need for a preventative maintenance software to track public works assets like culverts and bridges. In December the Town decided to move forward with a software vendor and received additional grant funding to implement the new software. As the culverts and similar assets are inventoried they will be added to the system and preventative maintenance schedules will be issued for each.

The Open Space Committee worked with FRCOG to complete the yearlong revision process of the Town's Open Space and Recreation Plan (OSRP). The seven (7) year plan guides the Town for efforts to promote the conservation and recreational use of land. The plan was submitted to the State for review on July 31, 2018. After receiving feedback and requests for amendments, the Town submitted an amended plan on November 28, 2018. The Town's plan was officially certified by the State in December and is now in effect.

In November the Town applied for an Urban and Community Forestry Challenge matching grant. If awarded, the 50% matching grant would support the Town's Tree Warden in the development of an inventory of public shade trees, an assessment of their overall health, and a preventative maintenance and replanting plan with the professional guidance of a certified arborist. This grant application was made at the request of residents during a tree removal hearing in preparation for sidewalk repair efforts.

Again, these are merely highlights of the many efforts that are in the works within the Town of Erving. Additional work involved revisions to personnel practices, researching technology to improve municipal practices and achieve efficiencies, meeting with citizens regarding concerns and trying to work towards solutions. The people who work, volunteer, and live in Erving make this a great community! I am looking forward to seeing what will be accomplished in 2019 as we continue to work with these stakeholders.

Bryan Smith, *Administrative Coordinator*

REPORTS OF BOARDS AND DEPARTMENTS

FIRE DEPARTMENT REPORT

In opening the report of the Fire Department for the year 2018, I would like to thank the many residents that supported the department throughout the year.

Investment in the Department:

This year the Department spent time looking at ways to reduce the carbon foot print through energy usage at the stations. By carefully looking at our energy cost and ways of reducing the high energy needs of the stations we have been able to drastically reduce the energy use by almost one third of the prior year's usage.

Staff Development:

The Department has been working very hard with the other Departments in Town to bring the Town department's and building in to OSHA compliance. Since the Governor of Massachusetts signed the bill mandating that all Municipalities will fall under the OSHA rules we have been working closely with the town's insurance company to further our Town wide safety plan ensuring our Town employees are safe while performing their duties.

Community Education:

The Department continued our partnership with Erving Elementary School and Erving Senior Center to further our community education efforts. Fire prevention classes were held at the School and the Community Center to educate the children, older adults, and staff on how to react in case of any emergencies. Additionally, we performed fire drills throughout the year to make sure the children are aware of what is to happen in the event of an emergency. Home safety checks offered through the Senior Center where employees visited homes of older adults and made recommendations on safety features that could be taken to prevent avoidable trips or falls were conducted. Smoke alarm checks were conducted for those older adults that have difficulty with them and recommendations were made to make their homes a safer place for them.

Department Calls:

Below is a breakdown of all calls received by the Department throughout the year, the department saw a 33% increase in call volume over 2017.

<u>Total Reported Incidents</u>	<u>2017</u>	<u>2018</u>
Total Calls for service	186	277
Medical Emergency/MVC	108	136
Fire Related	14	32
Hazardous Condition (No Fire)	5	21
Calls for Service	25	40
Good intent Call	8	18
False Alarms	23	28
Severe Weather	0	1
Special Incident	0	1
Mutual Aid Requests	10	36

REPORTS OF BOARDS AND DEPARTMENTS

In closing I would like to say thank you for supporting the Fire Department throughout the year. Remember to check your smoke alarms monthly to ensure they are working properly.

Respectfully,
Philip Wonkka
Fire Chief

REPORTS OF BOARDS AND DEPARTMENTS

HIGHWAY DEPARTMENT REPORT

This year's projects included milling and paving the Historical Building parking lot, Municipal parking lot, Town Hall parking lot and Fire Station 1 parking lot. As these parking lots have been repaved all ADA issues have been taken care of. These projects were able to be completed thanks to many contributors including the Erving Police Department, Lane Construction and the Highway Department.

Repairs have been made on many swales along North Street, Mountain Road and Papermill Road to prevent ice buildup in the road during the winter months. Swale and drainage work will continue as weather allows.

Line painting in parking lots will be taken care of after street sweeping.

For more convenience a new and larger sand shed was built behind Fire Station 1 off Church St.

The Highway Department worked with Dagle Electrical replacing all the streetlights and decorative lights along RT 2 in the Center of Town with new LED energy efficient lights.

Many roads had tree trimming done to help visibility. We will continue with the tree trimming in troubled areas.

Tree removal will continue in the areas that are raising the sidewalks. We will remove or grind stumps and roots, so the sidewalks can be repaired.

After the house was taken down on Northfield Road in preparation for the new Library, the Highway Department helped truck in Town owned gravel for backfilling the old foundation saving the Town money.

The Highway Department was involved with digging 5 test pits 13'-14' deep at the new Library location for soil samples. This was done for drainage and building purposes.

The Highway Department excavated and prepped for concrete, so the new storage shed can be built at the Erving Senior / Community Center.

The Highway Department was involved with many safety improvements on Church and North Street, installing new guardrails at the intersection of Church and North Street to guide vehicles in a safer traffic pattern, bus stop signs, crosswalk signs, yield ahead signs and road paint markings. Most Town owned crosswalks had new paint applied as well.

We continue to use the brush chipper to keep intersections and other bad areas clear and more visible without having to make many trips back to the yard. D.E.P. no longer allows highway departments to burn those piles.

Erving Highway removed 100' of sidewalk on Park Street and prepped for new sidewalks.

Erving Highway Department and surrounding Highway Departments were involved with Baystate Road Program that paid for 100' of new concrete sidewalk installed on Park Street after a 2-hour instruction course.

Erving Highway Department helped the POTW1 with some land clearing for sewer main projects.

With all these projects that happened we still had our seasonal duties that were completed also.

REPORTS OF BOARDS AND DEPARTMENTS

Catch basin cleaning, roadside mowing, mowing the Maple Ave landfill, line painting, almost anything goes, street sweeping, town building and park maintenance, setting up tents for the summer program and fall festival, picking up Christmas trees, the fall leaf collection, streetlight repair, plowing and treating the roads. The new leaf machine worked wonderful! We would especially like to thank the residents for reading the Around Town notice on not including other yard waste in the leaf piles this year.

The Highway Department would like to thank everyone for their support and we look forward to helping and working with all departments again in the upcoming year.

Respectfully Submitted,

Glenn McCrory, Highway Foreman

REPORTS OF BOARDS AND DEPARTMENTS

POLICE DEPARTMENT REPORT

In 2018 the police department handled (2,660) two thousand six hundred sixty calls for service. These calls include but not limited to alarms, medical emergencies, disturbances, erratic vehicles and general complaints. In addition to these calls the Department investigated (60) sixty motor vehicle crashes, preformed (1,406) one thousand four hundred six documented traffic stops. These traffic stops resulted in the issuance of (656) six hundred and fifty-six traffic citations amounting to (\$24,370) twenty-four thousand three hundred seventy dollars in fines. The officers filed (291) two hundred ninety-one incident reports and processed (217) two hundred seventeen arrests and criminal complaints. Included in these arrests were (19) nineteen (OUI) operating under the influence, (9) nine of these were drugs and (10) ten were liquor. (22) twenty-two domestic disturbances including both restraining order violations and assaults. (42) forty-two of the arrests included drug violations. (35) thirty-five trespassing complaints all from the Town owned former papermill. (4) four stolen or unauthorized use of motor vehicles and lastly (3) three of the arrests included weapon charges including firearms.

The French King Bridge has continued to be a major impact to the department with constant calls for service with many being very serious. Erving Police responded to (36) thirty-six calls for service, (12) twelve suicidal people were taken into custody, (16) sixteen of these incidents involved large scale operations with several additional agencies some including fire and rescue. Currently there are (2) two missing subjects that have presumed to have jumped from the bridge. Last January Officer James Loynd was commended for his actions when a suicidal male pulled a knife and he was taken into custody without any loss of life. Cameras were installed at each end of the bridge which helped greatly during the investigations.

In October Officer James Loynd was commended for his heroic actions and excellence in job performance. Officer Loynd located and pursued an armed carjacking suspect in a stolen vehicle. After the suspect crashed in New Salem he viciously attacked and stabbed a Massachusetts State Trooper and attempted to carjack another vehicle from a woman and child. When the suspect attempted to stab Officer Loynd he shot the suspect stopping the attack. The suspect was taken into custody and both the suspect and the Trooper survived.

A major change to this agency included the implementation of a regional information sharing system. The mobile data terminals in our police cruisers and station computers were linked together with most of Franklin County police agencies as well as the state dispatch center. This change allows officers to be dispatched by computer. It allows for record sharing between agencies as well as improves officer safety due to other agencies being allowed to see what others are doing. Officers now can record all events in their cruisers MDT which keeps them out on the streets. This provides more patrol and better record keeping.

The Department staff has changed slightly when Reserve Officer Duteau Nemours left for a full-time job in Leverett. The staff now has no reserve officers and maintains services with (5) five full time officers. These officers cover (24) twenty-four hours a day (7) seven days a week. We did experience some loss of third shift coverage last year due to leave, vacations and training. There have been some short falls having the station staffed during the day due to the amount of calls coming in on the day shift.

Christopher W. Blair, Chief

REPORTS OF BOARDS AND DEPARTMENTS

WASTEWATER TREATMENT REPORT

In 2018 there were some changes in both the Wastewater (POTW#1), and Water Department. POTW# 1 is currently staffed by Peter Sanders (Chief Operator), Darby Chagnon (Assistant Chief Operator), and Peter Walsh (Operator). Peter Walsh has obtained his grade 5 Operator in Training wastewater license, fulfilling his job requirement for his position.

POTW# 1 has had no Compliance issues with DEP or the EPA. The Plant and pump stations have all performed well. Our I&I (Inflow and Infiltration) study went very well and was submitted to DEP. We have also started in February 2019 our project of inspecting the “Double Barreled Syphons “which are the two lines that run from the end of Pratt St. to the headworks at POTW#1 about 1800 feet in length. POTW#1 has also started working on the Arch St. Pump Station Force Main project, which is still in the design phase.

The Erving Water Department is staffed by Peter Sanders (Water Superintendent) and Mike Brown (Assistant Water Operator), also added to the staff are Darby Chagnon, and Peter Walsh. Both have recently obtained their Water Treatment Grade 1 in training and Distribution Grade 1 in training. Currently we are adding pH analyzers at the Well House which are recommended by DEP. Future plans are to combine the Water and Wastewater as one department. Saving the Town of Erving from hiring out operators keeping staffing in house. The department continues to meet all standards set by DEP and EPA in providing the best drinking water we can to our residents.

Peter Sanders

Chief Operator / Water Superintendent

REPORTS OF BOARDS AND DEPARTMENTS

ERVING PUBLIC LIBRARY REPORT

Helping to Make Erving a Great Place to Live!



Summer Readers Win Prizes!



New Arrivals Everyday: 850 books, DVDs, CDs in 2018



STEAM: This is Math! A Human Clock!

Erving Public Library

Working Together for a Better Library

By the end of 2018, the new library project had gone out to bid. The Library Building Committee with assistance from Architect Philip O'Brien, Johnson/Roberts Associates and Daniel Pallotta and Rob Todisco, P3, Inc. project managers, were very active in the planning stage, meeting several times each month. As soon as the funding announcement for \$2.7 million was received from the Massachusetts Board of Library Commissioners in February, design development began and was completed in September. Director, Barbara Friedman applied for and administers the grant and is a non-voting member of the Committee. A groundbreaking ceremony will occur in early 2019 with the construction phase lasting about a year and a grand opening planned for early 2020.

The More We Share the More We Save

The Erving Library is a member the following agencies: the Massachusetts Library System (MLS), which provides free delivery and continuing education services; the Central/Western Massachusetts Automated Resource Sharing (C/W MARS) network which connects the library to the regional online catalog and provides digital content; the Massachusetts Board of Library Commissioners (MBLC) which provides construction money and other direct state aid; an ADHOC group of area librarians, which shares local resources, program planning and grants. The Western Massachusetts Library Advocates (WMLA) contributes to the summer reading program. Participation in these various groups adds value to the services provided through local funding. **Each year the value of these services exceeds the total operating budget provided by the town.**

Working Together for the Better

The Library staff and the Friends of the Library work with local Town Committees and Departments to share resources, facilities, and programming opportunities. This includes programs offered at other venues.

Library Programs held at the Senior/Community Center during 2018:

- The Mentalist, a Friends of the Erving Library program
- Evans Virtual Reality Workshop supported by the Erving Cultural Council
- Jungle Jim, a high energy balloon magic show
- Sheryl Faye, a character actor impersonating Eleanor Roosevelt supported by the Friends, the PTO and the Historical Commission.
- Science Magic offered free of charge from the Museum of Science (Boston)
- Cell phones and tablet tech assistance to seniors offered by the Library Director

REPORTS OF BOARDS AND DEPARTMENTS

- Evening Line Dancing for adults was offered during the summer program “Libraries Rock”
- The senior string band, *the Farley Five* perform for the Annual End-of-Summer Readers Prize Party
- Winter craft (LED light decoration) offered by the Friends of the Library

Programs at the Erving Elementary School

- Summer Story times
- Sheryl Faye performing as Sally Ride, sponsored by the Friends of the Erving Library
- In cooperation with librarian Jane Urban, the library purchases *Extreme Reading* books

Programs at the Library

- Monthly Craft Sundays with Maggie Fidanza
- Astrology with Mara Bright
- Survival Skills offered by Animal World Experience supported by the Erving Cultural Council
- An Erving Natural History Talk featured Grant Holub-Moorman
- The Annual Halloween Open House
- FAFSA form help offered by Tierny Soddors.
- First Library Card Story Time - The first graders accompanied by the fourth graders.
- In a world where math and science matter more than ever, Library Assistant Jean Daley designed more than 20 afterschool or summer programs for small and children offering Lego Days, ONCE-A-MONTH-STEAM and an additional twelve programs called Crazy 8s, a math enrichment program that is fun and educational at the same time. Daley also oversees a Science Kit lending program through Holyoke College.

For teens, the Library added two laptops with some gaming power.

As a result of the Friends of the Library’s exemplary performance, including dedicating a Little Library at Riverfront Park and participating in the first annual Summerfest in the Park, the Friends lead by Rebecca Hubbard received the Massachusetts Friends of the Library Fantastic Friends Award with a cash prize of \$100 donated to the Erving Library Building Fund. The Friends have also established a fund specifically for the new building.

The Library’s Numbers

The Erving Library is open 30 hours per week Sunday through Thursday, 1-7 pm

Annual Statistics for 2018

887 individuals held Erving Public Library cards with Erving as their home library

11,732 items were part of the Library’s collection at the end of 2018, including nearly 3000 DVDs, 4000 adult books, 800 young adult books 3000 children’s books

14,767 items valued at \$143,685 were checked out at the Erving Library desk in 2018

2,847 Erving items valued at \$61,176 circulated at other Libraries in 2018.

3,235 items valued at \$79,019 were requested by Erving patrons and were delivered via MLS van in 2018. This does not include the cost of bi-weekly van delivery.

REPORTS OF BOARDS AND DEPARTMENTS

In addition to an online catalog, the Library offers other digital resources. The library has added links to the NEW Erving website at <https://www.erving-ma.gov/erving-public-library> featuring databases, historical photos, streaming videos, digital music, ebooks and audiobooks offered through the services of Gale, Freegal, Overdrive (Libby) and Hoopla.

*Digital Content adds hundreds of thousands of items to the Erving Library Collection

Staff

Barbara Friedman, MLIS, Library Director

- Barbara Friedman has completed her 10th year at the Erving Public Library. Among her accomplishments are:
- A \$2.7 million grant for new library construction was received in 2018
- Enlisted and trained new staff
- Improved technology and taught tech to seniors and others
- Added nearly 1000 items to the Library's collection & added digital services

Jean Daley

- Jean Daley has completed her 6th year at the Erving Public Library.
- Developed and offered unique STEM programs
- Wrote Cultural Council grants
- Supervised new staff and volunteers
- Increased her leadership role at the library
- "Weeded" the collection of over 500 items that were out-of-date

Andrea DeIuliis

- Joined the staff as Library Assistant in July 2018
- Holds a BA from Hampshire College, Amherst, MA
- Other skills: An AmeriCorps Volunteer, Works with Big Brothers/Big Sisters and brings previous experience from library and book store jobs

Shannon Compton, Ph.D. worked during the first half of the year and is now the Emerging Technologies Associate for the Hatch Learning Commons at Bay Path University. She also teaches at Greenfield Community College.

John Wheeler, Student Library Assistant, supported through Community Action grant left in the fall to begin his studies in computer science at Springfield Technical College.

Rebecca Walsh continues to make the library sparkle. The Library staff is assisted by Bryan Smith, Betsy Sicard and staff in all town departments. The Library staff relies on the assistance and cooperation of other Town employees to bring good service to the community and for which we are truly grateful.

Friends of the Library

The Friends of the Library are a dedicated group of volunteers lead by Rebecca Hubbard (President), Arlene Wonsey (Treasurer), Gerry Cornwell, Carol Gregory, Ann Lucas, Sandy Johnson, Dulcie McAndrews, Kathy McAndrews and other members who contribute monetarily through annual membership dues.

The Friends of the Library raised and contributed over \$3000 to support the Library in 2018. Their fundraising efforts included a Valentine Candy Sale, Bookbag Sale, the Annual Book and Plant Sale, Holiday Book Sale and Raffle and the annual membership drive. The Friends are a 501(c) 3 public charity. Members lobbied for funding at Legislative Day at the State House and are currently raising funds for the new building.

REPORTS OF BOARDS AND DEPARTMENTS

Volunteers

The Library Staff is assisted by many residents that offer countless hours of volunteerism. We appreciate every hour, but recognize here, those who regularly volunteer:

Ann Lucas, now completing her 10th year at the Library

Maggie Fidanza has offered monthly craft days for four years

Becky Hubbard and Arlene Wonsey have offered holiday craft days for two years.

Library Building Committee

Barbara Friedman, MLIS, Library Director is a non-voting member. Citizen representatives are: Marcia Bernard, Librarian; Jacquelyn Boyden, Co-Chair and Town Assistant Assessor; Sara Campbell, Co-Chair, Consulting Civil Engineer; Rebecca Hubbard, EPL Friends President; Rupert (Peter) Roy-Clark, Trustee and Supervisor, UMass engineer; Deb Smith, Planning & Finance Board; Charles Zilinski, Telecommunication Technician/ Electrical Apprentice. Cynthia Roy-Clark, representing the student community.

This Annual Report was prepared by Barbara Friedman, MLIS, Library Director

Respectfully submitted,

Mackensey Bailey, Chairperson

Rupert Roy-Clark, Secretary

Dan Hammock

Library Trustees



REPORTS OF BOARDS AND DEPARTMENTS

COUNCIL ON AGING REPORT



Erving Senior Community Center Council on Aging Annual Town Report 2018



2018 Was a Year of growth and many new participants

This year we welcomed many new people to our center. I was amazed when I compared attendance records from 2017 with 2018. We had a 30% increase of visits coming into the center for our many programs, events or just to socialize with others. We have a fabulous venue. A place where you are always welcome to join us. A venue in which the town of Erving can be proud.

The Center is open daily 8:00 to 4:00 You may call anytime during these hours for information about programs, events, caregiver resources and many other services in which we may be of assistance. An answering machine will be on after hours. Leave a message and I will personally return your call. We are here to help you.

Bad weather policy: If Erving Elementary School is closed so are we. You can always call to confirm if lunch and classes have been cancelled. 413-423-3649

Monthly Calendar: Each month a **new calendar** is posted on the town's website www.erving-ma.gov It can be viewed under government with a drop down **Senior and Community Center**. The calendar is also posted on our **Erving Senior Facebook page**. Friend us and you will receive the calendar automatically. This ever-changing calendar lists all programs and events for the month to help you plan your time accordingly.

PROGRAMS: We offer 10 exercise programs a week. All at no cost to you. Donations are always welcome.

See below for list of classes. Each class has a designated fitness level to help you determine what class best suits your fitness level.

* = light exercise low impact ** = moderate level low impact

*** = moderate to high level exercise med impact. Instructors teaching the program are listed below.



**** Step & Sculpt:** This is a class for all skill and fitness levels. It is taught at a smooth pace with excellent direction for easy to follow steps. Great for your core, balance and strength. Instructor: Emma Mahaney

*** Healthy Bones & Balance:** A program designed to prevent the slow development of osteoporosis. Taught by trained instructors supported by RSVP: Volunteers. Susan Sharbaugh, Pricilla Caouette, Clyde Perkins.

REPORTS OF BOARDS AND DEPARTMENTS

*** Healthy Bones & Muscles:** A chair program with light movement and light strength training. Great for all ages. Instructor Susan Sharbaugh.

***Line Dancing:** Learn a new dance step while having fun exercising. Instructor: Linda Allis

***** S.W.A.P** (sticks, weights, aerobics and Pilates). This fast-paced quick moving program will get you in shape and benefits many aspects of a great workout. Instructor: Linda Allis

*****Aerobics:** Vigorous exercises designed to strengthen the heart and lungs. Instructor: Linda Allis.

***Chair Yoga:** A smooth slow-paced way to reduce stress, improve posture and balance. Instructor: Ann Skowron

****Stretch & Balance:** A combination of Platies, Yoga and low impact stretches all done on the floor.

Instructor: Ann Skowron

**** M3 (music, movement & mayhem).** A variety of different exercise moves, dancing, brain teasing games and more. All while having fun. Instructor: Ann Skowron.

Other Programs Offered: Bowling, quilting workshop, create to donate, card games, bingo, puzzle making, movies, WI sports, painting workshop, billiards, professional exercise equipment, free Wi-Fi and computer basics. Lunch was provided 4 days a week. Tuesday was homemade lunch. Wednesday – Friday LifePath provides the food to be cooked and served on site. In 2019 will have more homemade lunches offered. Serving five days a week.

Yearly Activities The Friends group likes to get together for monthly lunch outings at area restaurants. We often network with all area nursing/health care facilities to visit and on occasion share lunch with friends who once attended the center. The Erving Fire Department presented 6 safety awareness programs to help seniors prepare in case of emergencies in their homes. A special Valentine's Day luncheon was served with Dusty Dufresne performing for us. St Patrick's Day dinner was a huge hit with over 65 guests. A special Easter luncheon followed with an Easter bonnet parade and egg hunt. Many prizes were awarded. In July, we had several cookouts. A Big Halloween party helped celebrate the holiday with a themed lunch, followed by a costume contest and special prizes for the winners. Our Christmas buffet lunch was well attended at the French King Restaurant. We had a great afternoon with a traditional Yankee Swap. Fun was had by all. Our neighbors from the Erving Pre-school delivered creative treats for our seniors on four different occasions. Everyone really appreciates seeing the children. It is so wonderful we have such thoughtful friends and teachers.

2018 Events: The Friends group sponsored us at the TRIAD Health & Safety Expo we had rave reviews. Our seniors attended the annual TRAID Fall Picnic. They loved the Singing Trooper. The picnic was the topic of conversation for weeks. Volunteer gardeners planted flowers, vegetables and herbs. We had a diverse harvest that was shared by many. Local speaker Norma Johnson presented One Women One Mountain, a historical tribute to the first woman who climbed Mt Washington. The Virtual Dementia Experience was very informative. Sensory modifications and role-playing activities help depict real life situations. Pitch Night, twenty-eight people participated in a once a week card night for ten weeks. Great fun with great eats. A hearing clinic was provided by Dr. Albers office. A hearing test was provided at no charge to anyone attending the presentation. Mondays at 12:30 Bridge Club lessons began. Many who attended realized Pitch was the un-complicated version of bridge and decided to meet for pitch instead. This will continue into 2019. Lou Lessard originally from Erving presented "The Gift of Forgiveness". It was a moving presentation and many who attended felt thankful they did. Our

REPORTS OF BOARDS AND DEPARTMENTS

special Jeopardy Showdown with the Northwestern District Attorney's Office made headlines. All who participated in this familiar game had the time of their life. Answering jeopardy questions related to seniors making them aware of phone scams, fraud and much more. A special luncheon with a holiday musical performance by Rob Fletcher. This really got us all in the holiday spirit. RAD class was taught by TRIAD member Fran Fox. The 10-week class is a self-defense program for seniors. The Mentalist: A Preston Heller presentation of mystery and the "unseen" was amazing!

Events supported by MA Cultural Council: Dinner Dance with music by Free Range. Great event great turn- out lots of community fun. South of the Border with Rob Fletcher performing in three languages music & dance from South of the Border. A Tex -Mex themed lunch was served. Six-week Art Class taught by special artist: Ken Zilisch teaching, composition, value, creative thinking. Drumming Class teaching the techniques of the African Djembe drum. Great fun!



Nana's Attic: Offers reasonably priced miscellaneous new and gently used items. Open daily.

2018 Holiday Bazaar: Well we did it again. We exceeded our expectations. Thanks to all the hard work our volunteers did preparing for the bazaar. A few volunteers really pounded the pavement for donations working extra hard. Thankfully they received many gift certificates, food items & misc. gifts, all donated from local and surrounding stores and restaurants. Other volunteers donated homemade baked goods. What a great way to support the community. Thank you all for making this event a huge success.



Other Services



Congregate meals: Provided by LifePath. The meals are served Monday, Wednesday, Thursday & Friday. LifePath provides a certified kitchen staff to prepare the lunch. The food is delivered by a catering service to our facility the evening before. All food is ready to heat and serve to our seniors. The menu is posted monthly, and sign-up is required. A donation of \$3.00 is suggested.

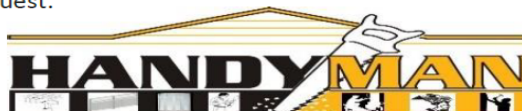
Home Cooked meal: The center purchases, prepares and serves Tuesday lunch. This has been greatly received. We average 28 people and up on these lunch days. For Just \$4.00 we serve a hearty meal with dessert. Starting 2019 we will be serving brunch on Mondays, soup, sandwich and dessert on Tuesday, Wednesday will be our hearty homemade lunch, Thursday & Friday will be LifePath sponsored lunches.





FRTA Van Service for Erving Seniors

COA works cohesively with the FRTA providing transportation services for the seniors of Erving. The van is owned by FRTA and operated by the COA. Our drivers have been certified in defensive driving, CPR, and in lift use and securement. The center has provided over 2,000 duplicated riders. This service provides rides to and from the center, Dr. appointments, shopping and other locations seniors may need to attend to live independently. The cost is minimal. If you are a client of LifePath your cost for the service is free. The procedure is simple. Call the Center and a ride can be arranged. Med-rides must call FRTA direct and they will dispatch a van per your request.



Title111 Church Street Grant

In association with LifePath we received a grant from Church Street Home Fund for \$1,500. This money helps pay labor costs for small home and safety projects. The senior pays for materials it takes to complete the job. To qualify you must be 60 years or older and an Erving resident. Call Paula for more detailed information. No paperwork to fill out. It is easy. 413-423-3649

Brown Bag Service:

The Center provides a monthly distribution program to all senior's income eligible through the Western Mass Food Bank. The first Thursday of every month the Food Bank delivers an assortment of food to the Center. Volunteers assemble all the food. Bags are filled and ready to be picked up by 12:00 noon. The bags are held at the center no longer than 5 days. A donation of \$3.00 is suggested. Applications are available at the center. This program is a perfect way to help supplement the high cost of food for our active seniors. **SNAP:** The center will post on our monthly calendar when a Snap Councilor will be available. You may come to the center where applications as well as information can be provided to you about this program



Supplemental
Nutrition
Assistance
Program



Out Reach Programs



American
Red Cross
Blood
Drive

Save a Life, Give Blood



Community Blood Drive: Now a Premier Blood Partner

The Center sponsored 3 Blood Drives. April, July and December. Each drive we achieved our pint goals. The Red Cross was very pleased with the location and our accommodations. We have been encouraged to continue to offer this program on a quarterly basis. Thank you all for supporting this excellent cause.

Department of Veteran Services

A Veterans Service Officer sets up at the Center first Wednesday of every month @ 1:00 – 3:00. No appointment needed. Chris is here to help any veteran with questions or services you may be entitled to as a veteran who served or is serving in the military. It is for your benefit.



The Center can help provide referral services for many programs available call Paula Betters 413-423-3649



Medical Related Programs at the Center

COA provides monthly **Blood Pressure Clinic** at no charge to seniors. Clinic is held first Wednesday of every month at the center. **Foot Clinic** first Thursday of every month. This program supports happy and healthy feet. Clinics are supported by the Erving Board of Health no appointments necessary.

Flu/Pneumonia Clinic: Walmart Pharmacy sponsored this clinic and it was very well attended.

Planning for Medicare – Countdown to 65 Each year we provide a seminar to help you pre-prepare and understand what you will need to know as you get close to Medicare eligibility. Know your options

Faithful Volunteers. I cannot thank a volunteer enough for any help they contribute. We need volunteers in so many ways to help make this center as warm and welcoming as it has become. Their great attitude and will to make anything work regardless of what it takes. Good people like to make a difference. We have a lot of those good people. It feels good to be part of a team. I personally make a point at every opportunity I have to thank each and every one daily. I let them know I am grateful for all they contribute. They make this a wonderful center in which they can be proud. Erving residents you should be very thankful to our town for supporting such a special place.



The business meetings are the third Tuesday of every month at 12:30. The Friends Group enhance the quality of services, programs and events for persons over 55. The group has the ability to fundraise and expand social programs and services to seniors permissible under Chapter 180 of the General Laws of the Commonwealth and section 501(c)(3). They are a vital part of making the Erving Senior Center so welcoming.



REPORTS OF BOARDS AND DEPARTMENTS

Staff: Paul Wasielewski is our part-time maintenance and custodial person who gives us his all. He is doing a fantastic job. He has been a great asset to the Center. Paul takes great pride in his work and it shows daily. It is my pleasure to come into work each day knowing everything is in its place and looking great.

Linda Johnston: Has been with us 2 years. She has been a huge help to me in so many ways. There is nothing she will not do. I have been so lucky to have her. She works 20 hrs. per week. Linda comes to us and is paid and supported by Catholic Charities. Due to budget cuts the program maybe be eliminated 2019.

Council on Aging: The COA consists of 7 members: President Sarah Meuse, Joseph Bucci, Denise Maynard, Kathie Curnick, Gary Betters, William Meuse and Dennis Wonsey. Liaison: William Bembury The COA members meet the second Tuesday of every month at 9:30 One Care Drive Erving MA. All meeting agenda posted prior to meetings. www.earving-ma.gov All are welcome to open meetings.

COA Mission Statement: "Develop, evaluate, coordinate, and advocate for activities and resources that meet the wellness and safety needs of elders in our community. We deliver these services to support elders, in collaboration with area agencies, with knowledge, dignity, and respect."

COA Creates Center LOGO: Paula Betters, Sarah Meuse, Denise Maynard began the process of creating a positioning statement. Brainstorming and resource sessions to conceptualize ideas and establish designs to be presented to a graphics designer for final approval. We are all very proud of our results, which were finalized in 2018 debuted in 2019.



Our Center is very welcoming we invite you to join us and experience what everyone is talking about.

Frequently asked question: Do I have to be a member, What age do I have to be to go to the center, is there a fee to join the center, do I have to be a resident of Erving? The answers: There are no memberships and no fees. You do not have to be a resident of Erving. Anyone can join us anytime between 8:00am – 4:00pm. Suggested age for all programs 55 and up. Fitness equipment available throughout the day. No appointments necessary.





Bus Trips we had Three: Gloucester, Newport RI & Heritage Riverboat Cruise



All trips were great! River Cruise we had an exciting thunder storm!
Spring trips are being planned see Facebook or Around Town for
further details.



Happy Birthday to our Friends over 90 years young 2018



Thelma Downs 100



Raymond Mac Intire 94



Jane Bauman 92



REPORTS OF BOARDS AND DEPARTMENTS

RECREATION COMMISSION REPORT

Another year around the sun, and the Erving Recreation Commission has done it's best to fill it full of exciting opportunities for our community children and adults. From the slippery slopes at Berkshire East to our winning basketball teams, it's been an exciting ride!

Full House: The Commission has functioned with all five seats filled this year. Erik Eichorn stepped into the Chairman role and has delved into the many challenges that it brings. Also serving are Jeff Rollins, Renee Tela, Jill Betters and Alison Rollins, who was elected this Spring. While we are avidly searching for an Assistant to attend to the day to day administration and functions of the department, the responsibilities have been divvied up between the entire commission during the interim. We were excited to start our new website program, myrec.com, which allows online registration and payment for all our programs.

Winter: January always finds us at the beginning of our competitive Eagles Basketball Season. The five Erving Teams put up a good fight and had a great learning year with fabulous coaches and parent support. Our Senior Boys Team and Senior Girls Team each came in second place in their Vernon Tournaments. We continued our tradition of reserving the tubing slopes at Berkshire East and were filled to capacity with many families from our community gathered at the slopes for a morning of sledding and fun. With over 75 Erving residents the day was a great success and will hopefully be repeated in 2019.

Spring: Erving baseball had another successful season, with one Erving Junior team representing our town in the Tri County League and an instructional t-ball team. Unfortunately, the Senior team was not able to play due to lack of other teams. Some players joined Greenfield teams and Newt Guilbault teams and had winning seasons. We decided to bring back the Annual Easter Egg Hunt, which turned out to be a huge success, with over 100 attendees looking to stock up on Easter Goodies! The Erving Station generously donated candy for the Easter Bunny to hand out.

Summer: We welcomed back Marisa Spaulding as the Director this year, who was full of great new ideas for the day to day running of Summer Park. We were fully staffed with 8 counselors. Crafts, games, entertainment and weekly field trips were appreciated by kids and parents alike. We were happy to incorporate the free meals program again this summer, which enabled every Summer Park child and Erving resident under the age of 18, to have breakfast and lunch, free of charge.

We again hosted a British Soccer Camp from Challenger Sports. Instructors from Great Britain spent the week challenging local kids, teaching them new skills and increasing their love for the sport. They will be coming back in August 2019.

We continue to rent out our programs room at the Erving Recreation Center to Nick Blaze, who offers a martial arts course on Tuesdays and Thursdays.

The Erving Recreation Commission participated in the Summerfest at Riverfront Park in August, which was our version of an old-fashioned Block Party. There was a Chicken BBQ provided by the Erving Station, craft vendors, live music, Lefty's Beer Garden, a giant waterslide, talent show, dunk tank and lots of extras provided by local town groups.

Fall: Soccer was a big hit this year. We had two teams competing in the largest Tri-county league in many years. 29 teams played in the Junior and Senior leagues. Ending with the Soccer Jamboree. As

REPORTS OF BOARDS AND DEPARTMENTS

the nights got cooler, we geared up for our second TRUNK or TREAT at Veterans Park, which brought in over 150 goblins, fairies and superheroes! We were so grateful to the many Erving Residents who showed up to dress up their car trunks and pass out candy.

We finished out our year with a Christmas Party with Santa, held at the Erving Elementary School. Since we were unable to host the Fall Festival this year, we went HUGE with a gigantic hoop shoot, inflatable pony rides and the oh so popular BULL RIDE, which drew in as many adults as kids! Santa was there to listen to the kids wishes and pass out yummy chocolate pops from Erving Station. Several area committees offered various sweets and treats in the cafeteria.

As we finish this report, spring is in the air and we're looking forward to finishing up our volleyball court at Zilinski field, planning some musical events at our bandshell, dusting off our gloves and bats and getting out to enjoy all of the great things this community has to offer.

Sincerely,

Jill Betters, Renee Tela, Erik Eichorn, Jeff Rollins and Alison Rollins

REPORTS OF BOARDS AND DEPARTMENTS

BOARD OF HEALTH REPORT

The Erving Board of Health issued the following license types in 2018:

- 28 Septage Hauler Permits
- 15 Active Food Establishment Permits
- 2 Semi-Public Pool Permit
- 2 Outdoor Wood Burning Boiler Permits

Septage Hauler permits allows septic hauling companies to dispose of waste at the Erving Center Treatment Plant and/or at the Erving side Wastewater Facility. The waste from residents' septic systems can be disposed of without charge at the Erving side Plant. The septage hauler must call the facility in advance at 413-423-3354.

Our Health Agents, Claudia Lucas and Charlie Kaniecki have been very busy with inspections of our food establishments and addressing the abandoned buildings here in Town. Two properties went into receivership in Town and other abandoned properties are being addressed. Complaints addressed in 2018 included landlord/tenant disputes and mold complaints. Other complaints were civil matters and were advised to seek legal advice.

The Board of Health is always open to any questions, concerns or problems regarding health issues in our town. Please feel free to call anytime at 413-422-2800 ext. 101; or you may email the Board of Health Clerk, Betsy Sicard, at municlerk@erving-ma.org or contact our local board of health members at boh@erving-ma.org.

Respectfully submitted,

Cyd Scott, Chair

Leo Parent, Jr.

Michael Gralenski

Erving Board of Health

EDUCATION

- Erving Elementary School
- Gill-Montague Regional School
- Franklin County Technical School

ERVING ELEMENTARY SCHOOL REPORT

Erving Elementary School (EES) enjoys a rich history of academic and cultural excellence that is the result of a collegial partnership between the school staff, parents and members of the community, each providing a diversity of experiences for our students. Visitors to our school find this close working relationship, and focus upon what is best for children, to clearly exist.

Erving is often characterized as a 'jewel', when parents and educators are carefully considering the qualities that must be present in order to educate the whole child and prepare them for the challenges of the 21st century.

Our educational programs are academically and artistically challenging, engaging each student by linking the curriculum to prior knowledge and experience. Faculty and staff work extremely hard to provide exciting, expanded opportunities for our students to explore new ideas, and acquire the skills to become productive citizens in a vastly changing society.

In all of my years working and being connected to educational settings, there is no other school that compares to Erving Elementary School. Respect, politeness, and down-to-earth genuine compassion for all, is clearly evident everywhere you go. Our staff and students are game changers! They change the world by everything they do. Upon entering the school, you will see the following statements on the wall. Our first-grade students wrote them about famous people. I think they could be written about our staff and students.

"They make change in the world"

"They are brave"

They change people's minds"

They make our world a better place"

They are first"

"They keep us safe and peaceful"

The total enrollment of the school is 145 students in grades preschool through grade 6. New additions to the staff this year are Cameron Lewis (P.E. Teacher) and Eric Harris (Assistant Custodian),

The Massachusetts Board of Elementary and Secondary Education requires all students in grades 3 through 6 take the Next-Generation MCAS. This test was given for the first time in the spring of 2017 and used items from both PARCC and MCAS, along with items developed specifically for the Massachusetts test. As we have done with previous assessments, we will use the spring 2018 data to reflect on our students' areas of strength and on areas where they may need additional support.

In the fall of 2018, Erving Elementary School learned of its MCAS rating in both mathematics and English Language Arts (ELA), based on the April and May testing of all students in grades 3 through 6. The test results provide critical information that is utilized to target instruction and resources that improve student learning. The MCAS data guides decisions and specific action steps around professional development, curriculum, instruction and assessment. Erving Elementary School attained a Level 2 classification following the release of the MCAS test results. We are proud that our students exceeded achievement targets in the areas of lowest performing and high needs.

EDUCATION

The School Council meets monthly to create a shared vision, discuss how the school can improve student outcomes, and, plan a school environment which unites all members of the school community in a sense of belonging, commitment and growth. Our goals for the coming school year include:

To improve professional capacity, relational trust, collaboration, and quality of instruction within the EES community.

Erving Elementary School educators will produce a Literacy Action Plan to drive curriculum, instruction, assessment and professional development.

Develop and support a comprehensive assessment system to provide educators with data to inform instructional decision-making.

The faculty continues to work on developing a clear understanding of the Standards for Mathematical Practice. This important groundwork lays the foundation for Math Curriculum, Instruction and Assessment at EES. In grades K through 5 EES adopted the 2017 math (curriculum) program called Investigations, while Grade 6 implemented the 2017 C.M.P. program that is used by a number of the local middle schools.

Erving Elementary 'Preschool' is extremely popular. Our full-day program attracts the attention of many Franklin County residents; some of who are relocating to the town to ensure their child experiences a quality early childhood education. We have two preschool classrooms to accommodate the increase in student numbers and respect the value of a low student to teacher ratio. The ratio in each classroom ensures children attending Erving receive the finest opportunity to start their educational journey.

Grade 6 students attended Nature's Classroom in Hancock, New Hampshire. The classroom is a 5-day residential outdoor education program. Parents, teachers and children who attend speak of its impact for years.

Students attending our Afterschool program are exposed to a number of incredible, engaging, and fun activities. Each year brings a chance for students to enjoy some new exciting activities, including Robotics, Yoga, Cooking, Academic Tutoring, Mad Science, and so much more. Thank you to Michelle Fisher, Collin Mailloux, Taylor Flaherty and Lorie Flaherty for making all these opportunities available for the students.

The second phase of the walking/running track is nearing completion. This second phase includes; re-compacting of material, surrounding grass verges will be manicured, and the track will be lined. Students, staff, and members of the Erving community are free to walk on the track. On behalf of the students and staff, we wish to extend a special thank you to the Erving Recreation Commission for their support in providing our students with a wonderful opportunity to live a healthy lifestyle.

Technology – Tom Smith (Technology Director) has updated our new website (www.erving.com). The school provides iPad training workshops for staff, students and members of the community. To cope with the worldwide technological advance, our After School Academy has a S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) focus.

Erving Elementary School Community Events are a vital part of the school's daily life. Our Winter Concert and Cookie Exchange is a clear example of the extent to which the Erving

community goes to demonstrate their care of, and respect for each other. The gym is always packed with standing room only, people squeezing into every space along the walls. We are treated to an instrumental and choral extravaganza, beautiful voices courtesy of the hard work of students and staff. Bravo Ms. B.C. for a well-orchestrated event. Thank you, Kelly Loynd and a host of P.T.O. volunteers who spent many hours setting up, and ensuring every person received a bag of goodies at the end of the concert. Another community event is the All-School Play. This year we were treated to *The Wizard of Galafree*. The play was yet another of those special moments, when the stars were aligned, and the lights shone brightly on the talents of our incredible children. In Erving, we are so very fortunate to have a rich and varied pool of opportunities for our students to excel and realize their potential. The hard work and dedication demonstrated by each and every student reflected that same commitment by the staff/instructors, mentors, and of course you their parents, guardians, and grandparents. The 'Erving Elementary School Play' is a rite of passage in the truest sense of what a community event should be. It is recognized by all as one of those requisites we should always strive to provide. There were plenty accolades at the end of the show. A number of people commented on how wonderful an opportunity this show is for those students who may excel in the arts. Thank you Ms. B.C. for your leadership, and dedication to the arts. Thank you, Chris Williams, Emily Stewart, and Jane Urban, for your involvement and the many hours dedicated to putting on the show! Our appreciation to Gary Porlier, Carlo LaBianca, Matt Kolodziej and Emily Samuels for your critical roles in support of the music, lights and staging.

Thank you Rinky Black and Pam Ososky for giving so much of your time to ensure our Butterfly Garden retains its beauty and is an indicator of a healthy environment and healthy ecosystems. Our garden provides a wide range of environmental benefits, including pollination and natural pest control.

Erving Elementary School was a successful recipient of a STARS residency grant. The \$5000 grant covered the costs to bring Motoko, the recipient of the National Storytelling Network's 2017 Circle of Excellence Award to EES. Motoko has enchanted audiences of every age since 1993. She trained with master mime Tony Montanaro (1927-2002) and renowned Appalachian storyteller Elizabeth Ellis. Motoko's repertoire includes Asian folktales, Rakugo and Zen tales, ghost stories, mime vignettes, as well as oral memoirs from her childhood in Osaka and her life as an immigrant in the U.S. Motoko has appeared on PBS' *Mr. Rogers' Neighborhood*, and toured Miyazaki, Japan, as part of CarnegieKids in Miyazaki Project, sponsored by Carnegie Hall. She has been featured in festivals and theaters across the U.S., most notably, the National Storytelling Festival, Timpanogos Storytelling Festival, Bay Area Storytelling Festival, and the Provincetown Playhouse at NYU. ([See the list of her credits.](#)) As a teaching artist, Motoko has been awarded numerous grants from the Massachusetts Cultural Council and New York State BOCES. Her story CDs have won a Parents' Choice Silver Honor Award, a Storytelling World Award, and a National Parenting Publications Award (NAPPA). She is the author of *A Year in Japan: Folktales, Songs and Art for the Classroom*.

Veterans Day: I feel that one of the most important educational messages we can convey to our students is that of respect. If every person in the world truly honored, valued, and respected each other, it would be clear that we would be living in a different world. I would like to share with the community how our students and staff at Erving Elementary School recently had the opportunity to spend some *special time with 'friends'* and demonstrate the value of respect. On Friday, November 9, 2018 Erving Elementary School students and staff came together to honor and pay

EDUCATION

tribute to all American veterans, but especially to give thanks to living veterans who served our country honorably during war or peacetime. Our school was proud to honor the 47 special guests in attendance:

Safety: Captain Ryan Betters and Firefighter Brandon Breault visit each classroom to present all of our students with important Fire Safety and Prevention information. Erving Police Chief Chris Blair and members of the Erving police force accompany a number of state troopers from the Commonwealth School Safety Task Force, to conduct school-wide unannounced lockdown drills, and to provide us with feedback on our protocols for student and staff safety. Overall, we did a wonderful job. Students and staff followed everything to the law and received an 'A' rating. Our guests were extremely impressed with the culture of respect that permeated the building. As you can imagine we are very proud of our students and staff.

It is reassuring that our local police officers take the time to build a rapport with our children, so that when they meet in public, children easily recognize them and feel comfortable talking with them. Sergeant Rob Holst comes along to talk with our Preschoolers about his role as a police officer here in the community, including how he uses his police cruiser. Rob does a wonderful job gearing his talk to their level and responding to the many questions asked by our students. A lot of the children get to sit in his cruiser and push the siren and lights! Sergeant Holst provides all students in grade 6 with a comprehensive D.A.R.E. program. DARE teaches students good decision-making skills to help them lead safe and healthy lives. Thank you, Sergeant Rob.

On behalf of the students attending Erving Elementary School, thank you to Superintendent Jennifer Haggerty, Central Office staff, Director of Student Support Services Prudence Marsh, Business Manager Bruce Turner, Erving School Committee, PTO, School Council, Town Highway Department staff, Erving Town Officers, faculty and staff, families and community members. Your leadership, management, vision and support are all necessary to maintain the quality of education that our school provides for our children. It is imperative that we continue to provide our children with a safe, innovative and challenging environment to learn and grow as students and as people.

Thank you for providing our students with a safe, supportive and well cared for environment, where they can learn and grow. Our students deserve the best!

Respectfully Submitted

James D. Trill

Principal

GILL-MONTAGUE REGIONAL SCHOOL REPORT

Gill-Montague Regional School District – General Fund Statement of Revenues and Other Sources, and Expenditures and Other Uses – Budget and Actual For the Year Ended June 30, 2018 (Unaudited)

FY18	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Positive/(Negative)
Revenues and Other Sources:				
Assessments to member towns	10,987,297	10,987,297	10,987,297	0
Tuition	770,000	770,000	815,981	45,981
Intergovernmental	6,693,774	6,693,774	6,557,415	(136,359)
Investment Income	3,299	3,299	5,467	2,168
Miscellaneous	0	0	38,665	38,665
Other Sources	720,000	720,000	277,688	(442,312)
		0		
Total Revenues and Other Sources	\$19,174,370	\$19,174,370	\$18,682,513	-\$491,857
			0	
Expenditures and Other Uses:				0
Administration	648,043	673,639	694,299	(20,660)
Instruction	8,470,306	8,511,615	8,246,800	264,815
Other School Services	1,245,045	1,249,237	1,302,574	(53,337)
Operation and maintenance	1,610,592	1,614,784	1,387,801	226,983
Fixed charges benefits	4,345,186	4,269,897	4,071,777	198,120
Debt Service				0
Acquisition	215,198	215,198	215,197	2
Special education tuitions	40,000	40,000	147,904	(107,904)
School choice/charter	2,600,000	2,600,000	2,612,380	(12,380)
Total Expenditures and Other Uses	\$19,174,370	\$19,174,370	\$18,678,733	\$495,637
Excess (deficiency) of revenues and other sources over expenditure and other uses				\$3,780

Gill Elementary School 2017/2018

MCAS Performance

Strong academic traditions have continued at Gill Elementary. Gill students participated in the MCAS 2.0 test last year. This was the second year of the test, and was a “hold-harmless” year for accountability measures. Because of this, Gill Elementary does not have a state level. Percentages of students meeting or exceeding expectations are shown below. Those averages have been compared to the state, and to the same students the previous year. Notable differences between school performance and state performance exist in 3rd grade ELA and math, 4th grade Math, 5th grade ELA and math and 6th grade ELA and math. However, it is also important to compare year-to-year student performance. Looking at that comparison, growth was shown in every area but 4th grade math. All areas except 4th and 5th grade math saw double digit student growth between the 16/17 and 17/18 school years.

Total: 941

Finances:

In May 2018, the citizens of Gill and Montague showed their support for the district with their approval of an FY19 budget that reflected a 4.63% increase in local assessments from the prior year. The general fund budget for FY19 was \$19,185,344, a 0.6% increase from the FY18 budget of \$19,174,370.

Percentages of Students Meeting or Exceeding Expectations

	Gill Students 2018	State Avg. 2018	School/State Difference	Gill Students 2017	Change from 2017 to 2018
3rd ELA	32%	43%	-10%		
3rd Math	26%	40%	-14%		
4th ELA	56%	53%	+3%	45% (as 3 rd graders)	+11%
4th Math	28%	48%	-20%	45% (as 3 rd graders)	-17%
5th ELA	42%	54%	-12%	19% (as 4 th graders)	+23%
5th Math	16%	46%	-30%	19% (as 4 th graders)	-3%
5th Science	47%	48%	-1%		
6th ELA	73%	50%	+23%	50% (as 5 th graders)	+23%
6th Math	73%	48%	+25%	31% (as 5 th graders)	+42%

Students and Staff

Gill Elementary School's enrollment grew slightly last year with an enrollment of 126 students.

Kindergarten	19 Students
First Grade	19 Students
Second Grade	21 Students
Third Grade	20 Students
Fourth Grade	25 Students
Fifth Grade	21 Students
Sixth Grade	11 Students

Our geographic footprint continues to expand, and last year marked the first year with more than 50% of Gill Elementary's student population being school choice students. 61 or 48.4% of students were from the town of Gill. 38 or 30.2% were intra-district choice from Montague. 27 or 21.4% were from towns outside the Gill-Montague Regional School District. The breakdown is as follows:

Town	Number of Students	% of Total Student Population
Gill	61	48.4%
Turners Falls	27	21.4%

Greenfield	15	11.9%
Montague	8	6.3%
Northfield	4	3.2%
Millers Falls	3	2.4%
Amherst	2	1.6%
Deerfield	2	1.6%
Athol	1	.8%
Erving	1	.8%
Leyden	1	.8%
Orange	1	.8%

For staff, we had teachers in the following classrooms: kindergarten, 1st grade, 2nd grade, 3rd grade, 4th grade, 5th grade and 6th grade. We also had a special educator, three full-time special education paraprofessionals (one serving in a 1:1 capacity), and a full-time paraprofessional in the kindergarten room. We had a principal and administrative assistant. We had a custodian, school nurse, and one cafeteria worker. We shared our specials teachers with Sheffield Elementary School and Hillcrest Elementary School and had a different specialist every day. We also had an SLP who worked two days a week, an adjustment counselor who was here two days a week, an OT and PT who each work one day a week, and a school psychologist and team chair that are shared among district schools for IEP needs. Our reading interventionist was shared with Sheffield Elementary School and worked at Gill Elementary two hours per day.

Academic Program

Responsive Classroom continued to form the core of the social curriculum from first grade through sixth grade. Instructional programs continued to be supported with *Houghton-Mifflin Reading*, *Math Expressions* and *Tools of the Mind* in kindergarten. When possible, students also been utilized Lexia to supplement their reading skills. Teachers participated in professional development around the implementation of project-based learning units, and each class implemented at least one of these units. In addition to our in-school academic programs, we continued to run *Destination Imagination* after school. We also had the *Mad Science* program available for students in all grades. The ACT program run by Amy Gordon ran again last spring as well, culminating with a performance at Town Hall.

School Council

The School Council drafted a new school improvement plan with a heavy focus on project-based learning, family engagement and professional collaboration. We spent time analyzing the previous improvement plan and action steps we've taken to meet our goals, and look towards next steps. Our members were- Conor Driscoll, Lori Rinaldi, Kristin Carey, Abby Graseck, Melanie Gaier, and Sandra Brown.

Family School Engagement

We continued to have an incredibly strong parent base at Gill Elementary. The PTO ran monthly events that were attended. These included a "Soup and Games" night and a crafts night,

a bon-fire, family dance, and outdoor movie screening. They also had several successful fundraisers and were able to donate to classes for field trips, provide \$5 for every student to spend on books at the book fair, and purchase every teacher's classroom wish list at the book fair. We continued to hold monthly School Sings and All-School Meetings as well as to invite parents in on Fridays that didn't have one of those events. This was well received, and all classrooms had parents volunteer throughout the year.

Hillcrest Elementary School, 2017-2018

We are pleased to present you with the School Annual Report, which provides key information about the 2017-2018 progress at Hillcrest Elementary School.

Student Data

Statistics describing the student population served by Hillcrest Elementary School during the 2017-2018 school year may be found below:

- Hillcrest Elementary School served grades PK, K, and 1 with 3 preschool classes, 4 kindergarten classes, 3 first grade classes, and a Therapeutic Special Education classroom.
- There were 162 students enrolled during the school year.
- 61.7% of the students were economically disadvantaged.
- English Language Learners made up 11.7% of our student population.
- 17.9% of our students had educational disabilities.

Overview of School Improvement Goals 2017-2018

Goal 1: Hillcrest Elementary School will continue to build outreach structures to increase family involvement and community engagement.

Implemented initiatives included:

- A focus on student learning, curriculum topics and parent outreach at our monthly All School Meetings,
- Increased outreach to boost attendance at, and information about, monthly Friends of Hillcrest meetings
- Family communications structures included weekly Friday News, monthly Hillcrest Newsletters, regular updates to the Hillcrest website and Facebook page as well as a pilot by one classroom teacher of the Remind app.

Goal 2: Hillcrest Elementary School faculty and staff will implement and maintain supportive school-wide practices for fostering healthy social and emotional learning and development among its students.

Implemented initiatives included:

- Updated Hillcrest Adult Norms with a focus on positive teacher language
- Educator Professional Practice Goals on positive Relationships and supportive Social Emotional Learning practices. Specific practices included Preschool Snack Bunches, Kindergarten Share the News topics, and Second Step lessons in first grade.
- Use of S'Cool Moves program in general education classrooms and during sensory breaks.
- Updated SST (Student Support Team) form to include a section on Social and Emotional Learning.

Goal 3: Hillcrest Elementary School faculty will implement a set of school wide instructional best practices focused on well-structured lessons and rigorous learning experiences.

Implemented initiatives included:

- Introduction of GMRSD FIPs (Fundamental Instructional Practices) to staff members at staff meetings, grade level team meetings and observation feedback meetings.
- Educator Student Learning Goal focused on Rigor.

Goal 4: Hillcrest Elementary School faculty will engage in professional learning focused on creating and implementing relevant curriculum and learning experiences for all students.

Implemented initiatives included:

- Updated curriculum maps in ELA in first grade and updated curriculum maps in Science in preschool, kindergarten and first grade.
- Collaboration with HILL for Literacy to update Hillcrest Literacy Plan and create a schedule and format for literacy data meetings.
- Educator Student Learning Goal focused on Relevance.

Goal 5: Hillcrest Elementary School will continue to foster a culture of adult learning, shared leadership and job embedded professional development.

Implemented initiatives included:

- Establishment of action plans for grade level teams.
- Collaboration between principal and grade level team leaders to develop agenda items for grade level team meetings and monthly staff meetings.

Sheffield Elementary School, 2017-2018

We are pleased to present you with the School Annual Report, which provides key information about the 2017-2018 educational progress for Sheffield Elementary School.

Student Data

Statistics describing the student population served by Sheffield Elementary School during the 2017-2018 school year may be found below:

- The Sheffield School served a 2-5 grade span, with 3 classrooms each for grades 2, 3, 4, and 5.
- Average class size was 18 students.
- Average daily attendance rate was 94.93%.
- There were 246 students enrolled during the school year.
- 100% of children received free or reduced price lunch and the English language learner population was 11 %
- The overall special education population was 28%. Two substantially separate programs for children with significant disabilities exist in the school; a therapeutic program for children with emotional disabilities and a life-skills program for children with developmental disabilities. Sheffield Elementary practices inclusion as well as pull-out for children with special needs.

On the 2017-2018 MCAS, Sheffield received the status of school without required assistance or intervention.

Overview of School Improvement Goals 2017-2018: The 2017-2018 school year the Sheffield School Council identified five main focal points for the Sheffield Elementary School Improvement Plan.

Goal 1: Advance a system for educator shared leadership, collaboration, and job embedded professional development.

Goal 2: Develop curricula that reflect current state standards in ELA and science that emphasize student understanding through the application of learning in meaningful contexts.

Goal 3: Define the standards and resources used for teachers' subject areas where teachers are planning and implementing the instructional vision for ELA.

Goal 4: Further develop a data driven, tiered system of support for all students, including those who struggle and excel in reading, writing, and math.

Goal 5: Implement a clear system and set of expectations for providing positive classroom learning environments and additional support to students who need it.

Great Falls Middle School, 2017-2018

Great Falls Middle School provides a welcoming, nurturing, and academically challenging learning environment. Its program provides a supportive transition from elementary to secondary school and is specifically designed to empower early adolescents by helping them develop and recognize their value and place in the local and global community.

Great Falls Middle School enrolls approximately 250 students in grades six through eight. A team structure, common planning time, flexible scheduling, and a philosophy that addresses the needs of early adolescents are what set us apart from junior highs and many other middle schools. We take great pride in the quality of the education that we offer our students, and in the cooperative and productive atmosphere where students and teachers work and learn together as a community.

Great Falls Middle School is housed in the east side of the building shared with Turners Falls High School. While their classroom spaces are separated, the two schools share the library, gymnasium, pool, theater, music room, and cafeteria. The middle school is comprised of three interdisciplinary academic teams, one for sixth grade, one for seventh grade, and one for eighth grade. A fourth team is composed of the teachers of related arts classes that include Art, Physical Education, Technology Education, Health, Math Applications, Reading, Theatre (for grade 7) and World Languages (for grade 8). In addition to the four academic courses, all students participate in a study skills class where they learn and practice literacy skills to help improve their overall academic performance.

All students also participate in Developmental Designs, a model for middle school education designed to create networks of supportive relationships between students and staff and to promote a positive school culture. Students meet three days a week in a small “home base” group and two days a week in all-school morning meeting to build community. Like Turners Falls High School, we incorporate Restorative Practices into our approach to student behavior management -- a way to help students understand how their behavior impacts the people around them – and we have one of the longest standing student-led Peer Mediation programs in the state.

Students have many ways to get involved and explore interests beyond the classroom. The school offers marching band, concert band, chorus, literary arts magazine, yearbook, chess club and table tennis club, as well as Student Council and the Gender Sexuality Alliance. In addition, many students participate in the inter-scholastic athletics program which includes soccer, football, field hockey, cross country, cheer, volleyball, golf, basketball, swimming, baseball, softball, tennis, and track.

This past year was marked by many events that highlight the school’s efforts to build community within and beyond the building:

- New Family Orientations: prior to school opening, families new to our school shared a meal and met the principal and assistant principal, teachers, and other students while getting familiar with the school building.
- The last day of the first week of school always includes the “Great Falls Challenge” field day, where mixed- grade student teams race to answer questions about school facts, figures, and expectations.

- We are fortunate to have the support of the GFMS PTO who fundraise and organize community events. This year the PTO and other organizations from the local community hosted tables at our September back-to-school Open House, sponsored a spaghetti dinner and talent show, and organized a fun trip to Fenway for a Red Sox game.
- With the rest of the Gill-Montague Regional School District, we participated in a food drive which donated hundreds of items to the Montague Catholic Social Ministries pantry.
- The GFMS/TFHS musical production of *Dorothy in Wonderland* in March provided middle school students with the opportunity to help produce or perform in a great show.
- The entire 6th grade gathered in the theater for a Poetry Aloud competition, featuring 15 students reciting self-selected poems from memory with raucous support from their peers and families.
- The 7th and 8th grade choral ensemble began work with composer Judd Greenstein on a commissioned piece of music with English and Spanish lyrics created by our students, “Somos Los Duenos”, to be performed the following school year.
- The 8th grade played host to a group of Pakistani educators who are participants in an Instructional Leadership program based at UMass Amherst. They spent the day observing and teaching in 8th grade classrooms, where the students had been learning about Pakistan as part of their study of “I am Malala.”

Turners Falls High School, 2017-2018

Turners Falls High School (TFHS) is a four-year, comprehensive high school accredited by the New England Association of Schools and Colleges. There were approximately 220 students enrolled in 2017-18. TFHS distinguishes itself as a small school with an amazing array of offerings for its size. In addition to course offerings in English, mathematics, science, and social studies, the school offers diverse elective courses including three world languages (Latin, Spanish, and French), business and technology education (including graphic arts, computer-aided design, digital filmmaking, television studio production and a Maker Lab with 3D printing and full wood shop), health education, physical education, art, and music. Many Advanced Placement courses that offer students the opportunity to earn college credit are also part of the curriculum. In addition, the school has partnered with Greenfield Community College’s Educational Transitions Program to provide students with dual enrollment opportunities at no or low cost to their families. Recognizing the importance of providing students with insight into the world of work, internships and school-to-work opportunities are provided for students who want hands-on opportunities for credit.

EDUCATION

The high school's hallmarks include a commitment to excellence, a caring atmosphere promoted by students and staff, and a strong sense of community. Students participate in leadership opportunities including Student Council, National Honor Society, and Rise Up, a program which allows students to work on a variety of community service efforts and charitable undertakings. Each Tuesday, the entire community gathers for morning meeting. Each Thursday, students participate in an Advisory that includes team building, upstander/anti-bullying curriculum, and academic check-ins.

The Advisory group and their Advisor stay together for four years.

Athletic highlights of 2017-18 included:

- Fall: 164 Total Athletes; almost 80% made the honor roll.
- Volleyball won the League title and made it to the Western Mass Semifinals.
- Winter: 98 Total Athletes; 75% made the Honor Roll.
- Boys Basketball were invited to play in the Pioneer Valley Tip Off Classic at the Curry Hicks Cage.
- Cheer competed at 2 tournaments and finished top 3 in both.
- Spring 2018: 129 Total Athletes.
- Softball won the league title for the 29th time since 1981.
- We had teams participate in various community service events such as the Jill Harrington Memorial Run and the suicide prevention walk.
- Teams and coaches also assisted in helping to clean up our school and playing fields areas.
- We were on the Sportsmanship Honor Roll and attended the Sportsmanship Summit at Gillette Stadium.

Students and staff also participated in a variety of other co-curricular and extracurricular activities in and beyond school:

- TFHS received a \$200,000 planning grant from the Boston-based Barr Foundation to explore ways to redesign the high school to be more student-centered and more competency-based. A diverse group of students, staff, parent/guardians, School Committee members and community members joined working groups.
- TFHS continued to participate in the grant-funded Summer Jobs and Beyond program as part of a partnership with the Franklin Hampshire Regional Employment Board, one of only eleven funded nationally, to support students in career readiness and access to the workforce.
- In the winter and spring, we recognized the student and staff recipients of the McGraw Uplift Award, named in honor of our late Assistant Principal, Mr. Earl McGraw, to keep alive his spirit of respect, love and laughter.
- Thanks to the leadership of a student and her parent, TFHS received donated Automated External Defibrillators and trained all HS students in hands-only CPR and AED use.
- We hosted a presentation for parents and staff on *Vaping, Juuling and E-cigarettes* to raise awareness about this emerging threat to young people's health.
- High school students led the way in community service as visiting helpers in local elementary schools, after-school program staff, sports coaches and refs, blood drive organizers, and more.

EDUCATION

- Annual traditions such as the Advisory college door-decorating contest, the Thanksgiving Bonfire, the Ugly Holiday Sweater Contest, the All-District Performing Arts Concert, and Unity Day kept school spirit high.
- For the third year, the Senior Walk-through, took our Seniors on a tour of their elementary schools, where they were welcomed and cheered by students and staff as they walked the halls in their caps and gowns.

Turners Falls High School appreciates the community's support of our many activities, athletic events, fundraisers, concerts, musical productions, and field trips and the help of the many volunteers who assist our school.

<u>Contributors to the Annual Report</u>
Michael Sullivan, Ed.D., Superintendent of Schools
Joanne Blier, Director of Business and Operations
Conor Driscoll, Principal, Gill Elementary School
Melissa Pitrat, Principal, Sheffield Elementary School
Sarah Burstein, Principal, Hillcrest Elementary School
Annie Leonard, Principal, Great Falls Middle School/Turners Falls High School

FRANKLIN COUNTY TECHNICAL SCHOOL REPORT

We submit this annual report for 2018 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2018 was 461 students with town breakouts as follows:

Bernardston	29	Erving	30	Montague	85	Sunderland	6
Buckland	8	Gill	11	New Salem	7	Warwick	7
Colrain	23	Greenfield	96	Northfield	28	Wendell	12
Conway	6	Heath	9	Orange	68	Whately	9
Deerfield	15	Leyden	5	Shelburne	7		

Franklin County Technical School awarded 112 diplomas to our seniors in June of 2018. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The state has adjusted their measures for evaluating district/school accountability. FCTS was placed in the Not Requiring Support category, which would be equivalent to being classified as a Level 2 school in past accountability ratings. Additionally, the district is meeting targets set by the Department of Education for passing rates of students of high risk with disabilities.

On June 23, 2015 Franklin County Technical School District was fortunate to have received approval from all nineteen member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty year-old roof and ensure paving upgrades of its forty year old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the 15-year bond is in its second year, which will impact member towns in FY20. FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing and landscaping to provide maintenance and repairs to our school grounds and facility saving member towns tens of thousands of dollars annually. These shop programs also saved member towns an estimated \$100,000 on the projects. Additionally, Automotive and Collision Repair shop programs maintain our school vehicle fleet, which reduces costly vehicle maintenance. Many of our school vehicles are used for our various constructions jobs within Franklin County and also provide for athletic transportation, which significantly reduces our overall transportation costs.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). There are more than 56% of our seniors involved in paid Coop jobs and internships related to their vocational field of study.

On December 12, 2018, Franklin County Technical School's Advanced Placement (AP) test scores, were recognized by National Advanced Placement Center as one of the Commonwealth's top 18 school districts. The AP District Honor Roll recognizes school districts who have demonstrated significant increases with their AP scores for all areas. Franklin County Technical School's AP students were honored for the percentage of students which scored 3 or higher on their AP exams. FCTS was also recognized for their diverse student population and overall participation of students taking the AP exams. Franklin County Tech offers AP courses in Computer Science, Statistics, and English Language and Composition.

Franklin County Technical School has been busy with community-based projects that act as learning opportunities for our students. Every year the shop programs, with instructors and students, embrace the authentic work that is done in our communities. The instructional nature of our work may cause the duration of a project to increase, but costs associated with a project are significantly decreased for our member communities. Following is a list of just some of the many projects completed by FCTS students and instructors within Franklin County over this past year: In Bernardston, the Carpentry program has begun working with the town to build a new transfer station building. In Buckland, Landscaping students have installed a playground and rehabilitated a ballfield for the recreation department. Electrical students completed an annual clean up and placement of flags at Colrain's Farley Cemetery. In Gill, Landscaping students worked the Source to Sea Watershed cleanup; and built raised garden beds and an outdoor classroom at the Gill Elementary School. The Culinary Arts program once again assisted the Sheriff's

EDUCATION

Department at the “Senior Safety Expo” at Schuetzen Verein by preparing and serving food to participants. Landscaping students conducted a fall cleanup and pruning at the North Cemetery in Leyden, as well as refurbishing a wishing well at the cemetery, with our CAD/CAM students creating a plaque for the well.

In Greenfield, students in the Pre-Employment Program visit clients at the Greenfield Adult Day services each month to make crafts and play games with the clients. The Cosmetology program visits GVNA HealthCare, Charlene Manor and Poet Seat Health Care to provide hand massage and nail painting for the clients, and Health Tech students offer chair yoga, relaxation, nail care and aroma touch hand therapy to adult health care clients, as well. Health Tech students also work with the faculty at the Parent Child Development Center (PCDC) to create and teach health and safety topics to preschoolers and parents in Greenfield and Turners Falls; and also volunteer at the annual YMCA Girls Day Out event. Plumbing and Electrical students have completed work on the Habitat for Humanity house on Smith Street. Electrical students continue to volunteer at the Relay for Life with wiring and setup help. Carpentry and Landscaping were involved in work on a new cabin for Camp Keewanee. They also built and installed six ADA accessible picnic tables for the Poet Seat Health Care Center. Future Farmers of America (Landscaping students) donated generously to this year’s annual food drive that is conducted school wide, with the food being donated to the Family Inn in Greenfield.

Within the Millers Falls/Turners Falls/Montague area, Electrical has installed a new paddle fan and security lighting at the Turners Falls airport and updated the pilots lounge. The Landscaping program is contracted to grow naturalizing plants and bushes for the airport and have installed temporary irrigation. The Electrical program students are involved in the electrical wiring of the new Ja’Duke Performing Arts Center.

In Orange, Landscaping worked on a Memorial garden in town. Carpentry students worked on the Athol/Orange Regional Animal Shelter and worked with our Electrical students at the Orange Municipal Airport. In Shelburne, Landscaping did a fall cleanup of the Hill Cemetery; and Collision and Repair provided major renovations to the Bridge of Flowers donation box. Landscaping rehabilitated Cricket Field and installed sod at the ballfield.

Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman



Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2018

Bernardston-Bradley Stafford; Buckland-Laura J. Earl; Colrain-Nicole Slowinski; Conway-Brian Kuzmeskus;
Deerfield-David Thiel; Erving-Robert F. Bitzer; Gill-Sandy Brown; Greenfield-Paul R. Doran, Christopher L. Joseph,
Mark M. Maloney, Donna M. Woodcock; Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine;
Montague-Richard J. Kuklewicz, Chairperson; Dennis L. Grader; New Salem-Bryan Camden; Northfield-Scott Milton;
Orange-Clifford J. Fournier, Secretary; Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson;
Sunderland-James Bernotas; Warwick-A. George Day, Jr.; Wendell-Jeffrey D. Budine; Whately-Donald C. Sluter



ACCREDITED MEMBER NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, INC.

TOWN ELECTIONS AND MEETINGS

- March 26, 2018 Special Town Meeting
- May 2, 2018 Annual Town Meeting
- May 7, 2018 Annual Town Elections
- June 25, 2018 Special Town Meeting
- September 4, 2018 State Primary
- November 6, 2018 State Election

TOWN ELECTIONS AND MEETINGS

MARCH 26, 2018 SPECIAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF FRANKLIN

SPECIAL TOWN MEETING

Monday March 26, 2018

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Senior and Community Center, 1 Care Drive, Erving, Massachusetts, on Monday March 26, 2018, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:04 p.m. and noted that a quorum was present. The Moderator read the call and the Officer's return and lead the body in the Pledge of Allegiance to the Flag.

FY2018 FINANCIAL ARTICLES

ARTICLE 1: APPROPRIATION FOR THE RIVERFRONT PARK CONSTRUCTION PROJECT

The Town voted unanimously to appropriate the sum of Two Hundred Three Thousand Three Hundred Ninety Dollars and Forty-nine Cents (\$203,390.49) from Free Cash for the purpose of paying for final charges related to the Riverfront Park Construction project and to rescind the remaining borrowing authorized under Article 13 of the Special Town Meeting on June 29, 2015.

SUBMITTED BY: Administrative Coordinator
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article would cover the cost of final expenses related to the phase 1 construction of the Erving Riverfront Park project and rescind the associated borrowing authorization. All final construction costs have been processed and final reimbursements from the State have been received. This balance is the final amount of the Town's responsibility. Approval of this article requires a majority vote.

ARTICLE 2: APPROPRIATION FOR THE FY2018 GENERAL GOVERNMENT BUDGET

The Town voted unanimously to appropriate the sum of Fourteen Thousand Four Hundred Ninety-three Dollars and No Cents (\$14,493.00) from Free Cash and to amend the FY2018 General Government budget, as voted in line #1 of the May 8, 2017 Annual Town Meeting Warrant Article #4, by the same amount.

SUBMITTED BY: Administrative Coordinator
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article would correct a compilation error in the FY2018 operational budget. When inputting the approved FY2018 budget it was realized that 2 departmental lines had not been calculated into the total General Government budget. Approval of this article would correct this error. Approval of this article requires a majority vote.

TOWN ELECTIONS AND MEETINGS

ARTICLE 3: APPROPRIATION FOR THE FY2018 CULTURE & RECREATION BUDGET

The Town voted unanimously to appropriate the sum of Four Thousand Two Hundred Dollars and No Cents (\$4,200.00) from Free Cash and to amend the FY2018 Culture & Recreation budget, as voted in line #5 of the May 8, 2017 Annual Town Meeting Warrant Article #4, by the same amount.

SUBMITTED BY: Board of Library Trustees

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article would increase the FY2018 Culture & Recreation operating budget by \$4,200. The Board of Library Trustees are making this request specifically to increase the Library Wages line item (01-610-101-51200) to increase substitute librarian funding for up to 14 hours per week. Approval of this article requires a majority vote.*

ARTICLE 4: APPROPRIATION FOR THE PURCHASE OF LIBRARY COMPUTERS IN FY2018

The Town voted unanimously to appropriate the sum of One Thousand Eight Hundred Dollars and No Cents (\$1,800.00) from Free Cash for the purchase of two (2) laptops to provide more computer access for the public.

SUBMITTED BY: Board of Library Trustees

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article would appropriate the specified amount for the purchase of laptops to be used by the public at the Erving Public Library. Approval of this article requires a majority vote.*

ARTICLE 5: APPROPRIATION FOR THE FY2018 PUBLIC WORKS BUDGET

The Town voted unanimously to appropriate the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) from Free Cash and amend the FY2018 Public Works budget, as voted in line #3 of the May 8, 2017 Annual Town Meeting Warrant Article #4, by the same amount.

SUBMITTED BY: Highway Foreman

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** The request addresses unforeseen expenses related to signage and safety improvements in Erving Center as well as weather related damages experienced during the winter 2018. Approval of this article requires a majority vote.*

ARTICLE 6: APPROPRIATION FOR THE PURCHASE OF A DUMP TRUCK

The Town voted unanimously to appropriate the sum of One Hundred Ten Thousand Dollars and No Cents (\$110,000.00) from Free Cash for the purpose of procuring a dump truck and associated equipment.

SUBMITTED BY: Highway Foreman

CAPITAL PLANNING COMMITTEE RECOMMENDS:

TOWN ELECTIONS AND MEETINGS

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *The request would provide funding for the replacement of the 2010 F550 dump truck. The truck has experienced 2 repairs in recent time at an approximate cost of \$7,000.00. The truck is scheduled to be replaced in FY2019 and it is custom built which requires a 10 to 12-month lead time. Approval of this article requires a majority vote.*

ACCOUNTS PAYABLE OF A PRIOR YEAR: FY2017

ARTICLE 7: APPROPRIATION FOR FY2017 EXPENSES

The Town voted unanimously to appropriate the sum of Five Thousand Eight Hundred Seventy-one Dollars and Twenty-eight Cents (\$5,871.28) from Free Cash for the purpose of paying Fiscal Year 2017 invoices as listed below.

Line Item #1	Sirum Equipment Company, Inc.	\$180.01
Line Item #2	Cutchins Programs for Children & Families, Inc.	\$2,560.94
Line Item #3	AEIOU Healthcare	\$220.00
Line Item #4	S&J Jamrog	\$2,910.33
	Grand Total	\$5,871.28

SUBMITTED BY: Administrative Coordinator
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *In the above listed instances, invoices were identified and/or received after the start of Fiscal Year 2018 and after the books for FY2017 were closed. Approval of this article will authorize the Town to pay the above referenced vendors in the amounts indicated. Approval for expenditures in a previous fiscal year require 9/10 approval at Special Town Meeting per MGL Chapter 44 Section 64.*

GENERAL BYLAWS

ARTICLE 8: TO AMEND THE WINTER SNOW, ICE, SLEET AND PARKING BYLAW

The Town voted by declared majority to amend the General Bylaw entitled Winter Snow, Ice, Sleet, and Parking Bylaw, adopted on May 3, 2017, in Section 8 Violations and Penalties by deleting the words “not exceeding” and inserting the word “of” so that the section now reads:

8. Violations and Penalties

Whoever violates any provision of the bylaw may be punished by a fine of Twenty-five Dollars (\$25.00) for the first offense, Fifty Dollars (\$50.00) for the second offense, and Seventy-five Dollars (\$75.00) for the third and each subsequent offenses in one (1) fiscal year.

SUBMITTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *At the Annual Town Meeting on May 3, 2017 the Town voted to adopt the Winter Snow, Ice, Sleet and Parking Bylaw. The Attorney General’s office approved the bylaw except for the wording regarding the first offense in Section 8. The fine of \$25.00 was deemed to be vague because of the use of the phrase “not exceeding” and MGL Chapter 40 Section 21D*

TOWN ELECTIONS AND MEETINGS

requires the fines for each offense to be specific. Approving this article makes the necessary correction.

ARTICLE 9: TO AUTHORIZE THE SELECTMEN TO ERECT TRAFFIC SIGNS

The Town voted unanimously to authorize the Board of Selectmen to erect traffic signs for the safety and convenience of persons traveling on a municipal public way in the Town of Erving.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *Approval of this article would authorize the Board of Selectmen to erect traffic signs in consultation with the Highway Department such as stop signs and other traffic enforcement signage. Approval of this article requires a majority vote.*

ARTICLE 10: TO AMEND THE COMPOSITION OF THE PLANNING BOARD

The Town voted unanimously to amend the General Bylaws regarding the Planning Board, to affirm that the Board consists of five (5) members elected to serve staggered three (3) year terms.

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *The Planning Board was established in 1970 at Town Meeting as a five (5) member elected Board. The initial vote was not clear about the length of terms and current practice has been to elect members for three (3) year terms. Approval of this article would clarify the term lengths of Planning Board members. Approval of this article requires a majority vote.*

ARTICLE 11: TO AMEND SECTION 1.6 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 1- Purpose and Administration Section 1.6.1 Associate Members of the Planning Board to establish an Associate Member of the Planning Board pursuant to Massachusetts General Law Chapter 40A, Section 9.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

1.6.1 Associate Members of the Planning Board

Under Massachusetts General Law, Chapter 40A, Section 9, the Selectmen shall appoint one associate member for a term of one year annually so that the chairman of the planning board may designate an associate member to sit on the board for the purposes of acting on a special permit application, in the case of absence, inability to act, or conflict of interest, on the part of any member of the planning board or in the event of a vacancy of the board.

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *The Planning Board was established in 1970 at Town Meeting as a five (5) member elected Board. The Planning Board is requesting the ability for the Board of Selectmen to appoint an Associate Members to serve on the Planning Board when the need arises and an elected member is unavailable. Approval of this article would allow the Board of Selectmen to appoint one (1) Associate Member to the Planning Board and requires a 2/3 vote.*

TOWN ELECTIONS AND MEETINGS

ARTICLE 12: TO AMEND SECTION 4.7 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 4 - Use Regulations - pertaining to changes to the Home Based Business bylaw, Section 4.7 – to allow home based businesses to sell retail regardless of where they are produced.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

4.7 Home Based Business

A business or profession is allowed as an accessory use of a dwelling (“home occupation”), provided that:

A. Such use is clearly secondary to the residential use and the home occupation shall be carried on within the principal building or an accessory building on the lot or an adjoining lot in common ownership. Such adjoining lot in common ownership must be either adjacent to or only separated by a public way from the lot on which the principal building is located. No more than 50% of the gross floor area of the residence shall be used for the purposes of the home occupation. If the home occupation is located in an accessory building, the gross floor area devoted to the home occupation shall not exceed 50% of the gross floor area of the residence or 2,000 square feet, whichever is greater.

B. The home occupation shall be carried on by a resident of the principal dwelling and not more than two nonresidents shall be employed on the premises at any one time.

C. No external change is made which alters the residential appearance of the building on the lot.

D. Except for a permitted sign of not more than two (2) square feet, per section 4.6.3.A, there shall be no exterior display or other exterior indication of the home occupation or other variation from the residential character of the premises. No outside storage shall be allowed unless a special permit is granted by the Planning Board and such outside storage is screened from neighboring properties and the public way by a fence or an evergreen hedge of sufficient depth or height to provide screening.

E. Traffic shall not exceed volumes normally expected in a residential neighborhood. For purposes of this Bylaw, this shall be defined as 15 trips per day per dwelling unit which is approximately 150% of the average weekday trip rate for single family homes from the Institute for Traffic Engineers Trip Generation Manual.

F. Adequate off-street parking shall be provided. Parking areas shall not be within 20 feet of a street line or within any required side or rear yard and shall be adequately screened from neighboring residential uses. Parking areas shall not have more than four spaces per dwelling unit.

G. The home occupation shall comply with the environmental performance standards listed in Section 2.2.

H. Automotive repair shops operating out of a residential dwelling and which otherwise meet the criteria for a home occupation shall require a Special Permit from the Planning Board.

I. [No retail sales shall be allowed except for products produced on the premises, provided that all other requirements of Section 4.7.1 can be met and a Special Permit is granted by the Planning Board.]

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article will allow home based businesses to sell retail regardless of where they are produced. Approval of this article requires a 2/3 vote.

TOWN ELECTIONS AND MEETINGS

ARTICLE 13: TO AMEND SECTION 4.12 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 4- Use Regulations, Section 4.12 Marijuana Establishments

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

4.12 Medical Marijuana Moratorium Bylaw

4.12.1.1 Purpose

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. These regulations have now been published. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of Erving and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the zoning bylaws regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

4.12.1.2 Definition

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

4.12.1.3 Temporary Moratorium

For the reasons set forth, and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through October 31, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.]

SECTION 4.12 MARIJUANA ESTABLISHMENTS

4.12.1.1. Purpose and Intent

It is the purpose of this article to promote public health, safety and general welfare, and to support the availability of medical and recreational marijuana in accordance with State law. To mitigate potential impacts to adjacent areas this bylaw will regulate the locations and site

TOWN ELECTIONS AND MEETINGS

development to promote safe attractive business areas, prevent crime, maintain property values, protect and preserve the quality of residential neighborhoods and to protect the safety of children and young people in the vicinity of schools and public parks.

4.12.1.2. Special Permit Granting Authority

The Planning Board shall be the Special Permit Granting Authority (SPGA) under this section in accordance with M.G.L. Chapter 40A, Sections 9 and 9A. Special permits issued by the Planning Board shall require a positive vote by a supermajority vote of Planning Board Members.

4.12.1.3. Definitions

Craft Marijuana Cultivator Cooperative - a marijuana cultivator comprised of residents of the commonwealth organized as a limited liability company or limited liability partnership under the laws of the Commonwealth, or an appropriate business structure as determined by the Cannabis Control Commission, that is licensed to cultivate, obtain, manufacture, process, package and brand marijuana and marijuana products for delivery to marijuana establishments but not to consumers.

Host Community Agreement – A marijuana establishment seeking to operate in Erving shall execute an agreement with the host community setting forth the conditions for having a marijuana establishment located within the host community. Such Host Community Agreement shall include, but not be limited to, all stipulations of responsibilities between Erving and the marijuana establishment. A Host Community Agreement between a marijuana establishment and a host community will include a community impact fee for the host community; provided, however, that the community impact fee shall be reasonably related to the costs imposed upon the municipality by the operation of the marijuana establishment and shall not amount to more than 3 percent of the gross sales of the marijuana establishment or a greater amount if allowed by the State. Such Host Community Agreement shall be effective for 5 years and can be renewed for successive 5-year periods at the option of the Town. Any cost to Erving imposed by the operation of a marijuana establishment shall be documented and considered a public record.

Independent Testing Laboratory - a laboratory that is licensed by the State Cannabis Control commission and is: (i) accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Cooperation mutual recognition arrangement or that is otherwise approved by the commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with regulations promulgated by the Cannabis Control Commission.

Licensee - a person or entity licensed by the State Cannabis Control commission to operate a marijuana establishment.

Marijuana Cultivator - an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

Marijuana Establishment – a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

Marijuana Product Manufacturer – an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

Marijuana Products – products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Marijuana Retailer – an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

4.12.1.4. Requirements Regarding the Allowed Locations for Marijuana Establishments

- A. See Section 4.2 Use Regulations schedule for locations for permitted Marijuana Establishments.*
- B. Marijuana Establishments shall not be located within 500 feet of any existing public, parochial, or private school. This setback shall include the grounds on which said public, parochial, or private school. The distance between any Marijuana Establishment and any public, parochial, or private school shall be measured in a straight line, without regard to intervening structures, from the closest property line of any existing public, parochial, or private school to the property line of the Marijuana Establishment.*
- C. Marijuana Establishments shall not be located within 100 feet from any public recreation area or park measured in a straight line, without regard to intervening structures, from the closest property line of the recreation area to the property line of the Marijuana Establishment.*
- D. Marijuana Establishments shall not be located within 50 feet from any existing residential use. The distance between a residential use and a Marijuana Establishment shall be measured in a straight line, without regard to intervening structures, from the closest property line of the residential property to the property line of the Marijuana Establishment.*

4.12.1.5. Site Development, Permitting Standards & Application

Pursuant to Chapter 40A Section 9A the following site improvements and amenities are required to protect public safety and neighboring property values, in addition to the Special Permit requirements found in Section 6.1 and the Site Plan Review requirements found in Section 6.2. The Planning Board is empowered hereunder to review and approve Special Permit applications for Marijuana Establishments and impose requirements for: buffering; odor control; noise; outdoor lighting; parking; access to the site from public roads; hazardous materials; and landscaping and buildings. The purpose of these requirements is to avoid site development which may result in negative environmental, neighborhood, or public safety impacts.

- A. Dimensional Requirements: Any building or structure containing a Marijuana Establishment shall meet the setback requirements and other dimensional controls of the appropriate district as specified in these bylaws. For any property proposed to contain a Marijuana*

TOWN ELECTIONS AND MEETINGS

Establishment, the applicant for a Special Permit for such use shall demonstrate that the entire property shall comply with these requirements and controls following the establishment of such use thereon.

- B. Parking and Loading Requirements: On-site parking and loading shall be provided in accordance with the requirements of Section 4.5 of these bylaws. For any property proposed to contain a Marijuana Establishment Business, the applicant for a Special Permit for such use shall demonstrate that the entire property shall comply with these requirements and controls following the establishment of such use thereon.*
- C. Site Screening: Rear and side property lines shall be screened from any neighboring residential, educational, childcare or recreational uses or properties. Screening shall be by a fence that is 3 1/2 feet tall within 5 feet of the street and 6 feet tall elsewhere on the property and/or a 6-foot-wide vegetated planting of hardy evergreens and deciduous trees and shrubs no less than five (5) feet in height.*
- D. Marijuana Establishments may request a waiver from the site screening standard of: Rear and side property lines shall be screened from any neighboring residential, educational, childcare or recreational uses or properties. Screening shall be by a fence that is 3 1/2 feet tall within 5 feet of the street and 6 feet tall elsewhere on the property and/or a 6-foot-wide vegetated planting of hardy evergreens and deciduous trees and shrubs no less than five (5) feet in height required by Section 4.12.1.4 C. Such waiver may be granted in the Planning Board's sole discretion.*
- E. Lighting & Security: Energy efficient site lighting shall be maintained at a minimum lumen as determined by the Erving Police Department to ensure adequate visibility on the property to ensure public safety. Light standards may not exceed twenty (20) feet in height and shall be reasonably shielded from abutting properties and shall incorporate full cut off fixtures to reduce light pollution. Additional security features recommended by the Erving Police Department shall be installed and maintained.*
- F. Noise & Odors: No noise or marijuana or other odors detectable at the property line of the Marijuana Establishment shall be allowed.*
- G. Hazardous Materials: Submission of a complete list of chemicals, pesticides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use. The Planning Board will require that a Hazardous Materials Management Plan be prepared to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism. The plan should include spill containment and clean-up procedures, and provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces and must be approved by the Fire Chief.*
- H. Signs: All signs for a Marijuana Establishment must meet the requirements of Section 4.6 of this bylaw and the State Regulations (935 CMR 500.000) including the requirement that, no advertising signs shall be located within twenty feet of a public or private way and must be set back a minimum of twenty (20) feet from all property lines.*

- I. Buildings: Appearance of buildings for Marijuana Establishments shall be consistent with the appearance of other buildings in Erving, not employing unusual color or building design which would attract attention to the premises. In the Rural Residential zoning district new buildings for Marijuana Cultivators including Craft Marijuana Cultivators shall resemble a barn or greenhouse. Reuse of existing vacant or underutilized mill buildings in the Central Village zoning district for marijuana cultivation, product manufacturing or testing may be possible by Special Permit.*
- J. Marketing: Marijuana Establishments shall not be allowed to disseminate or offer to disseminate marijuana marketing materials to minors or suffer minors to view displays or linger on the premises. No free samples may be provided by Marijuana Establishments to consumers.*
- K. Cultivation: If marijuana products are to be grown outdoors plans will need to be approved by the Planning Board to ensure they minimize public nuisances including odors, noise, and lighting to neighboring properties.*
- L. Applications: The applicant requesting permission to operate any Marijuana Establishment must file their application with the Special Permit Granting Authority and the Town Clerk. Such application shall contain the information required by Section 6.1 - Special Permit and any rules and regulations established by the Special Permit Granting Authority and the State Cannabis Control Commission. The application shall also include:*
 - 1. Name and Address of the legal owner and Licensee of the Marijuana Establishment;*
 - 2. Name and Address of all persons having lawful, equity or security interests in the Marijuana Establishment;*
 - 3. Name and Address of the Manager of the Licensed Marijuana Establishment;*
 - 4. The number of proposed employees; and*
 - 5. Proposed security precautions.*
- M. Site Plan Review: No Marijuana Establishment shall be established prior to submission and approval of a site plan by the Planning Board, pursuant to Section 6.2. The site plan shall, at the minimum, depict all existing and proposed buildings, parking spaces, driveways, service areas, and other open uses. The site plan shall show the distances between the proposed Marijuana Establishment and all existing uses within 500 feet of the property lines of the proposed Marijuana Establishment.*
- N. Change in License or Owner: The Owner and Licensee of any Marijuana Establishment issued a Special Permit under this bylaw shall report, in writing, within 10 business days any change in the name of the legal owner of the Marijuana Establishment or any expiration or suspension of a license to the Building Inspector and Planning Board. Any failure to meet this requirement of this Bylaw will result in the immediate issuance of a cease and desist*

TOWN ELECTIONS AND MEETINGS

order by the Building Inspector ordering that all activities conducted under the Special Permit cease immediately.

O. Change of Ownership: A Special Permit issued under this Article shall lapse upon any transfer of ownership or legal interest of more than 10% or change in contractual interest in the subject premises or property. The Special Permit may be renewed thereafter only in accordance with this Section 4.12 and Section 6.1.

P. Host Community Agreement: Applicant shall submit the proposed Host Community Agreement that is required between a Marijuana Establishment and the town it is operating in at the time they submit their Application.

4.12.1.6 Expiration

A Special Permit to operate a Marijuana Establishment shall expire after a period of five calendar years from its date of issuance but shall be renewable for successive five-year periods thereafter, provided that a written request for such renewal is made to the Special Permit Granting Authority at least 60 calendar days prior to said expiration and that no objection to said renewal is made and sustained based upon compliance with all conditions of the Special Permit as well as public safety factors applied at the time the Special Permit renewal is requested. In addition, a Host Community Agreement satisfactory to Erving shall be provided if requested by the Town.

4.12.1.7 Severability

The invalidity of any section or provision of this article shall not invalidate any other section or provision thereof.

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *The voters of the State of Massachusetts have legalized the sale and consumption of medical and recreational marijuana. This bylaw replaces the Medical Marijuana Moratorium that expired on 10/31/2014 and allows for the retail sale of marijuana in the Central Village and French King Commercial Districts with a Special Permit issued by the Planning Board. Additionally, this bylaw allows for the cultivation, testing and processing of marijuana products in the Central Village, French King Commercial and Rural Residential Districts through the Special Permit process. Approval of this article requires a 2/3 vote.*

ARTICLE 14: TO AMEND SECTION 4.1 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 4 – Use Regulations – pertaining to changes to the Use Regulations Schedule, Section 4.2:

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

4.1 General Regulations

No building or structure shall be constructed, and no building, structure or land, or plan thereof shall be used for any purpose or in any manner other than for one or more uses hereinafter set

TOWN ELECTIONS AND MEETINGS

forth as permissible. Any uses not listed in the Use Regulations Schedule, Section 4.2, shall be considered prohibited.

4.2 Use Regulations Schedule

No building, structure or land shall be erected or used except as permitted in this section and all other sections of this Zoning Bylaw. No more than one principal structure or dwelling may be erected on a lot. Symbols employed in the following use regulations schedule shall have the following meaning:

Y – Yes, the use is permitted by right in that Zoning District

N – No, the use is not permitted in that Zoning District

SP – The use may be permitted if a Special Permit is granted by the Planning Board

Residential Uses	Central Village	French King Commercial District	Village Residential	Rural Residential
Single-Family Dwelling	Y	Y	Y	Y
Two-Family Dwelling	SP	Y	SP	Y
Accessory Apartment	SP	Y	SP	Y
Temporary Mobile Home (see Section 4.8)	Y	Y	Y	Y
Mobile Home & Mobile Home Parks	N	N	N	N
Bed and Breakfast, up to 6 rooms	Y	Y	Y	Y
Multi-Family Dwelling	SP	N	N	N
Agricultural & Recreational Uses	Central Village	French King Commercial District	Village Residential	Rural Residential
Farming or Forestry <i>not to include Medical or Recreation Marijuana cultivation</i>	Y	Y	Y	Y
Commercial Greenhouse(s) on a lot equal to or greater than 5 acres <i>not to include Medical or Recreational Marijuana cultivation</i>	Y	Y	Y	Y
Commercial Greenhouse(s) on a lot less than 5 acres <i>not to include Medical or Recreational Marijuana cultivation</i>	SP	SP	SP	SP
<i>Cultivation of Medical and/or Recreational Marijuana occupying a building(s) or greenhouse(s) no greater than 10,000 square feet (see Section 4.12)</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>SP</i>
<i>Cultivation of Medical and/or Recreational Marijuana occupying a building(s) or greenhouse(s) greater than 10,000 square feet (see Section 4.12)</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>SP</i>
Commercial Recreation	SP	SP	SP	SP
Wildlife Preserve or Other Conservation Uses	Y	Y	Y	Y

TOWN ELECTIONS AND MEETINGS

Community Services	Central Village	French King Commercial District	Village Residential	Rural Residential
Public Utility Facility not exempted from zoning regulation by M.G.L. Ch.40A	SP	SP	SP	SP
Wireless Communication Facility in the Wireless Communication Overlay District	SP	N*	N*	SP
Educational Uses exempted from zoning regulation by M.G.L. Ch.40A, Section 3	Y	Y	Y	Y
Other Educational Uses not exempted from zoning regulation by M.G.L. Ch.40A, Section 3	SP	SP	SP	SP
Church, other Religious Use	Y	Y	Y	Y
Municipal Uses not covered elsewhere	SP	SP	SP	SP
Family Day Care Home for six (6) or less children or adults	Y	Y	Y	Y
Family Day Care Home for more than six (6) children or adults	SP	SP	SP	SP
Day Care Center for children exempted from zoning regulations by M.G.L. Ch. 40A, Section 3	Y	Y	Y	Y
Nursing Home	SP	SP	SP	SP
Business Uses				
Business, Professional Offices with less than six (6) employees	Y	Y	SP	SP
Business, Professional Offices with six (6) or more employees	Y	SP	SP	SP
Banks	Y	SP	N	N
Restaurant, drive through	SP	N	N	N
Restaurant, other	Y	SP	SP	SP
Drive through - other	SP	N	N	N
Motor Vehicle Sales	SP	N	N	N
Laundry, Laundromat	SP	N	N	N
Theaters	SP	SP	N	N
Motels, Hotels	SP	SP	SP	SP
Inns	SP	SP	SP	SP
Building Materials, Sales & Storage	SP	N	N	N
Home Based Business <i>excludes cultivation and sale of medical and recreational marijuana</i>	Y	Y	Y	Y
Retail Store(s) – Building 2,500 sq. ft. or less <i>excludes medical and recreational marijuana products and related paraphernalia including edibles.</i>	Y	SP	SP	SP
Retail Store(s) – Building greater than 2,500 sq. ft. up to 5,000 sq. ft. <i>excludes medical</i>	Y	SP	N	N

TOWN ELECTIONS AND MEETINGS

<i>and recreational marijuana products and related paraphernalia including edibles.</i>				
<i>Retail Store(s) – Building greater than 5,000 sq. ft. excludes medical and recreational marijuana products and related paraphernalia including edibles.</i>	<i>SP</i>	<i>N</i>	<i>N</i>	<i>N</i>
<i>Retail Marijuana Product Store(s) - Marijuana Product sales and related paraphernalia including edibles of medical and recreational marijuana. (see Section 4.12) up to 5,000 square feet</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>N</i>
<i>Medical and Recreational Marijuana Cafes</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
<i>Self-Storage Facility</i>	<i>SP</i>	<i>N</i>	<i>N</i>	<i>N</i>
<i>Farm Stand</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>
Other principal uses where the physical appearance, operation, parking requirements, and traffic impact resemble a use permitted (Y or SP) above, and which will not have a detrimental impact on adjacent or nearby uses	SP	SP	SP	SP
Commercial Kennels	N	SP	N	SP
Hobby Kennels	SP	Y	SP	Y
Industrial Uses				
Junk yards, dumps, and landfills	N	N	N	N
Manufacturing, Processing & Laboratories	SP	N	N	N
Freight or Transportation Facilities	SP	N	N	N
Gasoline Station, Automotive Repair Garages	SP	N	N	N
Quarrying, Gravel Mining & Earth Removal	N	N	N	N
Collection, treatment, storage, burial, incineration or disposal of radioactive waste, including but not limited to low level radioactive waste	N	N	N	N
Sawmill	N	N	SP	SP
<i>Processing and product manufacturing of Medical and/or Recreational Marijuana including edibles (see Section 4.12)</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>SP</i>
<i>Independent Testing Laboratory Facility for Medical and Recreational Marijuana (see Section 4.12)</i>	<i>SP</i>	<i>SP</i>	<i>N</i>	<i>SP</i>
Bulk Storage, Warehousing	SP	N	N	N

*No Wireless Communications Overlay District is located in the French King Commercial District or the Village Residential District,

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: The voters of the State of Massachusetts have legalized the sale and consumption of medical and recreational marijuana. This bylaw replaces the Medical Marijuana Moratorium that expired on 10/31/2014 and allows for the retail sale of marijuana in the Central Village and French King

TOWN ELECTIONS AND MEETINGS

Commercial Districts with a Special Permit issued by the Planning Board. Additionally, this bylaw allows for the cultivation, testing and processing of marijuana products in the Central Village, French King Commercial and Rural Residential Districts through the Special Permit process. Approval of this article requires a 2/3 vote.

ARTICLE 15: TO AMEND SECTION 6.2.6 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 6 – Special Permit and Site Plan Review – pertaining to changes to the Site Plan Review, Section 6.2.6 which sets a 90-day deadline for the decision by the Planning Board after the closing of the Public Hearing

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

6.2.6 Decision

The Planning Board's action shall consist of either:

- A. Approval of the site plan based upon the determination that the proposed project is in compliance and consistent with the criteria set forth in this Bylaw;
- B. Approval of the site plan subject to conditions, modifications, and restrictions as the Planning Board may deem necessary; or
- C. Denial of the site plan based upon the determination that there was insufficient information submitted with the proposal to adequately review it or that the project is inconsistent with the requirements of this Zoning Bylaw and no conditions, modifications, requirements, or restrictions can be imposed pursuant that would ensure compliance with this Zoning Bylaw.
- D. The decision of the Planning Board, and any extension, modification or renewal thereof, shall be made within 90 days following the closing of the public hearing, and the written record of the decision shall be filed with the Town Clerk within 14 days of the final vote or sooner as required to meet the 90 day maximum time frame. A copy of the decision shall be mailed to the Applicant by the Town Clerk and to any person attending the Public Hearing which requests it.*

SUBMITTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *Approval of this article establishes a 90 day deadline for the decision by the Planning Board after the closing of the Public Hearing. Approval of this article requires a 2/3 vote.*

ARTICLE 16: TO AMEND SECTION 7 OF THE ZONING BYLAW

The Town voted unanimously to amend the Town of Erving Zoning Bylaws, Section 7 – Phasing of Growth – the current Phase Growth Bylaw expired December 31, 2015. The proposed change is to allow the Phase Growth Bylaw to remain in effect until December 31, 2023.

Please note: Proposed additions are in *italics* and deletions are [underlined and in brackets]

7.1 Purpose

The purposes of this section are: to promote orderly growth in the Town of Erving, consistent with the rate of growth over 10 years prior to the adoption of this provision; to phase growth so that it will not unduly strain the community's ability to provide basic public facilities and services; to provide the town, its boards and its agencies with information, time and capacity to incorporate such growth into the Master Plan and the regulations of the community; and to preserve and enhance existing community character and the value of property. Section 7 shall remain in effect until **December 31, 2023**.

SUBMITTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: The current Phase Growth Bylaw expired December 31, 2015. Approval of this article would allow the Phase Growth Bylaw to remain in effect until December 31, 2023. Approval of this article requires a 2/3 vote.

ROUTE 63 STREETScape & PEDESTRIAN IMPROVEMENT PROJECT

ARTICLE 17: A VOTE TO AUTHORIZE ACQUISITION OF RIGHTS IN LAND PARCELS

The Town voted unanimously to authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements of the Route 63 Streetscape & Pedestrian Improvement Project (File #607253).

	Total # Parcels	Area (Square Feet)
In Fee		
Permanent Easements	11	6,392
Temporary Easements	20	11,736

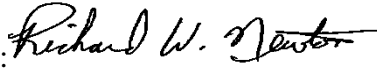
Further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means. This includes donations, purchase or eminent domain. The subject parcels are currently identified on plans drafted by BSC Group, dated December 12, 2017, and titled Streetscape & Pedestrian Improvements on Route 63 in the Town of Erving Franklin County.

SUBMITTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS:

Article Information: Approval of this article authorizes the Board of Selectmen to use all legal means to acquire the necessary temporary and permanent easements for this project. The Route 63 Streetscape & Pedestrian Improvement Project is funded through Federal allocations and is the work of FRCOG transportation planners in collaboration with the Town of Erving. The project will improve sidewalks and crosswalks from Lester Street, beginning at Gunn Street, through Northfield Road until Care Drive. Approval of this article requires a majority vote.

TOWN ELECTIONS AND MEETINGS

41 registered voters attended this meeting. The meeting was dissolved at 8:18 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

TOWN ELECTIONS AND MEETINGS

MAY 2, 2018 ANNUAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN MEETING

WEDNESDAY MAY 2, 2018

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Elementary School, 28 Northfield Road, Erving, Massachusetts, on Wednesday May 2, 2018, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:03 p.m. and noted that a quorum was present. The Moderator read the call and the Officer's return, and lead the body in the Pledge of Allegiance to the Flag.

GENERAL ARTICLES

ARTICLE 1: ACCEPTANCE OF THE 2017 TOWN REPORT

The Town voted unanimously to accept the reports of the Town Officers for 2017.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: No Recommendation

Article Information: Approval of this article will accept the 2017 Town Report as presented. Approval of this article requires a majority vote.

ARTICLE 2: AUTHORIZATION TO APPLY FOR FEDERAL AND STATE GRANTS

The Town voted unanimously to authorize the Board of Selectmen to apply for Federal or State grants and to expend any monies received, as set forth by the grant, and to follow the appropriate procedures.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article will allow the Board of Selectmen to apply for, receive, and take actions to comply with the requirements of grants throughout the year. Approval of this article requires a majority vote.

ARTICLE 3: AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY

The Town voted unanimously to authorize the Town to dispose of any Town property that is declared surplus by the Board of Selectmen.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

TOWN ELECTIONS AND MEETINGS

Article Information: Approval of this article will allow the Board of Selectmen to dispose of Town owned property that is determined to be surplus. Approval of this article requires a majority vote.

FISCAL YEAR 2019 OPERATING BUDGET

ARTICLE 4: FY2019 GENERAL OPERATING BUDGET

The Town voted unanimously to raise and appropriate the following itemized amounts, all for municipal purposes:

Line	Divisions	Amount
1	General Government	\$ 736,519
2	Public Safety	\$ 779,981
3	Public Works	\$ 573,948
4	Health & Human Services	\$ 209,193
5	Culture & Recreation	\$ 162,805
6	Benefits	\$ 1,588,186
	Grand Total	\$ 4,050,632

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: detail budget information for each department that comprises each line-item above is available in the Fiscal Year 2019 Town of Erving Proposed Operating and Capital Improvement Budget. A copy of the document is available on the municipal website (www.erving-ma.org), can be picked up at Town Hall, and was mailed via direct mail through the United States Post Office to mail recipients in Erving. Approval of this article will establish the FY2019 operating budget in the categories identified above. Approval of this article requires a majority vote.

ARTICLE 5: ELECTED OFFICIAL COMPENSATION – ORIGINAL ARTICLE

To see if the Town will vote to authorize the sum of One Hundred Twenty Thousand, Twenty-two Dollars and Forty-eight Cents (\$120,022.48) for Elected Officials' salaries, and vote that the following salary and compensation be paid from this sum to the following Elected Officers of the Town, as provided by Section 108, Chapter 41 of the General Laws, as amended by Chapter 540 of the Acts of 1947, or taken any other action relative thereto:

	Detail	Wage Total	Wage per Person
Assessor (3)		\$ 11,193.48*	\$ 3,731.16ea
Board of Health (3)		\$ 2,805.00*	\$ 935.00ea
Library Trustees (3)		\$ 2,295.00*	\$ 765.00ea
Moderator (1)		\$ 106.00*	
Planning Board (5)		\$ 4,422.00*	\$ 884.40ea
Recreation Commission (5)		\$ 4,460.00*	\$ 892.00ea
School Committee (5)		\$ 6,744.00*	\$ 1,348.80ea
Selectmen/Water Commissioners (3)	\$ 11,728.00*		
from Water Department	\$ 845.00**		

TOWN ELECTIONS AND MEETINGS

	Total Salary	\$ 12,573.00	\$ 4, 191.00ea
Tax Collector (1)	\$ 11,174.00*		
	Certification Award	\$ 1,000.00*	
	From Water Department	\$ 1,871.00**	
	Total Salary	\$ 14,045.00	
Town Clerk (1)	\$ 9,309.00*		
	From Census Work	\$ 1,000.00*	
	Total Salary	\$ 10,309.00	
Treasurer (1)	\$ 45,900.00*		
	Certification Award	\$ 1,000.00*	
	From Water Department	\$ 1,732.00**	
	Total Salary	\$ 48,632.00	
Tree Warden (1)	\$ 2,438.00		

Total Elected Official Salary \$120,022.48

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: This article outlines the compensation amounts for elected officials.

**funding for this compensation is raised & appropriated in the omnibus budget in article 4.*

***funding for this compensation is raised & appropriated in the Water Enterprise Fund article.*

Amendment: To amend the Moderator salary from \$106.00 to \$200.00. Moved and seconded. The amendment passed unanimously.

Amendment: To amend the Total Elected Official Salary from \$120,022.48 to \$120,116.48. Moved and seconded. The amendment passed unanimously.

Article 5 passed unanimously as amended.

A motion was made to reconsider Article 4. Moved and seconded. The motion passed unanimously to reconsider Article 4.

Amendment: To amend Line 1 amount from \$736,519.00 to \$736,613.00 and to amend the Grand Total from \$4,050,632.00 to \$4,050,726.00. Moved and seconded. The amendment passed unanimously.

Article 4 passed unanimously as amended.

ARTICLE 6: FY 2019 ERVING ELEMENTARY SCHOOL FUNDING

The Town voted unanimously to raise and appropriate the sum of Three Million, Seventy-six Thousand, Four Hundred Twenty-six Dollars and No Cents (\$3,076,426.00) for the expense and operation of the Erving Elementary School for fiscal year 2019, beginning July 1, 2018.

TOWN ELECTIONS AND MEETINGS

Line	Account #	Description	Amount
1	01-300-100-51000	School Committee Salary	\$6,744
2	01-301-200-57800	Erving Elementary School Expense	\$3,069,682
Grand Total			\$3,076,426

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article provides funding for the Erving Elementary School. Approval of this article requires a majority vote.*

ARTICLE 7: FY 2019 SECONDARY EDUCATION FUNDING

The Town voted unanimously to raise and appropriate the sum of One Million, Three Hundred Fifty-eight Thousand, Seven Hundred One Dollars and No Cents (\$1,358,701.00) for secondary education and expenses for fiscal year 2019, beginning July 1, 2018.

SUBMITTED BY: School Committee

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article provides funding for Erving's secondary education costs of sending students in grades 7 through 12 to other districts, excluding the Technical school. This budget reflects an increase of \$22,200 from FY18. Approval of this article requires a majority vote.*

ARTICLE 8: FY 2019 FRANKLIN COUNTY TECHNICAL SCHOOL FUNDING – ORIGINAL ARTICLE

To see if the Town will vote to raise and appropriate the sum of Five Hundred Forty-four Thousand, Two Hundred Fifty-four Dollars and No Cents (\$544,254.00) for secondary education and expenses at the Franklin County Technical School for fiscal year 2019 as itemized below, beginning July 1, 2018, or take any other action relative thereto.

Line	Account #	Description	Amount
1	01-320-100-51000	Tech School Committee Salary	\$1,316
2	01-321-200-57800	F.C. Tech School Assessment	\$528,828
3	01-322-200-57800	F.C. Tech School Capital Assessment	\$14,110
Grand Total			\$544,254

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article provides funding for Erving's assessment to the Technical School and establishes the salary for Erving's representative to the Technical School Committee. Approval of this article requires a majority vote.*

TOWN ELECTIONS AND MEETINGS

Amendment: To amend line 1 Amount from \$1,316.00 to \$1,349.00 and to amend the Grand Total from \$544,254.00 to \$544,287.00. Moved and seconded. The amendment passed unanimously.

Article 8 passed unanimously as amended.

ARTICLE 9: FY 2019 WATER DEPARTMENT ENTERPRISE FUND

The Town voted unanimously to raise and appropriate the sum of Ninety-two Thousand, Four Hundred Eighty-one Dollars and No Cents (\$92,481.00) to the Water Enterprise Fund for fiscal year 2019 Water operations, or take any other action relative thereto. Said money to be raised from receipts, revenues, and funds from any source derived from the activities of the Erving Water Department.

SUBMITTED BY: Water Commissioners

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article approves the operating budget for the water department and will allow the department to raise the necessary funds through water receipts and other activities. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund.*

ARTICLE 10: FY 2019 WASTEWATER DEPARTMENT ENTERPRISE FUND

The Town voted unanimously to raise and appropriate the sum of Seven Hundred Forty-six Thousand Eight Hundred Seventeen Dollars and No Cents (\$746,817.00) to the Wastewater Enterprise Fund for fiscal year 2019 Wastewater operations.

The \$746,817.00 is to be raised as follows:

Town of Montague and other receipts	\$ 208,795.72
Town of Erving (raise & appropriate)	\$ 538,021.28
Total Wastewater Fund	\$ 746,817.00

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article approves the operating budget for the wastewater department and will allow the Town to raise the necessary funds through means stated. As an enterprise fund, unspent revenue at the close of the fiscal year will remain with the fund.*

FISCAL YEAR 2019 CONTINUING ANNUAL APPROPRIATIONS & SPECIAL ARTICLES

ARTICLE 11: RAISE & APPROPRIATE FOR CONTINUING ANNUAL APPROPRIATIONS

The Town voted unanimously to raise and appropriate the sum of Three Hundred Ninety-one Thousand Dollars and No Cents (\$391,000.00) for the continuing annual appropriations and special articles itemized below for the purposes stated.

TOWN ELECTIONS AND MEETINGS

Line	Dept.	Account #	Description	Amount
1	Accounting	01-135-901-53000	Town Financial Audit Expense	\$3,500
2	Assessors	01-142-901-53000	Assessors Revaluation	\$25,000
3	IT & Support	01-155-906-57800	Restore Permanent Records	\$20,000
4	Town Buildings	01-192-903-57800	Town Building Maintenance	\$30,000
5	Miscellaneous	01-199-901-57800	Purchase Space in Around Town	\$7,500
6	Highway	01-424-901-57800	Streetlight Repair/Replace	\$5,000
7	Benefits	01-996-901-59661	Transfer to Post Employment Benefit Trust Fund	\$300,000
Grand Total				\$391,000

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** The FY2019 continuing appropriation & special article plan outlined above is a continuation of the sound financial planning that the Town has engaged in over the past few years. The amounts requested are consistent with previous appropriations and allows the Town to meet the service obligations for the stated purposes. Approval of this article requires a majority vote.*

FISCAL YEAR 2019 CAPITAL IMPROVEMENT BUDGET

ARTICLE 12: RAISE & APPROPRIATE FOR CAPITAL IMPROVEMENTS

The Town voted unanimously to raise and appropriate the sum of Three Hundred Fifty-one Thousand Five Hundred Dollars and No Cents (\$351,500.00) for the capital improvement projects itemized below, subject to Board of Selectmen approval.

Line	Account #	Description	Amount
1	01-155-903-57800	Server Maintenance/Upgrade (recurring)	\$ 6,000
2	01-155-905-57800	Town Computer Upgrades (recurring)	\$8,000
3	01-422-904-57800	Roadwork/Sidewalks Repair Replace (recurring)	\$155,000
4		Ford Utility Van	\$28,000
5	01-210-901-57800	Police Cruiser	\$45,000
6	01-650-903-57800	Veterans Park Tennis Courts	\$48,000
7	01-301-901-57800	EES Computer Upgrades (recurring)	\$24,000
8	01-301-906-57800	EES Classroom Furniture (recurring)	\$10,000
9		EES Event Chairs Replacement	\$12,000
10		COA Storage Shed	\$15,500
Grand Total			\$ 351,500

SUBMITTED BY: Board of Selectmen

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** The FY2019 capital improvement plan presented above is the result of the work of the Capital Planning Committee after reviewing requests made by departments. Some*

TOWN ELECTIONS AND MEETINGS

requests are “recurring requests” that appear annually to maintain a consistent investment while other capital requests are one time requests. Approval of this article requires a majority vote.

ARTICLE 13: TO APPROPRIATE FOR WATER CAPITAL IMPROVEMENT

The Town voted unanimously to appropriate from the Water Enterprise Fund Retained Earnings the sum of Sixty-six Thousand Dollars and No Cents (\$66,000.00) for the installation of pH Monitoring equipment and associated work at the Erving side Well house, subject to Board of Selectmen approval.

SUBMITTED BY: Board of Selectmen/ Water Commissioners

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** This article would allow the Water Department to install pH Monitoring equipment at the Erving side Well house. The installation of the equipment is strongly recommended by the Massachusetts Department of Environmental Protection. Approval of this article requires a majority vote.*

ARTICLE 14: TO APPROPRIATE FOR WASTEWATER SYSTEM INSPECTION

The Town voted unanimously to appropriate from the Wastewater Enterprise Fund Retained Earnings the sum of One Hundred Thirty-one Thousand Dollars and No Cents (\$131,000.00) for the inspection, evaluation and associated work costs with the double barrel siphon that conveys wastewater to POTW #1, subject to Board of Selectmen approval.

SUBMITTED BY: Board of Selectmen/ Water Commissioners

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** The double barrel siphon conveys wastewater from the end of Pratt Street to POTW#1 is nearly 50 years old. The system has not been cleaned or inspected since its installation. It is important to conduct this work to monitor the line for any potential wear. The estimate provides for bidding, evaluation services, and cleaning of the lines. Depending on the results of the evaluation, there may be recommendations for maintenance & repairs. Approval of this article requires a majority vote.*

ARTICLE 15: TO APPROPRIATE FOR WASTEWATER SYSTEM REPAIR/MAINTENANCE

The Town voted unanimously to appropriate the sum of One Million Five Hundred Seventy Thousand Dollars and No Cents (\$1,570,000.00) for the purpose of constructing a replacement wastewater forced main line from the Arch Street pump station to POTW#2 and associated work, and to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

SUBMITTED BY: Board of Selectmen/ Water Commissioners

TOWN ELECTIONS AND MEETINGS

CAPITAL PLANNING COMMITTEE RECOMMENDS: Approval

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *The existing 6" force main from the Arch Street Sewer Pump Station to POTW#2 is nearly 50 years old and has experienced failures in recent years. This line is a critical component of the sewer infrastructure. Once installed, the line should not regularly burden the operating budget. By replacing the equipment there should be a reduced chance of a failure that would burden the operating budget with emergency repair expenditures. The recommendation is to install a replacement line. Approval of this article requires a 2/3 vote.*

STABILIZATION FUNDS

ARTICLE 16: TO CONSOLIDATE GENERAL STABILIZATION ACCOUNTS

The Town voted unanimously to close the Stabilization Fund account and transfer all fund balance to the General Stabilization account.

SUBMITTED BY: Board of Selectmen & Treasurer

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *Approval of this article would consolidate the two (2) general purpose stabilization accounts that the Town has into a single account. Approval of this article requires a 2/3 vote.*

ARTICLE 17: TO ESTABLISH A CAPITAL IMPROVEMENT SPECIAL STABILIZATION ACCOUNT & CLOSE OTHER SPECIAL STABILIZATION ACCOUNTS

The Town voted unanimously to establish a Special Purpose Capital Improvement Stabilization account in accordance with Massachusetts General Law Chapter 40 Section 5B, for the purpose of funding capital improvement projects and to close the following stabilization accounts and transfer the remaining funds in the listed accounts to the newly created Capital Improvement Stabilization account:

Stabilization- Fire Truck

Stabilization- EES Comp

SUBMITTED BY: Board of Selectmen & Treasurer

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: *In the past, the Town has used the provisions of MGL Chapter 40, Section 5B to establish special stabilization accounts for specific capital projects. With the newly created capital improvement process, the Capital Planning Committee, Finance Committee, and Board of Selectmen have recommended that the Town establish a single capital improvement fund that will be used to fund the majority of all annual capital projects as identified by the long-range capital improvement plan. We expect to appropriate to this fund at future Town Meetings. Approval of this article requires a 2/3 vote.*

TOWN ELECTIONS AND MEETINGS

DEPARTMENTAL REVOLVING FUND ANNUAL SPENDING LIMITS

ARTICLE 18: REVOLVING ACCOUNT SPENDING LIMITS

The Town voted unanimously to fix the maximum amount that may be spent during fiscal year 2019 beginning on July 1, 2018 for the revolving funds established in Town bylaws for certain departments, boards, committees, agencies, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

Revolving Fund	Department/Board/Committee/ Agency or Officer	FY2019 Spending Limit
Food Service	Council on Aging	\$10,000
Facility Use	Council on Aging	\$10,000

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS:

***Article Information:** Approval of this article would establish the FY2019 spending limits in the above referenced revolving funds in accordance with Town bylaw and with MGL Chapter 44, Section 53E 1/2. Approval of this article requires majority vote.*

REDEVELOPMENT OF THE MILLERS FALLS PAPER (IP) MILL SITE

ARTICLE 19: RESOLUTION IN SUPPORT OF THE REMEDIATION AND REDEVELOPMENT OF THE MILLERS FALLS PAPER (IP) MILL PROPERTY – ORIGINAL ARTICLE

WHEREAS, the land located at 8 Paper Mill Road, Erving, MA 01344 (the “Site”) has become a public safety danger due to the substantial presence of hazardous materials, and remediation has become the only viable option for the property to be redeveloped;

WHEREAS, Town of Erving has been awarded a Brownfields recoverable grant in the amount of \$200,000 from MassDevelopment (the “Recoverable Grant”) for the remediation and redevelopment of the Site (the “Project”);

WHEREAS, to foster its own economic development, the Town of Erving has agreed to repay the Recoverable Grant pursuant to the terms of the grant agreement;

NOW, THEREFORE, the Town of Erving votes as follows:

Beginning in the fiscal year when any Economic Benefit to the Municipality (as hereinafter defined) is realized, the Town of Erving shall include in its annual budget a line item requiring payment to MassDevelopment of an amount equal to 15% of any Economic Benefit to the Municipality, until the earlier of: (i) full repayment of the amount of the Recoverable Grant that has been disbursed and has not already been repaid to MassDevelopment, (ii) the expiration of 30 years from the date on which the first Economic Benefit to the Municipality is realized, or (iii) if no redevelopment on the Site commences, the expiration of 30 years from the date of the Recoverable Grant.

For the purposes of this vote, “Economic Benefit to the Municipality” means any increase in the annual property tax and/or other municipal revenues for the Site (including but not limited to nonprofit PILOT revenue, local hotel- or restaurant-tax revenue, and new local revenues derived from municipally-owned redevelopment projects) attributable to development of the Property above the Baseline Value of the property (as hereinafter defined). The “Baseline Value”

TOWN ELECTIONS AND MEETINGS

means the amount of property tax and related tax revenue assessed by the Town of Erving on the Site in the fiscal year of the execution of the agreement governing the Recoverable Grant, such amount having been calculated by the municipality and determined to be \$_____ (the "Baseline").

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

***Article Information:** Approval of this article will authorize the Town to form an agreement with Mass Development regarding the funding and repayment of hazardous materials cleanup funds for the property indicated.*

THE TOWN VOTED UNANIMOUSLY TO PASS OVER THIS ARTICLE.

42 registered voters attended this meeting. The meeting was dissolved at 8:13 p.m.

A true copy, ATTEST: 

Richard W. Newton
Erving Town Clerk

TOWN ELECTIONS AND MEETINGS

MAY 7, 2018 ANNUAL TOWN ELECTIONS

ANNUAL TOWN ELECTIONS MONDAY MAY 7, 2018

To either of the Constables of the Town of Erving:

Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Erving, qualified to vote in town affairs to meet in the meeting room at the Town Hall in Erving Center on Monday, May 7, 2018, at 10:00AM then and there to bring in their votes for the following town officers and ballot questions:

One Selectman for three years
One Assessor for three years
One Town Clerk for three years
One Library Trustee for three years
One Moderator for one year
Two School Committee Members for three years
One School Committee Members for two years
One School Committee Members for one year
One Tree Warden for one year
One Constable for three years
One Planning Board Member for three years
Two Recreation Commissioners for three years
One Board of Health Member for three years

The polls will close at 8:00PM.

TOWN ELECTIONS AND MEETINGS

2018 TOWN ELECTION RESULTS

OFFICE	VOTES
Selectman – 3 Years – Vote For One	
Jacob A. Smith	44
Others	3
Blanks	2
Total	49
Assessor – 3 Years – Vote For One	
Daniel B. Hammock	47
Others	1
Blanks	1
Total	49
Town Clerk– 3 Years – Vote For One	
Richard W. Newton	46
Others	0
Blanks	3
Total	49
Library Trustee– 3 Years – Vote For One	
Daniel B. Hammock	16
Marcia Bernard	3
Harry Sharbaugh	2
Others	0
Blanks	28
Total	49
Moderator– 1 Year – Vote For One	
Richard K. Peabody	47
Others	2
Blanks	0
Total	49
School Committee – 3 Years – Vote For Two	
David L. Chagnon, Jr.	46
Charlene McDonough	1
Jeffery Rollins	1
Linda Downs-Bembury	1
Others	0
Blanks	49
Total	98
School Committee – 2 Years – Vote For One	
Brian N. Guerin	46
Others	0
Blanks	3
Total	49

TOWN ELECTIONS AND MEETINGS

School Committee – 1 Year – Vote For One

Jennifer L. Eichorn	46
Others	0
Blanks	3
Total	49

Tree Warden – 1 Year – Vote For One

Michael Gordon	44
Others	1
Blanks	4
Total	49

Constable – 3 Years – Vote For One

Daniel B. Hammock	44
Others	1
Blanks	4
Total	49

Planning Board – 3 Years – Vote For One

Son Hui May	41
Others	3
Blanks	5
Total	49

Recreation Commission – 3 Years – Vote For One

Alison L. Rollins	4
Thomas Duffy	1
Charlene McDonough	1
Mark Burnett	1
Harry Sharbaugh	1
Others	2
Blanks	39
Total	49

Board of Health – 3 Years – Vote For One

Michael J. Gralenski	46
Others	1
Blanks	2
Total	49

TOWN ELECTIONS AND MEETINGS

JUNE 25, 2018 SPECIAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS COUNTY OF FRANKLIN

SPECIAL TOWN MEETING Monday June 25, 2018

Pursuant to a warrant signed by the Erving Selectmen and duly posted, as directed by the vote of the Town, the legal voters met in the Erving Town Hall, 12 East Main Street, Erving, Massachusetts, on Monday June 25, 2018, at 7:00 p.m. and conducted the following business. The meeting was called to order by Moderator Richard K. Peabody at 7:02 p.m. and noted that a quorum was present. The Moderator read the call and the Officer's return and lead the body in the Pledge of Allegiance to the Flag.

FY2018 FINANCIAL ARTICLES

ARTICLE 1: APPROPRIATION FOR THE CAPITAL STABILIZATION ACCOUNT

The Town voted unanimously to appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00) from Free Cash into the Capital Stabilization Account.

SUBMITTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article would transfer available free cash into the newly created capital stabilization account for use on future capital projects that will require Town Meeting approval. Approval of this article requires a majority vote.

ARTICLE 2: APPROPRIATION FOR TOWN CODE CODIFICATION PROJECT

The Town voted unanimously to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Free Cash for the purpose of codifying the bylaws of the Town of Erving and related expenses.

SUBMITTED BY: Town Clerk
FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Approval of this article would allow the Town Clerk to contract with an experienced vendor in a comprehensive review of the bylaws of the Town of Erving to ensure accuracy and compliance with law. The code would then be made available in print and electronically for use by residents. Approval of this article requires a majority vote.

FY2019 FINANCIAL ARTICLES

ARTICLE 3: APPROPRIATION FOR THE CAPITAL STABILIZATION ACCOUNT

The Town voted unanimously to raise & appropriate the sum of Three Hundred Fifty Thousand Dollars and No Cents (\$350,000.00) for the purpose of the Capital Stabilization Account.

SUBMITTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS: Approval

TOWN ELECTIONS AND MEETINGS

Article Information: Approval of this article would allow the Town to raise & appropriate the stated amount and deposit the funding into the newly created capital stabilization account for use on future capital projects that will require Town Meeting approval. Approval of this article requires a majority vote.

ARTICLE 4: APPROPRIATION FOR THE FY2019 CULTURE & RECREATION BUDGET

During discussion of this article Dan Hammock recused himself from the Finance Committee since he is also a Library Trustee member.

The Town voted by majority to raise and appropriate the sum of Five Thousand Five Hundred Fifty Dollars and No Cents (\$5,550.00) to amend the FY2019 Culture & Recreation budget, as voted in line #5 of the May 2, 2018 Annual Town Meeting Warrant Article #4, by the same amount.

SUBMITTED BY: Board of Library Trustees

FINANCE COMMITTEE RECOMMENDS:

Article Information: Approval of this article would increase the FY2019 Culture & Recreation operating budget by \$5,550. The Board of Library Trustees are making this request specifically to increase the Library Wages line item (01-610-101-51200) to increase the 1st Assistant Librarian funding from 19.5 hours per week to 26 hours per week. Approval of this article requires a majority vote.

LOCAL OPTION EXCISE ON RETAIL MARIJUANA SALES

ARTICLE 5: LOCAL OPTION EXCISE ON RETAIL MARIJUANA SALES

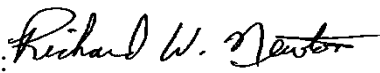
The Town of Erving voted unanimously to accept G.L. c. 64N, § 3 to impose an excise on the retail sales of marijuana for adult use at the rate of three percent.

SUBMITTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS: Approval

Article Information: Massachusetts General Law chapter 64N section 3 allows communities to impose a local option excise tax on the sales of recreational marijuana of up to 3%. In order to do so, the legislative body of the Town must vote to adopt the chapter and section and to set a rate. Approval of this article would adopt MGL chapter 64N section 3 and establish an excise on retail marijuana sales. Approval of this article requires a majority vote.

37 registered voters attended this meeting. The meeting was dissolved at 7:57 p.m.

A true copy, ATTEST: 
Richard W. Newton
Erving Town Clerk

TOWN ELECTIONS AND MEETINGS

SEPTEMBER 4, 2018 STATE PRIMARY ELECTION

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

SS.

To the Constables of the Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1

Town Hall, 12 East Main Street

on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SECOND DISTRICT
COUNCILLOR	EIGHTH DISTRICT
SENATOR IN GENERAL COURT	HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	SECOND FRANKLIN DISTRICT
DISTRICT ATTORNEY	NORTHWESTERN DISTRICT
CLERK OF COURTS	FRANKLIN COUNTY
REGISTER OF DEEDS	FRANKLIN DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of August, 2018.



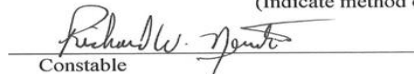




Board of Selectmen of the Town of Erving

By Hand

(Indicate method of service of warrant.)


Constable

August 6, 2018.
(month and day)

TOWN ELECTIONS AND MEETINGS

DEMOCRATIC STATE PRIMARY ELECTION RESULTS

DEMOCRATIC STATE PRIMARY ELECTION RESULTS SEPTEMBER 4, 2018

OFFICE	VOTES
Senator in Congress – Vote For One	
Elizabeth A. Warren	126
John Kingston	2
Others	1
Blanks	8
Total	137
Governor – Vote For One	
Jay M. Gonzalez	64
Bob Massie	45
Charles Baker	5
Others	0
Blanks	23
Total	137
Lieutenant Governor – Vote For One	
Quentin Palfrey	76
Jimmy Tingle	29
Karyn Polito	2
Others	0
Blanks	30
Total	137
Attorney General – Vote For One	
Maura Healey	126
Quentin Palfrey	1
Others	0
Blanks	10
Total	137
Secretary of State – Vote For One	
William Frances Galvin	93
Josh Zakim	37
Others	0
Blanks	7
Total	137
Treasurer – Vote For One	
Deborah B. Goldberg	118
Others	0
Blanks	19
Total	137
Auditor – Vote For One	
Suzanne M. Bump	120

TOWN ELECTIONS AND MEETINGS

Others	0
Blanks	17
Total	137
Representative in Congress – Vote For One	
James P. McGovern	125
Others	0
Blanks	12
Total	137
Councillor – Vote For One	
Mary E. Hurley	121
Others	0
Blanks	16
Total	137
Senator in General Court – Vote For One	
Chelsea S. Kline	70
Jo Comerford	50
Steve Connor	3
Ryan R. O'Donnell	2
Others	0
Blanks	10
Total	137
Representative in General Court – Vote For One	
John William Arena	111
Natalie Blais	1
Jo Comerford	1
Others	1
Blanks	23
Total	137
District Attorney – Vote For One	
David E. Sullivan	119
Others	0
Blanks	18
Total	137
Clerk of Courts – Vote For One	
Susan K. Emond	122
Gary Sabilia	1
Others	0
Blanks	14
Total	137
Register of Deeds – Vote For One	
Scott A. Cote	120
Others	0
Blanks	17
Total	137

TOWN ELECTIONS AND MEETINGS

REPUBLICAN STATE PRIMARY ELECTION RESULTS

REPUBLICAN STATE PRIMARY ELECTION RESULTS SEPTEMBER 4, 2018

OFFICE	VOTES
Senator in Congress – Vote For One	
Geoff Diehl	25
John Kingston	29
Beth Joyce Lindstrom	10
Jo Comferford	1
Others	0
Blanks	4
Total	69
Governor – Vote For One	
Charles D. Baker	45
Scott D. Lively	23
Others	0
Blanks	1
Total	69
Lieutenant Governor – Vote For One	
Karyn E. Polito	58
Others	0
Blanks	11
Total	69
Attorney General – Vote For One	
James R. McMahon, III	39
Daniel L. Shores	23
William Galvin	1
Others	0
Blanks	6
Total	69
Secretary of State – Vote For One	
Anthony M. Amore	51
Others	0
Blanks	18
Total	69
Treasurer – Vote For One	
Keiko M. Orrall	51
Others	0
Blanks	18
Total	69

TOWN ELECTIONS AND MEETINGS

Auditor – Vote For One

Helen Brady	50
Others	0
Blanks	19
Total	69

Representative in Congress – Vote For One

Tracy Lyn Lovvorn	34
Kevin William Powers	23
Others	0
Blanks	12
Total	69

Councillor – Vote For One

Others	3
Blanks	66
Total	69

Senator in General Court – Vote For One

Jo Comerford	1
Beth Joyce Lindstrom	1
Others	2
Blanks	65
Total	69

Representative in General Court – Vote For One

Others	4
Blanks	65
Total	69

District Attorney – Vote For One

David Sullivan	1
Others	3
Blanks	65
Total	69

Clerk of Courts – Vote For One

Others	3
Blanks	66
Total	69

Register of Deeds – Vote For One

Others	3
Blanks	66
Total	69

TOWN ELECTIONS AND MEETINGS

LIBERTARIAN STATE PRIMARY ELECTION RESULTS

LIBERTARIAN STATE PRIMARY ELECTION RESULTS SEPTEMBER 4, 2018

OFFICE	VOTES
Senator in Congress – Vote For One	
Others	0
Blanks	0
Total	0
Governor – Vote For One	
Others	0
Blanks	0
Total	0
Lieutenant Governor – Vote For One	
Others	0
Blanks	0
Total	0
Attorney General – Vote For One	
Others	0
Blanks	0
Total	0
Secretary of State – Vote For One	
Others	0
Blanks	0
Total	0
Treasurer – Vote For One	
Others	0
Blanks	0
Total	0
Auditor – Vote For One	
Daniel Fishman	0
Others	0
Blanks	0
Total	0
Representative in Congress – Vote For One	
Others	0
Blanks	0
Total	0
Councillor – Vote For One	
Others	0
Blanks	0
Total	0

TOWN ELECTIONS AND MEETINGS

Senator in General Court – Vote For One

Others	0
Blanks	0
Total	0

Representative in General Court – Vote For One

Others	0
Blanks	0
Total	0

District Attorney – Vote For One

Others	0
Blanks	0
Total	0

Clerk of Courts – Vote For One

Others	0
Blanks	0
Total	0

Register of Deeds – Vote For One

Others	0
Blanks	0
Total	0

TOWN ELECTIONS AND MEETINGS

NOVEMBER 6, 2018 STATE ELECTION

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

SS.

To the Constables of the Town of Erving

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precinct 1

Town Hall, 12 East Main Street

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESSFOR THIS COMMONWEALTH
GOVERNOR and LIEUTENANT GOVERNOR.....FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....FOR THIS COMMONWEALTH
SECRETARY OF STATE.....FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL.....FOR THIS COMMONWEALTH
AUDITOR.....FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS SECOND DISTRICT
COUNCILLOREIGHTH DISTRICT
SENATOR IN GENERAL COURT HAMPSHIRE, FRANKLIN & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT SECOND FRANKLIN DISTRICT
DISTRICT ATTORNEY NORTHWESTERN DISTRICT
CLERK OF COURTSFRANKLIN COUNTY
REGISTER OF DEEDSFRANKLIN DISTRICT
COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE.....FRANKLIN COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;

TOWN ELECTIONS AND MEETINGS

- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law

TOWN ELECTIONS AND MEETINGS

as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of October, 2018.



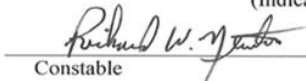




Board of Selectmen of the Town of Erving

By Hand

(Indicate method of service of warrant.)


Constable

 October 5, 2018.
(month and day)

TOWN ELECTIONS AND MEETINGS

NOVEMBER 6, 2018 STATE ELECTION RESULTS

STATE ELECTION RESULTS NOVEMBER 6, 2018

OFFICE	VOTES
Senator in Congress – Vote For One	
Elizabeth A. Warren	384
Geoff Diehl	225
Shiva Ayyadurai	35
Others	0
Blanks	7
Total	651
Governor and Lieutenant Governor – Vote For One	
Baker and Polito	425
Gonzalez and Palfrey	216
Others	0
Blanks	10
Total	651
Attorney General – Vote For One	
Maura Healey	424
James R. McMahon, III	216
Others	1
Blanks	10
Total	651
Secretary of State – Vote For One	
William Frances Galvin	441
Anthony M. Amore	166
Juan G. Sanchez, Jr.	28
Others	0
Blanks	16
Total	651
Treasurer – Vote For One	
Deborah B. Goldberg	405
Keiko M. Orrall	166
Jamie M. Guerin	55
Others	1
Blanks	24
Total	651
Auditor – Vote For One	
Suzanne M. Bump	368
Helen Brady	200
Daniel Fishman	22
Edward J. Stamas	29

TOWN ELECTIONS AND MEETINGS

Others	1
Blanks	31
Total	651

Representative in Congress – Vote For One

James P. McGovern	442
Tracy Lyn Lovvorn	194
Others	1
Blanks	14
Total	651

Councillor – Vote For One

Mary E. Hurley	412
Mike Franco	203
Others	1
Blanks	35
Total	651

Senator in General Court – Vote For One

Joanne M. Comerford	525
Others	8
Blanks	118
Total	651

Representative in General Court – Vote For One

Susannah M. Whipps	385
John William Arena	227
Others	3
Blanks	36
Total	651

District Attorney – Vote For One

David E. Sullivan	540
Others	7
Blanks	104
Total	651

Clerk of Courts – Vote For One

Susan K. Emond	541
Others	8
Blanks	102
Total	651

Register of Deeds – Vote For One

Scott A. Cote	546
Others	7
Blanks	98
Total	651

TOWN ELECTIONS AND MEETINGS

Council of Governments Executive Committee – Vote For One

Bill Perlman	518
Others	3
Blanks	130
Total	651

Question 1 Patient To Nurse Limits

Yes	216
No	415
Blanks	20
Total	651

Question 2 Commission On Limiting Election Spending

Yes	448
No	168
Blanks	35
Total	651

Question 3 Transgender Antidiscrimination

Yes	410
No	219
Blanks	22
Total	651

FINANCIAL REPORTS

- Board of Assessors
- Tax and Water Collector
- Treasurer
- Accountant

FINANCIAL REPORTS

BOARD OF ASSESSOR'S REPORT

TOTAL AMOUNT TO BE RAISED FOR FY 2019 **\$12,576,415.65**

LESS RECEIPTS & REVENUE **\$ 2,007,611.41**

Estimated Receipts from Cherry Sheet	\$ 616,451.00
Local Estimated Receipts	\$ 329,092.00
Free Cash	\$ 514,754.77
Enterprise Fund	\$ 498,276.72

NET AMOUNT TO BE RAISED BY TAXATION **\$10,617,841.16**

ASSESSED VALUATIONS

Residential	125,856,375
Open Space	468,600
Commercial	7,911,975
Industrial	395,175,582
Personal Property	409,677,590

Total Taxable Value **939,090,122**

CLASSIFIED TAX RATES FOR FY 2019

Our Fiscal Year 2019 Tax Rate was finalized by the Department of Revenue on November 6, 2018.

Residential & Open Space	\$ 7.35
Commercial & Industrial	\$11.93
Personal Property	\$11.92

ABATEMENTS AND EXEMPTIONS GRANTED FROM FISCAL YEAR 2017

#		TOTAL AMOUNT
10	Veteran's Exemption 22 (a-f)	\$ 4,000.00
1	Veteran's Exemption 22A	\$ 750.00
8	Veteran's Exemption 22E	\$ 6,998.09
2	Blind Exemption	\$ 1,000.00
21	Persons 65 & Over Exemption	\$ 20,068.24
12	Persons 70+ & Surviving Spouse	<u>\$ 2,100.00</u>
53	Total (as of 6/30/18)	\$ 34,916.33

NO ABATEMENTS WERE GRANTED IN FISCAL YEAR 2018

MOTOR VEHICLE EXCISE ASSESSED IN CALENDAR YEAR 2017

2017	Levy	
	Number of Vehicles	56
	Total Valuation	438,150.00
	Total Tax	\$1,263.13

2018	Levy	
	Number of Vehicles	1827
	Total Valuation	7,436,400.00
	Total Tax	\$176,162.16
	Total of Commitments	\$177,532.04

FINANCIAL REPORTS

MOTOR VEHICLE EXCISE ABATEMENTS GRANTED IN CALENDAR YEAR 2018

2006	Levy		
	Number of Abatements	1	
	Total Amount Granted		\$ 35.00
2010	Levy		
	Number of Abatements	1	
	Total Amount Granted		\$ 66.25
2011	Levy		
	Number of Abatements	1	
	Total Amount Granted		\$ 37.50
2014	Levy		
	Number of Abatements	2	
	Total Amount Granted		\$ 82.50
2015	Levy		
	Number of Abatements	1	
	Total Amount Granted		\$ 50.00
2017	Levy		
	Number of Abatements	6	
	Total Amount Granted		\$ 371.67
2018	Levy		
	Number of Abatements	28	
	Total Amount Granted		\$ 2,411.38

Respectfully Submitted,
The Erving Board of Assessors
Mark Burnett, Chair
Daniel Hammock
Jeffrey Rollins

FINANCIAL REPORTS

TAX COLLECTOR'S REPORT

Levy Year	Tax / Fee / Lien	Balance 7/1/2017	Levy Commitment	Collections Net of Refunds & Tax Title	Abatelements Exemptions Adjustments	Balance 6/30/2018
2018	Real Estate		7,922,126.54	7,862,300.32	37,758.30	22,067.92
2017	Real Estate	25,838.36		25,838.36		
2016	Real Estate	1,850.79		(6,655.47)	8,506.26	
		\$27,689.15				\$22,067.92
2018	Personal Property		1,764,261.72	1,763,618.12		643.60
2017	Personal Property	1,313.33		401.41		911.92
2016	Personal Property	896.20		55.39		840.81
2015	Personal Property	999.32				999.32
2014	Personal Property	736.55				736.55
2013	Personal Property	607.75				607.75
2012	Personal Property					
2011	Personal Property	93.98				93.98
2010	Personal Property					
2009	Personal Property	133.71				[33.7]
2008	Personal Property	176.76				176.76
2007	Personal Property	68.99				68.99
		\$5,026.59				\$5,213.39
2018	Motor Vehicle Excise		167,251.89	151,772.14	1,648.98	13,830.77
2017	Motor Vehicle Excise	18,808.21	16,380.31	30,225.95	1,122.12	3,840.45
2016	Motor Vehicle Excise	3,764.39		1,760.85	70.00	1,933.54
2015	Motor Vehicle Excise	1,845.31		228.75	98.65	1,517.91
2014	Motor Vehicle Excise	1,585.31		306.04		1,279.27
2013	Motor Vehicle Excise	1,025.73		105.89		919.84
2012	Motor Vehicle Excise	1,074.39		91.98		982.4]
2011	Motor Vehicle Excise	1,102.40				1,102.40
2010	Motor Vehicle Excise	864.39				864.39
2009	Motor Vehicle Excise	940.52				940.52
2008	Motor Vehicle Excise	1,159.70				1,159.70
2007	Motor Vehicle Excise	260.42				260.42
2006	Motor Vehicle Excise	534.69				534.69
2005	Motor Vehicle Excise	261.25				261.25
2004	Motor Vehicle Excise	1,025.93				1,025.93
2003	Motor Vehicle Excise	289.38				289.38
2002	Motor Vehicle Excise	21.88				21.88
		\$34,563.90				\$30,764.75
	Interest Collected on Past Due Taxes			4,365.30		
	Collection Fees and Charges			12,782.13		
	Water Liens (cost, interest & water)			7,189.02		
	Mobile Home Fees In Lieu of Taxes			864.00		
	Municipal Lien Certificates			975.00		

TOTAL COLLECTIONS FY 2018

\$ 9,856,225.18

Respectfully submitted,

Michele M. Turner

Tax Collector

FINANCIAL REPORTS

TREASURER'S REPORT

Composition of Treasurer's Cash from July 1, 2017 through June 30, 2018

Prepared by: Julie Wonkka, Treasurer

Greenfield Coop Bank		\$2,524,800.49
Investment Account	\$658,316.08	
Ten Town Loan Fund	\$149,863.03	
Water Department Enterprise Fund	\$302,924.12	
POTW #1 Enterprise Fund	\$1,397,367.76	
Recreation	\$14,415.89	
Cultural Council	\$1,913.61	
Student Activities	\$0.00	
Easthampton Savings Bank		\$201,961.02
Bartholomew & Co. Inc. Trust Account		\$9,812,870.45
Post War Rehabilitation Fund	\$22,135.64	
Cemetery Perpetual Care Fund	\$41,564.48	
Stabilization Fund	\$9,668,482.28	
Stabilization Fire Truck	\$27,853.24	
Stabilization EES Computers	\$43,780.93	
Conservation	\$9,053.88	
Bartholomew & Co. Inc. OPEB Account		\$3,546,862.65
Employee Benefits	\$158,702.49	
Retiree Insurance	\$3,388,160.16	
Hometown Bank		\$2,538,859.16
Investment	\$2,582,214.26	
Vendor	\$52,418.51	
School Vendor	-\$95,773.61	
Unibank		\$640,719.96
Investment	\$503,911.36	
Payroll	\$136,808.60	
UniPay Recreation	\$0.00	
Total Cash on Hand June 30, 2018		\$19,266,073.73

FINANCIAL REPORTS

ACCOUNTANT'S REPORTS

TOWN OF ERVING, MASSACHUSETTS							
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS							
FOR THE YEAR ENDING JUNE 30, 2018							
							Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long Term Debt	(Memorandum Only)
Assets							
Cash and Investments	\$ 3,039,997.52	\$ 536,575.63	\$ 493,315.00	1,835,655.75	\$ 13,361,171.02	\$ -	\$ 19,266,714.92
Accounts Receivable:							
Overpayment Refund	-	-	-	-	-	-	-
Property Taxes	27,281.31	-	-	-	-	-	27,281.31
Excise Taxes	30,764.75	-	-	-	-	-	30,764.75
Tax Liens	29,016.30	-	-	-	-	-	29,016.30
Tax Foreclosures	185,328.43	-	-	-	-	-	185,328.43
User Charges	-	-	-	16,825.54	-	-	16,825.54
Less: Allowance for Uncollectible Accounts	(386,467.73)	-	-	-	-	-	(386,467.73)
Due from Other Governments	-	211,828.45	2,176,117.00	-	-	-	2,387,945.45
Due from Other Funds	-	-	-	-	-	-	-
Amount to be Provided for the Payment of Debt	-	-	-	-	-	2,741,023.00	2,741,023.00
Total Assets	\$ 2,925,920.58	\$ 748,404.08	\$ 2,669,432.00	\$ 1,852,481.29	\$ 13,361,171.02	\$ 2,741,023.00	\$ 24,298,431.97
Liabilities and Fund Equity							
Liabilities:							
Warrants & Payrolls Payable	\$ 345,157.78	\$ -	-	\$ 105.00	-	\$ -	\$ 345,262.78
Employee Withholdings	(29.02)	-	-	-	-	-	(29.02)
Due to Others	850.79	-	-	-	1,622.50	-	2,473.29
Due to Student Groups	-	-	-	-	23,899.65	-	23,899.65
Deferred Revenue:							
Property Taxes	(359,186.42)	-	-	-	-	-	(359,186.42)
Other	245,109.48	211,828.45	2,176,117.00	16,825.54	-	-	2,649,880.47
Due to Other Funds	-	-	-	-	-	-	-
Bond Indebtedness	-	-	-	-	-	2,741,023.00	2,741,023.00
Total Liabilities	231,902.61	211,828.45	2,176,117.00	16,930.54	25,522.15	2,741,023.00	5,403,323.75
Fund Equity:							
Retained Earnings:							
Reserved for Encumbrances	-	-	-	142,284.46	-	-	142,284.46
Unreserved:							
Designated for Subsequent Years' Expenditures				197,000.00			197,000.00
Undesignated				1,496,266.29			1,496,266.29
Fund Balance:							
Reserved for Encumbrances & Contin. Approp.	970,818.75	30,000.00	493,315.00	-	-	-	1,494,133.75
Reserved for Nonexpendable Trust Principal	-	-	-	-	9,840.18	-	9,840.18
Unreserved:							
Designated for Subsequent Years' Expenditures	160,000.00	-	-	-	-	-	160,000.00
Undesignated	1,563,199.22	506,575.63	-	-	13,325,808.69	-	15,395,583.54
Total Fund Equity	2,694,017.97	536,575.63	493,315.00	1,835,550.75	13,335,648.87	-	18,895,108.22
Total Liabilities and Fund Equity	\$ 2,925,920.58	\$ 748,404.08	\$ 2,669,432.00	\$ 1,852,481.29	\$ 13,361,171.02	\$ 2,741,023.00	\$ 24,298,431.97

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS			
BALANCE SHEET - ENTERPRISE FUNDS			
FOR THE YEAR ENDING JUNE 30, 2018			
	POTW	Water	
	Fund	Fund	Totals
Assets			
Cash and Investments	\$ 1,522,052.01	\$ 313,603.74	\$ 1,835,655.75
Accounts Receivable:			
User Charges	-	16,825.54	16,825.54
Total Assets	\$ 1,522,052.01	\$ 330,429.28	\$ 1,852,481.29
Liabilities and Fund Equity			
Liabilities:			
Warrants Payable	-	105.00	105.00
Deferred Revenue	-	16,825.54	16,825.54
Total Liabilities	-	16,930.54	16,930.54
Fund Equity:			
Reserved for Encumbrances	120,412.33	21,872.13	142,284.46
Reserved for Expenditure	131,000.00	66,000.00	197,000.00
Unreserved Retained Earnings	1,270,639.68	225,626.61	1,496,266.29
Total Fund Equity	1,522,052.01	313,498.74	1,835,550.75
Total Liabilities and Fund Equity	\$ 1,522,052.01	\$ 330,429.28	\$ 1,852,481.29

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -					
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2018					
	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trust Funds	(Memorandum Only)
Revenues:					
Taxes	9,644,098.79	\$ -	\$ -	\$ -	\$ 9,644,098.79
State Receipts	612,250.00	-	-	-	612,250.00
Excise Taxes	189,724.61	-	-	-	189,724.61
Licenses, Permits, Fees, Fines, Misc	158,002.77	-	-	-	158,002.77
Interest on Delinquent Taxes	13,928.94	-	-	-	13,928.94
Investment Income:					
Interest	28,935.67	10,030.18	-	9,789.13	48,754.98
Grants and Fees	-	808,267.93	762,079.79	-	1,570,347.72
Other	-	-	-	-	-
Total Revenues	10,646,940.78	818,298.11	762,079.79	9,789.13	12,237,107.81
Expenditures:					
Current:					
General Government	731,154.15	290,994.00	-	-	1,022,148.15
Public Safety	730,697.10	56,422.94	-	-	787,120.04
Public Works	907,640.67	-	-	948.39	908,589.06
Education	4,777,305.34	252,193.24	-	-	5,029,498.58
Health and Human Services	152,364.45	27,441.37	-	-	179,805.82
Culture and Recreation	141,838.87	48,965.81	135,714.00	-	326,518.68
Employee Benefits and Insurance	1,372,856.05	-	-	-	1,372,856.05
State Assessments	445,907.00	-	-	-	445,907.00
Debt Service:	-	-	-	-	-
Principal	-	-	-	-	-
Interest and Fiscal Charges	3,016.19	-	-	-	3,016.19
Total Expenditures	9,262,779.82	676,017.36	135,714.00	948.39	10,075,459.57
Excess of Revenues Over (Under) Expenditures	1,384,160.96	142,280.75	626,365.79	8,840.74	2,161,648.24
Other Financing Sources (Uses):					
Operating Transfers In	162,648.00	30,500.00	288,390.49	616,000.00	1,097,538.49
Operating Transfers Out	(1,449,195.35)	(134,648.00)	-	(28,000.00)	(1,611,843.35)
Proceeds of Notes and Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	(1,286,547.35)	(104,148.00)	288,390.49	588,000.00	(514,304.86)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	97,613.61	38,132.75	914,756.28	596,840.74	1,647,343.38
Fund Balances, Beginning of Year	2,596,404.36	498,442.88	(421,441.28)	12,738,808.13	15,412,214.09
Fund Balances, End of Year	\$ 2,694,017.97	\$ 536,575.63	\$ 493,315.00	\$ 13,335,648.87	\$ 17,059,557.47

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINED STATEMENT OF REVENUES AND EXPENDITURES -					
BUDGET AND ACTUAL - GENERAL FUND					
FOR THE YEAR ENDED JUNE 30, 2018					
				Amounts	
				Carried	Variance
	Original	Final	Actual	Forward	Favorable
	Budget	Budget		to Next Year	(Unfavorable)
Revenues:					
Taxes	\$ 9,549,802.86	9,549,802.86	\$ 9,644,098.79	\$ -	\$ 94,295.93
State Receipts	615,744.00	615,744.00	612,250.00	-	(3,494.00)
Excise and Other Taxes	175,936.00	175,936.00	189,724.61	-	13,788.61
Licenses, Permits, Fees, Fines, Misc	131,472.00	131,472.00	158,002.77	-	26,530.77
Interest on Delinquent Taxes	6,600.00	6,600.00	13,928.94	-	7,328.94
Interest on Investments	42,000.00	42,000.00	28,935.67	-	(13,064.33)
Total Revenues	10,521,554.86	10,521,554.86	10,646,940.78	-	125,385.92
	^	^	^		
Expenditures:					
Current:					
General Government	\$1,341,252.29	\$1,352,949.10	731,154.15	535,680.24	86,114.71
Public Safety	849,414.81	849,414.81	730,697.10	64,544.70	54,173.01
Public Works	1,040,000.60	1,165,180.61	907,640.67	243,290.29	14,249.65
Education	5,095,125.74	5,100,597.01	4,777,305.34	101,087.73	222,203.94
Health and Human Services	187,148.00	187,148.00	152,364.45	3,200.00	31,583.55
Culture and Recreation	254,186.15	175,186.15	141,838.87	23,015.79	10,331.49
Employee Benefits and Insurance	1,529,100.00	1,529,100.00	1,372,856.05	-	156,243.95
State Assessments	462,786.00	462,786.00	445,907.00	-	16,879.00
Debt Service:					
Principal	-	-	-	-	-
Interest and Fiscal Charges	-	3,016.19	3,016.19	-	-
Total Expenditures	10,759,013.59	10,825,377.87	9,262,779.82	970,818.75	591,779.30
Excess of Revenues Over (Under) Expenditures	(237,458.73)	(303,823.01)	1,384,160.96	(970,818.75)	717,165.22
Other Financing Sources (Uses):					
Operating Transfers In	28,000.00	28,000.00	162,648.00	-	134,648.00
Operating Transfers Out	(1,130,304.86)	(1,418,695.35)	(1,449,195.35)	-	(30,500.00)
Total Other Financing Sources (Uses)	(1,102,304.86)	(1,390,695.35)	(1,286,547.35)	-	104,148.00
Budget Variance:					
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (1,339,763.59)	\$ (1,694,518.36)	\$ 97,613.61	\$ (970,818.75)	\$ 821,313.22

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS			
COMBINED STATEMENT OF REVENUES, EXPENSES			
AND CHANGES IN RETAINED EARNINGS			
PROPRIETARY FUND TYPES			
FOR THE YEAR ENDED JUNE 30, 2018			
	Proprietary Fund Types		Totals
	POTW Fund	Water Fund	(Memorandum Only)
Operating Revenues:			
Collections and User Fees	\$ 204,003.14	\$ 95,488.74	\$ 299,491.88
Other Income	28,156.89	-	28,156.89
Interest on User Charges		272.64	272.64
Total Operating Revenues	232,160.03	95,761.38	327,921.41
Operating Expenses:			
Operating Costs	383,392.02	61,619.31	445,011.33
Total Operating Expenses	383,392.02	61,619.31	445,011.33
Operating Income (Loss)	(151,231.99)	34,142.07	(117,089.92)
Non-Operating Revenues (Expenses):			
Interest	1,289.44	939.37	2,228.81
Capital Outlay	(19,514.78)	-	(19,514.78)
Payment of Debt	(216,702.00)	(12,000.00)	(228,702.00)
Interest Expense	(60,229.54)	(1,500.00)	(61,729.54)
Total Non-Operating Revenues (Expenses)	(295,156.88)	(12,560.63)	(307,717.51)
Income (Loss) Before Operating Transfers	(446,388.87)	21,581.44	(424,807.43)
Operating Transfers In (Out)	514,304.86	-	514,304.86
Net Income (Loss)	67,915.99	21,581.44	89,497.43
Retained Earnings July 1, 2017	1,454,136.02	291,917.30	\$ 1,746,053.32
Retained Earnings June 30, 2018	\$ 1,522,052.01	\$ 313,498.74	\$ 1,835,550.75

FINANCIAL REPORTS

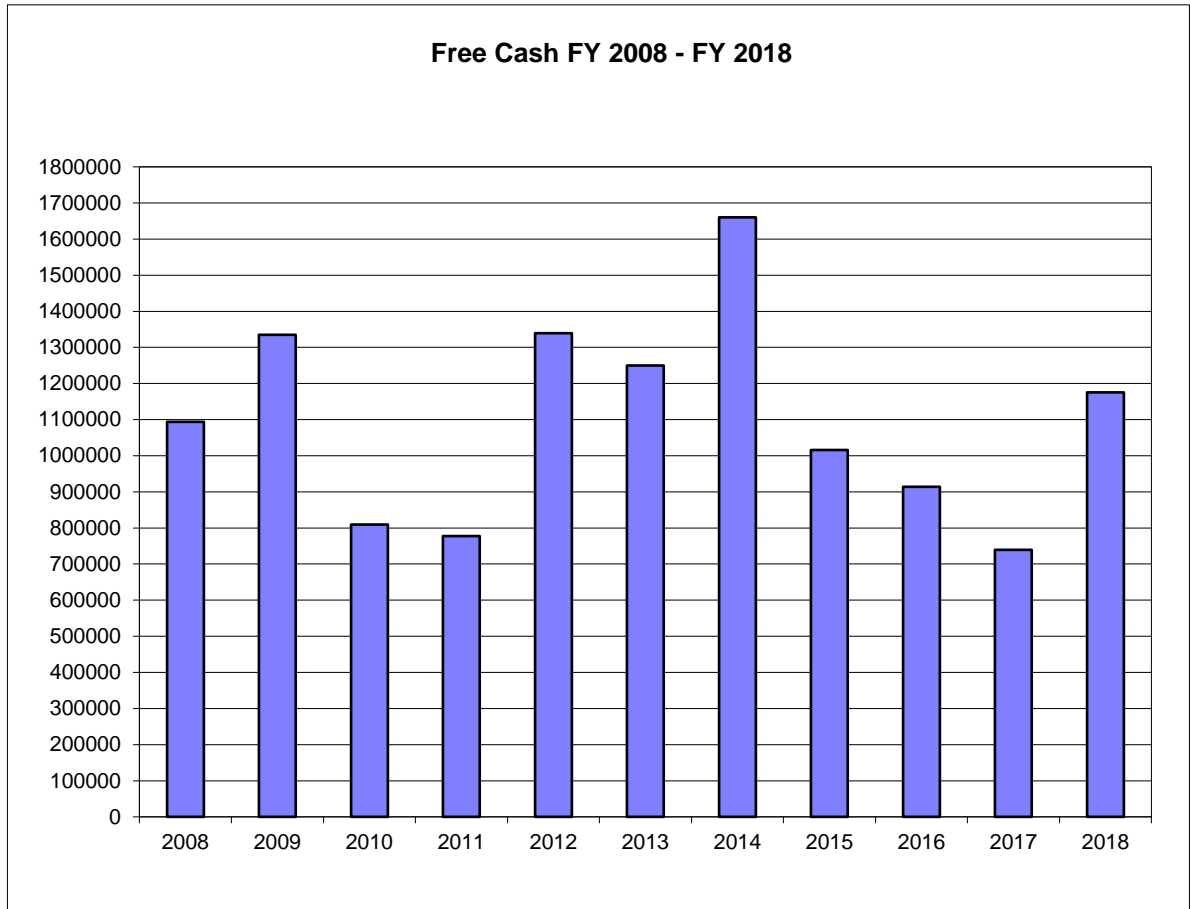
TOWN OF IRVING, MASSACHUSETTS COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2018					
	Fund Balances July 1, 2017	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2018
Highway Grants:	\$ (59,873.23)	59,873.23			\$ -
School Grants:					
SPED IDEA	(1,171.83)	50,346.00	49,659.95		(485.78)
SPED Early Childhood	(0.32)	1,360.76	1,360.44		(0.00)
SPED Program Improvement	1,186.50		1,186.50		0.00
SPED Program Improvement- EC	314.30		314.30		(0.00)
Title I	(372.10)	17,580.00	17,653.90		(446.00)
REAP Grant	(0.04)	14,434.00	14,433.96		0.00
Title II A - Education Quality	511.00	2,597.00	3,546.60		(438.60)
Title IV	-	48.00	150.52		(102.52)
Foundation Reserve-"Pothole"	34,882.15				34,882.15
Community Part for Children	(0.04)	15,000.00	24,599.96		(9,600.00)
SPED Circuit Breaker	134,648.00	141,744.00		(134,648.00)	141,744.00
Early Grades Literacy	0.00	1,600.00	2,175.20		(575.20)
Police Grants:					
Local Law Enforcement System Improvement	329.48				329.48
Law Enforcement Trust-Forfeitures	0.00	951.00			951.00
Fire Dept S.A.F.E. Grants	-	3,823.00	902.94		2,920.06
Emergency Operations Planning Grant	92.04				92.04
FEMA/MEMA Storm Relief	1,979.47				1,979.47
EOCD Housing Rehab	-	177,994.00	177,994.00		-
EOCD Senior Hsg Studies	15,000.00				15,000.00
Septic Management Grant	2,000.00				2,000.00
MA PHC-Public Health	180.00				180.00
FCHHC-DPH My Life/My Health	2.38				2.38
Title III-FCHCC-COA	(2.60)	3,299.00	2,390.00		906.40
COA Walking Grant	15.16				15.16
Martap Mini Grant	(179.00)	450.00	271.00		-
Bridge/Culvert Maint Plan Grant	-	20,000.00			20,000.00
Wellhead Protection Grant	1,167.78				1,167.78
COA Formula Grant	-	5,000.00	5,000.00		-
Library-LIG/MEG	14,181.61	2,258.17	251.88		16,187.90
Library Plan & Design Grant	-				-
Schools:					
School Lunch	(1,453.43)	81,500.98	102,463.08	22,500.00	84.47
Revolving Funds:					
Misc Grants/Gifts	182.00	5,200.00	5,000.00		382.00
EOS-UF A TB BIC	-				-
100 Mile Club	789.06		601.62		187.44
After School Program	(2,414.30)	17,414.20	22,313.31	8,000.00	686.59
School E Rate Revolving	3,522.43				3,522.43
Read-A-Thon Revolving Fund	0.00				0.00
Pre-K Tuition Revolving Fund	12,828.66	18,490.00	6,733.90		24,584.76
Adult Education-Prof Devel	-	3,075.00			3,075.00
Other:					
Recreation Revolving	21,198.88	24,335.50	38,378.26		7,156.12
Ten Town Loan Program	165,809.89	36,830.01	113,000.00		89,639.90
Entergy/VY Training	1,180.00				1,180.00
Cultural Council	4,016.21	4,403.40	6,511.00		1,908.61
Road Machinery Fund	786.47				786.47
Sale of Cemetery Lots	10,150.00	325.00			10,475.00
Wetlands Protection Fund	3,623.83	775.00			4,398.83
Post War Rehab	22,499.00	(363.36)			22,135.64
Insurance Proceeds	-				-
WMECO Energy Effic Rebate	-				-
Cons Comm Consultant Fees	958.87	150.00			1,108.87
FRCOG-Mini Grant-BOH	197.23				197.23
FRCOG-Mini Grant-Wmass Homeland Security	-				-
Cable-PEG Access Support	92,638.40	17,058.82			109,697.22
COA Revolving-Van Driver & Admin	1,399.33	16,228.23	14,231.25		3,396.31
COA Food Service Revolving	2,623.98	5,041.00	4,943.16		2,721.82
COA Donations	2,077.50	2,057.00	605.96		3,528.54
COA Facility Use	1,750.00	950.00			2,700.00
Dog Fund Library	1,555.64				1,555.64
Police Outside Detail	1,540.00	64,380.00	55,520.00		10,400.00
Fire Dept Gifts	325.00				325.00
Library-Ezra Jack Keats Foundation	206.26				206.26
Coutu Library	820.00				820.00
Library-Gifts & Donations	-	1,000.17	1,000.17		-
Historical Comm Gifts	115.00				115.00
Riverfront Park Improv- Gifts & Donations	2,694.00	1,089.00	2,824.50		958.50
SEAD	1,932.26				1,932.26
	\$ 498,442.88	\$ 818,298.11	\$ 676,017.36	\$ (104,148.00)	\$ 536,575.63

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES					
AND CHANGES IN FUND BALANCES					
FOR THE YEAR ENDED JUNE 30, 2018					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2017	Revenues	Expenditures	Sources (Uses)	June 30, 2018
Library Bldg Project	\$ -	\$ 544,029.00	\$ 135,714.00	\$ 85,000.00	\$ 493,315.00
Riverfront Park-Arch St	\$ (421,441.28)	218,050.79		203,390.49	-
	\$ (421,441.28)	\$ 762,079.79	\$ 135,714.00	\$ 288,390.49	\$ 493,315.00

FINANCIAL REPORTS

TOWN OF ERVING, MASSACHUSETTS					
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENSES					
AND CHANGES IN FUND BALANCES - EXPENDABLE TRUST FUNDS					
FOR THE YEAR ENDED JUNE 30, 2018					
	Fund Balances			Other Financing	Fund Balances
	July 1, 2017	Revenues	Expenditures	Sources (Uses)	June 30, 2018
Stabilization Fund:					
General	\$ 9,525,752.29	\$ (153,270.01)		\$ 296,000.00	\$ 9,668,482.28
Fire Truck	28,310.44	(457.20)			27,853.24
Elem Sch Computers	52,646.53	(865.60)		(8,000.00)	43,780.93
OPEB Trust Fund	3,081,633.33	165,229.32		300,000.00	3,546,862.65
Cemetery Perpetual Care:					
Non-Expendable	9,840.18				9,840.18
Expendable	32,872.85	(698.75)	948.39		31,225.71
Conservation Fund	7,752.51	(148.63)			7,603.88
	<u>\$ 12,738,808.13</u>	<u>\$ 9,789.13</u>	<u>\$ 948.39</u>	<u>\$ 588,000.00</u>	<u>\$ 13,335,648.87</u>



REGIONAL REPORTS

- Franklin County Solid Waste Management District
- Eastern Franklin County Health District
- Veteran's Services
- FRCOG Services to Erving
- Erving Annual Building Report

REGIONAL REPORTS

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-one-member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2018 shows a level amount of recycling tonnage compared to 2017. District residents recycled just over 3,000 tons of paper and containers. The recyclables were processed at the Springfield Materials Recycling Facility and sold for reuse at domestic mills. Because of a long-term contract, town recycling programs have not been directly affected by the market disruptions in China.

In 2018, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 60 tons of material were recycled or disposed of from the two collections. A total of 627 households participated in these collection events. That is 8% more participation than in 2017.

We held our annual household hazardous waste collection in September 2018. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 300 households participated in this event. 41% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$90,000 for District towns. Some grant funding is a result of a town’s successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Jonathan Lagreze, Colrain – *Chair* Chris Boutwell, Montague - *Vice-Chair*

MA Swedlund, Deerfield – *Treasurer* Robbie Chiodo, Wendell - *Clerk*

REGIONAL REPORTS

EASTERN FRANKLIN COUNTY HEALTH DISTRICT

During the FY2019, the Erving Board of Health has continued to partner with the Attorney General's Office (AGO) through the Abandoned Housing Initiative (AHI). The Board has been able to successfully clean up abandoned properties that pose significant health risks to the public and neighbors. We currently have four Erving properties of which we are going through this process. The AHI process starts with interested municipalities sharing the addresses of abandoned residential properties with the AGO. The AGO then uses its investigatory tools to identify the delinquent owner. Once identified, the AGO attempts to contact the owner and any party with a legal interest to reach an agreement under which the owner will complete the necessary repairs. Generally, the owner is asked to show proof that he or she can finance the necessary repairs and will use a licensed contractor for the work. If these negotiations fail, the State Sanitary Code contains a receivership provision which can be used to address code violations.

In addition, the Erving Board of Health has partnered with the Erving Police and Fire Departments as well as the State Fire Marshall's Office to address concerns of homeless individuals living in storage units of the old Renovator's Supply building at 1 River St. as well as other environmental issues.

The Board of Health is the enforcement authority for local and state regulations. As part of enforcing local and state regulations, the Board of Health issues permits, conducts inspections, and conducts complaint investigations.

The Erving Board of Health expects to see a FY increase of 2.5% for 2020 which is within the normal parameters of the operating budget to continue to protect the health and safety of Erving residents.

Claudia Lucas, District Health Agent

Charlie Kaniecki, Assistant District Agent

REGIONAL REPORTS

VETERAN'S SERVICES AGENT

Our district has now been in operation for 3 ½ years. We are the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans' and their dependents with:

Member Towns

*Ashfield
Bernardston
Buckland
Charlemont
Colrain
Conway
Deerfield
Erving
Gill
Greenfield
Hawley
Heath
Leverett
Leyden
Monroe
Montague
New Salem
Northfield
Plainfield
Rowe
Shelburne
Shutesbury
Sunderland
Warwick
Wendell
Whately*

- M.G.L. Ch 115 benefit – Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for VA health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events (fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Erving now has around \$45387.16 in monthly Federal VA payments being paid to approximately 31 Erving residents. This is tax-free income paid due to service-connected injuries, low-income or survivor status.

We forecast Erving's M.G.L. Ch115 caseload to remain flat for the foreseeable future. This is the state's low income assistance program for veterans' and their dependents. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for Erving. This budget item has been reduced from \$1393.72 per month to \$1083.72 in the 3 ½ years Erving has been in the district by thorough investigations and helping clients file for alternative source of income.

For the coming year we will continue to assist veterans, and will emphasize programs for the dependents of veterans, particularly the elderly population. Our long-term goals include up dated hardware and expanding satellite hours in the district.

Timothy Niejadlik, Director

Upper Pioneer Valley Veterans' Services District

FRCOG SERVICES TO ERVING

The Franklin Regional Council of Governments provides a variety of services, programming and advocacy to the municipalities of Franklin County. Our Planning Department assists with local planning issues like zoning and hazard mitigation and also works on larger regional projects. Our municipal service programs – Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting – are available to any municipality. We provide substance use and chronic disease prevention through our Partnership for Youth. And our Emergency Preparedness and Homeland Security Programs provide a variety of aid and assistance to our first responders and health emergency officials. The FRCOG's 2018 Annual Report, which will be available in April of 2019 and on www.frcog.org shortly thereafter, will highlight our work over the past year. FRCOG provided the following specific services to Erving in 2018:

Collective Bidding & Purchasing Program

- Erving contracted with the FRCOG to receive collective bid pricing for up to 24 different Highway Products and Services. Total estimated highway needs for FY19 is \$79,435. Erving is eligible to participant in the Rental Equipment contract.
- Erving participates in the Dog Tags and Licenses collective bid program.
- Staff assisted Erving with bidding services for a landscaping contract.

Franklin County Cooperative Inspection Program

- Staff issued 80 building permits, 41 electrical permits & 15 plumbing/gas permits for Erving in 2018. Twelve (12) Certificates of Inspection were issued.

Partnership for Youth

- Staff conducted a Teen Health Survey to assess teen attitudes and behavior among middle and high school students. Staff reported to Gill-Montague Regional School administrators on results from 118 Gill-Montague students, representing 60% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Staff used grant funding to provide Gill-Montague and Erving Union 28 Districts a consultant for technical assistance on school nutrition best practices and areas for improvement.
- Staff provided training, technical assistance, and evaluation for the evidence-based LifeSkills substance use prevention curriculum in the Gill-Montague Regional School District.

Planning and Development Department

- Staff prepared a Heavy Commercial Vehicle Exclusion study to support a proposed ban on truck traffic on Church Street and North Street.
- Staff continued to work with the Route 2 Task Force to advance Route 2 Safety Improvements, including coordinating and facilitating meetings and correspondence.
- Staff met with the Town Administrator, Public Works Director, and MassDOT to discuss traffic flow and pedestrian concerns in the village center.

REGIONAL REPORTS

- Staff completed an update to the Erving Open Space and Recreation Plan with funds from the 2018 District Local Technical Assistance (DLTA) grant program and Town funds.
- Staff worked with the Franklin Land Trust to protect agricultural, natural and scenic land on the Mohawk Trail Scenic Byway with funding provided through the National Scenic Byway Program.
- Staff updated and redistributed the Walk Franklin County Map.
- Staff provided technical assistance related to the FERC relicensing of the Northfield Mountain Pumped Storage project and the Turners Falls Dam hydroelectric project.
- Staff completed a draft grant application to clean-up a brownfields site.
- Staff prepared a town profile for the State's marketing of Opportunity Zones.
- Staff prepared a site profile for the 2018 Western Mass Developers Conference held in June.
- Staff provided support and assistance in moving the Erving Route 63 Streetscape Improvement Project through the MassDOT design process.
- Staff provided technical assistance with the Massachusetts Complete Streets funding program.
- Staff provided information to the Historical Association about the process of nomination to the National Register of Historic Places.
- Staff conducted requested traffic counts on Route 2, North Street, Mountain Road, Moore Street, and Central Street.
- Staff completed a Municipal Vulnerability Plan for the Town.
- Staff provided technical assistance to the Planning Board with respect to recreational marijuana legislation and zoning.
- Staff prepared a Draft Scope of Work for an Erving Center plan.
- Staff provided technical assistance for the redevelopment of the former IP mill in Erving.

Special Projects

- As a first phase of exploring the feasibility of creating a regional IT network for multiple municipalities, a comprehensive inventory of existing municipal computer hardware and software was conducted.

Workshops & Training

The following list represents the FRCOG workshops and training sessions that Erving public officials, staff, and residents attended, and the number in attendance.

Cooperative Public Health Service

ServSafe/Choke Saver Training – 1

Emergency Preparedness

State of Preparedness in the County – 1

Cybersecurity Preparedness – 1

Municipal Officials Education

Great Libraries Build Communities – 2

REGIONAL REPORTS

ERVING ANNUAL BUILDING REPORT

Dear Residents of Erving:

As you know, your town receives building, plumbing, gas, and wiring inspection and zoning enforcement services through the Franklin County Cooperative Inspection Program (FCCIP), a forty-three year old shared service housed at the Franklin Regional Council of Governments (FRCOG). We thank your town for your continued participation in the FCCIP, which allows small towns to have access to professional staff and state-of-the-art technology.

In 2018 we issued 2,461 permits, including a significant number of insulation upgrade, solar array and wood/pellet stove permits. A total of 24 new dwelling units were constructed in our 15 member towns.

Our online permitting program went live on July 1, 2011 and has issued 18,425 building, electrical & plumbing/gas permits since then. The program allows you to apply, pay for, and track the progress of any permit online, saving you time and visits to our office in Greenfield. The program has 5,066 registered users. You can find it at www.frcog.org under the Franklin County Cooperative Inspection Program. Our website also includes helpful information on inspection requirements, permit costs, and contractor licensing.

In 2018, the FCCIP processed the following permits for Erving:

Residential Building Permits	71
Commercial Building Permits	4
Sheet Metal/Duct Permits	1
Electrical Permits	41
Plumbing Permits	8
Gas Permits	7
Certificates of Inspection	12
Solid Fuel	3
Fire Protection	0
Tents	0

We would like to remind all residents of the importance of applying for permits for work done. Building, Electrical and Plumbing/Gas permits are required by law and are an essential step in ensuring the safety of our communities. Please feel free to call our office with any [building or zoning questions at 774-3167, extension 113.](#)

James D. Hawkins
Building Commissioner
jhawkins@frcog.org

David Roberts
Building Inspector
droberts@frcog.org

Tom McDonald
Electrical Inspector
electric@frcog.org

Andy French
Plumbing/Gas Inspector
plumbing@frcog.org

GLOSSARY OF TERMS AND CONDITIONS

ACCOUNTANT

The town accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal books including each specific appropriation, the amounts and purposes of each expenditure, and the receipts from each source of income.

The accountant must inform town officers of unexpended balances in their appropriations (41:58), immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41:54A).

A critical function of the town accountant (41.56) relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION

The value placed on a particular property by the local board of assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR

The board of assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET

Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. This "Cherry Sheet" must be received by the Assessors before the new tax rate can be set.

GLOSSARY OF TERMS AND CONDITIONS

DEPARTMENT HEAD

Department heads (either appointed, i.e., I-Highway Superintendent, or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS

There are two types of exclusions; debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR

July 1st to June 30th. At the Annual Town Meeting in May, 2018, we vote on the budget for FY2019 which starts on July 1, 2018. FY2019 taxes are assessed as of January 1, 2018 and billed according to the Fiscal Year July 1, 2018 to June 30, 2019.

FINANCE COMMITTEE

The finance committee is the official fiscal watchdog for the town. Finance committees were established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The finance committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH

Free cash is a term which generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY

The property tax levy is the revenue a community raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING

The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following-. Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST

If the Town must borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

GLOSSARY OF TERMS AND CONDITIONS

MEDICARE

Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH

New growth is generated by a substantial improvement to a property in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE

A Town Meeting Warrant Article which consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY

Overlay is a reserve account which is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS

Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The assessors release this excess amount from overlay to overlay surplus. These funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE

A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND

The reserve fund is a contingency fund usually created as part of the annual budget appropriations which is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID

Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid

GLOSSARY OF TERMS AND CONDITIONS

represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING

Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools but may not limit the authority of the school committee to determine expenditures within the total appropriation.

SELECTMEN

The Selectmen are the closest thing a town has to a chief executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the finance committee's position on the budget. The selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

STABILIZATION

The stabilization fund may be created pursuant to 40:5B. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR

The collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE

Foreclosures in the Land Court are, generally speaking, the main avenue by which the treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK

The town clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The town clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER

The treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The treasurer is empowered by town meeting to issue debt on behalf

GLOSSARY OF TERMS AND CONDITIONS

of the town with the approval of the selectmen. During the year, the treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.) Treasurers should maintain a cash flow budget which is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy which is reviewed with the selectmen and the finance committee. A strong record keeping system is also important to document performance.

WARRANT

There are three types:

1. Treasurer's Warrant, which is signed by the board of selectmen which authorizes the treasurers to pay a list of bills (41:56)
2. Assessor's Warrant to Collect, which authorizes the collector to collect the amount of tax that has been committed to the collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that state the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted seven (7) days prior the annual town meeting and 14 days prior to a special town meeting (39:10)

TOWN BUILDINGS CONTACT INFORMATION

TOWN BUILDINGS CONTACT INFORMATION

BOARD OF SELECTMEN/STAFF

JACOB SMITH
SELECT BOARD



Tel 413-422-2800 Ext. 1100
Fax 413-422-2808
selectmen.jacob.smith@erving-ma.org

WILLIAM BEMBURY
SELECTBOARD



Tel 413-422-2800 Ext. 1100
Fax 413-422-2808
selectmen.william.bembury@erving-ma.org

SCOTT BASTARACHE
SELECTBOARD CHAIRMAN



Tel 413-422-2800 Ext. 1100
Fax 413-422-2808
Selectmen.scott.bastarache@erving-ma.org

BRYAN SMITH
ADMINISTRATIVE COORDINATOR



Tel 413-422-2800 Ext. 1102
Fax 413-422-2808
admin.bryan.smith@erving-ma.org

BETSY SICARD
MUNICIPAL CLERK



Tel 413-422-2800 Ext. 1101
Fax 413-422-2808
municlerk@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

BOARD OF ASSESSORS/STAFF

DANIEL HAMMOCK
ASSESSOR



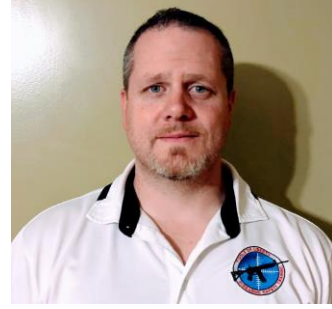
Tel 413-422-2800 Ext. 1107
Fax 413-422-2808
assessor.daniel.hammock@erving-ma.org

MARK BURNETT
ASSESSOR, CHAIR



Tel 413-422-2800 Ext. 1107
Fax 413-422-2808
assessor.mark.burnett@erving-ma.org

JEFF ROLLINS
ASSESSOR



Tel 413-422-2800 Ext. 1107
Fax 413-422-2808
assessor@erving-ma.org

JACQUELYN BOYDEN
ASSISTANT ASSESSOR



Tel 413-422-2800 Ext. 1107
erving.assessor@erving-ma.org

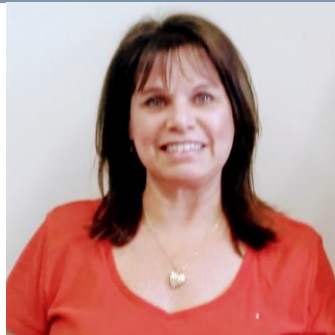
COLLECTOR/STAFF

MICHELE TURNER
TAX / WATER COLLECTOR



Tel 413-422-2800 Ext. 1104
taxcol.michele.turner@erving-ma.org

ANN PETRAIN
ASSISTANT COLLECTOR



Tel 413-422-2800 Ext. 1104
taxcol@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

TREASURER/STAFF

JULIE WONKKA
TREASURER



Tel 413-422-2800 Ext.1112
treasurer@erving-ma.org

JEAN FOUNTAIN
ASSISTANT TREASURER



Tel 413-422-2800 Ext. 1114
assistentreas@erving-ma.org

ACCOUNTANT

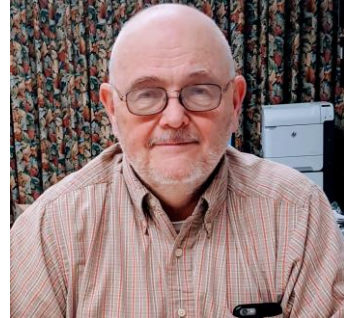
DEBORAH MERO
TOWN ACCOUNTANT



Tel 413-422-2800 Est. 1103
accountant@erving-ma.org

TOWN CLERK

RICHARD W. NEWTON
TOWN CLERK



Tel 413-422-2800 Ext. 1106
townclerk@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

POLICE DEPARTMENT

CHRISTOPHER BLAIR
CHIEF



Tel 413-423-3310
policechief@erving-ma.org

ROBERT HOLST
SERGEANT



Tel 413-423-3310
police@erving-ma.org

ADAM PAICOS
FULL TIME OFFICER



Tel 413-423-3310
police@erving-ma.org

JAMES LOYND
FULL TIME OFFICER



Tel 413-423-3310
police@erving-ma.org

BRENT GRIFFIN
FULL TIME OFFICER



Tel 413-423-3310
police@erving-ma.org

NEMOURS DUTEAU
PART TIME OFFICER



Tel 413-423-3310

PETER WALSH
PART TIME OFFICER



Tel 413-423-3310

ARTHUR JOHNSON
ANIMAL CONTROL OFFICER



Tel 413-423-3310
police@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

SENIOR & COMMUNITY CENTER/ COUNCIL ON AGING

PAULA BETTERS
DIRECTOR



Tel 413-423-3649
seniorcenter.paula.batters@erving-ma.org

SARAH MEUSE
COUNCIL ON AGING, CHAIR



Tel 413-423-3649
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COUNCIL ON AGING



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PAUL WASIELEWSKI
BUILDING MAINTENANCE



Tel 413-423-3649

TOWN BUILDINGS CONTACT INFORMATION

HAROLD JENSEN
VAN DRIVER



Tel 413-423-3649

WILLIAM MEUSE
VAN DRIVER



Tel 413-423-3649

ROBBIN TERAULT
FOOD SERVICES COOK



Tel 413-423-3649

PUBLIC LIBRARY / BOARD OF TRUSTEES

BARBARA FRIEDMAN
DIRECTOR



Tel 413-423-3348

library.barbara.friedman@erving-ma.org

JEAN DALEY
LIBRARY ASSISTANT



Tel 413-423-3348

library@erving-ma.org

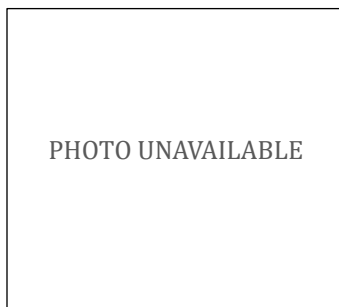
ANDREA DEIULIIS
LIBRARY ASSISTANT



Tel 413-423-3348

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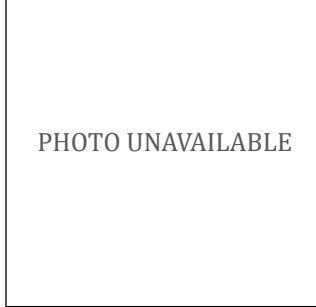
MACKENZIE BAILEY
BOARD OF TRUSTEES CHAIR



Tel 413-423-3348

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RUPERT ROY-CLARK
BOARD OF TRUSTEES



Tel 413-423-3348

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DANIEL HAMMOCK
BOARD OF TRUSTEES





Tel 413-423-3348

libtrustee@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

RECREATION COMMISSION

RENEE TELA RECREATION COMMISSION CHAIR	JILL BETTERS RECREATION COMMISSIONER	ERIK EICHORN RECREATION COMMISSIONER
		
Tel 413-422-1187 recreation@erving-ma.org	Tel 413-422-1187 recreation@erving-ma.org	Tel 413-422-1187 recreation@erving-ma.org

JEFF ROLLINS RECREATION COMMISSIONER	ALISON ROLLINS RECREATION COMMISSIONER
	
Tel 413-422-1187 recreation@erving-ma.org	Tel 413-422-1187 recreation@erving-ma.org

TOWN BUILDINGS CONTACT INFORMATION

HIGHWAY DEPARTMENT

GLENN MCCRORY
FOREMAN



Tel 413-423-3500
hwy.glenn.mccrory@erving-
ma.org

JAMES PAULIN
EQUIPMENT
OPERATOR/LABORER



Tel 413-423-3500

MICHAEL GORDON
EQUIPMENT
OPERATOR/LABORER

TREE WARDEN



Tel 413-423-3500

THOMAS DUFFY
BUILDING AND GROUND
MAINTENANCE



Tel 413-423-3500

REBECCA WALSH
CUSTODIAN



Tel 413-423-3500

TOWN BUILDINGS CONTACT INFORMATION

WATER/WASTEWATER DEPARTMENT

PETER SANDERS	DARBY CHAGNON	PETER WALSH
CHIEF WATER OPERATOR	TREATMENT PLANT	TREATMENT PLANT
TREATMENT PLANT SUPERVISOR	OPERATOR	OPERATOR



Tel 413-423-3354
potw.peter.sanders@erving-
ma.org



Tel 413-423-3354



Tel 413-423-3354

FEDERAL AND STATE ELECTED OFFICIALS

United States Senior Senator

Elizabeth Warren
Springfield Federal Building
1550 Main Street, Suite 406
Springfield, MA 01103
(413) 788-2693

United States Junior Senator

Edward "Ed" Markey
Springfield Federal Building
1550 Main Street, 4th Floor
Springfield, MA 01103
(413) 785-4610

United States Congressman

Jim McGovern
94 Pleasant Street
Northampton, MA 01060
(413) 341-8700

Governor of Massachusetts

Charles Baker
State House – Room 280
Boston, MA 02133
(617) 725-4005

Senator in General Court

Jo Comerford
State House – Room 70-C
Boston, MA 02133
(617) 722-1532

Representative in General Court

Susannah Whipps
State House – Room 540
Boston, MA 02133
(617) 722-2090

AT YOUR SERVICE

HELPFUL CONTACT AND SCHEDULE INFORMATION

Board of Selectmen/ Water Commissioners Town Hall

Meets Mondays 6:30 PM
413-422-2800 Ext. 1102
selectmen@erving-ma.org

Administrative Coordinator Town Hall

Monday thru Friday
413-422-2800 Ext. 1102
admin@erving-ma.org

Municipal Clerk Town Hall

Monday thru Friday
413-422-2800 Ext. 1101
municlerk@erving-ma.org

Accountant Town Hall

Thursday and Friday
413-422-2800 Ext. 1103
acct@erving-ma.org

Board of Assessors Town Hall

Meets Every Other Monday
4:00PM
assessor@erving-ma.org

Assistant Assessor

Monday, Tuesday and Thursday
413-422-2800 Ext. 1107
assessors@erving-ma.org

Tax and Water Collector Town Hall

Monday, Tuesday, Thursday
413-422-2800 Ext. 1104
taxcol@erving-ma.org

Treasurer Town Hall

Monday, Tuesday, Thursday
413-422-2800 Ext. 1114
treasurer@erving-ma.org

Board of Health Town Hall

Meets by Appointment
413-422-2800 Ext. 1101
boh@erving-ma.org

Conservation Commission Town Hall

Meets First Monday 7:30 PM
413-422-2800
concom@erving-ma.org

Finance Committee Town Hall

Meets as Necessary
413-422-2800 Ext. 1102
fincom@erving-ma.org

Town Clerk Town Hall

Monday evening at 7:00 PM
413-422-2800 Ext. 1106
townclerk@erving-ma.org

Planning Board Town Hall

Meets Third Thursday 7:00 PM
413-422-2800
planning@erving-ma.org

Zoning Board of Appeals Town Hall

Meets by Appointment
413-422-2800
zba@erving-ma.org

Highway Department

16 Public Works Blvd.
Monday thru Thursday
413-423-3500
highway@erving-ma.org

Water/Wastewater Dept.

16 Public Works Blvd.
Monday thru Friday
413-423-3500
water@erving-ma.org
potw@erving-ma.org

Erving Public Library 17 Moore Street

Sunday – Thurs 1pm – 7pm
413-423-3348
library@erving-ma.org

Council on Aging Senior/Community Center

1 Care Drive
Meets Second Tuesday 9:30 AM
413-423-3649
Center Open Mon thru Fri
seniorcenter@erving-ma.org

Veterans Services 294 Main Street Greenfield

413-772-1571

Erving Elementary School

28 Northfield Road
413-423-3326

School Committee

Erving Elementary School
Third Tuesday 7:00 PM

Erving Fire Station

413-423-3866
firedept@erving-ma.org

Erving Police Station

71 French King Highway
413-423-3310
police@erving-ma.org

Recreation Commission

18 Pleasant Street
413-422-1187
recreation@erving-ma.org

Town-General Inquiries

info@erving-ma.org

WEBSITE:
www.erving-ma.gov